

Domestic / Regional Travel – October 2016

Minister Vlahos MP

- Minister for Disabilities
- Minister for Mental Health and Substance Abuse

No of travellers	Destination	Reasons for Travel	Travel Itinerary ¹	Cost of Travel ²	Travel Receipts ³
2	Victor Harbor & Strathalbyn - SA	Meetings / Site Visits – 13-14 October 2016	See attached	\$396.00	See Attached
2	Melbourne – VIC & Canberra - ACT	Meetings – 6-7 October 2016	See attached	\$2102.61	See Attached

Approved for publication – November 2016

Updated - July 2017

Example disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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¹ Scanned copies of itineraries to be attached (where available)

² Excludes salary costs

³ Scanned copies of all receipts/invoices to be attached.

Strathalbyn/Victor Harbor - Thursday 13 October 2016

Thursday 13 October

40 minutes 9:30am – 10:00am	Travel from Mile End to Aldgate (30km, approx. 35 mins travel time)
40 minutes 10:00am – 10:40am	Meeting and Media: Mining Family Matters, Mental Health Award Winner Venue: 13 Ashenden Road, ALDGATE
50 minutes 10:40am – 11:30am	Travel to Willunga (50km, approx. 45 mins travel time)
1 hour 12:15pm – 1:15pm	Meeting and Media: Pride of the South – SPN grant recipient for LGBTI workshops and activities Venue: 3 Monkeys Fine Food, 17 High Street, WILLUNGA
45 minutes 1:15pm – 2:00pm	Travel to Strathalbyn (44km, approx. 40 mins travel time)
30 minutes 2:00pm – 2:30pm	Meeting and Media: Strathalbyn mental health week grant recipient Venue: Strathalbyn Neighbourhood Centre, 1 High Street, STRATHALBYN
10 minutes 2:30pm – 2:40pm	Travel to site visit
40 minutes 2:40pm – 3:20pm	Site Visit: Community Living Australia – Group Home Venue: 25C Ashbourne Road, STRATHALBYN
5 minutes 3:20pm – 3:25pm	Travel to site visit <i>Driver to follow Community Living Australia staff</i>
20 minutes 3:25pm – 3:45pm	Site Visit: Community Living Australia – Proposed Community Farm Venue: Hampden Way, STRATHALBYN
30 minutes 5:00pm – 5:30pm	Travel to Goolwa for accommodation
Accommodation	The Bluff Resort Apartments Venue: 123 Franklin Parade, VICTOR HARBOR

Friday 14 October

25 minutes	Travel from Goolwa to Victor Harbor
50 mins allowed 9:30am – 10:20am	Site Visit: Southern Fleurieu Health Services Venue: South Coast District Hospital, Bay Road, VICTOR HARBOR
10 minutes 10:20am – 10:30am	Travel to meeting
30 minutes 10:30am – 11:00am	Meeting: Victor Harbor High School – SPN grant recipient Venue: Boxing Club, 65 Hill Street, PORT ELLIOT
10 minutes 11:00am – 11:10am	Travel to site visit
20 minutes 11:10am – 11:30am	Site Visit: Disability SA Venue: 10 Crozier Road, VICTOR HARBOR
45 mins 11:30am – 12:15pm	Lunch
45 minutes 12:15pm – 1:00pm	Site Visit: Calvary Community Care Venue: 55 Victoria Street, VICTOR HARBOR
90 minutes allowed 1:00pm – 2:30pm	Travel from Victor Harbor to Adelaide (86km, approx. 1hr 15 mins travel time)



CARLSON WAGONLIT AUS PTY LTD
 LEVEL 14
 33 KING WILLIAM ST
 ADELAIDE
 SA 5000

BRANCH: A15960
 ABN: 83 069 087 538
 PHONE: 08-8124-9300

TO: SA GOV- DCSI
 ATT: ACCOUNTS PAYABLE
 GPO BOX 11027
 ADELAIDE SA 5001

LOCATOR : JLDDVP
 OUR REF : AEF0445984C
 AGENT : GRAHAM BRANFORD

T A X I N V O I C E

INV NO: 45096-16
 DATE: 18OCT16
 PAGE: 1

FOR: MRS LEESA ANNE VLAHOS
 ORDER NUMBER: ALANA SOMMER 0883032908
 COST CENTRE: 15190

I T I N E R A R Y

*** HOTEL RESERVATION ***
 ADELAIDE

INTERNATIONAL 1 DOUBLE BED CONFIRMATION NO: TRUDY-
 FROM 13OCT 12:00A TO 14OCT 12:00A RATE 325.00 PER DAY
 THE BLUFF RESORT APARTMENT
 123 FRANKLIN PARADE
 VICTOR HARBOR, 5211
 PHONE 61 885521200 FAX 61 885524240

