



**Government of South Australia**

Department for Communities  
and Social Inclusion

Department for Communities and Social Inclusion

# ANNUAL REPORT 2014-15



**Office Address**

Riverside Centre  
North Terrace  
Adelaide SA 5000

**Postal Address**

GPO Box 292  
Adelaide SA 5001

**Telephone**

(08) 8226 8800

© Government of South Australia  
September 2015

ISSN 2200-8160 (Print)  
ISSN 2200-8179 (Online)

ABN 11 525 031 744

The annual report is available from the website of the Department for Communities and Social Inclusion at [www.dcsi.sa.gov.au](http://www.dcsi.sa.gov.au). The information in this publication can be provided in an alternative format or another language on request. Please contact (08) 8413 9050.

Feedback on the annual report can be provided via email to [annualreport@dcsl.sa.gov.au](mailto:annualreport@dcsl.sa.gov.au).

The annual report was prepared by Financial and Business Services, Department for Communities and Social Inclusion.

# Letter of Transmittal

---

**Hon Zoe Bettison MP**

Minister for Communities and Social Inclusion  
Minister for Social Housing  
Minister for Multicultural Affairs  
Minister for Youth  
Minister for Volunteers

**Hon Gail Gago MLC**

Minister for the Status of Women

**Hon Tony Piccolo MP**

Minister for Disabilities

Dear Ministers

I am pleased to present the 2014-15 annual report of the Department for Communities and Social Inclusion, which has been prepared in accordance with the *Public Sector Act 2009*, *Public Finance and Audit Act 1987*, and other legislation as required.

The report highlights the many achievements of the department for the financial year ending 30 June 2015, including our performance against the strategic priorities of the South Australian Government and targets of *South Australia's Strategic Plan*.

Yours sincerely



Ms Joslene Mazel  
**Chief Executive**  
**Department for Communities and Social Inclusion**

30 September 2015

# Table of Contents

---

<b>Letter of Transmittal</b> .....	1
<b>Chief Executive's Report</b> .....	4
<b>About DCSI</b>	
Our Vision .....	7
Our Objectives .....	7
Our Values .....	7
Organisational Structure .....	7
DCSI Strategic Plan 2014-2018 .....	9
<b>State Government's Seven Strategic Priorities</b> .....	10
<b>South Australia's Strategic Plan</b> .....	12
<b>DCSI Scorecard</b> .....	14
<b>Our Performance</b>	
Program 1: Status of Women .....	16
Program 2: Disability SA .....	18
Sub-program 2.1: Non-Government and Individualised Funding .....	18
Sub-program 2.2: Disability Support .....	19
Program 3: Disability Services .....	21
Sub-program 3.1: Government Disability Services .....	21
Sub-program 3.2: Equipment Services .....	22
Program 4: Domiciliary and Community Care Services .....	24
Sub-program 4.1: Domiciliary Care Services .....	24
Sub-program 4.2: Community Care .....	25
Program 5: Social Housing .....	26
Program 6: Communities and Partners .....	28
Sub-program 6.1: Affordable Living Programs .....	28
Sub-program 6.2: Community Support Services .....	31
Sub-program 6.3: Multicultural Services .....	33
Sub-program 6.4: Office for the Northern Suburbs .....	34
Sub-program 6.5: Office for the Southern Suburbs .....	35
Sub-program 6.6: Volunteer Services .....	35
Sub-program 6.7: Youth Justice .....	36
Sub-program 6.8: Youth Services .....	37

## **Governance Arrangements**

Ministerial Accountability .....	39
Legislation .....	39
Boards and Committees.....	40
Internal Governance Bodies.....	41
Risk Management and Internal Audit Services .....	42
Freedom of Information.....	42
Privacy .....	42

## **Our People**

Workplace Statistics.....	43
Employment Opportunity Programs .....	45
Work Health and Safety and Injury Management .....	46
Stanton Institute .....	48

## **Corporate Reporting**

Reconciliation .....	49
Carers Recognition Act 2005 .....	49
Disability Access and Inclusion Plans .....	50
Julia Farr Services (Trusts) Act 2007 .....	52
Regional Impact Assessment Statements.....	52
Whistleblowers Protection Act 1993.....	52
Public Complaints .....	52
Sustainability Reporting .....	53
Government Buildings Energy Strategy .....	54
Asbestos Management .....	54
Urban Design Charter .....	54

## **Financial Performance**

Contractual Arrangements .....	55
Consultants .....	55
Fraud.....	55
Overseas Travel.....	55

## **Financial Statements**..... 56

## **Locations and Contact Details**..... 135

## **Acronyms**..... 140

# Chief Executive's Report

---

During the year, the Department for Communities and Social Inclusion (DCSI) has continued to implement programs to support vulnerable individuals, families and communities.

In January 2015, the department was responsible for emergency relief during the devastating Sampson Flat bushfire, and led the recovery effort after the event. During the emergency, two emergency relief centres were established and staffed at Golden Grove and Willaston, which provided a place for people to access important information, advice and support.

The State Government provided personal hardship grants up to a maximum of \$700 per family for households whose principal place of residence became inaccessible due to the Sampson Flat bushfire, and where applicants were unable to meet their own immediate needs. The State Emergency Relief Fund was also activated to administer the receipt and distribution of monies donated by the community to assist people who suffered significant loss or damage because of the bushfire.

The recovery effort is focused on both individual health and wellbeing and the community as a whole, and includes restoring and rebuilding the health, social, economic, built form and environmental fabric of the community. I would like to take this opportunity to thank all staff involved in the response to the Sampson Flat bushfire, including those who contribute to the extensive planning which enables us to be well prepared for events of this nature.

During 2014-15, we continued to work in collaboration with the Commonwealth Government, the National Disability Insurance Agency (NDIA) and the disability sector to implement the second year of the National Disability Insurance Scheme (NDIS) trial in South Australia. While the trial is progressing well, there has been a delay in the assessment of children by the NDIA, due to the higher than expected number of applicants. As a result, the NDIA has focused on finalising plans for younger children before moving on to older children. The department has also continued to prepare for the transition to the NDIS model, including examining options for the future of government as a service provider in a competitive market.

In March 2015, the Premier introduced *Thriving Communities: Achieving community-led renewal in disadvantaged South Australian communities*. The initiative aims to assist communities in key regions which are experiencing strong patterns of intergenerational disadvantage. The department is leading the development and implementation of this initiative, which will use a collective impact, community-led approach to assist regions identify and take action to achieve a positive vision for their future.

The State Government is committed to involving the community in decisions that affect their lives and building public participation in government. As a practical demonstration of this commitment, the Fund My Community initiative was trialled in the past year, giving the public a say in how funds are invested across South Australia. During 2014-15, \$1 million was made available through the program to eligible community groups, with the community invited to select those projects or services they thought would best tackle disadvantage.

During the year, we have led the development of the Ceduna Integrated Service Model to respond to many issues regarding the safety and wellbeing of transient Aboriginal people in and around Ceduna who are affected by drug and alcohol use. This is an excellent example of how government can bring all levels of government, the community and non-government organisations together to respond to a major community concern.

The department has continued to receive increasing numbers of screening applications, with 143 000 received in 2014-15. The DCSI Screening Unit has introduced strategies to simplify processing, reduce the backlog and address 'over screening' by employees and organisations. An online application process was developed to move the application process online from July 2015. This will save manual processing time to enter data and also reduce errors.

In February 2015, the new youth strategy for South Australia *It Starts With YOUth* was launched as a fresh approach to addressing the needs of young people. The strategy focuses on implementing practical change in the three key areas of youth homelessness, youth engagement and supporting vulnerable and disengaged young people to successfully transition into further education, vocational training or secure employment.

The Multi-Agency Protection Service (MAPS) was established to streamline the referral and notification processes of key agencies and enable them to assess, analyse and respond to domestic violence and child protection issues in a more timely and co-ordinated way. MAPS, which commenced a limited operational phase in July 2014, is led by the South Australia Police with support from the Office for Women. The Office for Women has commenced an interim review of the implementation of the service for the consideration of the MAPS Steering Committee.

The Office for Women also developed South Australia's first women's policy. *Achieving Women's Equality: South Australia's Women's Policy* was released in July 2015 to acknowledge the importance of the participation of women and girls in all aspects of life. The policy will also assist government departments to make gender a central consideration in policy development.

On 6 May 2015, the Office for Women officially launched the South Australian Body Image Campaign to inspire girls aged seven to 12 years to build their self-esteem and love their bodies. The campaign encourages girls to realise that their value comes from their character, skills and attributes, not their weight and shape. Each weekday for six weeks a new piece of campaign content, created by young women volunteers aged 13 to 18 years, was released through the Women's Information Service social media presence on Facebook, Twitter and Pinterest.

The department has continued to work to make South Australia an affordable place to live, providing a range of government concessions and implementing other initiatives to assist families. These include collaborating with Good Shepherd Microfinance to establish a Good Money store in Salisbury, supporting Foodbank SA establish new food outlets in Edwardstown, Elizabeth and Port Pirie and increasing the energy concession by \$50 from 1 July 2014.

During 2014-15, an additional \$350 000 was allocated annually to the Multicultural Grants Program, which provides funds to multicultural and ethnic community organisations to support projects, events and activities. This additional funding brings the total funding to multicultural grants to \$1 million per annum.

During the year, the Office for Volunteers worked closely with the Volunteering Strategy Partnership Board to develop a time-exchange program and a volunteering recognition scheme, which resulted in a strategy for a single Volunteering Recognition Scheme. A six-month pilot for the new scheme has been developed, managed by Volunteering SA&NT.

In December 2014, three Acts previously administered by the department on behalf of the Minister for Social Housing were committed to the Minister for Housing and Urban Development, to further focus Renewal SA as the government's primary urban renewal authority. These were the *Community Housing Providers (National Law) (South Australia) Act 2013*, the *Housing Improvement Act 1940* and the *South Australian Housing Trust Act 1995*.

Renewal SA is now responsible for providing services to the South Australian Housing Trust (SAHT) Board, including capital development programs, the development and delivery of projects to renew the SAHT's housing stock and to increase the supply of affordable housing in South Australia. Through Housing SA, we will continue to provide all social housing customer and tenant services, including maintenance services, on behalf of the SAHT, and other key housing-related programs and responsibilities including private rental assistance and homelessness support.

To support these changes, Housing SA completed a restructure, with a number of business units and staff moving to Renewal SA. It also began transforming its business to better meet the needs of its clients, resulting in a new service delivery model designed to improve the organisation's capacity to appropriately respond to the increasing risk and vulnerability of clients. Implementation of the new service delivery model commenced in July 2014, and will be completed throughout all Housing SA regions by December 2015.

During the coming year, we will implement new expenditure measures announced by the State Government in the 2015-16 budget. These measures include:

- \$148.2 million over four years towards a new Cost of Living Concession, which replaced the current council rates concession from 1 July 2015. Eligible home-owner occupier households who received the council rates concession will now receive up to \$200 per year under the Cost of Living Concession. Eligibility for the concession has also been expanded to include pensioners and low-income earner tenant households, which means that up to 45 000 pensioner and low-income earner households may receive an extra \$100 each year.
- \$36.58 million over two years to extend the National Partnership Agreement on Homelessness for the years 2015-16 and 2016-17, which includes \$17.74 million in Commonwealth Government funding. This funding will allow for continuity of vital services to people who are homeless or at risk of homelessness, and provide certainty to service providers for the next two years.
- \$8 million over four years for multicultural grants, in addition to the existing \$1 million provided through the Multicultural Grants Program. The additional funding will be provided to multicultural communities to modernise their facilities and support the establishment of the Stronger Families, Stronger Communities program which will fund community development projects.
- \$2.5 million to upgrade four of the six lifts at Highgate Park and replace the standby generator. This important work will improve the functionality of the building and ensure resident safety and comfort.

In June, it was announced that our valued colleague Phil Fagan-Schmidt, Executive Director of Housing SA, had been recognised in the 2015 Queen's Birthday Honours List for his outstanding public service in the area of social housing policy and practice. The well-deserved Public Service Medal also recognises Phil's strong leadership in the introduction of major reforms, including in the areas of affordable housing, homelessness and housing service delivery.

Finally, I would like to thank all staff members for their hard work and dedication during the year and acknowledge the continued support and strong leadership provided to the department by Minister Bettison, Minister Gago and Minister Piccolo.

Ms Joslene Mazel

**Chief Executive**

**Department for Communities and Social Inclusion**



# About DCSI

---

## Our Vision

The Department for Communities and Social Inclusion (DCSI) strives to help South Australians build communities where people are involved and they feel connected, safe and supported. Where a person lives affects their access to opportunities and has a major impact on their wellbeing. If people work together to strengthen a community, the lives of all those who live within it will be better. The department's focus is to improve people's lives through improving their communities.

## Our Objectives

The department defines its priorities with three strategic objectives:

- support independence and participation;
- make our communities stronger; and
- provide the best services.

## Our Values

The South Australian Public Sector Values have been adopted as our own departmental values. These values are:

- **Service:** we proudly serve the community and State Government;
- **Professionalism:** we strive for excellence;
- **Trust:** we have confidence in the ability of others;
- **Respect:** we value every individual;
- **Collaboration and Engagement:** we create solutions together;
- **Honesty and Integrity:** we act truthfully, consistently, and fairly;
- **Courage and Tenacity:** we never give up; and
- **Sustainability:** we work to get the best results for current and future generations.

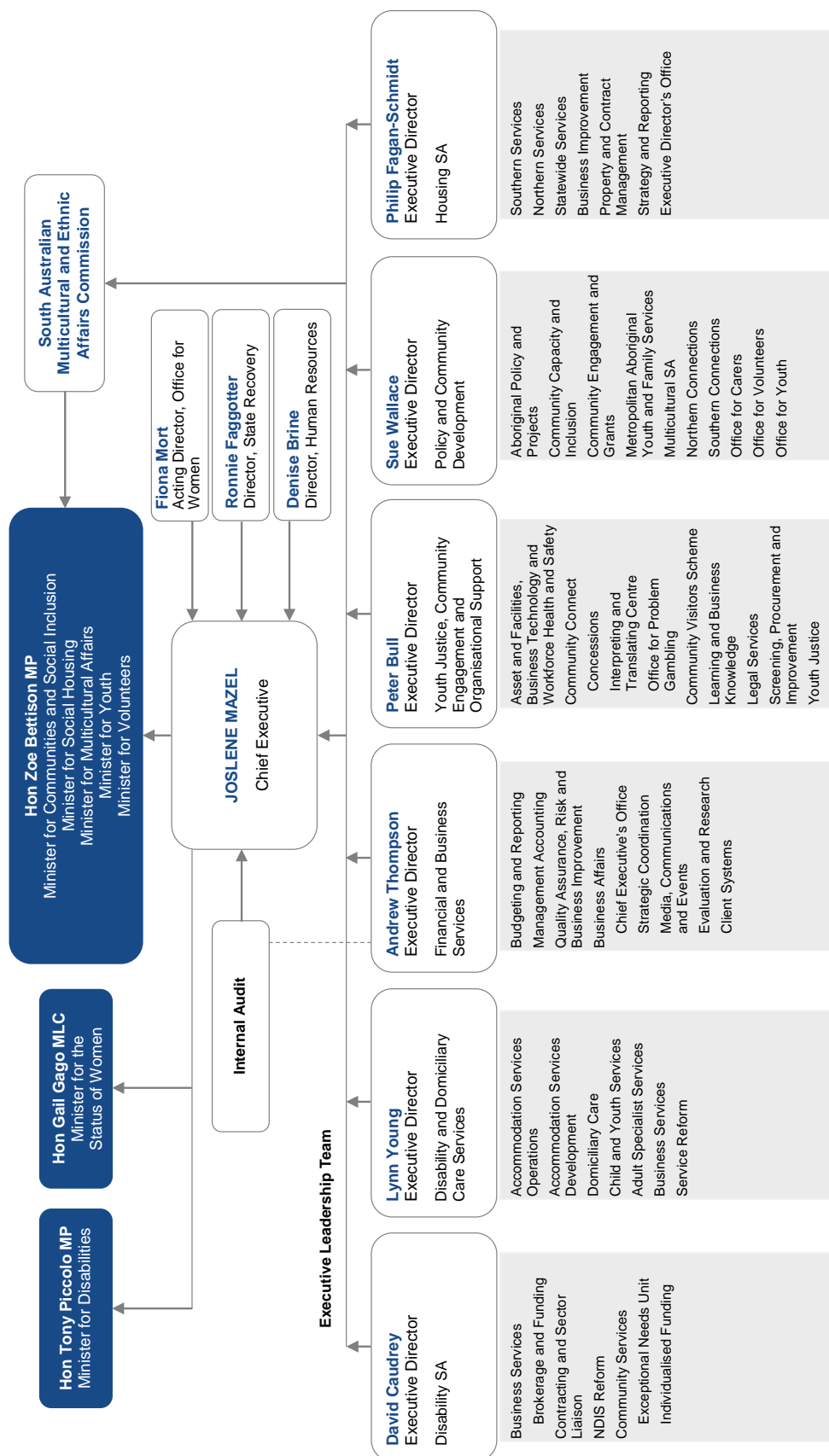
## Organisational Structure

On 11 December 2014, the State Government announced changes to the governance of the South Australian Housing Trust (SAHT). Relevant legislation, including the *South Australian Housing Trust Act 1995*, the *Community Housing Providers (National Law) (South Australia) Act 2013*, and the *Housing Improvement Act 1940*, was gazetted to the Minister for Housing and Urban Development.

Renewal SA now provides support to the SAHT Board and is responsible for the construction and renewal of SAHT properties. Housing SA is continuing to provide all social housing customer and tenant services on behalf of the SAHT, including maintenance services and other key housing-related programs and responsibilities including private rental assistance and homelessness services.

To support the changed responsibilities, 130.2 FTE positions were transferred to Renewal SA in February 2015.

## Organisational structure of the department as at 30 June 2015



## DCSI Strategic Plan 2014-2018

### OUR VISION

**Communities for all: opportunities for everyone**

### OUR OBJECTIVES

Support independence and participation	Make our communities stronger	Provide the best services
<p><b>We will:</b></p> <ul style="list-style-type: none"> <li>help people live independently in their own homes and communities</li> <li>focus our services on those in greatest need of support</li> <li>deliver high quality disability, domiciliary care, homelessness and housing programs</li> <li>provide housing options that are affordable</li> <li>improve our programs to reduce poverty and assist people in financial hardship</li> <li>increase people's choice and say about the services available to them</li> <li>improve access and inclusion for all people</li> <li>deliver early intervention and prevention services</li> <li>support children and young people to achieve their goals for themselves, their family and community.</li> </ul>	<p><b>We will:</b></p> <ul style="list-style-type: none"> <li>lead social inclusion for the State Government</li> <li>strengthen our partnerships with the non-government sector and other government agencies</li> <li>contribute to capacity-building in the non-government sector</li> <li>lead the planning for recovery from disasters</li> <li>promote and support the important role of carers in our community</li> <li>develop programs that improve the lives and achievements of Aboriginal children, families and communities</li> <li>promote an inclusive, cohesive and equitable culturally diverse society</li> <li>support volunteers to help build stronger communities</li> <li>progress the full participation of women in the social and economic life of the state.</li> </ul>	<p><b>We will:</b></p> <ul style="list-style-type: none"> <li>establish a regional planning framework to support integrated work at the local level</li> <li>improve our services and our responses to stakeholders' expectations</li> <li>promote staff learning and development to build skills and engagement</li> <li>provide a work environment that is supportive, inclusive and safe</li> <li>embed continuous improvement and innovation in our organisational culture</li> <li>manage our finances, assets and information resources performance</li> <li>lead in organisational practices that are environmentally and socially responsible.</li> </ul>

### OUR STRATEGIC CONTEXT

Key strategies and frameworks	National drivers
<p>The State Government's Seven Strategic Priorities</p> <p>South Australia's Strategic Plan</p> <p>South Australia's 10 Economic Priorities</p> <p><b>DCSI Business Plan</b> Our key strategies and actions to achieve our objectives</p> <p><b>DCSI Scorecard</b> Our key performance indicators to measure success</p> <p><b>A Right to Safety</b> The State Government's response to violence against women</p> <p><b>Community Engagement Directions Statement</b> Effective engagement strategies for working with the community</p> <p><b>Strong Voices</b> Disability Blueprint to reform the provision of support to people with disabilities</p> <p><b>Youth Connect</b> State Government strategy that guides the delivery of programs and services to young people</p>	<ul style="list-style-type: none"> <li>National Disability Agreement</li> <li>National Disability Strategy</li> <li>National Disability Insurance Scheme</li> <li>National Affordable Housing Agreement</li> <li>National Partnership Agreement on Remote Indigenous Housing</li> <li>National Partnership Agreement on Homelessness</li> <li>National Aged Care Reform - Living Longer. Living Better</li> <li>National Framework for Protecting Australia's Children</li> <li>National Strategy for Disaster Resilience</li> <li>National Plan to Reduce Violence against Women and their Children.</li> </ul>

# State Government's Seven Strategic Priorities

---

The State Government's seven strategic priorities are focused on the long-term future of South Australia and are reflected in the government's budget, policy and legislative agenda. Of the seven strategic priorities, the department supports the achievement of: *Creating a vibrant city*; *Safe communities, healthy neighbourhoods*; *An affordable place to live*; and *Every chance for every child*.

Examples of our achievements against these priorities in 2014-15 include:

## Creating a vibrant city

- Providing an additional \$350 000 in funding to multicultural community organisations to support projects, events and activities (refer page 33).

## Safe communities, healthy neighbourhoods

- Implementing a domestic violence serial offenders database which enables the identification of serial offenders in order to reduce the risk of further serious injury and/or death (refer page 16).
- Developing and implementing an early warning system, the Domestic Violence Response Review, which brings attention to instances where a domestic violence service provider does not believe their client's situation has received the appropriate response (refer page 16).
- Completing the Challenging Domestic Environments Project to ensure consistency of staff knowledge and support to people living in squalor and other challenging situations (refer page 24).
- Developing and implementing a targeted grants program to build capacity in lesbian, gay, bisexual, transgender, intersex and queer (LGBTIQ) communities (refer page 32).
- Leading the implementation of the Ceduna Integrated Service Model, in collaboration with partner agencies (refer page 32).
- Supporting the State Government's Thriving Communities initiative, which aims to assist key regions experiencing strong patterns of intergenerational disadvantage (refer page 35).

## An affordable place to live

- Renewing the National Partnership Agreement on Homelessness, ensuring homelessness services are sustained for a further two years (refer page 27).
- Commencing the installation of solar hot water systems in South Australian Housing Trust properties across metropolitan and regional areas (refer page 27).
- Providing a \$50 increase in the annual energy and medical heating concession to eligible recipients from 1 July 2014 (refer pages 28 and 29).
- Continuing the expanded Emergency Electricity Payment Scheme, which provides payments to people facing utility debt (refer page 29).
- Continuing the roll-out of the Utilities Literacy Program through the delivery of train-the-trainer workshops, utilities literacy expos and intensive case management to help households manage their utility usage and debt (refer page 29).
- Supporting Foodbank SA to establish food hubs in Elizabeth and Port Pirie (refer page 30).
- Supporting the development of a shop front location for a Good Money store in Salisbury in partnership with Good Shepherd Microfinance (refer page 30).

### **Every chance for every child**

- Supporting non-government disability service providers during the implementation of year two of the National Disability Insurance Scheme trial in South Australia for children aged up to 13 years (refer page 19).
- Strengthening relationships with Aboriginal communities and service providers to increase the support provided to Aboriginal children and young people in the youth justice system (refer page 36).
- Conducting a needs analysis to identify the highest priority areas for program delivery and identify priority groups in the youth justice system (refer page 37).

# South Australia's Strategic Plan

*South Australia's Strategic Plan* is comprised of 100 targets that are categorised under the priority headings of: Our Community; Our Prosperity; Our Environment; Our Health; Our Education; and Our Ideas.

The department is the lead agency responsible for the achievement of 14 targets under the Our Community priority that includes the following visions:

- our communities are vibrant places to live, work, play and visit;
- everyone has a place to call home;
- strong families help build communities;
- we are safe in our homes, community and at work; and
- we are connected to our communities and give everyone a fair go.

These targets are:

Target 5	<b>Multiculturalism:</b> Maintain the high rate of South Australians who believe cultural diversity is a positive influence in the community.
Target 7	<b>Affordable housing:</b> South Australia leads the nation over the period to 2020 in the proportion of homes sold or built that are affordable by low and moderate income households.
Target 8	<b>Housing stress:</b> South Australia leads the nation over the period to 2020 in the proportion of low income households not experiencing housing stress.
Target 9	<b>Aboriginal housing:</b> Reduce overcrowding in Aboriginal households by ten per cent by 2014.
Target 10	<b>Homelessness:</b> Halve the number of 'rough sleepers' in South Australia by 2013 and maintain thereafter.
Target 11	<b>Housing for people with disabilities:</b> Increase the number of people with a disability in stable, supported community accommodation to 7000 by 2020.
Target 16	<b>Economic disadvantage:</b> By 2020, increase by two percentage points the share of total household income earned by low income South Australians.
Target 18	<b>Violence against women:</b> A significant and sustained reduction in violence against women through to 2022.
Target 23	<b>Social participation:</b> Increase the proportion of South Australians participating in social, community and economic activities by 2020.
Target 24	<b>Volunteering:</b> Maintain a high level of formal and informal volunteering in South Australia at 70 per cent participation rate or higher.
Target 25	<b>Support for people with a disability:</b> Triple the number of people with a disability able to access self-managed funding by 2016.
Target 29	<b>Elections:</b> Increase the percentage of women nominating to stand in local, state and federal government elections in South Australia to 50 per cent by 2014.
Target 30	<b>Boards and committees:</b> Increase the number of women on all State Government boards and committees to 50 per cent on average by 2014, and maintain thereafter by ensuring that 50 per cent of women are appointed, on average, each quarter.
Target 31	<b>Chairs of boards and committees:</b> Increase the number of women chairing State Government boards and committees to 50 per cent by 2014.

The department also contribute to the following whole-of-government targets:

- Target 6: Aboriginal wellbeing;
- Target 32: Customer and client satisfaction with government services;
- Target 50: People with disability;
- Target 52: Women;
- Target 53: Aboriginal employees; and
- Target 61: Energy efficiency - government buildings.

The following table outlines how the objectives and key strategies and actions of our *Strategic Plan 2014-2018* align to relevant targets in *South Australia's Strategic Plan*.

Objective	Key Strategies and Actions	South Australia's Strategic Plan Target
<b>Support independence and participation</b>	Help people live independently in their own homes and communities	Target 11: Housing for people with disabilities
	Provide housing options that are affordable	Target 7: Affordable housing Target 8: Housing stress Target 9: Aboriginal housing Target 10: Homelessness
	Improve our programs to reduce poverty and assist people in financial hardship	Target 16: Economic disadvantage
	Increase people's choice and say about the services available to them	Target 25: Support for people with a disability
<b>Make our communities stronger</b>	Lead social inclusion for the South Australian Government	Target 23: Social participation
	Develop programs that improve the lives and achievements of Aboriginal children, families and communities	Target 6: Aboriginal wellbeing
	Promote an inclusive, cohesive and equitable culturally diverse society	Target 5: Multiculturalism
	Support volunteers to help build stronger communities	Target 24: Volunteering
	Progress the full participation of women in the social and economic life of the state	Target 18: Violence against women Target 29: Elections Target 30: Boards and committees Target 31: Chairs of boards and committees
<b>Provide the best services</b>	Improve our services and our responses to stakeholders' expectations	Target 32: Customer and client satisfaction with government services
	Provide a work environment that is supportive, inclusive and safe	Target 50: People with disability Target 52: Women Target 53: Aboriginal employees
	Lead in organisational practices that are environmentally and socially responsible	Target 61: Energy efficiency - government buildings

Further information regarding *South Australia's Strategic Plan*, including data and graphs summarising progress against all 100 targets, is available at [www.saplan.org.au](http://www.saplan.org.au).

