



Our ref: DHS/19/00802
Your ref: 7224488

Office of the Chief Executive
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ABN 11 525 031 744

Ms Nat Cook MP
Member for Hurtle Vale
PO Box 158
WOODCROFT SA 5162

Sent by email: tristan.rust@parliament.sa.gov.au

Dear Ms Cook

I refer to your application under the *Freedom of Information Act 1991* (the Act), received by the Department of Human Services (DHS) on 10 January 2019, seeking access to:

Copies of any and all documents (including but not limited to physical and electronic material) regarding DHS or Ministerial Paper 18MHS/0515.

Unfortunately, DHS was unable to make a determination on your application within the 30 days, therefore it is considered to be a 'deemed refusal' under section 19(2)(b) of the Act. However, DHS has continued to process your application outside of this timeframe. Section 19(2)(a) of the Act provides that an agency can release documents outside of the thirty-day timeframe, and this is still taken to be a determination under the Act.

Two documents were located that fit within the scope of your request and I have determined to release both documents in part. Please find enclosed a copy of the documents released, and a document schedule containing a brief description of each document and determination in summary form.

Under clause 10(1) of Schedule 1 to the Act, information is exempt from disclosure if it would be privileged from production on the ground of legal professional privilege. Document 1 contains legal advice provided to the government, information which is subject to legal professional privilege. I have therefore determined this information to be exempt pursuant to clause 10(1) of Schedule 1 to the Act.

Document 2 contains information relating to the personal affairs of a third party. I consider that it would be unreasonable to disclose this information and have determined the information exempt pursuant to clause 6(1) of Schedule 1 of the Act.

In accordance with section 20(4) of the Act, I consider that you would wish for access to the rest of the documents after exempt information is removed and am therefore releasing both documents to you in part.

If you are dissatisfied with my determination, you can seek an internal review by writing to the Chief Executive, DHS, as the Principal Officer of the agency. Your request should be sent within 30 days of your receipt of this letter.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, may/will be published on the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

If you have any questions in relation to this matter, please contact Fiona Braendler, Senior FOI Officer, on telephone 8413 9094 or by email at DHSFreedomofInformation@sa.gov.au. If you disagree with publication, you will need to advise the Senior FOI Officer within two weeks of the date of this determination.

Yours sincerely



Matthew Schutz
ACCREDITED FOI OFFICER

26 / 02 / 2019

SCHEDULE OF DOCUMENTS – DHS/19/00802

Freedom of information application from Nat Cook MP seeking access to copies of any and all documents (including but not limited to physical and electronic material) regarding DHS or Ministerial Paper 18MHS/0515.

No	Author	Date	Description of document	Determination	Reason
1.	Samantha Bond – Disability Policy Unit	20/07/2018	Briefing 18MHS/0515 – Invitation to Meet with Community Visitors	Released in part	Exempt clause 10(1) - legal professional privilege
2.			Attachment 1 to Document 1 – Function Information Sheet	Released in part	Exempt clause 6(1) – personal affairs

18MHS/0515



Government of South Australia

Department of Human Services


TO MINISTER FOR HUMAN SERVICES

RE: INVITATION TO MEET WITH COMMUNITY VISITORS

Decision/action required by: 15 / 07 / 2018

Reason: Meeting on 3 August 2018

Recommendation	Response
1. That you note the information provided about the meeting with the Community Visitor Scheme volunteers on Friday 3 August.	Approved / Not Approved / <u>Noted</u>

Comments:	
.....	 ----- Hon Michelle Lensink MLC 20 / 7 / 2018

KEY POINTS

- You have been invited to attend a meet and greet with the Principal Community Visitor (PCV) and volunteer Community Visitors on Friday 3 August at 3pm-4.30pm.
- Your office has advised the CVS office that you will attend from 3pm for 30 minutes.
- This session is one of a series of regular meetings that involve the CVS volunteers meeting to discuss their work.
- The CVS has been funded for the 2018-19 financial year. There is no provision for funding beyond this date.
- The PCV may raise the issue of an ongoing role for the CVS in the National Disability Insurance Scheme (NDIS) environment. Any role for the CVS is pending the outcome of the national review of CVS programs, with results expected in early 2019.