C O S T

THE BLUFF RESTKT NO 1FP	3186		295.45
		GST	29.55
CHARGEBACK FETKT NO CBF	3186		12.00
		GST	1.20
*** TOTAL EXCLUDING GST			307.45
*** TOTAL GST			30.75
*** TOTAL CHARGES THIS INVOICE ***			338.20
*** BALANCE DUE THIS INVOICE ****			338.20

SS
 1 NIGHT ACCOMMODATION AT \$325.00 PER NIGHT
 CHARGEBACK FEE OF \$13.20

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 PLEASE REMIT ALL PAYMENT DUE TO:
 CARLSON WAGONLIT TRAVEL
 ACCOUNTS RECEIVABLE
 LEVEL 6, 333 QUEEN STREET
 MELBOURNE VIC 3000



DCSI PURCHASE CARD - MISSING INVOICE/RECEIPT VOUCHER

1. Cardholder's Details

Card Number	4715	1499	2236	9494
First Name	Leesa	Surname	Wahos	
Position Title	Minister	Division	DCSI	
Phone No.	(1) 8303 2554	Business Unit		

I certify the purchase was for official DCSI purposes and the original invoice/receipt is missing.

signed copy of the ECROW reconciliation and supporting documentation attached

Signature	Wahos	Date	21/12/16
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2. Expense Details

A compliant tax invoice/receipt can not be located for the following transaction

Transaction Date	13/10/16	Supplier	RASS Nominees
Goods Purchased	Dinner		
Amount	\$57.80	DPNTI	No GST can be claimed without a compliant tax invoice

3. Business Unit Approval

Manager's Approval

I approve the purchase was for official DCSI purposes and the original invoice/receipt is missing.

First Name	Zora	Surname	Doukas
Position Title	Office Manager	Business Unit	Minister Office
Signature	[Signature]	Date	10/1/17

5. Quality Assurance, Risk and Business Improvement Check

Details included on Missing Invoices Register

Checked By		Position Title	
Signature		Date	/ /

PLEASE FORWARD ALL FORMS TO
Quality Assurance, Risk and Business Improvement
Financial and Business Services
DX 115 or GPO BOX 292 ADELAIDE 5001

Melbourne and Canberra Thursday 6 and Friday 7 October 2016

Thursday 6 October

6:50am to 8:40am	Flight QF674 Adelaide to Melbourne
10:00am to 12:00pm	State and Territory Government briefing about the Priority Investment Approach and 'Try, Test and Learn' Fund Venue: Parkroyal Melbourne Airport, Arrival Drive, Tullamarine
12:45pm – 1:30pm	Travel to city via taxi
1:30pm – 2:30pm	Meeting: Minister Foley Venue: Level 22, 50 Lonsdale Street, Melbourne
2:30pm – 3:15pm	Travel to airport via taxi
4:40pm – 5:30pm	Flight QF963 Melbourne to Adelaide <i>Jonathan only</i>
4:15pm – 5:20pm	Flight QF826 Melbourne to Canberra <i>Sam only</i>
5:30pm	Travel to accommodation
Accommodation	Hotel Realm 18 National Circuit, Canberra

Friday 7 October

9:00am – 4:00pm	COAG Health Council Venue: Hotel Realm, 18 National Circuit, Canberra
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CABCHARGE TAX INVOICE

INDEPENDANT 132211 AU
 TAXI 840 SA 56050727
 MERCHANT ID: V51794
 TERMINAL ID: 5000
 CLIENT ID: 8441
 DRIVER ID: 032845159045
 DRIVER ABN: 032845159045

PICK UP: ADELAIDE
 DEST: ADELAIDE APPRT
 CARD: 308300 208
 EXPIRES: 02/17 (C)
 CABCHARGE CHARGE A/C

TARIFF: TRF 1 SINGLE

FARE	\$17.30
OTHER	\$0.00
EXTRAS	\$0.00
TOTAL FARE	\$17.30
INC. GST	\$1.73
SERVICE FEE	\$0.00
TOTAL	\$19.03

APPROVED

*** CUSTOMER RECEIPT ***
 06:17 021555 I

CABCHARGE TAX INVOICE

SUBURBAN TAXI 191008
 TAXI 2151 SA AU
 MERCHANT ID: 21247943
 TERMINAL ID: 150151
 CLIENT ID: 2164
 DRIVER ID: 8789
 DRIVER ABN: 015000000000