# DCSI Scorecard

The DCSI Scorecard provides a statistical overview of the department's progress against the objectives in the *Strategic Plan 2014-2018* and select targets of *South Australia's Strategic Plan (SASP)*. The scorecard provides a succinct summary of our key performance indicators in a single report and is regularly reviewed and updated.

The following table summarises our key performance indicators as at 30 June 2015.

Strategic Plan Scorecard	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Objective 1: Support independence and participation</b>					
Number of people accessing community care through Access2HomeCare <sup>1</sup>	N/A	17 178	20 338	19 761	23 173
Number of people accessing the Independent Living Centre	20 845	22 806	22 857	21 954	21 803
Number of restorative services delivered (service hours)	N/A	N/A	3 222	3 117	8 118
Number of people with disability in stable, supported community accommodation (SASP Target 11) <sup>2</sup>	4 860	4 626	4 765	5 207	N/A
Percentage of allocations to Category 1 public and community housing applicants	81.7%	83.3%	81.4%	83.9%	83.2%
Percentage of tenable social housing dwellings as a proportion of all South Australian dwellings	7.35%	6.85%	6.94%	6.82%	6.62%
Number of people with disability working towards individualised funding (SASP Target 25)	50	71	118	208	242
<b>Objective 2: Make our communities stronger</b>					
Number and percentage of non-government organisations engaged in DCSI Australian Service Excellence Standards <sup>3</sup>	240 76%	233 77%	229 77%	232 93%	232 93%
Percentage of South Australians who strongly agree/agree that it is a good thing for a society to be made up of people from different cultures (SASP Target 5) <sup>4</sup>	83.2%	N/A	N/A	N/A	82%
Percentage of volunteer participation (SASP Target 24) <sup>5</sup>	N/A	71%	N/A	68%	N/A
Percentage of women on government boards and committees (SASP Target 30)	45.8%	45.6%	46.3%	48.1%	47.1%
<b>Objective 3: Provide the best services</b>					
Number of national qualifications issued to DCSI staff through the Stanton Institute <sup>6</sup>	933	775	619	473	362
Percentage of employees with a performance review in the past 12 months <sup>7</sup>	40.5%	34.3%	36.2%	40.3%	46.9%
Energy efficiency of DCSI buildings (SASP Target 61) <sup>8</sup>	27.6%	28.9%	22.1%	41.9%	38.7%



<sup>1</sup> Number of inquiries and contacts received.

<sup>2</sup> In 2011-12 and 2012-13 anomalies in reporting were identified which resulted in a number of clients not being reported. Data for 2014-15 will not be available until early 2016.

<sup>3</sup> The significant increase in the percentage of non-government organisations engaged in DCSI Australian Service Excellence Standards from 2013-14 is reflective of new departmental funding requirements.

<sup>4</sup> Progress in the achievement of SASP Target 5 was previously measured through the SASP Household Survey conducted by the Department of the Premier and Cabinet. This survey is no longer undertaken. The Australian Bureau of Statistics General Social Survey is now used as the data source to measure progress against Target 5.

<sup>5</sup> On behalf of the Office for Volunteers, Harrison Research has undertaken surveys on volunteering levels in the community every two years since 2006.

<sup>6</sup> From 2012-13 the date that the qualification was completed was used for measurement, not the date of graduation. The 2013-14 and 2014-15 results are for DCSI staff only - the result for the three previous years includes staff from Families SA.

<sup>7</sup> Human Resources data is drawn from the Workforce Information Collection (WIC) quarterly data and is based on all paid employees (including casuals) and excludes employees on short or long-term unpaid leave. WIC Performance Partnership Plan (PPP) data is based on employees that commenced a PPP in this period. Data for 2010-11 includes staff from Families SA.

<sup>8</sup> The decrease in energy efficiency between 2013-14 and 2014-15 is due to a consolidation of staff into fewer sites. The 2014-15 energy efficiency figure remains above the government target of 30 per cent by 2020.

# Our Performance

---

## Program 1: Status of Women

The Office for Women's role is to promote the full and equal participation of women in the social and economic life of the state by providing innovative and balanced public policy advice to government. It also provides high quality statewide information and referral services through the Women's Information Service and executive support to the Premier's Council for Women.

The achievements of the Office for Women contribute to the advancement of targets of *South Australia's Strategic Plan* including Target 18 (Violence against women), Target 30 (Boards and committees) and Target 31 (Chairs of boards and committees).

---

### Domestic Violence Serial Offenders Database

During the 2014 state election, the government re-committed to developing a database to identify domestic violence serial offenders, in response to recommendations from the Hayward and Durance Inquest, which was handed down by the Deputy State Coroner in January 2012.

During 2014-15, the Office for Women contracted the Domestic Violence Gateway, a non-government organisation, to develop, host and manage a database which enables the identification of domestic violence serial offenders in order to identify risk of further serious injury and/or death. The database became operational in late 2014, improving risk management in key services involved in the Family Safety Framework information sharing and risk assessment processes.

### Domestic Violence Response Review

The Domestic Violence Response Review is an early warning system outlined in the government policy, *Taking a Stand: Responding to Domestic Violence*. The system is designed to increase accountability and provide a review point when a domestic violence service provider believes there have been process gaps or flaws in the response of a government agency to domestic violence.

The Office for Women is responsible for the development, implementation and ongoing operation of the Domestic Violence Response Review, with staged implementation commencing in 2014-15.

The Domestic Violence Response Review is co-located with the Multi-Agency Protection Service (MAPS) to enable information sharing and systems development. MAPS co-locates staff from South Australia Police, the Office for Women, Education, Health, Housing SA and Families SA to share vital information faster and identify victims and emerging patterns of harm before they escalate, ensuring that at risk children and families do not slip through the net when incidents arise.

A Senior Policy Officer from the Office for Women is currently co-located with MAPS to implement the Domestic Violence Response Review within MAPS processes.

### South Australian Body Image Campaign

Officially launched on 6 May 2015, the South Australian Body Image Campaign inspired girls aged seven to 12 years to build their self-esteem; love their bodies; and to realise that their value comes from their character, skills and attributes, not their weight and shape. Each weekday for six weeks a new piece of campaign content created by young women volunteers, aged 13 to 18 years, was released through the Women's Information Service social media sites on Facebook, Twitter and Pinterest.

Workshops were held at Hallett Cove, Tea Tree Gully and Woodville to support the creation of content. These workshops provided the young women and their mentors with information about body image and the factors that contribute to positive body esteem, to provide context for the creation of campaign content. An additional workshop was held at Mount Gambier High School during March, in conjunction with staff from Centacare's PACE and Reconnect Mental Health Services.

The digital media campaign was developed in collaboration with the Young Women's Christian Association and was inspired by a campaign run by New York City called the 'NYC Girls Project'.

### **Edith Dornwell Internship for Women in STEM (Science, Technology, Engineering and Mathematics)**

The *Edith Dornwell Internship for Women in STEM* was developed by the Office for Women, with funding provided by the Office of Science, Technology and Research (Department of State Development), to encourage and enable women to undertake education, training and employment in STEM fields.

Launched in February 2015, the internship will provide one woman each year for the next three years with three months full-time or six months part-time paid employment with an organisation with a STEM focus. The first internship was awarded to a University of South Australia student who commenced employment with Santos in June 2015.

The second internship will be offered to a University of Adelaide student. Applications will open in December 2015, to coincide with the 130<sup>th</sup> anniversary of Edith Dornwell's graduation from that institution. The final year's internship will be offered to a Flinders University student, with applications opening in late 2016.

### **Governance Training Scholarships**

During 2014-15, 25 women were awarded fully-funded scholarships to attend introductory level governance training delivered by the Australian Institute of Company Directors.

The Office for Women managed the application process, which was assessed by a panel that included the Equal Opportunity Commissioner, a representative of Multicultural SA and one of last year's scholarship recipients (who is also a member of the Youth Affairs Council of South Australia).

More than half of the women who participated in the training in August 2014 were from regional areas of South Australia. Two women were aged under 25 years and five over 60 years. The 2014 scholarships were awarded to three Aboriginal women, seven women from culturally and linguistically diverse backgrounds and two women with disability.

## Program 2: Disability SA

The role of Disability SA is to lead disability policy development and planning in South Australia, provide a single access point for people with disability that provides clear and easy access from intake through to service delivery, and arrange for funding to go to individuals and service providers by the most effective and transparent means.

### Sub-program 2.1: Non-Government and Individualised Funding

This sub-program includes individualised funding and services provided by non-government organisations to people with disability and their carers who are funded by the department. Initiatives under this sub-program contribute to the achievement of Target 11 (Housing for people with disabilities) and Target 25 (Support for people with disability) of *South Australia's Strategic Plan*.

#### Individualised Funding Program

The Individualised Funding program, which commenced in November 2012, is being implemented through a three-stage process and is part of the government's commitment to improve the lives of people with disability. It increases the choice and control that people have over their disability supports and provides flexibility around how and when they receive these supports.

Stage 1 is now complete and 3151 individuals have an identified personal budget and the option of increased choice and flexibility. This includes 242 individuals who have chosen to self-manage their services. Stage 2, which commenced in December 2012 and was concluded in June 2013, identified 1794 clients who now have a personal budget that previously received services through grant contractual arrangements.

Stage 3 of the Individualised Funding program commenced in January 2015 and is scheduled to conclude by July 2016. This stage involves identifying notional allocations to people who live in specialist disability group or shared accommodation, and will extend to all grant funded arrangements in place through Disability SA, providing a notional individual allocation to approximately 5000 people.

Services under Stage 3 of the implementation process are complex in nature and involve group-funded agreements. Opportunities for individuals to make alternate choices to move services will be negotiated on a case-by-case basis to ensure the continuation of services for others is not impacted and services remain viable.

Individualised Funding aligns South Australia's disability support framework with that of the National Disability Insurance Scheme (NDIS). Like the NDIS, it promotes choice and control. It also aligns approved disability support spending with that anticipated by the NDIS, using the NDIS purchasing guidelines.

#### Disability Housing Construction and Initiatives

The State Government is committed to increasing the availability of community accommodation and care options for people with disability. This is reflected in its significant investment in the construction of new housing for people with disability.

##### *Nation Building - Economic Stimulus Plan Disability Project*

The 2013-14 state budget allocated \$27 million for social housing construction, including up to 90 new specialised disability dwellings across South Australia, through the Nation Building - Economic Stimulus Plan (NBESP). Construction of all 90 disability dwellings was completed by December 2014.

The 90 dwellings have provided individualised supported accommodation for 127 people with disability who were homeless, living in emergency, high cost accommodation or in tenuous situations.

### *Access 2 Place*

Established in April 2014, Access 2 Place Ltd is a fully independent disability-specific Community Housing Organisation, responsible for providing housing for people living with disability. The organisation is paving the way in disability housing with a new approach, including having a lease agreement directly with tenants, providing security of tenure and the separation of support services from housing provision.

A total of 135 newly constructed dwellings for people with disability are to be transferred to Access 2 Place by December 2015, along with 127 existing properties. As at 30 June 2015, 121 new-build properties were completed and transferred from the South Australian Housing Trust (SAHT) to Access 2 Place and are being tenanted. Fifty-seven existing properties were also transferred.

The 90 dwellings completed by 31 December 2014 under the NBESP Disability Project form part of the overall commitment of 135 newly constructed dwellings that will be transferred to Access 2 Place.

### *Affordable Housing Stimulus Program*

In June 2013, the Premier announced the State Government's \$220 million Affordable Housing Stimulus Program, which included \$30 million for a social housing investment program to build 108 new social housing dwellings on SAHT land. The \$30 million social housing investment program was completed in December 2014, with 15 per cent of the dwellings (19 dwellings) directed towards people with disability who have high needs.

### **Sub-program 2.2: Disability Support**

Disability Support provides services that support the non-government disability sector funded through Disability SA. These services include policy and planning, intake, assessment and resource allocation, funds management, strategic projects and business services, the South Australian National Disability Insurance Scheme launch (including country pilot for children) and adult community services for disability clients, their families and carers.

### **National Disability Insurance Scheme (NDIS)**

The South Australian trial of the NDIS, which commenced on 1 July 2013, is being rolled out across the state over three years and is focused on children with disability aged from birth to 14 years. The second year of the NDIS trial commenced on 1 July 2014, focusing on children aged between birth and 13 years. The trial is progressing well; however, there has been a delay in the National Disability Insurance Agency (NDIA) assessing children in the trial due to the higher than expected number of applications to the NDIA.

It is now anticipated that up to 8500 children may be supported through the NDIS, much higher than the estimated number of 5000 children in the NDIS Bilateral Agreement. As a result, the NDIA has focused on finalising plans for younger children before moving on to planning for older children. This delay will have a significant flow-on effect for the third year of the trial, which commenced on 1 July 2015.

The higher number of children who may be supported through the NDIS is not unexpected. At the time of negotiation of the Bilateral Agreement it was recognised that the trial population estimates did not include children with non-global developmental delay and that as a result numbers could be significantly higher.

The department continues to work with state-funded disability service providers to support them during transition to full implementation of the NDIS in South Australia from July 2018. Regular meetings and information sessions were held with non-government disability service providers to support them in their transition to the NDIS, and to facilitate the transition of their clients and funding from state-funded programs.

According to the June 2015 NDIA Quarterly Report, 5506 children were deemed eligible for the NDIS in South Australia. Of these eligible children, 4660 have approved plans. When fully operational, the NDIS will include every eligible South Australian living with disability, under the age of 65 years, and is expected to benefit about 32 000 people.

## **NDIS Applied Principles**

It is recognised that cooperation across the health and disability sectors is crucial to ensuring people with disability receive the supports they need, and for the sustainability of the NDIS. The department has therefore led the State Government's input to the national review of the NDIS Applied Principles, which determine the funding, policy and delivery responsibilities of the NDIS and mainstream service systems, including health.

The *NDIS - Principles to Determine the Responsibilities of the NDIS and Other Service Systems* provide for a clear definition of roles informing the interactions of the NDIS and other service systems. This means that, for people with disability who have a mental illness, the health system will be responsible for supports related to mental health that are clinical in nature and for any residential care where the primary purpose is for inpatient treatment or clinical rehabilitation. The NDIS will be responsible for non-clinical supports that focus on a person's functional ability, including those that enable a person with a mental illness or psychiatric condition to undertake activities of daily living and participate in the community and in social and economic life.

The impact of the NDIS Applied Principles on the experiences of South Australians with disability will be monitored throughout the trial phase and the transition to the full scheme by July 2018.

## **Respite Facility**

The development of a new mixed-use housing apartment complex in the Adelaide central business district was a commitment made by the government during the 2014 state election. The facility, to be developed and managed in partnership with the private and non-government sectors, will incorporate a purpose-built respite facility with 18 apartments, utilising smart technology to provide flexible accommodation options for people with disability and their families or carers. This will include respite and other short-term accommodation, such as holiday accommodation and transition from hospital.

An expression of interest was called to identify potential sites and partner organisations. The evaluation of responses resulted in six organisations being invited to submit a tender through the Stage 2 Request for Proposal process, which closed on 2 June 2015.

Plans for the development and the service model for the new facility are now underway and requested submissions are being evaluated, with work to commence in 2015-16.

## **Disability Hub for the North**

A feasibility study for a new disability hub in the northern suburbs is being undertaken. The disability hub has the potential to have a key role in providing services to people with disability and promoting training to people for new jobs in the disability sector.

During the year, the department undertook a series of community consultations with both consumers of disability services and providers of disability services. The three themes that emerged were:

- personal care and support: opportunities relating to providing quality training to support those working in the disability sector;
- general information source: the provision of easy access to information; and
- technology, research and development: the development of assistive technology, customised and locally manufactured.

The consultation sessions form the basis for Stage 1 of the feasibility study, which was completed in June 2015. Work has commenced on Stage 2 of this initiative, to be completed by 30 June 2016.

## Program 3: Disability Services

**Disability Services is the South Australian Government's service provider for people with disabilities.**

---

### **Sub-program 3.1: Government Disability Services**

Government Disability Services is responsible for providing services across the state, incorporating supported accommodation, specialist services (allied health, therapy and community nursing), and services for children including the early childhood program, the school age and youth program and child and youth specialist services.

### **Person-Centred Planning**

Disability Services' Accommodation Services is implementing Person-Centred Planning to support people living with disability to experience greater choice, control, and opportunities to improve the quality of their lives. This process, which is being implemented over three years, supports people, in partnership with family and significant others, to develop goals and achieve outcomes based on their aspirations. Planning builds on the model of Person-Centred Active Support where support staff assist people living with disability to be actively engaged in their homes and community.

A pilot project trialling Person-Centred Planning commenced in 2013-14 with 15 participants. During the year, a planning framework and draft guide were developed. A review and evaluation of Person-Centred Planning was also undertaken and was completed in September 2014.

Phase 1 commenced with initial training using a train-the-trainer model for 12 program coordinators, and mentoring to commence the planning process. In the coming year, Phase 2 will commence with training for a further 20 program coordinators and other associated staff, in addition to mentoring and support to sustain the planning process.

### **Strathmont Centre**

The State Government is committed to providing people with disability with opportunities to live and participate in the community. The closure of large residential facilities, such as the Strathmont Centre, is central to this approach.

Moving the remaining residents at the Strathmont Centre is complex and time-intensive. The housing and supports are a long-term investment for these vulnerable people, many of whom have complex needs and a high level of disability. Each client has support services designed especially for their needs, and support workers work closely with residents and their families to prepare them for the transition to independent living in the community.

During 2014-15, two residents moved from the Strathmont Centre to community-based supported accommodation. This transition occurred smoothly and the residents are living successfully in the community.

The remaining 20 Strathmont Centre residents will be re-located into community-based supported accommodation in 2015-16, with supports to enable them to live successfully in the community. This will complete the Strathmont Centre's devolution process.



## Child and Youth Services

Child and Youth Services provides services to children and young people with disability in metropolitan Adelaide and peri-urban regions who have transitioned to the NDIS, as well as to those yet to transition. Its services include:

- early childhood intervention therapy for children from birth to eight years of age;
- service coordination and therapeutic services from age eight until transition from school; and
- specialist therapy services for children and young people with more complex needs, in areas such as behaviour, eating and drinking, and sleeping.

As a registered service provider under the NDIS, families are able to choose Disability Services as their preferred service provider. During 2014-15, 2597 children and young people received state-funded services from Child and Youth Services, while another 320 children and young people received services from Child and Youth Services under the NDIS.

## Service Reform Project

With the introduction of the NDIS, services provided by the department will need to be able to compete with other providers. As a result, the role of the government provider and its ability to be competitive in a new market environment is being carefully reviewed through a major Service Reform Project.

### Sub-program 3.2: Equipment Services

The statewide Equipment Program services the equipment and home modification needs of clients of Disability SA, Disability and Domiciliary Care Services, Novita Children's Services and Minda Inc. Assessment and prescription is undertaken within the specialist areas of Disability Services, Domiciliary Care and Novita Children's Services. Domiciliary Equipment Service (DES) manages the supply and maintenance of all equipment and home modifications for the equipment program.

## Transition of Existing Equipment Program Clients to the NDIS

The department has worked closely with the NDIA to support the transition of existing clients serviced by the Equipment Program to the NDIS. As at 30 June 2015, there were 766 children aged under 15 years yet to transition from the Equipment Program to the NDIS.

By the end of June 2016, all children under the age of 15 should have transitioned to receiving their equipment services under the NDIS. Equipment Services will continue to work with the NDIA to transition eligible children as efficiently as possible, whilst ensuring that children and their families have continuity of services.

## Equipment Program

During the year, a comprehensive range of stock items met 91 per cent of equipment needs for clients. Of 20 112 equipment items supplied to clients, 15 795 (79 per cent) were reissued items. This represents a slight increase in the level of refurbishments compared to 2013-14 (75 per cent) with an estimated net benefit of \$6.1 million for the program.

The average supply times for items delivered (after a prescription was received by DES) was seven days for stock items, 66 days for customised items, with customised wheelchairs (the most complex items) averaging 118 days. Compared with 2013-14, supply times for stock items averaged two days longer due to stock shortages and customised items remained steady. However, customised wheelchairs averaged 11 days less to supply.

The following table provides a comparison of services provided by the Equipment Program during the 2013-14 and 2014-15 financial years.



Service	Children (0-18)		Adults (<65)		Ageing (>65)	
	2013-14	2014-15	2013-14	2014-15	2013-14	2014-15
Stock equipment items (new and refurbished)	949	609	4 481	4 457	15 114	13 242
Customised equipment items (new and refurbished)	526	333	1 379	1 228	347	243
Consumables (single-use items)	1 465	1 291	4 626	3 895	6 727	4 933
Basic home modifications (such as rails and steps)	79	54	438	418	2 376	1 899
Major home modifications (such as bathrooms and large ramps)	29	19	113	151	109	103
Equipment modifications	315	211	1 444	1 256	64	114
Equipment repairs	582	499	7 314	7 428	658	780
<b>Total</b>	<b>3 945</b>	<b>3 016</b>	<b>19 795</b>	<b>18 833</b>	<b>25 395</b>	<b>21 314</b>

The decrease in service provision this year is due to children transitioning to the NDIS and an overall reduction in the number of people entering Domiciliary Care programs.

## **Program 4: Domiciliary and Community Care Services**

**Domiciliary and Community Care Services' role is to provide community care services, increasing people's ability to care for themselves and assisting them to stay living in their homes; South Australian Home and Community Care services; and assistance to people in Supported Residential Facilities.**

---

### **Sub-program 4.1: Domiciliary Care Services**

Domiciliary Care Services' role is to provide community care services, increasing people's ability to care for themselves and assisting them to stay living in their homes. The services provided include personal care, domestic assistance, respite care, falls prevention and intervention, case management, service coordination, specialist dementia support, rehabilitation, palliative care, allied health assessment and therapy.

### **Commonwealth Home Support Programme**

Commencing from 1 July 2015, Domiciliary Care is contracted by the Commonwealth Government under the Commonwealth Home Support Programme (CHSP) to provide home support and allied health services for people over 65 years of age (over 50 years for Aboriginal and Torres Strait Islander people). The introduction of CHSP as part of the Commonwealth aged care reforms will bring to an end the Commonwealth Home and Community Care Program.

During the year, Domiciliary Care reoriented its services to comply with the new CHSP guidelines, which require providers to accept referrals for individual service types based on client choice and capacity. Domiciliary Care also commenced the process to transition existing older clients to the most appropriate form of care, according to the new CHSP guidelines. All affected clients were informed in writing of the changes, and will receive a transition visit where they will be provided with additional information to help them make an informed choice. Services to these clients will be maintained until transition to other options is possible.

Another significant change as a result of the reforms is the removal of the assessment and case management function from CHSP service providers, with these services re-allocated to other parts of the aged care system. Case management will continue to be provided for existing clients with complex needs during a 12-month transition period.

### **Access2HomeCare**

Domiciliary Care was responsible for the operation of Access2HomeCare in metropolitan Adelaide, which provided information and referral to local aged care services to support older people to continue to live at home. During 2014-15, the metropolitan Access2HomeCare service received 23 173 enquiries and contacts and made 15 282 referrals to over 120 health and community service agencies.

A new entry pathway to access Commonwealth aged care services, which includes the My Aged Care Contact Centre and Regional Assessment Services, commenced from 1 July 2015. As a result, Access2HomeCare ceased operating on 30 June 2015.

### **Challenging Domestic Environments Project**

It is estimated that between two and five per cent of current Domiciliary Care clients may experience problems with squalor and/or hoarding. Completed in October 2014, the Challenging Domestic Environments Project developed resources to support staff who work with clients living in challenging domestic environments and refined systems and processes to assist a consistent response.

Resources developed for staff include:

- an interactive 'Finding Your Way' online flowchart, to determine the most appropriate pathway to address specific concerns around challenging environments;
- a Responding to Challenging Domestic Environments procedure;
- a squalor and/or hoarding alert on the client management engine; and
- a directory of other community resources to assist the client and staff when dealing with squalor.

The successful completion of this project has provided Domiciliary Care staff with increased skills and resources to enable them to best support clients living in challenging domestic environments.

#### **Sub-program 4.2: Community Care**

Community Care comprises South Australia's Home and Community Care services and assistance to people in Supported Residential Facilities.

#### **South Australian Home and Community Care**

The South Australian Home and Community Care (SA HACC) Program funds low-level support services for younger people with disability (aged under 65 years) and their carers. Services provided include personal care, domestic assistance, delivery of meals, home maintenance and modifications, respite care, social support and transport. These important services support independence and community inclusion.

The SA HACC Program provided services to 21 392 South Australians aged under 65 years (and Aboriginal people aged under 50 years) and their carers in the past year, with 694 589 hours of service provided.

During the year, a small number of children who received services under the SA HACC Program were transferred to the NDIS.

#### **Supported Residential Facilities**

Supported Residential Facilities (SRFs) provide an accommodation and support option for people with low incomes and personal care needs. Councils are responsible for monitoring SRFs and employ authorised officers under the *Supported Residential Facilities Act 1992* to ensure licensing standards are consistent and that the needs of residents are met.

Together with the Department for Health and Ageing, the department provides board and care subsidies to SRFs, as well as supplementary payments to residents deemed eligible through the Single Entry Point assessment process, administered by Disability SA.

Disability SA, in consultation with the sector, conducted a review of the administration of the SRF program, which resulted in internal streamlined processes and responsibilities. All internal administrative and financial matters are now coordinated through one manager, who is also the main contact for the SRF Association, local authorities and the Coroner's office.

## Program 5: Social Housing

Housing SA develops, implements and provides housing service responses for people who are at risk or in high need, and works with government and non-government agencies to improve the standard of existing social housing across the state. This encompasses the management of grants for housing services to low income households, people who are at risk or in high need and supported accommodation assistance for people in crisis. This includes grants and assistance for the provision of private rental services, public, Aboriginal and APY Lands managed housing, the regulation of community housing and homelessness and support services. The program also provides housing assistance strategy, policy development and advice to government.

Programs and services provided by Housing SA contribute to the achievement of targets of *South Australia's Strategic Plan* including Target 7 (Affordable housing), Target 8 (Housing stress), Target 9 (Aboriginal housing) and Target 10 (Homelessness).

---

### New Service Delivery Model

Housing SA is transforming its business to better meet the needs of its clients and has a new service delivery model designed to improve the organisation's capacity to appropriately respond to the increasing risk and vulnerability of clients. The model is underpinned by a move towards a practice culture which directly supports Housing SA's vision of *Connecting People to Place*. The model is currently operational in four Housing SA regions (nine offices in total) while the other regions will transition to the new model over the remainder of 2015.