DISCUSSION

You have been invited to attend a regular meeting of the CVS volunteers. You have been previously briefed about the work of the CVS and you have met with the PCV, Maurice Corcoran (18MDIS/012, 18MDIS/0359, 18TCEO/027, 18TCEO/027.1).

In the cover letter accompanying the Special Report prepared by the PCV (18TCEO/027.1), the PCV expressed a strong desire for the CVS to continue in the NDIS environment. As previously briefed, the Commonwealth Government are currently reviewing all CVS programs nationally to decide upon a uniform position for all jurisdictions under the NDIS.

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South Australia has funded the CVS for the 2018-19 financial year, however, cannot make any decision about the future of the CVS beyond this at the present time.

Clause 10(1) - Legal professional privilege

If the Principal Community Visitor requires additional clarification, he should be encouraged to discuss the matter further with the Deputy Chief Executive.

It is expected that the CVS volunteers will provide anecdotal information about their attendances at disability accommodation premises and day options programs. The final numbers for attendance are still being finalised by the CVS office. The function information sheet is attached for your reference (attachment 1).

BUDGET

Are there financial implications No

Is there a budget impact No

MEDIA/SENSITIVE: No

Division	Disability Policy Unit	
A/Director	Michelle McGeachie/...../..... <i>signature</i>
Executive Director	Nick Ashley/...../..... <i>signature</i>
Deputy Chief Executive	Lois Boswell	<i>Lois Boswell 11.7.18</i> <i>signature</i>

ATTACHMENTS

- 1. Function information sheet

Contact Officer:	Samantha Bond, Chief Project Officer 8415 4317 samantha.bond@sa.gov.au
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THE HON MICHELLE LENSINK MLC

MINISTER FOR HUMAN SERVICES

FUNCTION INFORMATION SHEET

Please complete and return to the Minister's Personal Assistant, Rachael Hamilton by email to email - Rachael.hamilton@sa.gov.au
within three (4) working days

If you have any queries, Rachael can be contacted on 8204 1932

INFORMATION REQUIRED	COMMENTS
Title and purpose of Visit	Community Visitor Scheme – Community Visitor Get Together. Minister Lensink to meet Community Visitors.
Names & Contact Details of Organiser(s) (including mobile numbers for contact immediately before function)	Micah Mango – Administration Officer Mobile Phone – Clause 6(1) Office 1800 606 302
Day and Date	Friday 3 August 2018
Start & Finish Times of Function	Start time – 3:00PM Finish – 4:30PM
Actual arrival and departure time for Minister	Arrival – 3:00PM Departure- TBA – 3.30pm?
Location details (Please provide map if necessary)	Community Visitor Scheme Level 3, 182 Victoria Square, Adelaide
Special dress requirements? (eg black tie, wet weather clothing)	No
Indoors/outdoors?	Indoors
Travel/parking instructions for Minister's Driver	There is only very short term parking out the front of building, so if possible park next door at State Admin Centre.
Please advise if any special arrangements are required on Arrival	No, Micah will meet the Minister in the lift foyer on ground floor (Victoria Square entrance).

Other VIP's invited (names& titles)	No
Local Member of Parliament invited? (Name and Electorate)	No
Approximate number of attendees;	To be advised
Anticipated Audience (ie: students, business professionals, industry reps etc)	Community Visitor Scheme team and Community Visitors.

SPEECH REQUIREMENTS

SPEECH REQUIRED?	Minister would like to introduce herself.
Approximate duration (mins) No Longer than 5 mins Unless approved otherwise by the Minister	5 minutes
Theme/topic (including additional background information) Key Issues	Meet and greet Community Visitors
Nature of venue (eg stage, lectern, equipment provided)	Conference room
Please attach an itemised timetable of the event to the Minister's Office (including speaking order)	Will provide closer to the date.
People to be formally acknowledged by Minister in his speech: (in order of precedence if possible)	Maurice Corcoran, Principal Community Visitor Community Visitors Community Visitor Scheme – staff members
Has host organised media coverage? If so, please list media outlets	No
If Media attending, please provide an appropriate contact (name and number) from your office/organisation for Minister's Media advisor to call.	No
PLEASE ATTACH (At your convenience/if applicable)	
Program/Running Sheet Location Map Attendee List	Will provide

Briefing for the Ministers Address	
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