PICK UP: ADELAIDE APPRT
 DEST: HYDE PARK
 CARD: 308300 208
 EXPIRES: 02/17 (C)
 CABCHARGE CHARGE A/C

FARE	\$26.40
OTHER	\$0.00
EXTRAS	\$0.00
TOTAL FARE	\$26.40
INC. GST	\$2.64
SERVICE FEE	\$0.00
TOTAL	\$29.04

APPROVED

*** CUSTOMER RECEIPT ***
 15/10/16 19:06 046265

COPY



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: SA GOV- DCST
ATT: ACCOUNTS PAYABLE
GPO BOX 11027
ADELAIDE SA 5001

LOCATOR : LOVRPK
OUR REF : AEE0444690C
AGENT : SELF BOOKING SELF BOOKING

TAX INVOICE

INV NO: 43920-16
DATE: 10OCT16
PAGE: 1

FOR: MR SAM RUNNEL
ORDER NUMBER: ALANA SOMMER
COST CENTRE: 15190 , DCST

ITINERARY

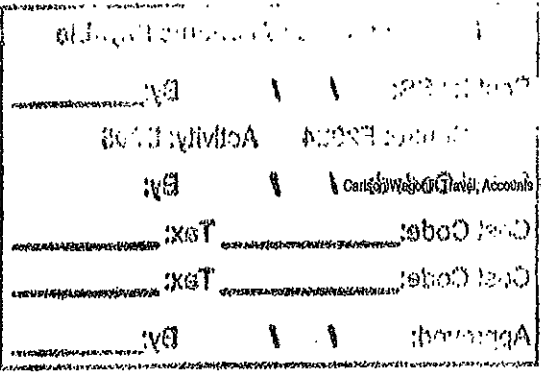
*** HOTEL RESERVATION ***
CANBERRA SYNXIS CORP 1 DELUXE ONE KIN CONFIRMATION NO: 58646SB054281-
FROM 06OCT 12:00A TO 07OCT 12:00A RATE 389.00 PER DAY
HOTEL REALM
18 NATIONAL CIRCUIT
CANBERRA ACT 02600
PHONE 61-02-61631800 FAX 61-2-61631801
ACB-ALL CHARGES BACK

COST

HOTEL REALM	TKT NO	1SG	116121		353.64
				GST	35.36
CHARGEBACK	FETKT NO	CBF	116121		12.00
				GST	1.20
*** TOTAL EXCLUDING GST					365.64
*** TOTAL GST					36.56
*** TOTAL CHARGES THIS INVOICE ***					402.20
*** BALANCE DUE THIS INVOICE ****					402.20

JD
1 NIGHT ACCOMMODATION AT \$389.00
CHARGEBACK FEE \$13.20

CONTINUED ON NEXT PAGE



Carlson Wagonlit Travel, Accounts Receivable, Locked Bag A3010, Sydney South NSW 1235

COPY

COPY

Carlson
Wagonlit
Travel

CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300
LOCATOR: LCVRPK
OUR REF: AEE04446900
AGENT: SELF BOOKING SELF BOOKING

TO: SA GOV- DCSI
ATT: ACCOUNTS PAYABLE
GPO BOX 11027
ADELAIDE SA 5001

TAX INVOICE

INV NO: 42301-16
DATE: 27SEP16
PAGE: 1

FOR: MR SAM RUNNEL
ORDER NUMBER: ALANA SOMMER
COST CENTRE: 15190 , DCSI

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
MELBOURNE	CANBERRA	QANTAS AIR	826 M	OK	06OCT	4:15P	5:20P	BREAK	1PC
			73H						
CANBERRA	SYDNEY	QANTAS AIR	1428 M	OK	07OCT	4:45P	5:40P	BREAK	1PC
			DASH 8						
SYDNEY	ADELAIDE	QANTAS AIR	743 M	OK	07OCT	6:30P	8:10P	DINNE	1PC
			73H						

----- C O S T -----

QANTAS AIRWAYTKT NO	QF 1053 846212	INCL	85.22	TAX	635.44
		GST			63.56
DOM OBT FEE	TKT NO DOB 1				9.00
		GST			0.90
*** TOTAL EXCLUDING GST				644.44	
*** TOTAL GST				64.46	
*** TOTAL CHARGES THIS INVOICE ***					708.90
*** BALANCE DUE THIS INVOICE ****					708.90

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PLEASE REMIT ALL PAYMENT DUE TO:
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MELBOURNE VIC 3000