The new approach is designed to ensure proactive identification of at-risk tenancies and clients, including, importantly, where there may be children at risk due to child protection concerns. A Risk and Vulnerability Framework guides the practice approach, with tools to identify and respond to people whose safety and/or tenancies are at risk.

Another key element is partnerships. These operate across government, with local government, non-government partners and with local service providers.

New team structures and specialist roles are now in place and include:

- an Access Team, which provides the first point of contact for all people needing information, services, support, advocacy or referral regarding housing and homelessness services, including private rental;
- an Intake Team, which provides integrated tenancy and support services to new clients and those on short-term tenancies;
- a Place Management Team, which provides integrated tenancy and support services to people on long-term tenancies;
- Tenancy Practitioners, who provide tailored support to help clients connect to their community and services, including case management;
- a Business Services Team;
- a Regional Response Team, delivering multi-disciplinary specialist responses; and
- a Community Response Coordinator, who responds to disruptive tenancy issues and community concerns.

### Sampson Flat Bushfire

Under South Australian emergency management arrangements, Housing SA is responsible for the Emergency Relief Functional Service (ERFS), which establishes and manages immediate relief and recovery services for affected communities following a disaster. As part of the immediate response to the Sampson Flat bushfire in January 2015, the ERFS was activated and Emergency Relief Centres were established at Golden Grove and Willaston, providing a safe haven for those affected by the bushfire. These centres also provided information and assistance regarding emergency grants and accommodation.

Emergency grant payments of \$280 per adult and \$140 per child, to a maximum of \$700 per family, were available to households who were unable to meet their own immediate essential needs and whose principal place of residence was inaccessible. As at 30 June 2015, emergency grant payments totalling \$679 000 had been paid to 1175 families.

The Willaston centre remained open until 8 January 2015 and the centre at Golden Grove until 15 January 2015. On 16 January 2015, the Sampson Flat Bushfire Recovery Centre opened at Gumeracha to provide ongoing information, assistance and support. In addition, three mobile Recovery Centres opened in March 2015, at One Tree Hill, Kersbrook and Cudlee Creek.

### **National Partnership Agreement on Homelessness**

The specialist homelessness sector in South Australia is comprised of 40 non-government and government organisations providing 75 programs over 97 outlets across the state. These programs include specialist services for women and children escaping domestic violence.

These services are critical in supporting the sector to respond to people in crisis, providing access to early intervention and emergency accommodation, and helping turn their lives around.

Funding for homelessness services in South Australia is sourced from the National Partnership Agreement on Homelessness (NPAH) and the National Affordable Housing Agreement.

In March 2015, the Commonwealth Government announced a \$230 million national funding package for the NPAH for the years 2015-16 and 2016-17, including \$8.87 million per annum for South Australia. The State Government has matched the Commonwealth's commitment to the NPAH, allocating \$17.7 million for homelessness services over the same period. The government has also agreed to contribute an additional \$1.1 million over two years to address the shortfall in the provision for Consumer Price Index and Equal Remuneration Order wages increases.

### **Solar Hot Water Systems**

To extend the benefits of lower utility costs to people living in social housing, in the 2014 state election campaign the State Government committed to replacing 1000 LPG gas and electric hot water systems on larger family homes with solar hot water systems.

Housing SA has identified properties suitable for solar hot water systems and developed a project plan to arrange the installation of the units through its Multi-Trade Contractors.

In February 2015, Housing SA began to contact tenants in identified properties advising them of the solar hot water program. As at 30 June 2015, over 1000 properties in metropolitan and regional locations had received a letter of offer to participate in the program. Those tenants accepting the offer will have a physical inspection of their property to ensure suitability for a solar hot water system.

During 2014-15, 395 property inspections were completed with 15 solar hot water system installed. The majority of the 1000 solar hot water systems will be installed by 30 December 2015.

### **National Partnership Agreement on Remote Indigenous Housing**

The National Partnership Agreement on Remote Indigenous Housing (NPARIH) is a ten-year Commonwealth agreement that establishes a housing strategy to address overcrowding, homelessness, poor dwelling condition and severe housing shortages in remote Aboriginal communities. To date in South Australia, 191 new dwellings have been constructed and 218 existing properties refurbished through NPARIH. During 2014-15, work commenced on 15 new builds and the refurbishment of eight existing properties.

The NPARIH Employment Related Accommodation (ERA) Program addresses one of the key barriers to successful relocation for remote Aboriginal residents, by providing affordable housing in locations that offer a greater range of employment and education opportunities. During 2014-15, ten additional ERA properties were acquired for people moving from remote Aboriginal communities and five parcels of land were acquired in Whyalla for the construction of ERA properties.

## Program 6: Communities and Partners

The focus of this program is to support and strengthen South Australian families and communities by providing services directly to them and in partnership with the non-government community services sector and other key partners across government. This program includes the provision of state concessions; the supervision of youth justice offending orders; the provision of grants to support disadvantaged South Australians; place-based initiatives to help communities prosper; support to build the capacity of the not-for-profit sector; and the coordination of recovery from disasters across South Australia.

High-level strategic and policy advice is provided across government in the areas of social inclusion, volunteering, carers, multicultural affairs, youth and issues affecting people in the northern and southern suburbs.

### Sub-program 6.1: Affordable Living Programs

Affordable Living Programs include the development and delivery of quality low income support services to help alleviate financial hardship in South Australia, which contributes to the achievement of Target 16 (Economic disadvantage) of *South Australia's Strategic Plan*. Affordable Living Programs include support for South Australians on low incomes by administering a range of state concessions towards household costs and public transport.

Additional support is provided through the Personal Alert Systems Rebate Scheme, Spectacles Scheme, Funerals Assistance Program, and the Companion Card program. Other affordable living initiatives are the Emergency Financial Assistance Program, Low Income Support Program, Utilities Literacy Program, and the Emergency Electricity Payment Scheme.

Service planning for problem gambling interventions is also provided, including gambling help services funded through the Gamblers Rehabilitation Fund.

### Concessions

Concessions towards household costs provide valuable assistance to low and fixed income households. The broad range of concessions, with eligibility varying between concession types, includes:

- the energy concession which is provided to offset the costs of electricity and gas and is directly applied as a reduction on the eligible customer's electricity bill;
- the council rates concession which is applied directly to the customer's rates notice;
- the Medical Heating and Cooling Concession which provides financial assistance to low and fixed income South Australians who incur increased heating or cooling energy costs as a result of a qualifying medical condition, to help manage their household energy costs;
- land-based remissions which are provided to assist with the cost of household expenses including water and sewerage charges and the Emergency Services Levy; and
- the Residential Parks Concessions Scheme which provides eligible residents with a quarterly payment to assist them with their household expenses.

During 2014-15, the State Government also continued to provide financial assistance through concessions to self-funded retirees (council rates, energy and Emergency Services Levy) who hold a Seniors Card or Commonwealth Seniors Health Card.

From 1 July 2014, eligible South Australian pensioners and low income earners were able to receive up to \$215 per annum to assist with meeting their energy bills. This builds on the State Government's election commitment to increase the energy concession from 1 July 2014 by \$50, which represents a trebling of the energy concession since 2002.

The Medical Heating and Cooling energy concession also increased by \$50, keeping it in line with the energy concession. This means that those people who incur increased energy costs as a result of serious medical conditions that require the regulation of temperature are now eligible to receive a total of up to \$430 per annum in energy concessions.

The following is a summary of concessions provided in 2014-15:

Concession Type	Rate Per Annum	Approximate Number of Recipients
Energy	\$215	208 000
Medical Heating and Cooling	\$215	2 685
Water		
▪ Home occupiers	\$185 (minimum) - \$295 (maximum)	152 800
▪ Tenants	\$120 (minimum) - \$230 (maximum)	32 600
Sewerage	\$110	133 950
Council Rates	up to \$190	152 960
▪ Self-funded retirees with Seniors Card	up to \$100	21 760
Emergency Services Levy	\$46	146 350
Residential Parks		
▪ Owner	up to \$700	1 400
▪ Tenant	up to \$335	Combined figure for Owner and Tenant

Financial support is also provided through the Emergency Electricity Payment Scheme, which provides a payment of up to \$400 to eligible South Australians to help with the costs of electricity bills. This assistance is available to low-income households suffering a financial crisis who are unable to pay for an electricity account, and who have been disconnected or are at risk of disconnection.

### Consumer Credit Legal Services

Commencing operations in October 2014, the new Consumer Credit Law Centre is an important part of the government's strategy to keep South Australia an affordable place to live. The Centre provides free legal advice, legal representation, and financial counselling to support people experiencing consumer credit issues in South Australia.

Uniting Communities provides the services from locations in Adelaide, Medindie Gardens and Christies Beach. The Centre operates a telephone advice line that provides access to consumer credit services for people in regional and remote areas. A website also provides state-specific consumer credit information, resources, fact sheets, and educational materials.

The Centre also operates the Credit and Consumer Advice Clinic at the Adelaide Magistrates Court one day per week. Students from the Adelaide University Law School provide advice and assistance to clients under supervision from the Centre's lawyers.

During 2014-15, the Centre conducted 1256 sessions with 868 clients in total.

### Utilities Literacy Program

The Utilities Literacy Program aims to reduce financial hardship associated with utilities-related cost of living pressures. The program provides workshops to community sector workers to build their skills and knowledge so they can more effectively help their clients. It also conducts information sessions and offers case management support for individuals or families who are having difficulties with their bills.



The department has service agreements with three organisations to deliver the Utilities Literacy Program. During the year:

- UnitingCare Wesley Bowden conducted 17 workshops with a total of 218 participants to build skills in the community sector on related issues;
- Uniting Communities conducted 88 public education sessions with a total of 2883 participants, including advice on services that are available to assist with the management of household utilities; and
- The Salvation Army conducted 6949 intensive case management sessions for 2362 individuals or families experiencing difficulty with utilities bills.

### **Foodbank SA - Food Hubs**

Foodbank SA is a long-standing social enterprise that distributes food and groceries to welfare organisations, which then distribute prepared meals and food parcels to vulnerable clients. In the 2014 state election, the State Government committed to provide \$1 million over four years to Foodbank SA to establish and maintain food hub outlets in Port Pirie, Edwardstown and Elizabeth.

Community Foodbank outlets are a recent innovation that operate in partnership with community organisations in a local area. They offer a grocery-store environment to provide material support to people and enable them to shop for their own groceries in a dignified manner. The outlets also maximise the opportunity for people to access other services and supports that address the underlying factors of financial disadvantage.

In 2013-14, Foodbank SA established a community food hub in Edwardstown and a regional food hub in Port Pirie. A community food hub outlet in Elizabeth, established with community partner Anglicare SA, opened to the public in July 2015.

During the year, in excess of 240 000 kilograms of food has been distributed from these food hubs. Of this amount, 65 000 kilograms was free fresh fruit and vegetables. Foodbank SA estimates that the food they have distributed across the state has assisted around 6900 families or 35 000 people.

During 2014-15, an average of 48 clients per day were assisted by these food hubs.

### **Good Money Store**

A partnership was established with Good Shepherd Microfinance to expand the provision of microfinance products in South Australia, delivering on the State Government's election commitment.

The partnership was formally established in October 2014 through a service agreement which will see Good Shepherd Microfinance:

- establish and operate a Good Money store that offers an integrated way for people to access microfinance products and support services at one convenient location;
- develop and implement a Debt Deduct program which, through the support of a financial counsellor, addresses an individual's immediate need for debt relief through a no-interest consolidation loan of up to \$2000; and
- employ microfinance workers to support the coordination and expansion of microfinance products in South Australia.

The National Australia Bank is a key partner of this initiative as it provides the capital for the microfinance products, including Debt Deduct, and has assisted Good Shepherd Microfinance with advice on planning, design and minor works for the establishment of the store.

The Good Money store in John Street, Salisbury opened to the public in August 2015.



### **Sub-program 6.2: Community Support Services**

Community Support Services provides various services that directly or indirectly support South Australians and their communities, which contribute to the achievement of Target 23 (Social participation) of *South Australia's Strategic Plan*. This includes coordinating and promoting initiatives that improve the service delivery of non-government community organisations that are funded by the department.

This program includes the planning and management of grant programs to community organisations that provide services to help families and individuals to improve their quality of life and improve the wellbeing of the community as a whole. These grant programs include Community Benefit SA, the Family and Community Development Program, Aboriginal Youth Development Program and Aboriginal Youth Action Committees. Quality and continuous improvement guidance and training is also provided to organisations through the Australian Service Excellence Standards.

The program also includes initiatives that support independence and participation for individuals, families and communities through its lead role in embedding social inclusion practice across government. It also includes state disaster recovery, relief, the registering and mobilising of volunteers for emergency recovery and the provision of employment screening services.

### **Sampson Flat Bushfire**

In January 2015, the department was responsible for both emergency relief during the Sampson Flat bushfire and leading the recovery effort after the event. A Recovery Centre was established at the Torrens Valley Community Centre, Gumeracha, with a Mobile Recovery Centre also offered at One Tree Hill, Kersbrook and Cudlee Creek one half day per fortnight at each location.

A Local Recovery Coordinator and Community Development Officer were appointed to work with the community and government to ensure services are coordinated and responsive. A range of community forums and events were also convened that provided practical information and an opportunity for people to connect with others affected by the bushfires.

The State Recovery Office and the ERFS, supported by the State Recovery Committee, will continue to work with fire-affected communities in 2015-16.

### **State Emergency Relief Fund**

The State Emergency Relief Fund (SERF) is established under the *Emergency Management Act 2004* and provides a mechanism to receive and distribute donations following an emergency. The department administers SERF, with an independent committee making decisions about eligibility and payments, subject to directions of the Governor.

On 3 January 2015, the SERF and the SERF Committee were activated to administer the receipt and distribution of monies donated by the community to assist people who suffered significant loss or damage as a result of the Sampson Flat bushfire. Appeal arrangements were immediately put in place, including a communications strategy to inform people on how to donate.

At the close of the Sampson Flat Bushfire Relief Appeal on 31 May 2015, more than \$1.9 million had been donated by the community and corporate sector. A process was established to enable people affected by the bushfire to apply for money from the fund. This application process closed on 30 June 2015, with 440 applications received.

As at 30 June 2015, \$1.36 million had been distributed to people whose homes and properties were either destroyed or damaged by the bushfire. Final payments are due to be made in September 2015, completing the distribution of all donated monies to the people affected by the Sampson Flat bushfire.

### **Fund My Community**

The Fund My Community initiative was trialled to give the public a say in how public funds are invested across South Australia. This reflected the government's commitment to involve the community in decisions that affect their lives and build public participation in government.

During 2014-15, \$1 million was made available through the program to eligible community groups to deliver projects or services to tackle disadvantage. Organisations could apply for a grant of up to \$100 000. A total of 151 applications for funding were received, and between 13 April 2015 and 4 May 2015 the community was invited to select those projects they thought would best tackle disadvantage.

Over 2000 community members had a say through the YourSAy website with 13 community programs selected to receive funding. These programs will support a broad range of South Australians, including young people, Aboriginal people, people from culturally and linguistically diverse backgrounds, people with disability, and people experiencing disadvantage.

### **LGBTIQ Grants**

Launched in May 2014, the Lesbian, Gay, Bisexual, Transgender, Intersex and Queer (LGBTIQ) Inclusion Strategy outlines five priority areas for action: social and emotional health and wellbeing; employment and opportunities; awareness and education; inclusive service delivery; and engagement with LGBTIQ communities.

In recognition of the need to build capacity in LGBTIQ communities, grants were provided to community organisations to deliver projects that:

- increase the number of South Australians who are accepting of LGBTIQ people and communities;
- reduce the levels of discrimination experienced by LGBTIQ people on the basis of their sex, sexuality or gender identity; and
- increase the capacity of community organisations to improve the resilience and capacity of members of LGBTIQ communities.

During the past year, LGBTIQ grants funded 15 projects, including a grant to support access to the Australian and New Zealand Professional Association for Transgender Health Conference for disadvantaged members of the transgender community. An additional grant was provided to support the Queer Youth Drop-In Centre.

### **DCSI Screening Unit**

Over the past two years, the DCSI Screening Unit received unprecedented levels of applications, which led to a backlog in processing applications.

During 2014-15, the Screening Unit received approximately 143 000 applications, well in excess of the forecast 112 000. This represents a 25 per cent increase on the applications received in 2013-14. Despite the significant increase in application numbers, the Screening Unit completed 80 per cent of applications within 30 business days.

In response to the level of demand, the department has increased staffing levels in the Screening Unit; reviewed systems and processes to ensure efficiency; and addressed 'over screening' by employees and organisations.

During the past year, the department also progressed the implementation of an online application form. This will save manual processing time to enter data and reduce errors. It will also enable employers and applicants to track the progress of screening applications. The online application process for screening checks commenced in July 2015.

### **Ceduna Integrated Service Model**

The department has led the development of the Ceduna Integrated Service Model to respond to the long-standing issues of the safety and wellbeing of Aboriginal people who are, or are at risk of, alcohol abuse or homelessness away from home. This has included the development of the Ceduna Vulnerable Person's Framework, which is improving the safety and wellbeing of at-risk individuals by placing them at the centre of an ongoing case management group of key Ceduna agencies.

A Ceduna Youth Officer was also appointed to build collaborative approaches to youth services in Ceduna and the remote communities of Yalata, Oak Valley and Koonibba. This will improve immediate cross-agency responses to young people at risk. The Ceduna Youth Officer will also develop a youth leadership group.

Implementation of the five key strategies in the Ceduna Service Reform has commenced, with agencies:

- developing a 24/7 multi-agency outreach team to provide an after-hours response to immediate needs;
- developing more flexible and appropriate supported accommodation options in Ceduna;
- developing prevention, protection and treatment options for alcohol and other drug dependency;
- developing options for justice system responses that are more effective in reducing alcohol and other drug related harm; and
- continuing to build the capacity of the service system to improve safety and wellbeing outcomes for this group of people.

Nine key State Government agencies have agreed to contribute funding to support the Ceduna approach for three years, and the approach being used is now being considered for wider application as a response to complex social issues.

### **Universal Access and Inclusion Guidelines**

The Universal Access and Inclusion Guidelines were produced to assist State Government departments to increase access to, and the inclusiveness of, their services. The guidelines provide a framework for all departments to assess their performance against three elements: inclusive leadership and governance; inclusive policies, programs and services; and inclusive workforce.

An implementation project has been developed, which is designed to support government departments with their use of the guidelines. A Social Inclusion Forum was also held in August 2014, which provided the opportunity for government representatives to increase their understanding and use of the guidelines.

### **Sub-program 6.3: Multicultural Services**

Multicultural SA works with South Australia's culturally and linguistically diverse communities to promote community capacity and community harmony, which contributes to the achievement of Target 5 (Multiculturalism) of *South Australia's Strategic Plan*. A key aspect of this work is supporting culturally and linguistically diverse communities in their activities in the broader community. Multicultural SA also provides advice to the government on cultural, linguistic and religious diversity matters and engages with the community and the community service sector to ensure the government has an understanding of the issues currently facing the ethnic communities of South Australia.

### **Multicultural Grants Program**

To support multiculturalism in South Australia, funding is provided to community organisations to:

- increase understanding of the culturally diverse community in which we live;
- celebrate and value cultural diversity;
- improve equality and acceptance in society; and
- increase participation by South Australians of all backgrounds in society.

During the year, 188 community organisations were funded to deliver major festivals and events, for equipment and furniture, cultural awareness programs and education and learning projects.

During 2014-15, the Multicultural Grants Program budget increased from \$650 000 to \$1 million per annum. The increase in funding has resulted in the average grant amount increasing from approximately \$3500 in 2013-14 to just over \$5000 in 2014-15.

### **Mentorship Program for Women from Culturally and Linguistically Diverse Backgrounds**

Multicultural SA scoped a mentorship program for women from culturally and linguistically diverse backgrounds to support graduates from the Women's Leadership Course, by offering them opportunities to put their studies into practice through experience in leadership roles, mentoring or networking opportunities. The Women's Leadership Course is aimed at women who are already in, or are well placed to be in, leadership or supervisory roles within their workplace or community organisation. Women applying for this course may aspire to join governance boards and committees but require additional training with a management focus to do so.

A number of Women's Leadership Course graduates expressed interest in this opportunity and completed a leadership needs analysis. Each graduate was paired with a woman in a leadership role. Three recent graduates of the Women's Leadership Course are pursuing this opportunity.

### **Interpreting and Translating Centre**

The Interpreting and Translating Centre (ITC) provides interpreting and translating services to a wide range of private, corporate and government clients. ITC employs, where applicable, NAATI (National Accreditation Authority for Translators and Interpreters) accredited staff to ensure the demand for high quality interpreting and translating services from specialised industry sectors, such as health, education, police and the courts, are met.

During 2014-15, ITC completed 36 833 interpreting assignments and 1892 document translations.

Where a gap in the market exists, ITC works actively to employ, train and retain skilled interpreters and translators to fill that requirement. During the year, 44 new interpreters and translators were recruited representing 36 languages. These new interpreters and translators were recruited due to specific requirements for emerging and in-demand language groups, as well as due to staff mobility.

### **Sub-program 6.4: Office for the Northern Suburbs**

The role of the Office for the Northern Suburbs (known as Northern Connections) is to engage with local, State and Commonwealth Government agencies, the community, non-government and private sectors to deliver better social and economic outcomes for the Northern Adelaide region. The office achieves this by developing connections, partnerships and collaborations that are able to focus resources and effort on existing needs and new opportunities.

### **Beyond Auto One-Stop Shop**

As part of *Building a Stronger South Australia: Our Jobs Plan* the State Government announced that it would provide a 'one-stop shop', known as Beyond Auto, to enable workers impacted by automotive closures to seek advice and be referred to services that suit their needs.

Beyond Auto commenced in October 2014 and operates out of the Northern Connections office in Elizabeth. It assists automotive workers, their families and other affected community members to identify and access local services that are most relevant to their needs. A partners group has been formed, bringing together about 15 agencies to provide a broad range of personal, family, financial, mental health and counselling services. This group will support the work of the shop-front and ensure that workers and their families are connected to available services in a timely and supportive manner.

### **Northern Adelaide Economic Plan**

During the year, Northern Connections has advanced the economic and social outcomes for the northern Adelaide region by leading and supporting collaborative and regional initiatives, including assisting in the development of the Northern Adelaide Economic Plan. The plan recognises the serious challenges faced by the region. It promotes collaboration and partnership between the three tiers of government and industry to create jobs, diversify the region's economy, build a skilled workforce, and support a community that is confident about its future, and an attractive place to invest.

### **Sub-program 6.5: Office for the Southern Suburbs**

The role of the Office for the Southern Suburbs (known as Southern Connections) is to assist in implementation of a whole-of-government approach to improve social and economic outcomes for the southern suburbs. This is actioned through engagement with the three tiers of government, non-government organisations and the private sector.

### **Thriving Communities Initiative**

In March 2015, the Premier introduced the initiative *Thriving Communities: Achieving community-led renewal in disadvantaged South Australian communities*, to assist communities in regions experiencing strong patterns of intergenerational disadvantage. The four regions of focus are northern Adelaide, southern Adelaide, the APY Lands and Peterborough.

The department is leading the development and implementation of this initiative which will use a collective impact, community-led approach to assist the regions identify and take action to achieve a positive vision for their future in areas they consider a priority.

During 2014-15, the focus of Southern Connections was supporting the not-for-profit organisation, Together SA, to implement *Together in the South*, a collective impact initiative with the goal of improving the emotional and social wellbeing and success of over 6000 children in the southern suburbs aged from birth to eight years.

### **Sub-program 6.6: Volunteer Services**

The Office for Volunteers supports the implementation of the Volunteering Strategy for South Australia and the Advancing the Community Together partnership. These initiatives endeavour to build community capacity, support civil society and increase volunteer rates in accordance with Target 24 (Volunteering) of *South Australia's Strategic Plan*. The Office for Volunteers provides both innovative policy and strategic advice that improves the government's capacity to identify, prioritise and respond appropriately to the needs of the volunteer community in South Australia and maintain programs that support and promote volunteering.

### **Volunteering Strategy for South Australia**

The *Volunteering Strategy for South Australia 2014-2020* is a collaboration between the State Government, Business SA, the Local Government Association of South Australia and the peak body Volunteering SA&NT. The strategy was developed with the aim of achieving real and lasting improvements in the volunteer experience for South Australians.

The governance framework for the strategy is led by the Volunteering Strategy Partnership Board, which is made up of representatives from each of the four partner organisations and an independent chairperson.

The Volunteering Strategy Partnership Board, in collaboration with four cross sector working groups, developed a three-year operational plan for the strategy's implementation. A key action of the strategy's implementation plan is for an annual review to ensure it is relevant, addresses current trends and practice, and maintains partner and broader stakeholder and community support.

The annual review of the Volunteering Strategy took place during National Volunteer Week in May 2015, as part of the State Volunteer Congress. This Congress is an important contact mechanism between grassroots volunteers and key stakeholders in the volunteer community and government. The 2015 Congress was an opportunity for almost 200 delegates from the volunteer sector, not-for-profit organisations, business sector, local and State Government to be informed and share their views on the progress of the strategy to date. A facilitated workshop activity enabled delegates to contribute to the review by sharing their views on the gaps and the priorities for the strategy.

### **Volunteering Recognition Scheme**

In 2014, the State Government committed to introduce both a time-exchange program and a volunteering recognition scheme to support South Australia's volunteers. During the year, the Office for Volunteers worked closely with the Volunteering Strategy Partnership Board to scope the two schemes for implementation. As a result of this work, the Board and the Office for Volunteers proposed an alternative strategy for a single Volunteering Recognition Scheme.

In March 2015, following extensive consultation and assessment, the two commitments were merged into one program: a new Volunteering Recognition Scheme for young South Australian volunteers. A working group, comprised of representatives from the Office for Volunteers, the Volunteering Strategy Partnership Board and Volunteering SA&NT, was established to develop a pilot for the new approach.

The working group developed an implementation plan for a six-month pilot, to be managed by Volunteering SA&NT. The innovative and creative scheme will involve young people registering to volunteer with organisations and then banking their hours, using a mobile application, or 'app'. Once a designated number of hours is banked, the volunteer can access certain rewards and benefits. This will act as an incentive to encourage young people to volunteer, as well as recognising the contribution they have made.

### **Sub-program 6.7: Youth Justice**

Youth Justice ensures that children and young people who have offended are at a reduced risk of re-offending, facilitates the restitution to victims and communities as appropriate and provides secure youth training facilities for young people who are detained.

### **Behavioural Support Framework and Operational Model**

The Behavioural Support Framework and operational model have been embedded across the Adelaide Youth Training Centre and a review completed to ensure the model continues to provide a high level of support. Originally introduced in 2013, the Behavioural Support Framework and operational model provide individual incentives to encourage and support young people to develop positive behaviours and take responsibility for their progress. This assists residents to reach short and long term goals, develop life skills, address dysfunctional patterns of behaviour and take responsibility for their choices. The model also provides a mechanism to tailor interventions and programs to each young person's needs.

The review of the Behavioural Support Framework has made a number of operational recommendations to ensure this model continues to provide a high level of support for the residents of the Adelaide Youth Training Centre.

