



SWI number:	SWI-OCC-012-2013
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Applies to:	Accommodation Services staff
Issued by:	Accommodation Services
Delegated authority:	Joe Young Executive Director Disability Services
Resource custodian:	Clarissa Bourne Manager Practice and Quality
Due for review:	February 2023
Confidentiality:	Public
DHS strategic objective:	Provide the best services

Accommodation Services

Safe Work Instruction

Use of a Stand Lifter

Stop, Think, Assess, Review

Stop before you begin, you **must review** the Support Plan of the client being assisted.

Think about the task, any equipment needed and the readiness of the client. Think about other options if this task cannot be done safely.

Assess the client by watching/talking to them to see if they are willing and able to participate in the task.

Review other options available if client not ready for task. Talk to supervisor/manager about other options.

Potential Hazards

1. Client injury from pinching skin with belt or from fall from lifter or lifter malfunction.
2. Cross infection to client from lifter belt.
3. Muscular soft-tissue or skeletal injury to workers from incorrect movement or posture.

Safety Provisions

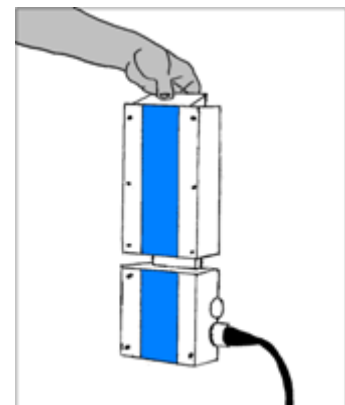
To prevent risk of injury to workers or clients during this manual task:

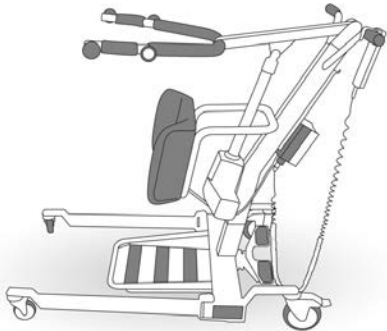

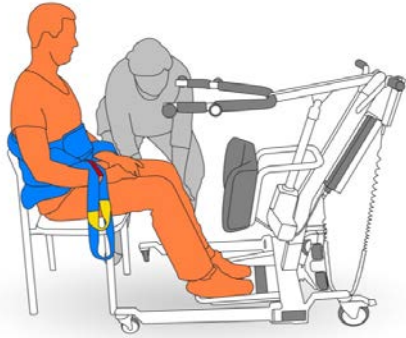


- a. Follow **all** steps of this Safe Work Instruction (SWI).
- b. Use a minimum of 2 workers for the task.
- c. Do not use if client cannot weight bear.
- d. Check there is enough space to move portable hoist at every step of task, remove any tripping hazards.
- e. Always move in same direction as hoist when walking it, **do not twist**.
- f. Communicate with client and other workers at every step of this task.

Instruction

Set Up

1. Make sure you know how to operate all controls of the specific Stand Lifter. If unsure, review Standard Operating Procedure (SOP) for this Stand Lifter. Report immediately if SOP not available.
2. Check the battery for the stand lifter is charged and in good condition. If any faults, report immediately and **do not use**.
3. Check the lifter (hooks, wheels) and lifter belt for signs of wear or damage. If any faults, report immediately and **do not use**.
4. Refer to client's Support Plan for specific information.



Operation		
Step	Worker Action	Diagram
1. Prepare hoist and lifter belt.	<ul style="list-style-type: none"> Take battery out of charger and insert into portable hoist. Get lifter belt, making sure it is the correct one for the task. 	
2. Place lifter belt around lower back of client.	<ul style="list-style-type: none"> Prepare client by getting them to sit on edge of chair or bed. If client needs assistance, do so by repositioning them to edge of chair or bed. Workers lean client forwards and put belt around their upper waist. Firmly secure belt in place. 	
3. Bring lifter forward, place client's feet on foot plate.	<ul style="list-style-type: none"> One worker to place client's feet on foot plate by lifting each leg at knee. Other worker to keep lifter steady, then move it closer. 	
4. Position the lifter and attach strap loops.	<ul style="list-style-type: none"> Bring lifter forward so client's knees are secure against the knee pad. Re-apply brakes. Select and attach one strap loop from each strap to hooks on the lifter arms. (refer to client's Support Plan for correct loops to use) 	
5. Place client's hands on lifter arms and prepare for lift.	<ul style="list-style-type: none"> Place client's hands on the lifter arms, with their arms over and outside the lifter straps. Explain to client that lifter is about to be activated. 	

Operation		
Step	Worker Action	Diagram
6. Raise client to standing position.	<ul style="list-style-type: none"> • First worker raises client to standing position using lifter controls, watching that loops are in place. • Second worker watches and reassures client, encouraging client to assist stand if possible. • If client looks uncomfortable or unbalanced, lower lifter and reposition. 	
7. Move client with stand lifter.	<ul style="list-style-type: none"> • Ensure area is free of hazards when client is in standing position, move hoist as required. • Second worker assists to guide client as needed. • First worker to use handles on lifter to slowly push to new location, move with direction of hoist, do not twist. • Again, make sure area free of hazards. 	
8. Lower client with stand lifter.	<ul style="list-style-type: none"> • Operator brings lifter into position. • Using lifter controls, first worker lowers client onto bed or commode. • Second worker gets into position to side of client, making sure client is lowered safely. 	
9. Release loops and remove stand lifter.	<ul style="list-style-type: none"> • Make sure client is safe before removing equipment. • Unhook loops of belt when it is relaxed. • Lift client's feet off foot plate, remove stand lifter. 	
Conclusion		
1. Safely conclude task.	<ul style="list-style-type: none"> • Make sure client is comfortable. • Put lifter away, place battery back in charger as required. • Place all other equipment in correct storage areas • Document any incident and report to supervisor immediately. 	

Approval

Content Author:	Resource Custodian:	Delegated Authority:
Date: February 2020	Date: February 2020	Date: February 2020
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