COPY



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: SA GOV- DCSI
ATT: ACCOUNTS PAYABLE
GPO BOX 11027
ADELAIDE SA 5001

LOCATOR : KJVVRJ
OUR REF : AEE0445255C
AGENT : SELF BOOKING SELF BOOKING

TAX INVOICE

INV NO: 43215-16
DATE: 04OCT16
PAGE: 1

FOR: MR SAM RUNNEL
ORDER NUMBER: SCOTT SHAW
COST CENTRE: 15190 , DCSI

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR	674 M	OK 06OCT	6:50A	8:40A	BREAK	1PC
73H								

----- C O S T -----

QANTAS AIRWAYTKT NO	QF 1053 983156	INCL 20.47	TAX	229.55
			GST	22.95
DOM obt FEE	TKT NO DOB 1			9.00
			GST	0.90
*** TOTAL EXCLUDING GST			238.55	
*** TOTAL GST			23.85	
*** TOTAL CHARGES THIS INVOICE ***				262.40
*** BALANCE DUE THIS INVOICE ****				262.40

.....

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 ACCOUNTS RECEIVABLE
 LEVEL 6, 333 QUEEN STREET
 MELBOURNE VIC 3000

**CABCHARGE
TAX INVOICE**

BLACK CAB VIC 132227
VIC AU
TAXI M9826 24124688
MERCHANT ID: V34702
TERMINAL ID: A18713
CLIENT ID: 534485
DRIVER ID:
DRIVER ABN:

PICK UP: MELBOURNE ARPT
SOUTHBANK
DEST: 308300 182
CARD: 02/17 (N)
EXPIRES: CHARGE A/C
CABCHARGE

TARIFF:
01 SINGLE DAY
FARE \$49.20
OTHER \$0.00

EXTRAS: \$2.70
Airport \$6.00
Citylink Weste
TOTAL FARE AUD \$57.90
INC. GST

APPROVED 00
5% SERVICE FEE ON A/C

*** DRIVER RECEIPT ***
06/10/16 10:27 066275 I

**CABCHARGE
TAX INVOICE**

INDEPENDANT 132211 SA AU
TAXI 912 56050727
MERCHANT ID: U51844
TERMINAL ID: 5000
CLIENT ID: 1193
DRIVER ID: 02637579719
DRIVER ABN: GRANGE

PICK UP: ADELAIDE ARPT
DEST: 308300 182
CARD: 02/17 (C)
EXPIRES: CHARGE A/C
CABCHARGE

FARE \$23.90
OTHER \$0.00
EXTRAS \$0.00
TOTAL FARE \$23.90
INC. GST \$2.39
SERVICE FEE
TOTAL AUD \$26.25

APPROVED 00

*** CUSTOMER RECEIPT ***
06/10/16 05:51 022290 I

**CABCHARGE
TAX INVOICE**

AERIAL CG 132227 ACT AU
TAXI TX484 24573238
MERCHANT ID: V27278
TERMINAL ID: 2160
CLIENT ID: 5112433
DRIVER ID:
DRIVER ABN:

PICK UP: HOME
DEST: TOURIST
CARD: 308300 182
EXPIRES: 02/17 (I)
CABCHARGE CHARGE A/C

FARE \$20.10
OTHER \$4.20
EXTRAS \$0.00

TOTAL FARE \$24.30
INC. GST
SERVICE FEE \$2.43
TOTAL AUD \$26.73

APPROVED 08

*** CUSTOMER RECEIPT ***
06/10/16 17:51 108310 I

COPY



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: SA GOV- DCSI
ATT: ACCOUNTS PAYABLE
GPO BOX 11027
ADELAIDE SA 5001

LOCATOR : ZSGBTI
OUR REF : AEE0445257C
AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E

INV NO: 43217-16
DATE: 04OCT16
PAGE: 1

FOR: MR JONATHAN SCHOMBURGK
ORDER NUMBER: SCOTT SHAW
COST CENTRE: 15190 , DCSI

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR	674 K	OK 06OCT	6:50A	8:40A	BREAK	1PC
			73H					
MELBOURNE	ADELAIDE	QANTAS AIR	693 M	OK 06OCT	4:40P	5:30P	BREAK	1PC
			73H					

----- C O S T -----

QANTAS AIRWAYTKT NO	QF 1053 983158	INCL 40.94	TAX	509.29
			GST	50.93
DOM OBT FEE	TKT NO DOB 1			9.00
			GST	0.90
*** TOTAL EXCLUDING GST			518.29	
*** TOTAL GST			51.83	
*** TOTAL CHARGES THIS INVOICE ***				570.12
*** BALANCE DUE THIS INVOICE ***				570.12

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PLEASE REMIT ALL PAYMENT DUE TO:
CARLSON WAGONLIT TRAVEL
ACCOUNTS RECEIVABLE
LEVEL 6, 333 QUEEN STREET
MELBOURNE VIC 3000