### **Relationships with Aboriginal Communities and Service Providers**

During 2014-15, the department continued to strengthen relationships with Aboriginal communities and service providers to increase the support provided to Aboriginal children and young people in the youth justice system. An Aboriginal Cultural Inclusion Strategy was finalised for 2015-16 that includes specific objectives and strategies to strengthen collaborative partnerships and improve family and cultural connection.

A Circles of Trust engagement tool was also implemented that will assist case managers in gathering information about Aboriginal clients, their family, cultural group and community supports. The tool promotes understanding of kinship, family structure, strengths and issues within this structure, grief and loss and connection to culture. This supports a young person's connection to culture and community while in the Adelaide Youth Training Centre and their transition back to the community.

The Youth Justice Aboriginal Advisory Committee, which includes Aboriginal representatives from relevant State Government Departments, Aboriginal Legal Rights Movement Inc and the Office of the Commissioner for Aboriginal Engagement, continues to play a crucial role in advising the Youth Justice Directorate on policy and strategic direction.



The Committee also provides valuable support to strengthen pathways of communication and information exchange between the Youth Justice Directorate, key partners and the Aboriginal community. A particular focus is the development of strategies that aim to reduce detention rates and increase the successful transition of Aboriginal Youth Justice clients back into the community.

### **Program Needs Analysis**

The Youth Justice Directorate, together with its sector partners, provides a range of offence-specific programs and rehabilitation programs for young people in the Adelaide Youth Training Centre. These include therapeutic interventions, life skill development and social integration that build engagement back to community.

During 2014-15, a Program Needs Analysis for the Adelaide Youth Training Centre was undertaken to identify the highest priority areas for program delivery and identify priority groups. Data was gathered over a three-month period to develop a resident profile and identify the most prevalent areas of need, including whether these varied by gender, age and/or cultural background. The analysis identified high levels of need for young people in relation to substance abuse, risk of self-harm or suicide, and a history of abuse or trauma. Recommendations were also made regarding the ongoing focus of programs to meet the needs of Aboriginal and Torres Strait Islander young people.

The Youth Justice Directorate is working in partnership with other stakeholders to progress the key program development and implementation recommendations arising from the analysis.

### **Sub-program 6.8: Youth Services**

The role of the Office for Youth is to support the State Government's effort in relation to young people. This is achieved through the implementation of the Youth Strategy 'It Starts With YOUth' and through the provision of grants, programs and strategic initiatives. The Office for Youth also provides both policy and strategic advice to improve the government's capacity to identify, prioritise and respond appropriately to the needs of young people and the sector.

### **It Starts With YOUth**

South Australia's new youth strategy, *It starts with YOUth* was released in February 2015. It represents a fresh approach to addressing the needs of young people and will focus on particular areas of concern to young people. In 2015, the strategy has three areas of focus: homelessness, training and employment, and youth engagement.

Homelessness and difficulties transitioning into further education or employment are two areas that often intersect in the lives of disadvantaged and disengaged young people. These two issues are also particularly significant because they not only have immediate negative impacts on the social, economic and psychological wellbeing of young people, but they can also predispose them to a future of marginalisation and financial hardship.

The Service to Youth Council has been engaged to lead a South Australian Youth Homelessness Working Group to develop a framework which will deliver real and sustained improvements for young people. The Working Group is currently developing a white paper, *Pathways: Improving the economic and social participation for young people experiencing homelessness in South Australia*, which will be provided to the Minister for Youth for her consideration.

Five service providers were engaged to deliver a 12-month mentoring program, *Successful Transitions*, to engage and support a minimum of 30 vulnerable and disengaged young people aged 17 to 24 years to successfully transition into further education, vocational training or secure employment. This program is targeting five regions, namely northern Adelaide, southern Adelaide, the Limestone Coast, Yorke and Mid North and the Adelaide Hills/Murray Mallee.

A Youth Engagement Steering Group was established to focus on building community engagement with young people, and to provide advice on methods and tools considered to be most effective when engaging with young people. The advice of the Steering Group will influence the development of a guide for government to assist agencies in effective youth engagement. A website platform is also being proposed and other approaches are being considered, to enable government to listen and act upon issues that affect young people.

### **Youth Parliament Scholarship Program**

The Youth Parliament program provides a forum for young people aged 15 to 24 years to express their views, develop skills (including public speaking, Bill writing and leadership), and to learn about South Australia's parliamentary system. The program is sponsored by the Office for Youth and is delivered by the Young Men's Christian Association of South Australia.

The State Government has also established a scholarship program to support more young people from regional areas to participate in Youth Parliament. Individual scholarships are provided for all regional participants for travel to and from the training weekend, to and from the residential week and accommodation in the city for the training weekend.

The 2015 Youth Parliament was held from 6 to 10 July 2015, with around 80 young people participating. Supported by the new regional scholarship program, 30 per cent of participants were from regional areas.



# Governance Arrangements

---

## Ministerial Accountability

Ministers are accountable to the community for the delivery of efficient and effective services that respond to the needs of the community. The department is responsible to:

**Hon Zoe Bettison MP**

Minister for Communities and Social Inclusion  
Minister for Social Housing  
Minister for Multicultural Affairs  
Minister for Youth  
Minister for Volunteers

**Hon Gail Gago MLC**

Minister for the Status of Women

**Hon Tony Piccolo MP**

Minister for Disabilities

## Legislation

As at 30 June 2015, the department had administrative responsibility for the following Acts and Regulations as committed to portfolio Ministers:

**Communities and Social Inclusion portfolio**

*Carers Recognition Act 2005*  
*Not-for-Profit Sector Freedom to Advocate Act 2013*  
*Rates and Land Tax Remission Act 1986*  
*Rates and Land Tax Remission Regulations 2009*  
*Supported Residential Facilities Act 1992*  
*Supported Residential Facilities Regulations 2009*

**Social Housing portfolio**

*Housing Agreement Act 1991*

**Multicultural Affairs portfolio**

*South Australian Multicultural and Ethnic Affairs Commission Act 1980*

**Volunteers portfolio**

*Volunteers Protection Act 2001*  
*Volunteers Protection Regulations 2004*

**Disabilities portfolio**

*Disability Services Act 1993*  
*Disability Services (Assessment of Relevant History) Regulations 2014*  
*Disability Services (Community Visitor Scheme) Regulations 2013*  
*Julia Farr Services (Trusts) Act 2007*

The department does not administer any Acts or Regulations under the Youth and the Status of Women portfolios. In addition to the above, the department is responsible for performing functions under a number of other Acts and Regulations as delegated by Ministers.

## **Boards and Committees**

The department provides administrative support to a range of boards and committees. During the year, the government undertook a significant reform process to reduce the number of boards and committees and put in place more effective ways of communicating with South Australians.

As a result of this and other reform processes, the following boards and committees were abolished during the year:

- Housing Appeal Panel
- Ministerial Advisory Group on Volunteering
- Minister's Disability Advisory Council
- Minister's Youth Council
- South Australian Multicultural and Ethnic Affairs Commission Northern Regional Advisory Committee
- South Australian Multicultural and Ethnic Affairs Commission Riverland Regional Advisory Committee
- South Australian Multicultural and Ethnic Affairs Commission South East Regional Advisory Committee
- South Australian Multicultural and Ethnic Affairs Commission Women's Advisory Committee
- South Australian Multicultural and Ethnic Affairs Commission Youth Advisory Committee

In addition, responsibility for the following boards and committees was transferred to Renewal SA following machinery of government changes:

- South Australian Affordable Housing Trust Board of Management
- South Australian Housing Trust Board of Management
- South Australian Housing Trust Board of Management Audit and Finance Sub-Committee

As at 30 June 2015, the department was responsible for the following boards and committees:

### **Communities and Social Inclusion portfolio**

- Charitable and Social Welfare Fund Board (Community Benefit SA)
- Gambling Advisory Committee
- State Emergency Relief Fund Committee
- Supported Residential Facilities Act 1992 Assessor Panel (not convened)
- Supported Residential Facilities Advisory Committee

### **Multicultural Affairs portfolio**

- South Australian Multicultural and Ethnic Affairs Commission

### **Status of Women portfolio**

- Premier's Council for Women

Sixty-six per cent of the members of these boards and committees were women. Of those with a Chair, women chaired 40 per cent.

The proclamation of the *Statutes Amendment (Boards and Committees - Abolition and Reform) Act 2015* enacted further changes from 1 July 2015. These include abolishing the Charitable and Social Welfare Fund Board (Community Benefit SA) and the Supported Residential Facilities Advisory Committee and Assessor Panel.

## Internal Governance Bodies

### Executive Leadership Team

The Executive Leadership Team (ELT) includes the Chief Executive and Executive Directors of each division, along with the Director, Human Resources and the Director, Business Affairs. ELT is responsible for leading the implementation of the *Strategic Plan 2014-2018*, streamlining key decision-making processes and ensuring that the department has an integrated planning and reporting regime.

### Strategic Procurement and Grants Committee

The Strategic Procurement and Grants Committee (SPGC), considers all procurement and grant funding strategies and recommendations with a value more than \$500 000 (GST exclusive). As well as procurement and grant funding strategies and recommendations, the SPGC:

- ensures that procurement and grant funding activities are driven by business needs;
- ensures probity, accountability and transparency;
- provides for ethical and fair treatment of participants;
- implements effective risk management; and
- maintains an appropriate procurement authority from the State Procurement Board.

The SPGC meets weekly with executive support from the Procurement and Grants Unit.

### DCSI Peak Health and Safety Committee

The DCSI Peak Health and Safety Committee meets quarterly, or if an emergency meeting is required, in relation to legislative compliance, consultative mechanisms, the strategic oversight of our Health and Safety and Injury Management performance, and implementation of the *DCSI Health and Safety Program Plan 2015-2017* and related systems.

### Information and Communication Technology Council

The Information and Communication Technology (ICT) Council promotes collaboration and the sharing of solutions, skills and experience to improve the efficient and effective use of ICT across the department. The terms of reference of the Council include to:

- develop a business/ICT strategy and give advice on ICT investment priorities to the Chief Executive;
- establish and maintain ICT technical governance covering information, applications, infrastructure, standards and practices;
- identify opportunities for sharing resources and creating appropriate strategic responses, via collaborative working groups on matters of common interest;
- monitor, review and comment as necessary on stakeholder, supplier and government ICT performance, plans, policies and standards; and
- provide advice to the Chief Executive on changes required in whole-of-government ICT plans and priorities.

### Industrial Liaison Committee

The Industrial Liaison Committee meets quarterly to address industrial issues with department-wide impact and issues that have not been able to be resolved at the Divisional Industrial Liaison Forums.

### DCSI Risk Management and Audit Committee

The DCSI Risk Management and Audit Committee meets six to seven times a year to:

- oversee the risk management function and operations;
- determine the internal audit program; and
- review internal audit and Auditor-General reports.

### Protective Security Committee

The Protective Security Committee meets on a quarterly basis and provides a forum for the department to monitor its protective security arrangements, compliance and performance at a whole-of-department level. The committee includes the Agency Security Advisor and the Information Technology Security Advisor.

## Risk Management and Internal Audit Services

Risk management is established and integrated into decision-making and business planning activities, with the Chief Executive accountable for the development and implementation of a risk management framework specific to our business and organisation context. The Risk Management team has developed a network of Risk Assessment Facilitators located in divisions/business units, who provide advice and assistance on the identification, management and reporting of risks.

The Australian/New Zealand Standard *ISO 31000:2009* provides the principles and guidelines from which our *Risk Management Policy and Framework* has been developed.

The internal audit function provides independent, objective analysis and assurance on the adequacy and effectiveness of our risk management, internal control and governance processes to add value and improve the operations of the department. Internal auditors also undertake investigations into allegations of fraud and corruption. The internal audit function is independent from the external audit function.

## Freedom of Information

The *Freedom of Information Act 1991* promotes openness and accountability in the South Australian Government. The Act provides members of the public with a legally enforceable right to access information held by government departments, subject to certain privacy and other specific exemptions.

Under Section 9 of the Act, State Government agencies must publish an up-to-date information statement every 12 months. The department's information statement is available on our website at:  
[www.dcsi.sa.gov.au/about-us/freedom-of-information-open-government-and-privacy](http://www.dcsi.sa.gov.au/about-us/freedom-of-information-open-government-and-privacy)

## Privacy

The department collects a large volume of information about clients, some of which is very sensitive in nature. All staff are required to comply with the Information Privacy Principles (IPPs), issued as the Cabinet Administrative Instruction No.1 of 1989 (also known as Department of the Premier and Cabinet (DPC) Circular 12, *Information Privacy Principles (IPPs) Instruction*), that guide the collection, use, disclosure and handling of personal information by South Australian public sector agencies. In addition, there are legislative provisions relating to privacy in specific areas of work or in specific circumstances, for example in the *Young Offenders Act 1993* and the *Supported Residential Facilities Act 1992*. These legislative requirements take precedence over the IPPs.

The *Commonwealth Privacy Act 1988* does not apply to South Australian Government departments. However, the Privacy Act regulates the collection, use and disclosure of information by private sector organisations (including non-government organisations) with a turnover of more than \$3 million, related to a larger organisation, or providing health services and holding health information, including disability information. Therefore, many of our partners and contracted services have obligations under this Act.

# Our People

## Workplace Statistics

The following data is provided from the South Australian Public Sector Workforce Information Collection (WIC) Department for Communities and Social Inclusion Annual Report 2014-15. The data, extracted from the Complete Human Resource and Information System and uploaded onto the Workforce Analysis and Comparison Application website, is based on all employees (including casuals) who were paid on the system as at 30 June 2015. Data does not include unpaid casuals and employees on short or long-term unpaid leave.

Further human resources information is available from the Commissioner for Public Sector Employment website at [www.publicsector.sa.gov.au](http://www.publicsector.sa.gov.au).

### Number of Employees by Age Bracket by Gender

Age Bracket	Male	Female	Total	Percentage of Total	2014 Workforce Benchmark *
15 - 19	3	5	8	0.16%	5.5%
20 - 24	28	91	119	2.35%	9.7%
25 - 29	109	282	391	7.72%	11.2%
30 - 34	156	310	466	9.20%	10.7%
35 - 39	217	383	600	11.85%	9.6%
40 - 44	204	424	628	12.40%	11.4%
45 - 49	214	445	659	13.01%	11.1%
50 - 54	232	530	762	15.05%	11.4%
55 - 59	231	495	726	14.34%	9.1%
60 - 64	172	312	484	9.56%	6.7%
65 +	77	144	221	4.36%	3.6%
<b>Total</b>	<b>1643</b>	<b>3421</b>	<b>5064</b>	<b>100%</b>	<b>100%</b>

\* Source: Australian Bureau of Statistics Australian Demographic Statistics, 6291.0.55.001 Labour Force Status (ST LM8) by sex, age, state, marital status- employed - total from Feb78 Supertable, South Australia at November 2013.

### Total Number of Employees with Disabilities \*

Male	Female	Total	Percentage of Agency
83	167	250	4.9%

\* According to the Commonwealth Disability Discrimination Act 1992 definition.

### Types of Disability (where specified)

Disability	Male	Female	Total	Percentage of Agency
Disability requiring workplace adaptation	83	167	250	4.9%
Physical	23	67	90	1.8%
Intellectual	1	4	5	0.1%
Sensory	17	23	40	0.8%
Psychological / psychiatric	10	13	23	0.5%

### Executives by Gender, Classification and Status

Classification	Ongoing		Term Tenured		Term Untenured		Other (Casual)		Total				
	Male	Female	Male	Female	Male	Female	Male	Female	Male	%	Female	%	Total
EXEC0E	0	0	0	0	0	1	0	0	0	0%	1	3%	1
SAES1	0	0	0	0	8	20	0	0	8	23%	20	59%	28
SAES2	0	0	0	0	4	1	0	0	4	12%	1	3%	5
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>35%</b>	<b>22</b>	<b>65%</b>	<b>34</b>

### Average Days Leave Per Full Time Equivalent Employee

Leave Type	2010-11	2011-12	2012-13	2013-14	2014-15
Sick Leave (paid and unpaid) *	11.7	12.4	11.0	11.7	11.9
Family Carer's Leave	0.4	0.4	0.3	0.3	0.5
Miscellaneous Special Leave	1.6	1.8	1.7	1.9	1.9

\* Outcomes previously reported in 2012-13 and 2013-14 have been revised.

### Documented Review of Individual Performance Management

	Percentage of Total Workforce
Employees with a review within the past 12 months	46.9%
Employees with a review older than 12 months	30.2%
Employees with no review	22.9%

### Leadership and Management Training Expenditure

Training and Development	Total Cost <sup>1</sup>	Percentage of Total Salary Expenditure <sup>2</sup>
Total training and development expenditure	\$3 660 970	0.96%
Total leadership and management development expenditure	\$381 840	0.10%

<sup>1</sup> Based on expenditure through the Stanton Institute.

<sup>2</sup> Based on total employee benefit expenses of \$382 381 000.

## Employment Opportunity Programs

### Aboriginal Employment Strategy

Strategies outlined in the *Aboriginal Employment Strategy 2014-2016* continued to be implemented to attract, retain and develop Aboriginal staff. This includes the Aboriginal Employment Pool which provides a key pathway for recruiting Aboriginal people. During the year, 33 applicants from the pool were successful in securing positions across the department.

As at 30 June 2015, 3.3 per cent of the department's total workforce was of Aboriginal or Torres Strait Islander background.

### Disability Employment Strategy

During the year, the department continued to implement the *Disability Employment Strategy 2014-2016* across the department, with a key strategy being the Disability Employment Community of Practice (CoP) which is a forum open to employees with disability and managers. The CoP meets quarterly to work on strategies which improve the work environment for employees with disability.

Additional strategies actioned include the release of a Job Redesign Guideline to assist managers in ensuring that the workplace is supportive for people with disability and a review of the Performance Partnership Framework. The framework was amended to provide guidance to managers on how they might support an employee with disability with job redesign or required workplace modifications.

The department continues to be a leader in the South Australian public sector, with 4.9 per cent of our total workforce identifying as having a disability.

### Graduate Program

The Graduate Program helps secure our future workforce, with the annual recruitment process occurring in July. Successful applicants commence in late January/early February of the following year on a 12-month contract. Thirteen graduates were appointed as part of the 2015 Graduate Program.

Graduates are supported in their transition to the public sector and in finding employment with the department beyond the graduate year. The Stanton Institute provides graduates with accredited training, with participants in the 2015 Graduate Program undertaking a Diploma of Government. In addition, Human Resources deliver structured development and networking sessions.

### Traineeships through *Jobs4Youth*

*Jobs4Youth* is a State Government initiative to increase youth employment across the South Australian public sector. Now in its second year, the initiative was extended to include graduates who meet the eligibility criteria.

The department offers Administrative Traineeships for 12 months and thereafter, subject to satisfactory performance and program completion, trainees may be placed ongoing in an entry-level public sector role. During the year, the department recruited four trainees (two male and two female). Of the four trainees, two are of Aboriginal and Torres Strait Islander descent and one is a person with disability.

## Work Health and Safety and Injury Management

### Commitment to the Management of Safety and Wellbeing

The *DCSI Health and Safety Program Plan 2015-2017* includes a number of key strategies designed to address performance and improve Health and Safety and Injury Management (HS&IM) Systems. A HS&IM reporting framework monitors the performance of the systems objectives and key performance indicators of the two programs within the Health and Safety Program Plan. The reporting framework also includes reporting to Cabinet, ELT, directors and Health and Safety Committees.

The DCSI Peak Health and Safety Committee is supported by divisional and local Health and Safety Committees.

A designated telephone Hotline has been established within the Workforce Health and Safety Unit for managers and supervisors, which supports early intervention and improves early return to work opportunities.

The Employee Assistance Program provides counselling and support services to employees, immediate family members and volunteers needing assistance with a challenging issue or who want to improve their health and wellbeing.

### Accountability for Safety and Wellbeing Performance

Regular reports are provided to executives to enable the required monitoring and delivery of improvements to our health, safety and injury management performance.

### Integrated Risk Management

The Integrated Incident Reporting System (RiskMan) epitomises a change management system covering electronic reporting of client feedback, complaints, worker and workplace incidents, accidents, events, security breaches, identified hazards, and asset and facility issues. RiskMan also supports State Government targets for early reporting, and early intervention strategies to achieve a timely and safe return to work. A Claims Review tool within Injury Management supports improved management of portfolio decision-making, assists with meeting critical, prescribed processing dates and ensures legislative compliance.

The Injury Management team triage all reported incidents and new workers compensation claims to address levels of risk and implement early intervention strategies. The triage process enables appropriate strategies to be implemented which minimise the impact related to psychological injuries and complex workers compensation claims and improve the return to work outcomes.

### Effective Measurement and Evaluation

The *DCSI Health and Safety Program Plan 2015-2017* includes two HS&IM programs:

- Compliance and Performance Improvement; and
- Hazard and Risk Management.

Conformance with HS&IM and business system requirements is evidenced and monitored. RiskMan has a comprehensive reporting capability that assists in initiating early intervention strategies, as well as addressing and improving the systems of work and/or local work practices. Worker and client satisfaction surveys monitor performance and service levels and address improvement opportunities.

### Public Sector Audit and Verification System for Safety and Injury Management

In February 2015, Deloitte Touche Tohmatsu (Deloitte), the appointed Audit and Verification System auditor, conducted an audit of our HS&IM Systems. The Injury Management System was rated as 'STRONG' and the department achieved a 'GOOD' rating overall, with 14 agreed actions to be addressed within specified timelines. The rating of 'GOOD' is one level below the highest rating.



### Consultation and Reporting

The Workforce Health and Safety Unit provides technical expertise and other relevant support and information to executives, management and employees, and to Health and Safety Committees as required.

Registered associations are consulted through structured arrangements, including an Industrial Liaison Committee, with representation of major unions and senior executives.

Regular reporting of performance outcomes against standards, targets and measures are provided to executive, management and Health and Safety Committees, identifying changes and emerging trends and updates of corrective treatment plans.

**Table 1- Work health and safety prosecutions, notices and corrective action taken**

Number of notifiable incidents pursuant to the <i>Work Health and Safety Act 2012</i> (WHS Act) Part 3	11
Number of notices served pursuant to WHS Act Section 90, Section 191 and Section 195 (Provisional improvement, improvement and prohibition notices)	3
Number of prosecutions pursuant to WHS Act Part 2 Division 5	0
Number of enforceable undertakings pursuant to WHS Act Part 11	0

**Table 2 - Agency gross workers compensation expenditure<sup>1</sup> for 2014-15 compared with 2013-14**

Expenditure	2014-15	2013-14	Variation	Percentage Change
Hospital	\$128 282	\$233 799	-\$105 517	-45%
Income Maintenance	\$4 235 856	\$4 200 280	\$35 576	1%
Investigations	\$98 957	\$81 389	\$17 568	22%
Legal Expenses	\$352 579	\$277 647	\$74 932	27%
Lump Sum	\$2 658 608	\$2 105 237	\$553 371	26%
Other	\$2 021 793	\$2 001 568	\$20 225	1%
Registered Medical	\$85 093	\$70 586	\$14 507	21%
Rehabilitation	\$81 983	\$71 111	\$10 872	15%
Travel	\$347 956	\$258 771	\$89 185	34%
<b>Total Claim Expenditure</b>	<b>\$10 011 107</b>	<b>\$9 300 388</b>	<b>\$710 719</b>	<b>8%</b>

<sup>1</sup> Before third party recovery.

## Stanton Institute

On 24 June 2015, the department's College for Learning and Development officially became known as the Stanton Institute.

The Stanton Institute plays a key role in ensuring that the department meets its strategic plan and legislative requirements, and in ensuring that employees have the ability to deliver core services in key areas including youth justice, disability and social housing. During 2014-15:

- 362 qualifications were completed by employees;
- 60 per cent of employees who are employed for six months or more attended the one day induction program delivered by the Institute; and
- 47 management qualifications were issued to front line or senior managers.

In 2013-14, the services of the Institute were expanded to deliver accredited learning and non-accredited short courses, on a fee for service basis, to people not employed by the department. The Institute's external clients during 2014-15 included:

- Community Bridging Services;
- Leveda;
- Lifetime Support Authority;
- the Department for Correctional Services; and
- the Department of the Premier and Cabinet.

The services delivered range from single learning programs such as Aboriginal Cultural Sensitivity and Respect, Defusing Difficult Behaviour and Cultural Awareness, to nationally accredited qualifications such as Certificate III in Disability, Certificate III in Government and Certificate IV in Frontline Management.

The Stanton Institute is also the preferred Registered Training Organisation for the provision of training and assessment services for the Certificate III in Government for trainees appointed to the public sector through the State Government's *Jobs4Youth* initiative.

# Corporate Reporting

---

## Reconciliation

The department has an ongoing commitment to the delivery of inclusive services that achieve sustainable outcomes for Aboriginal and Torres Strait Islander people. It is dedicated to improving the cultural and spiritual wellbeing of Aboriginal and Torres Strait Islander people to build strong, safe and resilient communities.

The *Reconciliation Action Plan 2014-2016*, which has been lodged with Reconciliation Australia, promotes reconciliation across the department by:

- providing leadership on behaviour, values and culture that foster reconciliation;
- supporting the integration of reconciliation principles and practices into divisional plans and staff participation in Aboriginal events;
- providing advice to senior leaders on reconciliation matters; and
- leading the development of initiatives and promotional activities that support reconciliation.

During NAIDOC Week in July 2014, the Chief Executive's Award for Aboriginal and or Torres Strait Islander Employee of the Year was presented to Sandy Marty, for her significant contribution to the Mimili community on the APY Lands through her work as coordinator of the Mimili Family Wellbeing Centre. As part of National Reconciliation Week 2015, a number of activities were held across the department, including morning and afternoon teas in both central and regional locations.

During the past year, an issues paper was developed to guide the development of the *DCSI Aboriginal Priorities Plan 2015-18*. Following extensive consultation, the highest priority areas identified were:

- Aboriginal young people;
- Aboriginal women; and
- Aboriginal residents of remote communities.

Common high-level indicators against the priority areas were developed using the Results Based Accountability framework to measure collective action. An annual Aboriginal Priorities Plan Progress Report will be produced on actions against these areas.

## Carers Recognition Act 2005

The *Carers Recognition Act 2005* acknowledges the valuable role of unpaid carers in supporting those they care for within the community. The Carers Charter is enshrined within the Act and sets out principles to guide State Government agencies in their interactions with carers.

Achievements during 2014-15 against the principles of the Carers Charter and sections 6 (1) and 6 (2) of the Act, included the following.

### **All officers, staff and agents have an awareness and understanding of the Carers Charter**

- An information sheet was developed for employees with caring responsibilities and distributed across State Government departments. The information sheet is publicly available from our website.
- Funding was allocated to the first stage of a two-year project benefiting Aboriginal carers. The project involves the delivery of training packages for staff and organisations working with Aboriginal carers. The second stage of the project is due to be completed in 2015-16.

### **The principles of the Carers Charter are reflected in agency practices**

- *We Care - Our Plan for South Australian Carers* was publicly released during National Carers Week in October 2014. This is a new strategy to build on the State Government's long-standing commitment to carers. Its priorities focus on carers' interactions with government, including government employees who are carers and carers receiving a government or government-funded service.

- A new, simplified reporting process was developed for government agencies that are required to report against the *Carers Recognition Act 2005*.
- The content on the State Government's carers website was refined, focusing on information most helpful to carers. This includes the launch of the new Carer Support Finder, an online search map enabling carers to find support services in their local area.
- SA HACC Program funding was provided to statewide carer support organisations for a range of services including information, referral, counselling, support groups, respite and carer retreats.
- Carers Leave was provided for employees with primary care responsibilities who have exhausted their entitlement to Family Carers Leave.

#### **Appropriate consultation with carers, or persons or bodies that represent carers, in policy and program development and strategic or operational planning**

- Quarterly Carer Services Roundtable meetings were conducted, bringing together representatives from statewide carer support organisations and the State and Commonwealth Governments. The meetings generated policy advice and joint solutions to issues affecting carers and the carer support sector.

### **Disability Access and Inclusion Plans**

Disability Access and Inclusion Plans (DAIPs) aim to improve outcomes in the specialist disability service system and ensure that mainstream services, programs and infrastructure are responsive to the individual requirements of people with disability. DAIPs provide an opportunity to identify and seek solutions to overcome social, attitudinal, economic and cultural barriers that limit participation.

DAIPs assist in meeting the requirements of the Commonwealth *Disability Discrimination Act 1992* and the South Australian *Equal Opportunity Act 1984* and *Disability Services Act 1993*, and align with the intent of the *United Nations Convention on the Rights of Persons with Disability* and the *National Disability Strategy 2010-2020*.

The *DCSI Disability Access and Inclusion Plan 2014-2018* outlines key strategic actions to achieve improvements for both clients and employees with disability. The DAIP was lodged with the Australian Human Rights Commission and can be accessed from our website at [www.dcsi.com.au](http://www.dcsi.com.au).

Key outcomes in 2014-15 against the DAIP are reported below.

#### **Outcome 1: Inclusive and Accessible Communities**

Social housing stock is modified to enable householders to fully access properties and utilise facilities to retain their independence. During 2014-15, 3569 modifications were undertaken on 2586 properties (both public and Aboriginal housing) at a cost of \$5.14 million.

Access 2 Place Ltd, an independent disability-specific community-housing organisation, provides appropriate, affordable housing for people living with disability. This new approach includes having a lease agreement directly with tenants, providing security of tenure and the separation of support services from housing provision.

The Stanton Institute has provided higher-level learning opportunities for staff who provide services to people with disability. This is provided through accredited training Skill Sets, which are a set of specific skills that were agreed by industry to address an identified need. During 2014-15, 100 Skill Sets were awarded by the Institute.

An accessibility audit is currently being undertaken of parking and transport access, kitchen and toilet facilities and travel to and from main DCSI meeting spaces. The audit has already resulted in various improvements, including a major project to upgrade departmental premises in Ceduna.

During the year, the department continued to produce publications that met accessibility standards and provided alternative formats upon request. The Office for Women also continued to ensure that women with disability are informed of major public forums and consultation events.

## **Outcome 2: Economic Security and Employment**

The *DCSI Disability Employment Strategy 2014-2016* continues to be actioned across the department. The strategy is the first of its kind to be developed by a State Government department and has been promoted to, and well received by, other agencies. The key objectives relate to attracting and retaining employees with disability, as well as increasing awareness of the strengths and capabilities that people with disability bring to the workforce.

During the year, the number of people participating in the Disability SA Individualised Funding Program increased from 208 to 242. Disability SA has provided information sessions on the program to non-government organisations and in schools for children with disability. A comprehensive Frequently Asked Questions document was developed and the program was promoted at the Adelaide Disability and Lifestyle Expo in November 2014.

In June 2015, a flyer with information about support services for working carers was developed and distributed. This is part of an ongoing communication effort to inform government employees with caring responsibilities about carer-friendly policies, entitlements and external assistance available to carers of people with disability.

## **Outcome 3: Rights Protection, Justice and Legislation**

In July 2013, a suite of policies were launched that provide direction for establishing and maintaining safeguarding systems within disability services provided or funded by the department. The policies include restrictive practices and decision-making and consent policies. During the year, Disability SA updated these policies to reflect changes to the *Advance Care Directives Act 2013*. A communication strategy about the updated policy framework was implemented.

Behavioural support plans were developed and/or reviewed for all people subject to Section 32 of the South Australian *Guardianship and Administration Act 1993*, and specialist reviews undertaken of people who are subject to chemical restraint.

Domiciliary Care reviewed client practices in its dementia day programs to identify any restrictive practices and developed a procedure that outlines effective strategies to support clients and/or carers with challenging behaviours, whilst also keeping staff safe.

A new *Advance Directives Policy* was developed by Domiciliary Care to ensure clients' decision-making rights and wishes are respected at all times, including when they are considered to have impaired decision-making ability. In January 2015, all Domiciliary Care clients were provided with an Advance Care Directives fact sheet to ensure they are well informed of this important new policy.

## **Outcome 4: Personal and Community Support**

The second year of the South Australian trial of the NDIS commenced on 1 July 2014, focusing on children aged between birth and 13 years. It is now anticipated that up to 8500 children may be supported through the NDIS.

As a registered service provider under the NDIS, families are able to choose Disability Services as their preferred service provider. During 2014-15, 320 children and young people received services from Child and Youth Services under the NDIS.

During 2014-15, Disability SA, in consultation with the SRF sector, conducted a review of the administration of the SRF program which resulted in internal streamlined processes and responsibilities. All internal administrative and financial matters are now coordinated through one manager, local authorities and the Coroner's office.

## **Outcome 5: Learning and Skills**

The Pathways Recreation Program has been reformed to provide Highgate Park residents with the opportunity to have an individualised recreation and leisure response and to support access to local communities.

## Outcome 6: Health and Wellbeing

Domiciliary Care completed the Challenging Domestic Environments Project to ensure consistency of staff knowledge and support to enable people living in squalor and other challenging situations to remain safe and healthy. Resources developed include a training DVD, squalor assessment scale, clutter image rating tool, resource booklet and a web based decision-making tool.

In October 2014, *We Care - Our Plan for South Australian Carers* was publicly released to progress recommendations from a review of the *Carers Recognition Act 2005*. The plan aims to ensure that the public sector is informed and responsive to the issues and needs of carers, including those who interact with government services and who are government employees.

## Julia Farr Services (Trusts) Act 2007

As required under Section 9 of the *Julia Farr Services (Trusts) Act 2007*, the department must report annually certain information regarding the number of residents at the Fullarton campus, now known as Highgate Park, and the relocation of any residents to community housing.

As at 30 March 2015, 86 people with disability were living at Highgate Park. Those who have moved out have returned to the community, to family homes or supported accommodation. This includes four to five person group homes, clusters of units, and houses accommodating up to six residents. These purpose-built and modified dwellings provide 24 hour, seven day a week accommodation support in community settings.

Group homes and six-person cluster sites are in various locations, including Mitchell Park, Felixstow, Fullarton, Clarence Gardens, Elizabeth East, Park Holme, Morphett Vale, Elizabeth Grove, Taperoo, Daw Park, Murray Bridge and Campbelltown.

All people living at Highgate Park have participated in a Person-Centred Planning process. Where individuals express a desire to return to the wider community, the planning process also assists people to identify locations and suitable types of supported community accommodation. The outcomes of this planning are progressively being implemented as resources permit and/or suitable vacancies become available through the Accommodation Placement Panel.

No people returned to Highgate Park during the preceding 12 months.

## Regional Impact Assessment Statements

The *Regional Impact Assessment Statement Policy* requires all government departments to prepare a Regional Impact Assessment Statement prior to implementing significant changes to existing government services to rural and regional areas. The department did not undertake any Regional Impact Assessment Statements during the 2014-15 financial year.

## Whistleblowers Protection Act 1993

The department has appointed four responsible officers for the purposes of the *Whistleblowers Protection Act 1993* pursuant to Section 7 of the *Public Sector Act 2009*. During the year ending 30 June 2015, there were no disclosures under the *Whistleblowers Protection Act 1993*.

## Public Complaints

The DCSI Client Feedback System supports the consistent recording and management of client feedback and contributes to Target 32 of *South Australia's Strategic Plan*, which seeks to increase the satisfaction of South Australians with government services by ten per cent by 2014, maintaining or exceeding that level of satisfaction thereafter.

During the year, there were 123 comments/suggestions, 500 staff compliments and 865 complaints recorded. This compares to 77 comments/suggestions, 636 compliments and 900 complaints in 2013-14. The three main methods utilised for providing feedback to the department were via the feedback form (30 per cent), telephone (23 per cent) and email (18 per cent).

A measure of the effectiveness of the DCSI Client Feedback System is the time it takes to acknowledge and respond to people providing feedback. The key performance indicators to reflect these measures include that 75 per cent of client complaints are acknowledged within five working days and 80 per cent of complaints received are closed within 30 working days. During the year, 87 per cent of complaints were acknowledged within five working days and 82 per cent of complaints were closed within 30 working days.

In 2015-16, work will be undertaken to refine reporting processes and train and support staff to improve the time taken to acknowledge, resolve and close complaints. The department will continue to analyse and respond to issues raised through the feedback process and continue to increase the accessibility of the system to Aboriginal clients.

## **Sustainability Reporting**

The department continues to promote and implement sustainability practices in line with various government initiatives.

### **Riverside Centre**

The estimated 850 departmental staff in the Riverside Centre are encouraged to actively participate in waste management and recycling, to support the department's print consolidation program and use energy efficient hybrid vehicles. Other initiatives include reducing the use of fleet vehicles by encouraging staff to walk or take public transport to meetings, the use of sensor lighting and providing bicycle racks and shower amenities for staff use. These sustainability programs were implemented throughout the department to achieve cost and carbon emission savings.

The Riverside Centre, which is the flagship for the department's sustainability programs, has achieved a NABERS (National Australian Built Environment Rating System) rating of five.

### **Print Consolidation Program**

The print consolidation program continues to deliver savings, with the number of print devices in the Riverside Centre declining by 87.8 per cent, from 312 in 2007 to 38 as at 30 June 2015. The Riverside Centre is considered to be at best practice with a staff ratio of one device for every 22 staff, compared to world's best practice of one device to every eight staff.

Benefits of the program, which has been rolled out across the department, include significant savings in maintenance, staff training and IT support, and a reduction in the use and cost of consumables such as toners. It is now standard practice for staff to have access to a centralised multifunctional colour print device with local printing now practically non-existent.

Since the introduction of the print consolidation program, capital holdings in the Riverside Centre have been reduced from approximately \$850 000 to \$339 000, while operating costs have reduced by approximately \$585 000. CO<sub>2</sub> emissions have also been reduced by 86.9 tonnes per annum.

### **Waste Management**

The department's waste management system has resulted in the department diverting approximately 95 per cent of waste from landfill. The system, which has been implemented in 41 major offices and sites throughout the department, relies on separating all waste into the following categories:

- food waste and organic material;
- recyclable material (such as milk cartons, bottles, plastics and cans);
- batteries;
- industrial waste and clinical waste;
- fluorescent tubes (approximately 8000 tubes have been recycled over the past eight years); and
- photocopying paper (both confidential and non-confidential), newspapers and cardboard.



## Energy Efficiency

The State Government's *Government Buildings Energy Strategy*, which covers the period 2013 to 2020, is the key strategic document for improving energy management in government buildings. The primary objective of the strategy is the achievement of Target 61 of *South Australia's Strategic Plan*, which seeks to improve the energy efficiency of government buildings by 30 per cent by 2020.

During 2014-15, the department continued to achieve more than a 30 per cent improvement in building energy efficiency with a 38.7 per cent improvement from the base year of 2000-01.

## Travel and Fleet Management

The department has continued to focus on strategies to decrease the average vehicle emissions/kilometres by ten per cent, based on 2009-10 levels, in line with the whole-of-government fleet environmental and cost saving targets. This has resulted in the percentage of small four cylinder passenger vehicles increasing to 42 per cent of the total fleet. These vehicles provide both cost and environmental savings over the previous fleet mix. The department also continues to use Hybrid vehicles.

## Sustainable Procurement

The *Sustainable Procurement Policy* guides the department towards procuring socially and environmentally preferred products and services where price, performance, quality, and suitability are comparable.

## Government Buildings Energy Strategy

All departments are required to provide information to the Department of State Development (DSD) on actions taken to implement the *Government Buildings Energy Strategy*. These actions are reported in the South Australian Government Annual Energy Efficiency Report, which is published on the DSD website at: [www.statedevelopment.sa.gov.au/resources/energy-management-within-government-buildings](http://www.statedevelopment.sa.gov.au/resources/energy-management-within-government-buildings)

## Asbestos Management

Prepared by the Department of Planning, Transport and Infrastructure (DPTI), the across-government asbestos risk reduction report provides an overview of actions taken by the government during the previous 12 months to address the management of asbestos in all government-owned assets. DPTI prepares a separate report for tabling in the Parliament of South Australia.

The department modified and verified as correct the standard report provided by DPTI from the Strategic Asset Management Information System as at 30 June 2015.

## Urban Design Charter

The department has previously reported on the promotion of good urban design through the *Design Guidelines for Sustainable Housing and Liveable Neighbourhoods*. As a result of machinery of government changes, responsibility for the management of the Design Guidelines has transferred from Housing SA to Renewal SA.



# Financial Performance

## Contractual Arrangements

As required by DPC Circular 27, *Disclosure of Government Contracts* departments must disclose procurement contracts on the South Australian Tenders and Contracts website at [www.tenders.sa.gov.au](http://www.tenders.sa.gov.au).

## Consultants

During 2014-15, there were four consultancies undertaken with total expenditure of \$27 707.

Consultant	Purpose of Consultancy	Number	Total (GST exclusive)
<b>Value below \$10 000</b>			
Various	Various	3	\$15 540
<b>Value \$10 000 and above</b>			
Adelaide Research and Innovation	A project to assist the Exceptional Needs Executive Committee to develop strategies to meet the needs of vulnerable young people exiting statutory services.	1	\$12 167
<b>Total</b>		<b>4</b>	<b>\$27 707</b>

## Fraud

The *Fraud and Corruption Control Policy* identifies that the department has a zero tolerance to fraud and similar inappropriate behaviour. In addition, the policy highlights that disclosures made in good faith and in accordance with the South Australian *Whistleblowers Protection Act 1993* will be protected under the Act.

During 2014-15, 48 incidents were referred to Internal Audit for investigation, with 45 relating to missing funds and three to maladministration. The majority of the incidents relate to amounts of \$100 or less. Given the fraud detection and prevention policies, procedures and controls in place, and that there was no evidence of material loss, it is unlikely that any undetected fraud would result in a material misstatement of the Financial Statements.

Ongoing strategies to manage fraud include:

- fraud and corruption control policies, procedures and codes on ethical standards, conduct policies and procedures on information technology security;
- training on compliance and development of control self-assessment materials;
- tendering procedures consistent with probity and transparency;
- routine inspection and verification of work performed by contractors;
- segregation of duties and applying limits of authority for approval of expenditure and other allocations of resources;
- monthly financial management reporting; and
- reports on internal audit activities, risk management and other corporate governance matters to the DCSI Risk Management and Audit Committee.

## Overseas Travel

Information on overseas travel undertaken by staff, including the Chief Executive, is publicly available on the department's website as required by DPC Circular 35, *Proactive Disclosure of Regularly Requested Information*. Details on overseas travel by staff can be accessed at:

[www.dcsi.sa.gov.au/about-us/freedom-of-information-open-government-and-privacy/open-government](http://www.dcsi.sa.gov.au/about-us/freedom-of-information-open-government-and-privacy/open-government)

# Financial Statements

---

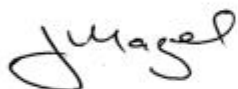
**Financial Statements for the year ended 30 June 2015 for the  
Department for Communities and Social Inclusion**

## Certified Statement by the Chief Executive and Principal Finance Officer

### Certification of the Financial Statements

We certify that the:

- financial statements for the Department for Communities and Social Inclusion (DCSI):
  - are in accordance with the accounts and records of authority; and
  - comply with relevant Treasurer's Instructions; and
  - comply with relevant accounting standards; and
  - present a true and fair view of the financial position of the authority at the end of the financial year and the result of its operations and cash flows for the financial year.
- internal controls employed by DCSI over its financial reporting and its preparation of the financial statements have been effective throughout the financial year.



Joslene Mazel  
**CHIEF EXECUTIVE**



Nick Ashley  
**EXECUTIVE DIRECTOR  
FINANCIAL AND BUSINESS  
SERVICES**

Date 15/9/2015



Level 9  
State Administration Centre  
200 Victoria Square  
Adelaide SA 5000  
DX 56208  
Victoria Square  
Tel +618 8226 9640  
Fax +618 8226 9688  
ABN 53 327 061 410  
audgensa@audit.sa.gov.au  
www.audit.sa.gov.au

**To the Chief Executive  
Department for Communities and Social Inclusion**

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987*, I have audited the accompanying financial report of the Department for Communities and Social Inclusion for the financial year ended 30 June 2015. The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2015
- a Statement of Financial Position as at 30 June 2015
- a Statement of Changes in Equity for the year ended 30 June 2015
- a Statement of Cash Flows for the year ended 30 June 2015
- Disaggregated Disclosures - Expenses and Income for the year ended 30 June 2015
- notes, comprising a summary of significant accounting policies and other explanatory information
- a Statement of Administered Comprehensive Income for the year ended 30 June 2015
- a Statement of Administered Financial Position as at 30 June 2015
- a Statement of Administered Changes in Equity for the year ended 30 June 2015
- a Statement of Administered Cash Flows for the year ended 30 June 2015
- a Schedule of Expenses and Income attributable to administered activities for the year ended 30 June 2015
- notes, comprising a summary of significant accounting policies and other explanatory information for administered items
- a Certificate from the Chief Executive and the Executive Director Financial and Business Services.

**The Chief Executive's Responsibility for the Financial Report**

The Chief Executive is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as the Chief Executive determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The auditing standards require that the auditor comply with relevant ethical requirements and that the auditor plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Chief Executive, as well as the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Opinion**

In my opinion, the financial report gives a true and fair view of the financial position of the Department for Communities and Social Inclusion as at 30 June 2015, its financial performance and its cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.



Andrew Richardson  
**Auditor-General**  
17 September 2015

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
STATEMENT OF COMPREHENSIVE INCOME  
for the year ended 30 June 2015

	Note	2015 \$'000	2014 \$'000
<b>Expenses</b>			
Employee benefit expenses	5	382,381	396,329
Supplies and services	6	273,588	241,636
Depreciation and amortisation expense	7	7,373	6,416
Grants, subsidies and client payments	8	554,001	501,660
Net loss from disposal of non-current assets	13	2,928	501
Other expenses	9	15,360	354
<b>Total expenses</b>		<b>1,235,631</b>	<b>1,146,896</b>
<b>Income</b>			
Revenue from rent, fees and charges	10	122,728	132,338
Commonwealth revenues	11	41,446	47,294
Interest revenues	12	2	2
Other revenues	14	17,319	14,798
<b>Total income</b>		<b>181,495</b>	<b>194,432</b>
<b>Net cost of providing services</b>		<b>(1,054,136)</b>	<b>(952,464)</b>
<b>Revenues from / (payments to) SA Government</b>			
SA Government appropriation	15.1	1,056,866	973,821
Payments to SA Government	15.2	(1,748)	-
<b>Total revenues from / (payments to) SA Government</b>		<b>1,055,118</b>	<b>973,821</b>
<b>Net result</b>		<b>982</b>	<b>21,357</b>
<b>Other comprehensive income</b>			
<b>Items that will not be reclassified to net result</b>			
Net expense relating to non-current assets classified as held for sale	21.2	-	(17,300)
<b>Total other comprehensive income</b>		<b>-</b>	<b>(17,300)</b>
<b>Total comprehensive result</b>		<b>982</b>	<b>4,057</b>

Net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
STATEMENT OF FINANCIAL POSITION  
for the year ended 30 June 2015

	Note	2015 \$'000	2014 \$'000
<b>Current assets</b>			
Cash and cash equivalents	17	141,516	107,536
Receivables	18	18,334	36,096
Inventories	19	334	315
		<u>160,184</u>	<u>143,947</u>
Non-current assets classified as held for sale	20	18,000	24,298
<b>Total current assets</b>		<u>178,184</u>	<u>168,245</u>
<b>Non-current assets</b>			
Receivables	18	10,602	17,461
Property, plant and equipment	21	181,200	188,990
Capital works in progress	22	2,312	9,893
Intangible assets	23	972	460
<b>Total non-current assets</b>		<u>195,086</u>	<u>216,804</u>
<b>Total assets</b>		<u>373,270</u>	<u>385,049</u>
<b>Current liabilities</b>			
Payables	25	46,534	60,285
Employee benefits	26	47,461	47,789
Provisions	27	12,760	9,989
Other current liabilities	28	949	1,342
<b>Total current liabilities</b>		<u>107,704</u>	<u>119,405</u>
<b>Non-current liabilities</b>			
Payables	25	4,333	4,165
Employee benefits	26	52,755	45,897
Provisions	27	21,685	29,134
Other non-current liabilities	28	2,867	3,504
<b>Total non-current liabilities</b>		<u>81,640</u>	<u>82,700</u>
<b>Total liabilities</b>		<u>189,344</u>	<u>202,105</u>
<b>Net assets</b>		<u>183,926</u>	<u>182,944</u>
<b>Equity</b>			
Contributed capital	29	74,325	74,325
Retained earnings	29	86,348	79,879
Revaluation surplus	29	23,253	28,740
<b>Total equity</b>		<u>183,926</u>	<u>182,944</u>
<b>Total equity is attributable to the SA Government as owner</b>			
Unexpended funding commitments	16		
Unrecognised contractual commitments	31		
Contingent assets and liabilities	33		

The above statement should be read in conjunction with the accompanying notes.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
STATEMENT OF CHANGES IN EQUITY  
for the year ended 30 June 2015

Note	Contributed Revaluation Retained			Total
	Capital	Surplus	Earnings	
	\$'000	\$'000	\$'000	\$'000
<b>Balance at 30 June 2013</b>	<b>74,325</b>	<b>47,111</b>	<b>57,755</b>	<b>179,191</b>
Prior period adjustments	-	467	-	467
Restated balance at 30 June 2013	<b>74,325</b>	<b>47,578</b>	<b>57,755</b>	<b>179,658</b>
<b>Net result for 2013-14</b>	-	-	21,357	21,357
Net expense relating to non-current assets classified as held for sale	-	(17,300)	-	(17,300)
<b>Total comprehensive result for 2013-14</b>	-	<b>(17,300)</b>	<b>21,357</b>	<b>4,057</b>
Transfer to retained earnings of net increment realised on sale of land and buildings	-	(1,538)	1,538	-
<b>Transactions with SA Government as owner</b>				
Net assets transferred to Administered Items	-	-	(771)	(771)
<b>Balance at 30 June 2014</b>	<b>74,325</b>	<b>28,740</b>	<b>79,879</b>	<b>182,944</b>
<b>Net result for 2014-15</b>	-	-	982	982
<b>Total comprehensive result for 2014-15</b>	-	-	<b>982</b>	<b>982</b>
Transfer to retained earnings of net increment realised on sale of land and buildings	-	(5,487)	5,487	-
<b>Balance at 30 June 2015</b>	<b>74,325</b>	<b>23,253</b>	<b>86,348</b>	<b>183,926</b>

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes.



**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**STATEMENT OF CASH FLOWS**  
for the year ended 30 June 2015

		<b>2015</b>	<b>2014</b>
		<b>Inflows</b>	<b>Inflows</b>
		<b>(Outflows)</b>	<b>(Outflows)</b>
	<b>Note</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Cash flows from operating activities</b>			
<b>Cash outflows</b>			
Employee benefit payments		(383,685)	(398,276)
Payments for supplies and services		(334,544)	(265,083)
Payments for grants and subsidies		(555,045)	(527,732)
<b>Cash used in operations</b>		<b>(1,273,274)</b>	<b>(1,191,091)</b>
<b>Cash inflows</b>			
Fees and charges		147,801	124,891
Receipts from Commonwealth		41,444	69,981
Interest received		2	2
GST recovered from the ATO		50,289	43,740
Other receipts		17,342	14,818
<b>Cash generated from operations</b>		<b>256,878</b>	<b>253,432</b>
<b>Cash flows from SA Government</b>			
Receipts from SA Government		1,056,866	973,821
Payments to SA Government		(1,748)	-
<b>Cash generated from SA Government</b>		<b>1,055,118</b>	<b>973,821</b>
<b>Net cash provided by/(used in) operating activities</b>	<b>34</b>	<b>38,722</b>	<b>36,162</b>
<b>Cash flows from investing activities</b>			
<b>Cash outflows</b>			
Purchase of property, plant and equipment (including work in progress)		(5,978)	(13,000)
Purchase of intangibles		(512)	(438)
<b>Cash used in investing activities</b>		<b>(6,490)</b>	<b>(13,438)</b>
<b>Cash inflows</b>			
Proceeds from sale of property, plant and equipment		1,748	2,779
<b>Cash generated from investing activities</b>		<b>1,748</b>	<b>2,779</b>
<b>Net cash (used in) investing activities</b>		<b>(4,742)</b>	<b>(10,659)</b>
<b>Cash flows from financing activities</b>			
<b>Cash outflows</b>			
Cash transferred to Administered Items		-	(771)
<b>Cash (used in) financing activities</b>		<b>-</b>	<b>(771)</b>
<b>Net cash (used in)/provided by financing activities</b>		<b>-</b>	<b>(771)</b>
<b>Net increase in cash and cash equivalents</b>		<b>33,980</b>	<b>24,732</b>
Cash and cash equivalents at the beginning of the period		107,536	82,804
<b>Cash and cash equivalents at the end of the period</b>	<b>17</b>	<b>141,516</b>	<b>107,536</b>

The above statement should be read in conjunction with the accompanying notes.

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**DISAGGREGATED DISCLOSURES - EXPENSES AND INCOME**  
for the year ended 30 June 2015

Activities (refer note 4)	Status of Women	Disability SA	Disability Services	Veterans' Affairs *
	1	2	3	4
	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000
<b>Expenses</b>				
Employee benefit expenses	1,747	33,834	182,504	-
Supplies and services	596	165,788	63,447	-
Depreciation and amortisation expense	9	685	3,608	-
Grants, subsidies and client payments	298	227,091	176	-
Net loss from disposal of non-current assets	14	286	1,727	-
Other expenses	75	1,507	9,001	-
<b>Total expenses</b>	<b>2,739</b>	<b>429,191</b>	<b>260,463</b>	<b>-</b>
<b>Income</b>				
Revenues from rent, fees and charges	122	4,725	24,886	-
Commonwealth revenues	-	3,295	-	-
Interest revenues	-	-	1	-
Other revenues	511	5,526	6,292	-
<b>Total income</b>	<b>633</b>	<b>13,546</b>	<b>31,179</b>	<b>-</b>
<b>Net cost of providing services</b>	<b>(2,106)</b>	<b>(415,645)</b>	<b>(229,284)</b>	<b>-</b>
<b>Revenues from /(payments to) SA Government</b>				
SA Government appropriation	-	-	-	-
Payments to SA Government	-	-	-	-
<b>Net result</b>	<b>(2,106)</b>	<b>(415,645)</b>	<b>(229,284)</b>	<b>-</b>

\* As part of the Machinery of Government changes announced during 2013-14, the Veterans Affairs' unit that was part of the Department of Treasury and Finance (DTF) was to transfer to the Department with an effective date of 1 July 2014. Accordingly this change was reflected in the 2014-15 Budget Papers presented to Parliament. Subsequent to the finalisation of the Budget Papers, the government determined that the unit would remain part of DTF.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
DISAGGREGATED DISCLOSURES - EXPENSES AND INCOME  
for the year ended 30 June 2015

Activities (refer note 4)	Domiciliary and Community Care Services	Social Housing	Communities and Partners	General/ Not Attributable	Total
	5	6	7		
	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000
<b>Expenses</b>					
Employee benefit expenses	37,331	67,330	59,635	-	362,381
Supplies and services	20,506	112	23,139	-	273,588
Depreciation and amortisation expense	670	7	2,394	-	7,373
Grants, subsidies and client payments	33,901	270,959	21,576	-	554,001
Net loss from disposal of non-current assets	330	10	561	-	2,928
Other expenses	1,766	55	2,956	-	15,360
<b>Total expenses</b>	<b>94,504</b>	<b>338,473</b>	<b>110,261</b>	<b>-</b>	<b>1,235,631</b>
<b>Income</b>					
Revenues from rent, fees and charges	6,318	67,263	19,414	-	122,728
Commonwealth revenues	28,860	8,870	421	-	41,446
Interest revenues	1	-	-	-	2
Other revenues	2,150	3	2,837	-	17,319
<b>Total income</b>	<b>37,329</b>	<b>76,136</b>	<b>22,672</b>	<b>-</b>	<b>181,495</b>
<b>Net cost of providing services</b>	<b>(57,175)</b>	<b>(262,337)</b>	<b>(87,589)</b>	<b>-</b>	<b>(1,054,136)</b>
<b>Revenues from /(payments to) SA Government</b>					
SA Government appropriation	-	-	-	1,056,866	1,056,866
Payments to SA Government	-	-	-	(1,748)	(1,748)
<b>Net result</b>	<b>(57,175)</b>	<b>(262,337)</b>	<b>(87,589)</b>	<b>1,055,118</b>	<b>982</b>

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**DISAGGREGATED DISCLOSURES - EXPENSES AND INCOME**  
for the year ended 30 June 2014

Activities	Status of Women	Multicultural Services	Social Housing	Disability SA
	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000
<b>Expenses</b>				
Employee benefit expenses	1,618	5,137	88,503	35,575
Supplies and services	510	1,033	-	138,350
Depreciation and amortisation expense	8	28	-	340
Grants, subsidies and client payments	159	895	251,423	230,982
Net loss from disposal of non-current assets	2	8	-	59
Other expenses	2	(44)	-	41
<b>Total expenses</b>	<b>2,299</b>	<b>7,057</b>	<b>339,926</b>	<b>405,347</b>
<b>Income</b>				
Revenues from rent, fees and charges	122	4,196	88,502	2,978
Commonwealth revenues	-	-	15,370	4,030
Interest revenues	-	-	-	-
Other revenues	231	31	-	7,122
<b>Total income</b>	<b>353</b>	<b>4,227</b>	<b>103,872</b>	<b>14,130</b>
<b>Net cost of providing services</b>	<b>(1,946)</b>	<b>(2,830)</b>	<b>(236,054)</b>	<b>(391,217)</b>
<b>Revenues from /(payments to) SA Government</b>				
SA Government appropriation	-	-	98,652	-
<b>Net result</b>	<b>(1,946)</b>	<b>(2,830)</b>	<b>(137,402)</b>	<b>(391,217)</b>

*The Department considers that the significant expenditure associated with accounting system modifications and other associated expenditure required to reliably capture these disaggregated asset and disaggregated liability information is not justifiable. The Department has therefore, chosen not to disclose these assets and liabilities by disaggregated activities.*

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
DISAGGREGATED DISCLOSURES - EXPENSES AND INCOME  
for the year ended 30 June 2014

Activities	Disability and Domiciliary Care Services	Communities and Partners	General/ Not Attributable	Total
	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000
<b>Expenses</b>				
Employee benefit expenses	217,346	48,150	-	396,329
Supplies and services	85,875	15,868	-	241,636
Depreciation and amortisation expense	3,863	2,177	-	6,416
Grants, subsidies and client payments	182	18,019	-	501,660
Net loss from disposal of non-current assets	357	75	-	501
Other expenses	301	54	-	354
<b>Total expenses</b>	<b>307,924</b>	<b>84,343</b>	<b>-</b>	<b>1,146,896</b>
<b>Income</b>				
Revenues from rent, fees and charges	31,365	5,175	-	132,338
Commonwealth revenues	27,430	464	-	47,294
Interest revenues	2	-	-	2
Other revenues	4,031	3,383	-	14,798
<b>Total income</b>	<b>62,828</b>	<b>9,022</b>	<b>-</b>	<b>194,432</b>
<b>Net cost of providing services</b>	<b>(245,096)</b>	<b>(75,321)</b>	<b>-</b>	<b>(952,464)</b>
<b>Revenues from /(payments to) SA Government</b>				
SA Government appropriation	-	-	875,169	973,821
<b>Net result</b>	<b>(245,096)</b>	<b>(75,321)</b>	<b>875,169</b>	<b>21,357</b>

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTE INDEX**  
for the year ended 30 June 2015

---

**Note No. Title**

**Objectives and policies notes**

- 1 Objectives and functions of the Department for Communities and Social Inclusion
- 2 Summary of significant accounting policies
- 3 New and revised accounting standards and policies

**Activities note**

- 4 Activities of the Department

**Expenses notes**

- 5 Employee benefit expenses
- 6 Supplies and services
- 7 Depreciation and amortisation expense
- 8 Grants, subsidies and client payments
- 9 Other expenses

**Income notes**

- 10 Revenue from rent, fees and charges
- 11 Commonwealth revenues
- 12 Interest revenues
- 13 Net gain/(loss) from disposal of non-current assets
- 14 Other revenues
- 15 Revenues from / (payments to) SA Government
- 16 Unexpended funding commitments

**Asset notes**

- 17 Cash and cash equivalents
- 18 Receivables
- 19 Inventories
- 20 Non-current assets classified as held for sale
- 21 Property, plant and equipment
- 22 Capital works in progress
- 23 Intangible assets
- 24 Fair value measurements

**Liability notes**

- 25 Payables
- 26 Employee benefits
- 27 Provisions
- 28 Other liabilities
- 29 Equity
- 30 Financial instruments / Financial risk management
- 31 Unrecognised contractual commitments

**Other notes**

- 32 Transferred functions
- 33 Contingent assets and liabilities
- 34 Cash flow reconciliation
- 35 Remuneration of board and committee members
- 36 Events after balance date
- 37 Budgetary reporting and explanations of major variances
- 38 Transactions with SA Government
- 39 Residential Aged Care sector reporting



**1 Objectives and functions of the Department for Communities and Social Inclusion**

The Department for Communities and Social Inclusion (the Department) is committed to ensuring that all South Australians, particularly the most vulnerable and disadvantaged, have access to high quality services that protect and enhance the community's wellbeing and provide support to people when they need it.

The Department has a commitment to delivering better and more connected services to the vulnerable and disadvantaged in our community, and to build engaged, socially inclusive, strong and vibrant communities.

The work of the Department supports the achievement of the South Australian Government Strategic Priorities.

Following a number of machinery of government reforms which were announced by the Premier, Hon Jay Weatherill MP, on 22 October 2011, the Department serves the Minister for Communities and Social Inclusion, Minister for Social Housing, Minister for Disabilities, Minister for Youth, Minister for Volunteers, Minister for the Status of Women, and Minister for Multicultural Affairs.

The Department has responsibility for the delivery of specific programs to the public with respect to activities assigned to the Department under various Acts as delegated, by the respective Ministers, to the Chief Executive of the Department.

The Department also functions as a service provider to the South Australian Housing Trust. The financial affairs of the South Australian Housing Trust do not form part of the Department's financial report.

**1.1 Administered Items**

The Department administered certain revenues, expenses, assets and liabilities on behalf of SA Government. They are not controlled by the Department and are consequently not recognised in the Department's financial statements. They are regarded as significant and disclosed in a separate set of financial statements.

**1.2 Administrative Restructures**

**Transferred functions for 2014-15**

*Transfers out of the Department*

The Administrative Arrangements (Committal of Acts - Minister for Housing and Urban Development) Proclamation 2014, dated 11 December 2014, declared the transfer of administrative arrangements of the *South Australian Housing Trust Act 1995* from the Department to the Minister for Housing and Urban Development. The South Australian Housing Trust Board are the administrators of the *South Australian Housing Trust Act 1995*.

In accordance with the Accounting Policy Framework (APF) II, General Purpose Financial Statements Framework, Accounting Policy Statement (APS) 5.9, where the transfer date is other than at a month end, for practical purposes, financial statements of the transfer may be based on the nearest end of month date, adjusted for any material transactions that may have occurred in the time between the Gazette date and the end of month date.

Under Public Sector (Reorganisation of Public Sector Operations) Notice 2015, on 5 February 2015, the Department transferred responsibilities for specified employees only associated with the South Australian Housing Trust, to the Urban Renewal Authority trading as Renewal SA.

As per APF II, APS 5.9, the Department transferred 132 employees to Renewal SA as at 31 January 2015.

**Transferred functions for 2013-14**

There were no functions transferred in the 2013-14 financial year.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

---

**2 Summary of significant accounting policies**

**2.1 Statement of compliance**

The financial statements have been prepared in compliance with section 23 of the *Public Finance and Audit Act 1987*.

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards and comply with Treasurer's Instructions (TI) and APS promulgated under the provisions of the *Public Finance and Audit Act 1987*.

The Department has applied Australian Accounting Standards (AAS) that are applicable to not-for-profit entities, as the Department is a not-for-profit entity.

*Early adoption of accounting standards*

Except for AASB 2015-7 *Fair Value Disclosures of Not-For-Profit Public Sector Entities*, which the Department has early adopted, AAS's and interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Department for the reporting period ending 30 June 2015. Refer to note 3.

**2.2 Basis of preparation**

The preparation of the financial statements requires the use of certain accounting estimates, where management is required to exercise its judgement in the process of applying the Department's accounting policies. The areas involving a higher degree of judgement or where assumptions and estimates are significant to the financial statements are outlined in the applicable notes.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported.

The preparation of the financial statements also requires compliance with APSs issued pursuant to section 41 of the *Public Finance and Audit Act 1987*. In the interest of public accountability and transparency, the APS require the following note disclosures, that have been included in this financial report:

- revenues, expenses, financial assets and financial liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature
- expenses incurred as a result of engaging consultants
- employee targeted voluntary separation package (TVSP) information
- employees whose normal remuneration is equal to or greater than the base executive remuneration level (within \$0.010 million bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the Department to those employees
- board/committee member and remuneration information, where a board or committee member is entitled to receive income from membership other than direct out of pocket reimbursement.

The Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with the historic cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a twelve month period and presented in Australian currency.

The existence of the Department and the ongoing delivery of current programs and services is dependent on government policy and on continuing appropriations by Parliament.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2015 and the comparative information presented.

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

---

**2.3 Reporting entity**

The Department is a government department of the State of South Australia, established pursuant to the *Public Sector Act 2009*. The Department is an administrative unit acting on behalf of the Crown.

The financial statements and accompanying notes include all the controlled activities of the Department (refer to the disaggregated schedule for details of the Department's controlled activities).

The Department does not control any other entity and has no interests in unconsolidated structured entities. In forming this view, the Department considered its involvement with each Administered Item and determined that it does not have control.

In making this assessment, the Department considered its power over the entity, its exposure or rights (e.g. protective and substantive rights) to variable returns from its involvement with the entity and the ability to use its power to affect return amounts (e.g. ability to direct relevant major activities).

The Department has not entered into any contractual arrangements which involve the sharing of control or significant influence over another entity.

The Department's financial statements include both departmental and administered items. The financial statements include assets, liabilities, income and expenses controlled or incurred by the Department in its own right. The Administered financial statements include assets, liabilities, income and expenses which the Department administers on behalf of the SA Government, but does not control. A separate set of financial statements is produced as these administered items are regarded as significant in respect to the Department's operations. Except as otherwise disclosed, administered items are accounted for on the same basis, using the same accounting policies as departmental items.

**2.4 Budgeted amounts**

Budget information refers to the amounts presented to Parliament in the original budgeted financial statements in respect of the reporting period (2014-15 Budget Paper 4). These original budgeted amounts have been presented and classified on a basis that is consistent with line items in the financial statements. However, these amounts have not been adjusted to reflect revised budgets or administrative restructures/machinery of government changes. The budget process is not subject to audit.

**2.5 Comparative information**

The presentation and classification of items in the financial statements are consistent with prior periods except where specific accounting standards and/or APS have required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable.

Where the Department has applied an accounting policy retrospectively, such items are reclassified retrospectively in the financial statements.

The restated comparative amounts do not replace the original financial statements for the preceding period.

**2.6 Rounding**

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**2.7 Taxation**

The Department is not subject to income tax. The Department is liable for payroll tax, fringe benefits tax, goods and services tax (GST), emergency services levy, land tax equivalents and local government rate equivalents.

Income, expenses and assets are recognised net of the amount of GST except:

- where the amount of GST incurred by the Department as a purchaser is not recoverable from the Australian Taxation Office (ATO), in which case GST is recognised as part of the cost of acquisition of an asset or is part of an item of expense.
- where appropriate, receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis. The GST component of cash flows arising from investing and financing activities, which is recoverable from or payable to the ATO, is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the ATO. If GST is not payable to, or recoverable from, the ATO, the commitments and contingencies are disclosed on a gross basis.

**2.8 Income**

Income is recognised in the Statement of Comprehensive Income when and only when the flow of economic benefits has occurred and can be reliably measured. Income is comprised of revenue and gains.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

*Fees and charges*

Revenues from fees and charges are derived from the provision of goods and services to other SA government agencies and to the public. This revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

*Resources received free of charge*

Resources received free of charge are recorded as revenue in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when a fair value can be determined reliably and the services would be purchased if they were not donated.

*Revenues from SA Government*

Appropriation is recognised as revenue when the Department obtains control over the funding. Control over appropriation is normally obtained upon receipt.

Where money has been appropriated in the form of an equity contribution, the Treasurer has acquired a financial interest in the net assets of the Department and the contribution is recorded as contributed equity.

*Net loss on disposal of non-current assets*

Loss from the disposal of non-current assets is recognised when control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation surplus is transferred to retained earnings.

*Other revenue*

Other revenue consists of NDIS revenue, sale of minor equipment, grants, commission, hire charges and family maintenance.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 for the year ended 30 June 2015

## 2.9 Expenses

Expenses are recognised in the Statement of Comprehensive Income when and only when the flow or consumption or loss of future economic benefits has occurred and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

### *Employee benefit expenses*

Employee benefit expenses include all costs related to employment including wages and salaries, non-monetary benefits and leave entitlements. These are recognised when incurred.

### *Depreciation and amortisation expense*

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets such as software, while depreciation is applied to tangible assets such as property, plant and equipment.

The useful lives, residual values and depreciation/amortisation method of all major assets are reassessed on an annual basis.

Changes in the expected useful life or the expected pattern of consumption of future economic benefit embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

The value of leasehold improvements is amortised over the estimated useful life of each improvement, or the unexpired period of the relevant lease, whichever is shorter.

Land and non-current assets held for sale are not depreciated.

Depreciation/amortisation for non-current assets is determined as follows:

Class of asset	Depreciation method	Useful life
• Buildings and Improvements	Straight Line	2-70 years
• Leasehold Improvements	Straight Line	Life of lease
• Computing Equipment	Straight Line	1-3 years
• Motor Vehicles	Straight Line	1-10 years
• Other Plant and Equipment	Straight Line	1-15 years
• Computer Software	Straight Line	3 years
• Independent living equipment program (ILEP)	Straight Line	1-10 years

### *Grants, subsidies and client payments*

Grants that are paid to other entities for general assistance or a particular purpose may be for capital or recurrent purposes and the name of the category reflects the use of the grant. These entities may be other SA Government agencies, Non-Government Organisations (NGO's) or the public. The grants given are usually subject to terms and conditions set out in the contract, correspondence, or by legislation. For contributions payable, the contribution will be recognised as a liability and expense when the Department has a present obligation to pay the contribution.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

*Resources provided free of charge*

Resources provided free of charge are recorded as expenditure in the Statement of Comprehensive Income at their fair value; and in the expense line items to which they relate.

*Payments to SA Government*

Payments to SA Government include the return of surplus cash pursuant to the cash alignment policy and proceeds from sale of assets which are paid directly to the consolidated account.

**2.10 Current and non-current classification**

Assets and liabilities are characterised as either current or non-current in nature. The Department has a clearly identifiable operating cycle of twelve months. Therefore assets and liabilities that will be realised as part of the normal operating cycle will be classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

**2.11 Assets**

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Where an asset line item combines amounts expected to be settled within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be recovered after more than twelve months.

*Cash and cash equivalents*

Cash and cash equivalents as reported in the Statement of Financial Position includes cash on hand and at bank, deposits held at call and other short-term, highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value. Cash and cash equivalents in the Statement of Cash Flows comprise cash and cash equivalents as defined above. Cash is measured at nominal value.

In October 2003, the SA Government introduced a policy with respect to aligning agency cash balances with the appropriation and expenditure authority. During 2014-15 and 2013-14, the Department had no cash swept under the cash alignment policy.

*Receivables*

Receivables include amounts receivable from goods and services, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are due within 30 days after the issue of an invoice or otherwise in accordance with relevant contractual arrangements.

Collectability of receivables is reviewed on an ongoing basis. An allowance for doubtful debts is raised when there is objective evidence that the Department will not be able to collect the debt. Bad debts are written off when identified.

*Inventories*

Inventories are stated at the lower of cost and their net realisable value. Inventories held for use by the Department are measured at cost, with cost being allocated in accordance with the first-in, first-out method.

*Non-current assets (or disposal groups) held for sale*

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of their carrying amount or fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is met only when the sale is highly probable and the asset's sale is expected to be completed one year from date of classification.

Non-current assets classified as held for sale and the assets of a disposal group classified as held for sale are presented separately from the other assets in the Statement of Financial Position. The liability of a disposal group classified as held for sale are also presented separately from the other liabilities in the Statement of Financial Position.

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

---

*Acquisition and recognition*

Non-current assets are initially recorded at cost plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation.

Where assets are acquired at no value, or minimal value, they are recorded at fair value in the Statement of Financial Position. Where the assets are acquired at no or nominal value as part of a restructuring of administrative arrangements then the assets are recorded at the value recorded by the transferor immediately prior to the transfer.

The Department capitalises all non-current tangible assets with a value of \$0.010 million or greater.

Works in progress (WIP) are projects which are incomplete as at reporting date.

*Revaluation of non-current assets*

In accordance with APF III *Asset Accounting Framework*, all non-current tangible assets are valued at written down current cost (a proxy for fair value); and revaluation of non-current assets or groups of assets is performed when its fair value at the time of acquisition is greater than \$1 million and estimated useful life is equal to or greater than five years.

The Department revalues its land and buildings in accordance with APF III. However, if at any time management considers that the carrying amount of the asset materially differs from the fair value, then the asset will be revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, when they are revalued to fair value.

Any non-current asset that are acquired between a site revaluation are held at cost until the next site valuation takes place.

Any revaluation increment is credited to the revaluation surplus, except to the extent that it reverses a revaluation decrease of the same asset class previously recognised as an expense, in which case the increase is recognised as income. Any revaluation decrease is recognised as an expense, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in the revaluation surplus for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the assets.

Upon disposal or derecognition, any revaluation surplus relating to that asset is transferred to retained earnings.

The Department's land and buildings underwent a full site revaluation as at 30 June 2012.

The professional valuer engaged to perform the independent valuations was Mr Fred Taormina, B.App.Sc. (Val.), A.A.P.I. Certified Practising Valuer of Valcorp Pty Ltd.

Desktop valuations were carried out by Mr Fred Taormina in 2013, 2014 and 2015 to assess if the carrying amount of land and building assets were impaired or materially different from fair value. This year's desktop valuation only determined a gain relating to Administered land, this adjustment was made. There were no adjustments to values as at 30 June 2015 for Controlled land and buildings or Administered buildings.

2014-15 is the final year of the current cycle of valuation. In 2015-16, the Department will return to a tender process to engage a valuer for the next cycle of valuations.



**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

---

*Fair Value measurement*

AASB 13 *Fair Value Measurement* defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants, in the principal or most advantageous market, at the measurement date.

The Department classifies fair value measurement using the following fair value hierarchy that reflects the significance of the inputs used in making the measurement, based on the date and assumptions used in the most recent revaluation.

- Level 1 - trading in active markets and is based on unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at measurement date.
- Level 2 - not traded in an active market and are derived from inputs (inputs other than quoted prices included within level 1) that are observable for the asset, either directly or indirectly.
- Level 3 - not traded in an active market and are derived from unobservable inputs.

The Department has no assets categorised into level 1.

*Assets deemed to be at fair value*

For those classes of non-current assets where an independent revaluation has not been undertaken, the criteria which require revaluation within APF III have not been met. For these classes of non-current assets, written down cost is deemed to be at fair value as determined by APF III.

Asset classes where written down cost is deemed to be fair value include:

- Leasehold improvements
- Capital works in progress
- Computing equipment
- Motor vehicles
- Other plant and equipment
- Independent living equipment program (ILEP)

*Impairment*

All non-current assets are tested for an indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. An impairment loss is recognised immediately in the Statement of Comprehensive Income, unless the asset has been revalued. For revalued assets, an impairment loss is offset against the revaluation surplus for that same class of assets, to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

*Intangibles*

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The useful lives of intangible assets are assessed to be either finite or indefinite. The Department only has intangible assets with finite lives. The amortisation period and the amortisation method for intangible assets is reviewed on an annual basis.

The acquisition or internal development of software is capitalised when the expenditure meets the asset definition criteria (identifiability, control, and the existence of future economic benefits), the asset recognition criteria (probability of future economic benefit and cost can be reliably measured) and is greater than or equal to \$0.010 million.

All research and development costs that do not meet the capitalisation criteria outlined in AASB 138 *Intangible Assets* are expensed.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

---

*Investment property*

The investment properties are held to earn rentals and/or for capital appreciation. Investment properties are initially recognised at cost. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the Department.

Subsequent to initial recognition at cost, investment properties are revalued to fair value with changes in the fair value recognised as income or expense in the period that they arise. The properties are not depreciated and are not tested for impairment.

Rental income from the leasing of investment properties is recognised in the Statement of Comprehensive Income as part of other income, on a straight line basis over the lease term.

At 30 June 2015, there was only one investment property reported in the Administered financial statements.

**2.12 Liabilities**

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Where a liability line item combines amounts expected to be settled within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be settled after more than twelve months.

*Payables*

Payables include creditors, accrued expenses, employment on-costs and the paid parental leave scheme payable.

All payables are measured at their nominal amount and are unsecured. Invoices are normally settled promptly in accordance with TI 11 *Payment of Creditors' Accounts* after the Department receives an invoice.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to normal operations of the Department.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

The paid parental leave scheme payable represents amounts which the Department has received from the Commonwealth Government to forward onto eligible employees via the Department's standard payroll processes. That is, the Department is acting as a conduit through which the payment to eligible employees is made on behalf of the Family Assistance Office.

Employee benefits on-costs include superannuation contributions, Return to Work SA levies and payroll tax with respect to the outstanding liabilities for salaries and wages, long service leave, annual leave and skills and experience retention leave.

The Department makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they are assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the superannuation schemes.

*Leases*

The Department has not entered into any finance leases. The Department has entered into operating leases.

• *Operating leases*

In respect of operating leases, the lessor retains substantially the entire risks and benefits incidental to the ownership of the leased items. Operating lease payments are recognised as an expense in the Statement of Comprehensive Income on a straight line basis which is representative of the pattern of benefits derived from the leased assets.

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

• *Leases Incentives*

All incentives for the agreement of a new or renewed operating lease are recognised as an integral part of the net consideration agreed for the use of the leased asset. Incentives received to enter into operating leases are recognised as a liability.

The aggregate benefits of lease incentives received by the Department in respect of operating leases have been recorded as a reduction of rental expenses over the lease term, on a straight line basis.

Lease incentives in the form of leasehold improvements are capitalised as an asset and depreciated over the remaining term of the lease or estimated useful life of the improvement whichever is shorter.

• *Employee benefits*

These benefits accrue for employees as a result of services provided up to the reporting date and remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

• *Salary and wages, annual leave, skills and experience retention leave and sick leave*

The liability for salary and wages is measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability and the skills and experience retention leave liability is expected to be payable within twelve months and is measured at the undiscounted amount expected to be paid.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years is estimated to be less than the annual entitlement for sick leave.

Where agencies have substantial excess leave balances (to be paid later than 12 months after reporting date), the annual leave liability and the skills and experience retention leave liability will be measured at present value rather than nominal value.

• *Long Service Leave*

The liability for long service leave was determined through an actuarial assessment undertaken by Mercer (Australia) Pty Ltd, in accordance with AASB 119 *Employee Benefits*. The following assumptions were made by the actuary when performing the assessment:

- Salary increases of 3% and thereafter 4% p.a. (2014: 2.5% for the first year and 3% thereafter) based on the current enterprise bargaining agreement and short-term forecasts.
- discounting of 2.7% (2014: 3.5%) per annum based on the gross 6 year (2014: 7 year) Commonwealth Government bonds rate at 30 June 2015.

• *Provisions*

• *Insurance*

The Department is a participant in the State Government's Insurance Program. The Department pays a premium to the South Australian Government Financing Authority (SAFA) for professional indemnity insurance and general public liability insurance and is responsible for the payment of claim amounts up to an agreed amount (the deductible). SAICORP, a division of SAFA provides the balance of funding for claims in excess of the deductible.

The provision for Public Liability and Professional Indemnity Insurance represents liabilities for outstanding claims in respect of incidents that have occurred. The liabilities include claims incurred and reported but not paid, claims incurred but not reported (IBNR), claims incurred but not enough reserve (IBNER) and the anticipated costs of settling those claims. The claims liabilities are measured as the present values of the expected future payments. Claims incurred but not paid and claim settlement costs that can be directly attributed to particular claims are assessed by reviewing individual claim files.

In respect of IBNR and IBNER claims, an amount of \$0.050 million has been set aside for both the Public Liability Claims and Professional Indemnity Claims. These amounts are based upon historical claims activity, with allowance for prudential margins and are reviewed annually. Public Liability and Professional Indemnity Claims relating to periods prior to the restructuring of the former Department of Human Services, effective 1 July 2004, are the responsibility of the Department of Health and Ageing.

The provision for property claims represents outstanding payments for incurred damage to property. An allowance is also included for IBNER claims. This provision is based upon historical claims activity and with allowance for prudential margins and is reviewed annually.

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

---

• *Workers compensation*

The Department is an exempt employer under the *Workers Rehabilitation and Compensation Act 1986*. Under a scheme arrangement, the Department is responsible for the management of workers rehabilitation and compensation.

The workers compensation provision recognised for the employees of the Department is based on an apportionment of an actuarial assessment of the whole-of-government workers compensation liability conducted by Taylor Fry Consulting Actuaries based on 30 April 2015 data. Taylor Fry Consulting Actuaries extrapolate this data to 30 June 2015. For the 2014-15 financial year, the Department has reflected a workers compensation provision of \$30.83 million (2014: \$38.84 million), refer note 27.2 reconciliation of workers compensation.

The actuarial assessment conducted by Taylor Fry Consulting Actuaries is based on the payment per claim incurred (PPCI) valuation method. The assessment has been conducted in accordance with AASB 137 *Provisions, Contingent Liabilities and Contingent Assets* and the Guidelines for Actuarial Assessments. The liability covers claims incurred but not yet paid, incurred but not reported and the anticipated direct and indirect costs of settling those claims. The liability for outstanding claims is measured as the present value of the expected future payments reflecting the fact that all the claims do not have to be paid out in the immediate future.

• *Other provisions*

*South Australian Public Sector Wages Parity Enterprise Agreement: Weekly Paid 2015*

On 23 April 2014, a formal notice of intention to negotiate an Enterprise Agreement was issued under the Fair Work Act 1994. After discussions with employees and unions an offer for a new Agreement was made on 2 June 2015. United Voice has advised that it supports the offer made and put this to a vote.

The offer identifies a proposed wage increase of 2.5% coming into effect from the first full pay period on or after 1 July 2014. The \$2.3 million currently calculated relates to back payments for 2014-15 from the pay period starting 12 July 2014 for all weekly paid employees.

*Hotel and Ancillary Services (laundry workers)*

In 2013-14, the Department sought advice from Public Sector Workforce Relations (PSWR) in relation to the appropriate award entitlements for employees with an intellectual disability performing duties at Strathmont Centre. PSWR advised of the requirement to backpay these employees in accordance with their Wage Assessment Agreements and the South Australian Government Health Etc. Ancillary Employees Award (the Award). A provision was made to backpay eight employees to the date the wage assessment agreement was signed (December 2013). The Department continued to liaise with PSWR to determine if further back payments were required, including to former employees.

The Department has now confirmed that payments need to be made to current and former employees for the period from 23 January 2007 (being 6 years from the date of notification). For 2014-15 the Department raised a provision totalling \$1.1 million for 28 employees (7 current and 21 former employees). On 3 July 2015, the Department finalised payments to the seven current employees and has started to contact former employees or their next of kin to confirm payment details to this cohort.

*Health Ancillary Employees Award*

On 1 September 2010, 31 WHA2 employees in Domiciliary Care were translated from WHA2 step 2, to WHA3 step 1 in line with provisions outlined in the Weekly Paid Enterprise Agreement for employees employed within the Client, Theatre and Allied Care. Human Resources reviewed this decision, following the issue being raised industrially and identified that employees should have been translated into the Direct Care stream rather than the Client, Theatre and Allied Care stream. The estimated back payment is approximately \$0.115 million.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**2.13 Unrecognised contractual commitments and contingent assets and liabilities**

Commitments include operating, capital and outsourcing arrangements arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the ATO. If GST is not recoverable from, or payable to, the ATO, the commitments or contingencies are disclosed on a gross basis.

**3 New and revised accounting standards and policies**

In accordance with the new AASB 1055 *Budgetary Reporting*, which became effective for the first time in 2014-15, the Department has included note 38 'Budgetary reporting and explanations of major variances'. This note discloses, in respect of the Statement of Comprehensive Income and Investing Expenditure Summary for both controlled and administered items.

- the Department's original budget as published in Budget Paper 4
- a comparison of the original budget information to actual results
- explanations of major variances.

In accordance with the new AASB 10 *Consolidated Financial Statements* and AASB 11 *Joint Arrangements*, which became effective for the first time in 2014-15, the Department has reviewed its control assessments (i.e. the Department's involvement with the entity; protective and substantive rights; ability to direct major relevant activities etc.) in accordance with AASB 10 and its classification assessments in accordance with AASB 11 and has concluded that there is no impact. The Department does not currently control another entity and does not have any joint arrangements within the scope of AASB 11.

The Department will continue to review its involvement and arrangements with entities it is connected with to determine the impact of AASB 10 and 11 for future years.

*Prior Period Adjustments*

There are no prior period adjustments for 2014-15.

Period adjustments in 2013-14.

The net adjustment of \$0.467 million in the revaluation surplus relates to a land and building which were not disposed in the correct financial year. \$0.228 million relates to a building and improvement decrease and \$0.695 million relates to an increase in the value of land.

**4 Activities of the Department**

In achieving its objectives, the Department provides a range of services classified into the following activities for 2014-15 Agency Statements, Budget Paper 4 / Volume 1.

**4.1 Activities for 2014-15**

**Activity 1: Status of Women**

The Office for Women's role is the pursuit of the full and equal participation of women in the social and economic life of the state by providing innovative and balanced public policy advice to government. Its priorities for the 2014-15 financial year are addressing violence against women, improving women's participation in leadership and decision making and women's economic independence. It also provides high quality statewide information and referral services through the Women's Information Service and provides executive support to the Premier's Council for Women.

**Activity 2: Disability SA**

The role of Disability SA is to lead disability policy development and planning in South Australia, provide a single access point for people with disability that provides clear and easy access from intake through to service delivery, and arrange for funding to go to individuals and service providers by the most effective and transparent means.

**Activity 3: Disability Services**

Disability Services is the Government of South Australia's service provider for people with disabilities.

**Activity 4: Veterans' Affairs**

Veterans' Affairs (Veterans SA) supports our ex-servicemen and women and those who support them, by providing a central contact point for information about the state government's services to veterans across departments, including health, transport, disability and mental health.

Veterans SA provides administrative support to the Veterans' Advisory Council to ensure veterans receive a voice at the highest levels of government and helps to raise public awareness about the sacrifices made by South Australia's veterans.

As part of the Machinery of Government changes announced during 2013-14, the Veterans' Affairs unit that was part of DTF was to transfer to the Department with an effective date of 1 July 2014. Accordingly this change was reflected in the 2014-15 Budget Papers presented to Parliament. Subsequent to the finalisation of the Budget Papers, the government determined that the unit would remain part of DTF.

**Activity 5: Domiciliary and Community Care Services**

The Domiciliary and Community Care Services program provides services to frail older people with reduced ability to care for themselves within the metropolitan area; South Australian Home and Community Care services; and provides assistance to Supported Residential Facilities.

**Activity 6: Social Housing**

The focus of this program is to develop and implement better housing and service responses for people at risk or in high need, and to work with others to expand and improve affordable housing choices across the state.

This program encompasses the management of grants for housing services to low income households, people in high need and supported accommodation assistance for people in crisis. This includes grants for the provision of private rental services, public, Aboriginal and community managed housing, the regulation of community housing and homelessness and support services. The program also provides housing strategy, policy development and advice to government.

**Activity 7: Communities and Partners**

The focus of this program is to support strong South Australian families and communities by providing services directly to them and in partnership with the non-government community services sector and other key partners across government. This program includes; the provision of state concessions; the management of juvenile justice programs; the provision of grants to support disadvantaged South Australians; support to build the capacity of the not for profit sector; and the coordination of state recovery efforts. High level strategy and policy advice is provided across government in the areas of social inclusion, volunteering, carers, multicultural affairs, youth and issues affecting people in the northern and southern suburbs.

**4.2 Activities for 2013-14**

The activities of the Department have changed from 2013-14. The Department's 2013-14 agency statements, Budget Paper 4/Volume 1 included:

**Multicultural Services**

Multicultural SA works with South Australia's ethnic communities to promote community capacity and community harmony. A key aspect of this work is supporting ethnic communities in their activities in the broader community. Multicultural SA also provides advice to the government on cultural, linguistic and religious diversity matters and conducts community consultation sessions to ensure the government has an understanding of the issues currently facing the ethnic communities of South Australia.

For 2014-15, this activity is incorporated in Activity 7 Communities and Partners.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>5 Employee benefit expenses</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Salaries and wages	283,068	285,025
TVSPs	206	13,246
Long service leave	15,534	3,289
Annual leave	27,466	30,167
Skills and experience retention leave	1,398	1,182
Superannuation	32,202	31,668
Workers compensation	3,368	12,380
Payroll tax	18,118	18,143
Other employee related expenses	1,021	1,229
<b>Total employee benefit expenses</b>	<b>382,381</b>	<b>396,329</b>
<b>Targeted voluntary separation packages (TVSPs)</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Amount paid to these employees:		
TVSPs	206	13,246
Leave paid to those employees	27	3,253
Recovery from the Department of Treasury and Finance	(8,540)	(5,159)
<b>Net cost to the Department</b>	<b>(8,307)</b>	<b>11,340</b>

Number of employees that were paid TVSPs during the reporting period was 3 (2014: 107).

The decrease in TVSPs paid from 2013-14 relate primarily to a workforce transition strategy within South Australian Housing Trust (SAHT). Recovery from DTF for TVSPs is paid to the Department then forwarded to SAHT. The amount received does not reflect the amounts paid to employees in June. These are recovered from DTF in the next financial year.

<b>Remuneration of Employees</b>	<b>2015</b>	<b>2014</b>
	<b>No.</b>	<b>No.</b>
The number of employees whose remuneration received or receivable falls within the following bands:		
\$141,500 – 151,499	9	8
\$151,500 – 161,499	4	10
\$161,500 – 171,499	6	6
\$171,500 – 181,499	3	4
\$181,500 – 191,499	7	8
\$191,500 – 201,499	4	6
\$201,500 – 211,499	4	1
\$211,500 – 221,499	1	1
\$221,500 – 231,499	1	-
\$231,500 – 241,499	2	2
\$241,500 – 251,499	1	-
\$261,500 – 271,499	2	2
\$271,500 – 281,499	1	1
\$371,500 – 381,499	1	1
<b>Total number of employees</b>	<b>46</b>	<b>50</b>

The table includes all employees who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of employees reflects all costs of employment including salaries and wages, payments in lieu of leave, superannuation contributions, fringe benefits tax, any other salary sacrifice benefits and termination payments. The total remuneration received by these employees for the year was \$8.743 m (2014: \$9.173 m).

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>6 Supplies and services</b>	<b>2015 \$'000</b>	<b>2014 \$'000</b>
Accommodation and property related	25,323	23,675
Advertising and promotions	341	569
Brokerage care services	163,860	134,223
Business services	5,995	6,087
Client related expenses	6,014	6,291
Communication and computing	14,260	14,361
Contractors and agency staff	12,076	14,038
Consultants	28	321
Drugs and medical supplies	1,901	2,004
Insurance	1,777	1,668
Interpreter and translator fees	86	64
Managed payments	1,218	1,266
Minor equipment	9,054	9,404
Motor vehicles	7,025	7,590
Printing, stationery, postage and periodicals	1,923	1,988
Repairs and maintenance	4,524	4,879
Seminars, courses and training	756	962
Travel and accommodation	1,352	1,386
NDIS payments	6,882	2,583
Other administration	8,853	7,950
<b>Total supplies and services (excluding audit fees)</b>	<b>273,248</b>	<b>241,309</b>
Audit fees paid / payable to the Auditor-General's Department relating to the audit of financial statements *	340	327
<b>Total audit fees</b>	<b>340</b>	<b>327</b>
<b>Total supplies and services (including audit fees)</b>	<b>273,588</b>	<b>241,636</b>

\* There were no other services provided by the Auditor-General's Department

The number and dollar amount of consultancies paid/payable (included in supplies and services) that fell within the following bands:

	<b>No</b>	<b>2015 \$'000</b>	<b>No</b>	<b>2014 \$'000</b>
Below \$10,000	3	16	1	9
Above \$10,000	1	12	5	312
<b>Total paid/payable to the consultants engaged</b>	<b>4</b>	<b>28</b>	<b>6</b>	<b>321</b>



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>7 Depreciation and amortisation expense</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<i>Depreciation expense</i>		
Buildings and improvements	3,356	3,379
Computing equipment	-	7
Motor vehicles	32	31
Independent living equipment program (ILEP) equipment	1,682	1,398
Other plant and equipment	319	250
<b>Total depreciation expense</b>	<b>5,389</b>	<b>5,065</b>
<i>Amortisation expense</i>		
Leasehold improvements	1,434	1,143
Computer software	550	208
<b>Total amortisation expense</b>	<b>1,984</b>	<b>1,351</b>
<b>Total depreciation and amortisation expense</b>	<b>7,373</b>	<b>6,416</b>

**8 Grants, subsidies and client payments**

<b>Grants, subsidies and client payments by program</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Disability Grants	223,801	193,226
Grants to SA Housing Trust (State Contribution including Tax Equivalents Regime)	178,560	126,166
Grants to SA Housing Trust (Commonwealth Contribution)	92,398	125,257
Home and Community Care	30,078	29,813
Family and Community Development	8,861	9,735
Affordable Living Programs	5,211	1,246
Supported Residential Facility	7,103	8,129
Aboriginal Community Benefit Grants	1,875	1,406
Office for Youth	1,377	2,044
Other	4,737	4,638
<b>Total Grants, Subsidies and Client Payments</b>	<b>554,001</b>	<b>501,660</b>
<b>Grants, Subsidies and Client Payments by Recipient Type</b>	<b>\$'000</b>	<b>\$'000</b>
SA Housing Trust	270,958	251,423
Non-Government Organisations (NGOs)	249,861	220,327
Individualised Funding	12,642	8,252
SA Health Units	10,712	10,739
Local Government	6,670	6,825
Commonwealth & Other State/Territory Governments	954	816
SA Government Entities - Other	780	1,875
Spectacles scheme	545	630
Universities	497	580
Other	382	193
<b>Total Grants, Subsidies and Client Payments</b>	<b>554,001</b>	<b>501,660</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

8.1 Funding to Non-Government Organisations	2015 \$'000	2014 \$'000
Minda Incorporated	47,043	42,492
Community Accommodation and Respite Agency Inc	25,123	20,922
Leveda Incorporated	13,100	12,150
Novita Children's Services Inc	12,623	13,595
Anglicare SA Inc	11,424	9,959
Spastic Centres of South Australia (SCOSA)	8,525	7,195
Orana Inc	7,916	8,309
Community Living and Support Services Inc	7,416	6,613
Community Living Options Inc	5,845	3,855
Royal District Nursing Service of SA Inc	5,805	5,723
Centacare Catholic Family Services	5,746	2,993
Community Lifestyles Inc	4,594	4,067
EBL Disability Services Inc	4,418	3,081
Disability Living Inc	3,882	3,303
Autism Association of SA Inc	3,635	2,810
Hills Community Options Inc	3,446	3,217
Homecare Plus (Paraplegic & Quadriplegic Assoc of SA Inc)	3,225	2,285
Life Without Barriers	2,955	931
Uniting Communities Inc	2,924	3,307
Royal Society for the Blind of SA Inc	2,910	2,812
Uniting Care Wesley Port Adelaide Inc	2,368	2,209
Community Living Project Inc	2,365	2,349
Guide Dogs Association of SA and NT Inc	2,350	2,252
Barkuma Inc	2,222	1,623
Bedford Phoenix Inc (formerly Bedford Group Inc)	2,200	2,156
Comrec Australia Pty Ltd	2,154	2,197
Endeavour Foundation	2,029	-
Sorento Care Ltd	1,845	1,766
Individual Supported Accommodation Services Inc	1,681	1,777
Amandus Lutheran Disability Services Inc	1,524	1,375
Barossa Enterprises	1,448	1,463
Lifestyle Assistance and Accommodation Service Inc	1,319	1,245
Calvary Home Care Services	1,266	1,272
Ngaanyatjarra Pitjantjatjara Yankunytjatjara Women's Council	1,156	411
Xlent Disability Services	1,120	1,177
Helping Hand Aged Care Inc	1,059	1,102
Uniting Care Wesley Bowden Inc	1,023	764
Community Bridging Services	1,012	476
Other	37,165	35,094
<b>Total funding to Non-Government Organisations</b>	<b>249,861</b>	<b>220,327</b>

Payments to Non-Government Organisations, greater than \$1.0m are individually disclosed above. Payments less than \$1.0 million are included in Other.

9 Other expenses	2015 \$'000	2014 \$'000
Bad and doubtful debts	159	331
Assets transferred at nil consideration*	8,578	-
Donated assets	-	23
WIP adjustments	2,923	-
Impairment Loss	3,700	-
<b>Total other expenses</b>	<b>15,360</b>	<b>354</b>

\* Transfer of assets to the Office for Recreation and Sport

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>10 Revenue from rent, fees and charges</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Employee services *	68,512	86,299
Insurance recoveries	1,444	1,350
Recoveries	8,519	6,208
Business services	15,471	15,345
Fees, fines and penalties	18,490	12,777
Rent	194	207
Patient and client fees	10,098	10,152
<b>Total rent, fees and charges</b>	<b>122,728</b>	<b>132,338</b>
* Represents the recovery of costs for the provision of employee related services to SAHT.		
<b>11 Commonwealth revenues</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
National Partnership Payments:		
HACC Services for Veterans	-	260
Homelessness	8,870	15,370
Home & Community Care	28,861	27,163
Residential Aged Care	3,295	3,238
Other	420	1,263
<b>Total Commonwealth revenues</b>	<b>41,446</b>	<b>47,294</b>
Commonwealth revenue excludes special purpose payments (SPP).		
<b>12 Interest revenues</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Interest on funds held	2	2
<b>Total interest revenues</b>	<b>2</b>	<b>2</b>
<b>13 Net gain/(loss) from disposal of non-current assets</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<i>Land and buildings</i>		
Proceeds from disposal	1,748	2,778
Less net book value of assets disposed	(4,657)	(3,053)
<b>Net gain/(loss) from disposal of land and buildings</b>	<b>(2,909)</b>	<b>(275)</b>
<i>Plant and equipment</i>		
Proceeds from disposal	-	1
Less net book value of assets disposed	(19)	(227)
<b>Net gain/(loss) from disposal of plant and equipment</b>	<b>(19)</b>	<b>(226)</b>
<i>Total assets</i>		
Total proceeds from disposal	1,748	2,779
Less total value of assets disposed	(4,676)	(3,280)
<b>Total net gain/(loss) from disposal of assets</b>	<b>(2,928)</b>	<b>(501)</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>14 Other revenues</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
NDIS revenue	3,555	485
Minor equipment	943	180
Hire charges	910	1,043
State capital grants	57	1,323
Other grants from SA Government agencies	8,503	8,195
Community Development Fund	3,000	3,000
Other	351	572
<b>Total other revenues</b>	<b>17,319</b>	<b>14,798</b>

**15 Revenues from / (payments to) SA Government**

	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>15.1 SA Government appropriation</b>		
Appropriations from Consolidated Account pursuant to the Appropriation Act	1,046,238	962,921
Department of Treasury and Finance - Contingency Funds	10,628	10,900
<b>Total SA Government appropriation</b>	<b>1,056,866</b>	<b>973,821</b>

**15.2 Payments to SA Government**

Other payments to the Consolidated Account	(1,748)	-
<b>Total payments to SA Government</b>	<b>(1,748)</b>	<b>-</b>

<b>Total revenues from / (payments to) SA Government</b>	<b>1,055,118</b>	<b>973,821</b>
--	------------------	----------------

For detail of budget breakdown, refer to note 37.

**16 Unexpended funding commitments**

The Department is engaged in a variety of funding programs involving State and Commonwealth sources who provide monies to the Department on the premise that these funds are expended in a manner consistent with the terms of the program.

As at 30 June 2015, the Department had outstanding funding commitments to the following programs:

<b>Operating funding commitments</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Home and Community Care Program	893	141
Parks Community Centre Redevelopment	600	600
Disability Care Management System	507	114
Cost of Living Concessions	348	-
Magill Decommissioning and Demolition	120	562
Sampson Flat Bushfire Grants	100	-
Strathmont Devolution and Community Living Program	75	123
Thriving Communities Initiative	70	-
Community Development and Employment Program	67	318
Intervention Orders	44	-
NDIS Sector Development Funding	38	123
Community Care Innovation Fund - HACC for Veterans	-	148
<b>Total operating funding commitments</b>	<b>2,862</b>	<b>2,129</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

	2015	2014
	\$'000	\$'000
<b>Capital funding commitments</b>		
Domiciliary Care SA — Office Accommodation	939	91
DCSI Minor Projects — Screening Unit System	243	-
Adelaide Youth Training Centre — New Centre at Goldsbrough Road	137	289
Parks Community Centre Redevelopment	-	562
Office Accommodation Consolidation	-	393
Family Wellbeing Centre	-	272
Adelaide Youth Training Centre — Upgrade of Jonal Drive	-	198
Disability Care Management System - Investing	-	104
Highgate Park Sustainment	-	39
<b>Total capital funding commitments</b>	<b>1,319</b>	<b>1,948</b>
<b>Total unexpended funding commitments</b>	<b>4,181</b>	<b>4,077</b>

<b>17 Cash and cash equivalents</b>	<b>2015</b>	<b>2014</b>
	\$'000	\$'000
Special Deposit Account with the Treasurer	141,201	107,382
Advance Account	100	100
Other Deposits	215	54
<b>Total cash and cash equivalents</b>	<b>141,516</b>	<b>107,536</b>

Cash deposits are recognised at their nominal amounts.

**Special deposit accounts with the Treasurer**

Includes funds of \$113.659m (2014: \$99.241m) held in the Accrual Appropriation Excess Fund Account. The balance of these funds is not available for general use, i.e. funds can only be used in accordance with the Treasurer's/ Under Treasurer's approval.

<b>18 Receivables</b>	<b>2015</b>	<b>2014</b>
<b>Current</b>	<b>\$'000</b>	<b>\$'000</b>
Debtors	8,085	22,783
Less allowance for doubtful debts	(935)	(817)
Employee related services recoverable	7,587	8,788
Overpaid salaries	304	308
Sundry	159	158
Grant receivables	353	351
Prepayments	614	1,417
Goods and Services Tax receivable	2,167	3,108
<b>Total current receivables</b>	<b>18,334</b>	<b>36,096</b>
<b>Non-current</b>		
Sundry	385	400
Employee related services recoverable	10,217	17,061
<b>Total non-current receivables</b>	<b>10,602</b>	<b>17,461</b>
<b>Total receivables</b>	<b>28,936</b>	<b>53,557</b>



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**18.1 Movement in allowance for doubtful debts**

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence that a receivable is impaired.

An allowance for impairment loss has been recognised in Other Expenses in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

	2015	2014
	\$'000	\$'000
Movements in the allowance for doubtful debts (impairment loss)		
Carrying amount at the beginning of the period	817	517
Increase/(decrease) in the allowance	159	331
Amounts written off	(41)	(31)
<b>Carrying amount at the end of the period</b>	<b>935</b>	<b>817</b>

**Bad and doubtful debts**

The Department has recognised a bad and doubtful debt expense of \$0.159m (2014: \$0.331m) in the Statement of Comprehensive Income.

**Interest rate and credit risk**

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Trade receivables, prepayments and accrued revenues are non-interest bearing.

Other than recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk to non-public sector debtors.

**Maturity analysis of receivables - refer to note 30.**

**Categorisation of financial instruments and risk exposure information - refer to note 30.**

<b>19 Inventories</b>	<b>2015</b>	<b>2014</b>
	\$'000	\$'000
<b>Current - held for distribution at no or nominal amount</b>		
Inventories held for distribution at cost:		
Stores	334	315
<b>Total inventories</b>	<b>334</b>	<b>315</b>

<b>20 Non-current assets classified as held for sale</b>	<b>2015</b>	<b>2014</b>
	\$'000	\$'000
Land	18,000	22,636
Building	-	1,662
<b>Total of non-current assets classified as held for sale</b>	<b>18,000</b>	<b>24,298</b>

Non-current assets classified as held for sale represents land and buildings which are surplus to the Department's requirements.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>21 Property, plant and equipment</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Land and buildings</b>		
Site land at valuation (fair value)	71,347	77,827
Buildings and improvements at valuation (fair value)	100,371	101,946
Less accumulated depreciation - buildings and improvements	(7,001)	(4,324)
<b>Total land and buildings</b>	<b>164,717</b>	<b>175,449</b>
<b>Leasehold improvements</b>		
Leasehold improvements at cost (deemed fair value)	14,994	11,933
Less accumulated amortisation - leasehold improvements	(6,675)	(5,270)
<b>Total leasehold improvements</b>	<b>8,319</b>	<b>6,663</b>
<b>Plant and equipment</b>		
Computing equipment at cost (deemed fair value)	689	689
Less accumulated depreciation - computing equipment at cost	(689)	(689)
Motor vehicles at cost (deemed fair value)	252	228
Less accumulated depreciation - motor vehicles at cost	(190)	(158)
ILEP equipment at cost (deemed fair value)	13,090	10,970
Less accumulated depreciation - ILEP equipment at cost	(7,703)	(6,519)
Other plant and equipment at cost (deemed fair value)	5,021	4,431
Less accumulated depreciation - other plant and equipment at cost	(2,306)	(2,074)
<b>Total plant and equipment</b>	<b>8,164</b>	<b>6,878</b>
<b>Total property, plant and equipment</b>	<b>181,200</b>	<b>188,990</b>

**Valuation of land and buildings**  
Refer to note 2.11.

<b>21.1 Impairment</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Impairment of non-financial assets:</b>		
Non-current assets classified as held for sale - land	3,700	-
<b>Total impairment of non-financial assets</b>	<b>3,700</b>	<b>-</b>

An impairment loss for land has been recognised in other expenses in the Statement of Comprehensive Income for the year ending 30 June 2015. This is due to the Magill land market value being lower than carrying value. There were no indications of impairment of property, plant and equipment and infrastructure for 2013-14.

**21.2 Reconciliation of land, buildings and leasehold improvements**

The following table shows the movement of land, buildings and improvements, and leasehold improvements during 2014-15.

	Site land	Buildings and improvements	Leasehold improvements	Total land, buildings and leasehold imp.
	\$'000	\$'000	\$'000	\$'000
Carrying amount at the beginning of the year	77,827	97,622	6,663	182,112
Disposals - sales/write-offs	(231)	(1,907)	-	(2,138)
Depreciation and amortisation for the year	-	(3,356)	(1,434)	(4,790)
Assets transfer out at nil consideration	(6,414)	(2,164)	-	(8,578)
Transfers from non-current assets held for sale	165	-	-	165
Transfers from works in progress	-	3,175	3,090	6,265
<b>Carrying amount at 30 June 2015</b>	<b>71,347</b>	<b>93,370</b>	<b>8,319</b>	<b>173,036</b>



**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

The following table shows the movement of land, buildings and improvements, and leasehold improvements during 2013-14.

	Site land	Buildings and improvements	Leasehold improvements	Total land, buildings and leasehold imp.
	\$'000	\$'000	\$'000	\$'000
Carrying amount at the beginning of the year	118,188	102,847	7,456	228,491
Purchases	-	152	-	152
Disposals - sales/write-offs	(425)	(270)	-	(695)
Assets classified as held for sale	(22,636)	(1,662)	-	(24,298)
Depreciation and amortisation for the year	-	(3,379)	(1,143)	(4,522)
Transfers between other classes	-	(66)	-	(66)
Transfers from works in progress	-	-	350	350
Net expense relating to non-current assets classified as held for sale	(17,300)	-	-	(17,300)
<b>Carrying amount at 30 June 2014</b>	<b>77,827</b>	<b>97,622</b>	<b>6,663</b>	<b>182,112</b>

**21.3 Reconciliation of plant and equipment**

The following table shows the movement of plant and equipment during 2014-15.

	Computing equipment	Motor vehicles	ILEP equipment	Other plant and equipment	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at the beginning of the year	-	70	4,451	2,357	6,878
Purchases	-	-	2,357	54	2,411
Disposals	-	-	(14)	(5)	(19)
Depreciation and amortisation for the year	-	(32)	(1,682)	(319)	(2,033)
Transfers from works in progress	-	24	275	628	927
<b>Carrying amount at 30 June 2015</b>	<b>-</b>	<b>62</b>	<b>5,387</b>	<b>2,715</b>	<b>8,164</b>

The following table shows the movement of plant and equipment during 2013-14.

	Computing equipment	Motor vehicles	ILEP equipment	Other plant and equipment	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at the beginning of the year	28	101	3,543	1,412	5,084
Purchases	-	-	2,346	1,349	3,695
Disposals	-	-	(30)	(197)	(227)
Depreciation and amortisation for the year	(7)	(31)	(1,398)	(250)	(1,686)
Transfers between other classes	-	-	-	66	66
Transfers in through administrative restructures	(21)	-	-	(23)	(44)
Transfers from works in progress	-	-	(10)	-	(10)
<b>Carrying amount at 30 June 2014</b>	<b>-</b>	<b>70</b>	<b>4,451</b>	<b>2,357</b>	<b>6,878</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

22 Capital works in progress	2015 \$'000	2014 \$'000
Property, plant and equipment in progress at cost (deemed fair value)	2,312	9,893
<b>Total capital works in progress</b>	<b>2,312</b>	<b>9,893</b>

**Reconciliation of capital works in progress**

The following table shows the movement of capital works in progress	2015 \$'000	2014 \$'000
Carrying amount at the beginning of the year	9,893	3,810
Purchases	3,596	5,650
Transfers to completed works	(8,254)	(340)
WIP adjustments	(2,923)	773
<b>Carrying amount of capital work in progress</b>	<b>2,312</b>	<b>9,893</b>

23 Intangible assets	2015 \$'000	2014 \$'000
Computer software at cost (deemed fair value)	1,906	844
Less accumulated amortisation - computer software	(934)	(384)
<b>Total Intangible Assets</b>	<b>972</b>	<b>460</b>

**Reconciliation of intangible assets**

The following table shows the movement of intangible assets during 2014-15.

	2015 \$'000	2014 \$'000
Carrying amount at the beginning of the year	460	22
Purchases	-	646
Transfers from works in progress	1,062	-
Amortisation for the year	(550)	(208)
<b>Carrying amount of intangible assets</b>	<b>972</b>	<b>460</b>

**Impairment**

There were no indications of impairment on intangible assets for 2014-15 and 2013-14.

**24 Fair value measurements**

The fair value of non-financial assets must be estimated for recognition and measurement or for disclosure purposes. The Department categorises non-financial assets measured at fair value into hierarchy based on the level of inputs used in measurement.

Fair value measurements recognised in the balance sheet are categorised into the following levels at 30 June 2015.

The Department had no valuations categorised into level 1.

**Fair value measurements at 30 June 2015**

	Note	Level 2 \$'000	Level 3 \$'000	2015 \$'000
<b>Recurring fair value measurements</b>				
Land	21	71,347	-	71,347
Buildings	21	26,759	66,611	93,370
Leasehold improvements	21	-	8,319	8,319
Plant and equipment	21	-	8,164	8,164
<b>Total recurring fair value measurements</b>		<b>98,106</b>	<b>83,094</b>	<b>181,200</b>
<b>Non-recurring fair value measurements</b>				
Land held for sale	20	18,000	-	18,000
<b>Total non-recurring fair value measurements</b>		<b>18,000</b>	<b>-</b>	<b>18,000</b>
<b>Total</b>		<b>116,106</b>	<b>83,094</b>	<b>199,200</b>

There have been no transfers of assets between level 1 and 2 fair value hierarchy levels in 2014-15. The Department's policy is to recognise transfers into and out of fair value hierarchy levels as at the end of the reporting period.

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**Valuation techniques and inputs**

Valuation techniques used to derive level 2 and 3 fair values are in note 2.11. There were no changes in valuation techniques during 2014-15.

The following table is a reconciliation of fair value measurements using significant unobservable inputs (level 3).

**Reconciliation of Level 3 recurring fair value measurements at 30 June 2015.**

	<b>Buildings</b>	<b>Plant &amp; Equipment</b>	<b>Leasehold Improvements</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Opening balance at the beginning of the year</b>	67,197	6,878	6,663
Acquisition	-	2,411	-
Capitalised subsequent expenditure	3,142	927	3,090
Disposals	-	(19)	-
<b>Closing balance at the end of period</b>	<b>70,339</b>	<b>10,197</b>	<b>9,753</b>
<b>Gains/(losses) for the period recognised in net result</b>			
Depreciation/Amortisation	(3,728)	(2,033)	(1,434)
<b>Subtotal</b>	<b>(3,728)</b>	<b>(2,033)</b>	<b>(1,434)</b>
<b>Carrying amount at 30 June</b>	<b>66,611</b>	<b>8,164</b>	<b>8,319</b>

Fair value measurements recognised in the balance sheet are categorised into the following levels at 30 June 2014.

The Department had no valuations categorised into level 1.

**Fair value measurements at 30 June 2014**

	<b>Note</b>	<b>Level 2</b>	<b>Level 3</b>	<b>2014</b>
		<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Recurring fair value measurements</b>				
Land	21	77,827	-	77,827
Buildings	21	30,425	67,197	97,622
Leasehold improvements	21	-	6,663	6,663
Plant and equipment	21	-	6,878	6,878
<b>Total recurring fair value measurements</b>		<b>108,252</b>	<b>80,738</b>	<b>188,990</b>
<b>Non-recurring fair value measurements</b>				
Land held for sale	20	22,636	-	22,636
Buildings held for sale	20	1,662	-	1,662
<b>Total non-recurring fair value measurements</b>		<b>24,298</b>	<b>-</b>	<b>24,298</b>
<b>Total</b>		<b>132,550</b>	<b>80,738</b>	<b>213,288</b>

There have been no transfers of assets between level 1 and 2 fair value hierarchy levels in 2013-14. The Department's policy is to recognise transfers into and out of fair value hierarchy levels as at the end of the reporting period.

**Valuation techniques and inputs**

Valuation techniques used to derive level 2 and 3 fair values are in note 2.11. There were no changes in valuation techniques during 2013-14.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

Reconciliation of Level 3 recurring fair value measurements at 30 June 2014.

	Buildings	Plant & Equipment	Leasehold Improvements
	\$'000	\$'000	\$'000
Opening balance at the beginning of the year	68,558	5,084	7,456
Acquisitions	-	3,695	-
Capitalised subsequent expenditure	-	-	350
Acquisition(disposal) through administrative restructures	-	(44)	-
Disposals	-	(227)	-
Transfer between asset classes	-	56	-
Closing balance at the end of period	68,558	8,564	7,806
Gains/(losses) for the period recognised in net result			
Depreciation/Amortisation	(1,361)	(1,686)	(1,143)
Subtotal	(1,361)	(1,686)	(1,143)
Carrying amount at 30 June	67,197	6,878	6,663
25 Payables	2015		2014
Current	\$'000		\$'000
Creditors	35,337		48,033
Accrued expenses	1,291		2,335
Employee benefit on-costs	9,669		9,674
Other	237		243
Total current payables	46,534		60,285
Non-current			
Employee benefit on-costs	4,333		4,165
Total non-current payables	4,333		4,165
Total payables	50,867		64,450

Interest rate and credit risk

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables approximates net fair value due to the amounts being payable on demand.

Maturity analysis of payables - refer to note 30.

Categorisation of financial instruments and risk exposure information - refer to note 30.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>26 Employee benefits</b>	<b>2015</b>	<b>2014</b>
<b>Current</b>	<b>\$'000</b>	<b>\$'000</b>
Annual leave	29,982	31,810
Long service leave	8,830	8,596
Skills and experience retention leave	2,065	1,730
Accrued salaries and wages	6,584	5,653
<b>Total current employee benefits</b>	<b>47,461</b>	<b>47,789</b>
<b>Non-current</b>		
Long service leave	52,755	45,897
<b>Total non-current employee benefits</b>	<b>52,755</b>	<b>45,897</b>
<b>Total employee benefits</b>	<b>100,216</b>	<b>93,686</b>

The decrease in bond yield, which is used as the rate to discount future long service leave cash flows, result in an increase in the reported long service leave liability.

The net financial effect of the change in the current financial year is an increase in the long service leave liability of \$7.092 million and employee benefit expense of \$12.245 million. The impact on future periods is impracticable to estimate as long service leave liability is calculated using a number of assumptions - a key assumption is the long-term discount rate.

The liability for long service leave was determined through an actuarial assessment undertaken by Mercer (Australia) Pty Ltd. A salary inflation rate of 3% (2014: 2.5%) per annum was used and a discount rate of 2.7% (2014: 3.5%) per annum, based on the gross 6 year (2014: 7 year) Commonwealth Government bonds rate at 30 June 2015. The proportion of leave taken in service for 2014-15 was assumed to be 37% (2014: 40%) in accordance with the percentage set out in APF IV, APS 5.24.

The net financial effect of the change in the current financial year is a decrease in the annual leave of \$1.828 million and an increase in skills and experience retention leave liability of \$0.335 million and employee benefit expense by \$2.485 million.

<b>27 Provisions</b>	<b>2015</b>	<b>2014</b>
<b>Current</b>	<b>\$'000</b>	<b>\$'000</b>
Insurance	27.1	89
Workers compensation	27.2	9,269
Other provisions	27.3	3,402
<b>Total current provisions</b>	<b>12,760</b>	<b>9,989</b>
<b>Non-current</b>		
Insurance	27.1	126
Workers compensation	27.2	21,559
<b>Total non-current provisions</b>	<b>21,685</b>	<b>29,134</b>
<b>Total provisions</b>	<b>34,445</b>	<b>39,123</b>

A liability has been reported to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment performed by the Office for the Public Sector.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**27.1 Reconciliation of insurance**

The following table shows the movement of insurance during 2014-15

	Public liability \$'000	Property \$'000	Total \$'000
Carrying amount at beginning of financial year	180	35	215
Increase to provision due to new claims	25	8	33
Reduction due to payments	(20)	(28)	(48)
Net revision of estimates	(5)	20	15
<b>Carrying amount at 30 June 2015</b>	<b>180</b>	<b>35</b>	<b>215</b>

The following table shows the movement of insurance during 2013-14

	Public liability \$'000	Property \$'000	Total \$'000
Carrying amount at beginning of financial year	180	35	215
Increase to provision due to new claims	40	6	46
Reduction due to payments	(33)	(1)	(34)
Net revision of estimates	(7)	(5)	(12)
<b>Carrying amount at 30 June 2014</b>	<b>180</b>	<b>35</b>	<b>215</b>

**27.2 Reconciliation of workers compensation**

	2015 \$'000	2014 \$'000
Carrying amount at beginning of financial year	38,844	37,801
Increase to provision due to revision of estimates	1,371	12,397
Reduction due to payments	(9,387)	(11,354)
<b>Carrying amount of workers compensation</b>	<b>30,828</b>	<b>38,844</b>

**27.3 Reconciliation of other provisions**

	2015 \$'000	2014 \$'000
Carrying amount at beginning of financial year	64	-
Increase to provision due to revision of estimates	3,338	64
<b>Carrying amount of other provisions</b>	<b>3,402</b>	<b>64</b>

**28 Other liabilities**

	2015 \$'000	2014 \$'000
<b>Current</b>		
Unclaimed monies	159	136
Unearned revenue	153	569
Lease incentive	637	637
<b>Total other liabilities - current</b>	<b>949</b>	<b>1,342</b>
<b>Non-current</b>		
Lease incentive	2,867	3,504
<b>Total other liabilities - non-current</b>	<b>2,867</b>	<b>3,504</b>
<b>Total other liabilities</b>	<b>3,816</b>	<b>4,846</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

29 Equity	2015 \$'000	2014 \$'000
Contributed capital	74,325	74,325
Retained earnings	86,348	79,879
Revaluation surplus	23,253	28,740
<b>Total equity</b>	<b>183,926</b>	<b>182,944</b>

The revaluation surplus is used to record increments and decrements in the fair value of land, buildings and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is derecognised.

### 30 Financial instruments / Financial risk management

#### 30.1 Financial risk management

Risk management is managed by the Department's Financial Services section and departmental risk management policies are in accordance with the Risk Management Policy Statement issued by the Premier and Treasurer and the principles established in the Australian Standard Risk Management Principles and Guidelines.

The Department is exposed to financial risk – liquidity risk, credit risk and market risk. There have been no changes in risk exposure since the last reporting period.

#### 30.2 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in note 2.

Refer note 30.6 for the carrying amounts of each of the following categories of financial assets and liabilities: Held-to-maturity investments; loan and receivables; and financial liabilities measured at cost.

The Department does not recognise any financial assets or financial liabilities at fair value, but does disclose fair value in the notes. All of the resulting fair value estimates are included in level 2 as all significant inputs required are observable. The carrying value less impairment provisions of receivables and payables is a reasonable approximation of their fair values due to the short-term nature of these, refer notes 2, 18 and 25.

#### 30.3 Fair Value

The Department does not recognise any financial assets or financial liabilities at fair value, but does disclose fair value in the notes. All of the resulting fair value estimates are included in level 2 as all significant inputs required are observable.

#### 30.4 Credit Risk

Credit risk arises when there is the possibility of the Department's debtors defaulting on their contractual obligations resulting in financial loss to the Department.

The Department has minimal concentration of credit risk to the non public sector. The Department does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in client credit rating. Other than receivables, there is no evidence to indicate that financial assets are impaired. Refer note 18 for information on the allowance for impairment in relation to receivables.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**30.5 Ageing analysis of financial assets**

The following table discloses the ageing of financial assets, past due including impaired assets.

2015	Current	Past due by			Total
		Overdue for < 30 days	Overdue for 30 - 60 days	Overdue for > 60 days	
<b>Not Impaired</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Receivables	24,814	1,246	47	983	27,090
<b>Impaired</b>					
Receivables	-	-	-	(935)	(935)
	<b>24,814</b>	<b>1,246</b>	<b>47</b>	<b>48</b>	<b>26,155</b>
<hr/>					
2014	Current	Past due by			Total
		Overdue for < 30 days	Overdue for 30 - 60 days	Overdue for > 60 days	
<b>Not Impaired</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Receivables	47,939	363	277	1,270	49,849
<b>Impaired</b>					
Receivables	-	-	-	(817)	(817)
	<b>47,939</b>	<b>363</b>	<b>277</b>	<b>453</b>	<b>49,032</b>

The amount of receivables disclosed above excludes statutory receivables such as GST input tax credit and recoverable.

**30.6 Maturity analysis of financial assets and liabilities**

The value of receivables and payables disclosed below excludes prepayments, employee on-costs, statutory receivables and payables such as GST input tax credit payable and recoverable.

Prepayments are presented in note 18 as trade and other receivables in accordance with paragraph 78(b) of AASB 101 Presentation of Financial Statements. However, prepayments are not financial assets as defined in AASB 132 Financial Instruments: Presentation as the future economic benefit of these assets is the receipt of goods and services rather than the right to receive cash or another financial asset.

2015	Notes	Carrying amount	Contractual Maturity		
			< 1 Year	1 - 5 Years	> 5 Years
<b>Financial Assets</b>		<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Cash and Cash Equivalents	17, 34	141,516	141,516	-	-
Receivables	18	26,155	15,553	4,983	5,619
<b>Total Financial Assets</b>		<b>167,671</b>	<b>157,069</b>	<b>4,983</b>	<b>5,619</b>
<hr/>					
<b>Financial Liabilities</b>					
Payables	25	36,865	36,865	-	-
<b>Total Financial Liabilities</b>		<b>36,865</b>	<b>36,865</b>	<b>-</b>	<b>-</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

2014		Carrying amount	< 1 Year	1 - 5 Years	> 5 Years
		\$'000	\$'000	\$'000	\$'000
<b>Financial Assets</b>					
Cash and Cash Equivalents	17, 34	107,536	107,536	-	-
Receivables	18	49,032	31,571	8,077	9,384
<b>Total Financial Assets</b>		<b>156,568</b>	<b>139,107</b>	<b>8,077</b>	<b>9,384</b>
<b>Financial Liabilities</b>					
Payables	25	50,611	50,611	-	-
<b>Total Financial Liabilities</b>		<b>50,611</b>	<b>50,611</b>	<b>-</b>	<b>-</b>

Maturity analysis of receivables and payables excludes statutory receivables and payables such as GST receivables and payables.

### 30.7 Liquidity Risk

Liquidity risk arises where the Department is unable to meet its financial obligations as they are due to be settled. The Department is funded principally from appropriation by the SA Government. The Department works with DTF to determine the cash flows associated with its government approved program of work and to ensure funding is provided through the SA Government budgetary process to meet the expected cash flows. The Department settles undisputed accounts within 30 days from the date of the invoice or the date the invoice is first received.

The Department considers its liquidity risk is minimal based on past experience and current assessment of risk.

The carrying amount of financial liabilities shown at note 30.6 represent the Department's maximum exposure to financial liabilities.

### 30.8 Market Risk

Market risk for the Department is primarily through interest rate risk. Exposure to interest rate risk may arise through interest bearing liabilities, including borrowings. The Department's interest bearing liabilities are managed through SAFA and any movement in interest rates are monitored on a daily basis. Any exposure to foreign currency risks is managed by SAFA.

### 30.9 Sensitivity disclosure analysis

A sensitivity analysis has not been undertaken for the interest rate risk of the Department as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

<b>31 Unrecognised contractual commitments</b>	<b>2015</b>	<b>2014</b>
<b>31.1 Capital commitments</b>	<b>\$'000</b>	<b>\$'000</b>
Capital expenditure contracted at the reporting date, but not recognised as liabilities in the financial report, are as follows:		
Within one year	74	2,247
<b>Total capital commitments</b>	<b>74</b>	<b>2,247</b>

### 31.2 Operating lease commitments

Commitments in relation to operating leases contracted for at the reporting date but not recognised as liabilities in the financial report, are payable as follows:

	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Within one year	10,627	9,525
Later than one year but not later than five years	35,296	30,709
Later than five years	3,503	10,778
<b>Total operating lease commitments</b>	<b>49,426</b>	<b>51,012</b>

The Department has many lease agreements. These leases are for administrative purposes and vary in length. Lease payments are monthly and predominantly paid in advance. Some lease agreements have renewal options for a determined period, exercisable by both the lessor and lessee.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 for the year ended 30 June 2015

**32 Transferred functions**

**Transferred functions for 2014-15**

*Transfers out of the Department*

Note 1.2 Administrative Restructures details the transfers out of the Department. Employees transferred to Renewal SA effective 31 January 2015.

The following assets and liabilities were transferred out of the Department during 2014-15

	<b>Employees \$'000</b>
<b>Current assets</b>	
Receivables	1,036
<b>Total current assets</b>	<b>1,036</b>
<b>Non-current assets</b>	
Receivables	3,126
<b>Total non-current assets</b>	<b>3,126</b>
<b>Total assets</b>	<b>4,162</b>
<b>Current Liabilities</b>	
Payables	143
Employee Benefits	893
<b>Total current liabilities</b>	<b>1,036</b>
<b>Non-current Liabilities</b>	
Payables	283
Employee Benefits	2,843
<b>Total non-current liabilities</b>	<b>3,126</b>
<b>Total liabilities</b>	<b>4,162</b>
<b>Total net assets transferred</b>	<b>-</b>

**Transferred functions for 2013-14**

There were no functions transferred in or out of the Department in the 2013-14 financial year.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**33 Contingent assets and liabilities**

*Contingent assets*

The Department is not aware of any contingent assets.

*Contingent liabilities*

The Department is not aware of any contingent liabilities.

**34 Cash flow reconciliation**

	2015 \$'000	2014 \$'000
<b>Reconciliation of cash and cash equivalents at the end of the reporting period:</b>		
Statement of Cash Flows	141,516	107,536
Statement of Financial Position	141,516	107,536
<b>Reconciliation of net cash provided by/ (used in) operating activities to net cost of providing services:</b>		
Net cash provided by /(used in) operating activities	38,722	36,162
Less SA Government appropriation	(1,056,866)	(973,821)
Payments to SA Government	1,748	-
	(1,016,396)	(937,659)
<b>Add/less non cash items</b>		
Depreciation	(5,389)	(5,065)
Amortisation	(1,984)	(1,351)
Lease Incentive amortisation	637	637
Donated assets	-	(23)
Assets transferred out at nil consideration	(8,578)	-
Impairment of non-current assets	(3,700)	-
Gain/(loss) from disposal of non-current assets	(2,928)	(501)
Bad and doubtful debts	(159)	(331)
WIP adjustment	(2,923)	773
<b>Movements in assets and liabilities</b>		
Increase/(decrease) in receivables	(24,462)	(13,289)
Increase/(decrease) in inventories	19	22
Decrease/(increase) in payables and provisions	17,864	641
Decrease/(increase) in employee benefits	(6,530)	3,322
Decrease/(increase) in other liabilities	393	360
<b>Net cost of providing services</b>	<b>(1,054,136)</b>	<b>(952,464)</b>

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**35 Remuneration of board and committee members**

There are various committees, forums, groups, panels and councils that have been created to assist the Department in meeting its objectives. In addition, there are committees that have been created by the Minister. Where any of the members are remunerated, certain disclosures are required under the Accounting Policy Frameworks issued by the Department of Treasury and Finance.

All members of the Board/Committees, including those who may have resigned or their term had expired during the financial year, are listed below:

**Risk Management and Audit Committee**

Bull, Peter	Member		
Patetsos, Mary *	Chairperson		
Rantanen, Nicole *	Member	ceased	31/12/2014
Sneddon, Yvonne *	Member		
Young, Lynn	Member		

\* External members (including the Chair).

The Risk Management and Audit Committee is responsible for overseeing risk management, internal controls, financial reporting, auditing and monitoring compliance with laws, policies and relevant codes of conduct, and reports to the Chief Executive.

**Charitable and Social Welfare Fund Board (Community Benefit SA)**

**Abolished 1/7/2015**

Carson, Edgar	Member	ceased	1/07/2015
Nori, Annapurna	Member	ceased	1/07/2015
Park, Sue	Member	ceased	1/07/2015
Peters, Kristine	Member	ceased	1/07/2015
Saunders, Nerida	Member	ceased	1/07/2015
Slatter, Michelle Mary	Member	ceased	1/07/2015
Storkey, Gary David	Chair	ceased	1/07/2015
Ullianich, Joseph John (Joe)	Member	ceased	1/07/2015
Wallace, Sue	Member	ceased	1/07/2015
Wright, Brenton	Member	ceased	1/07/2015

**Gamblers Advisory Committee**

Cross, Judith Margaret	Member	appointed	10/11/2014
Guppy, Warren John	Member	appointed	10/11/2014
Penfold, Mike	Member	appointed	10/11/2014
Woehlert, Wally	Chair	appointed	10/11/2014

**Minister's Youth Council**

**Abolished 30/10/2014**

Attwood, Cassandra	Deputy Chairperson	ceased	30/10/2014
Baker Gale, Jesse Leigh	Member	ceased	30/10/2014
Bullitts, Oliver	Member	ceased	30/10/2014
De Cure, Henry	Member	ceased	30/10/2014
Elsayed, Sarah	Member	ceased	30/10/2014
Gray, Laura Catherine	Member	ceased	30/10/2014
Hanley, Kye	Member	ceased	30/10/2014
Hensman, Lulu	Member	ceased	30/10/2014
Kimm, Lauren	Member	ceased	30/10/2014
Lane, Jake William	Member	ceased	30/10/2014
Manning, Thomas James (Thom)	Member	ceased	30/10/2014
Morphett, Georgina Frances	Chair	ceased	30/10/2014
Nelson, Sarah Jean	Member	ceased	30/10/2014
Phillips, Rachel	Member	ceased	30/10/2014
Reed, Kathryn	Member	ceased	30/10/2014
Shabbar, Marwa	Member	ceased	30/10/2014



**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**Premier's Council for Women**

Adair, Alison Frances	Member	reappointed	1/02/2015
Aston, Eunice Elizabeth *	Member	ceased	30/06/2014
Blair, Amanda Dianne	Co-Chair	appointed	1/07/2014
Duthie, Amanda Jane	Member	appointed	1/02/2015
Gould, Kate Jean *	Chair	ceased	30/06/2014
Hagias-Tramontin, Maria	Member	reappointed	1/02/2015
Hallahan, Lorna Elizabeth	Member	appointed	1/02/2015
Hayes, Anne-Marie	Member	ceased	31/01/2015
Mathias, Kaylene (Kay)	Member	appointed	1/02/2015
Mundkur, Anuradha (Anu)	Member	reappointed	1/02/2015
Saunders, Nerida Michelle	Member	reappointed	1/02/2015
Silva, Miriam Amena	Member	reappointed	1/02/2015
Stock, Louise Kathryn	Member	ceased	31/01/2015
Webb-Denis, Katrina Lea	Member	ceased	31/01/2015
Zeitz, Christine	Co-Chair	appointed	1/07/2014

\* resigned at 30 June 2014, last remuneration payment received during 2014-15 financial year.

**South Australian Multicultural and Ethnic Affairs Commission**

Conesa, Daniela Valentina	Member	reappointed	1/01/2015
Dieu, Michelle (Swee Xing)	Member	reappointed	1/01/2015
Drapac, Vesna	Member	resigned	27/02/2015
King, Branka	Member	reappointed	1/01/2015
Le, Hieu Van	Ex-Chair	resigned	1/09/2014
Madan, Vikram	Member	reappointed	1/01/2015
Masika, Joseph Julius	Member	reappointed	1/01/2015
Nowak, Teresa	Deputy Chairperson	reappointed	1/01/2015
Portolesi, Grace	Chair	appointed	1/09/2014
Ppiros, Peter	Member	reappointed	1/01/2015
Schueler, Norman Anthony	Member	reappointed	1/01/2015
Silva, Miriam Amena	Member	reappointed	1/01/2015
Skaka, Sumeja	Member	reappointed	1/01/2015
Skalban, Malgorzata (Gosia)	Member	reappointed	29/01/2015
Totino, Domenico (Don)	Member	reappointed	1/01/2015

**State Emergency Relief Fund**

Chooli, Angela	Member	appointed	27/02/2015
Faggotter, Veronica Margaret (Ronnie)	Member		
Goldsworthy, Sherree Lee	Member	resigned	19/08/2014
Grear, Barry Joseph	Chair		
Baker, Lisa Marie	Member		
Nechvoglod, Raina Nella	Member	appointed	27/02/2015
Liversedge, Carla Samantha	Member		
Pelton, Grant Anthony	Member	appointed	5/01/2015
Ross, Justin David	Member	appointed	5/01/2015
Shepherd, Rebecca Louise	Member	appointed	27/02/2015
Ullianich, Joseph John (Joe)	Member	appointed	2/03/2015



**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

<b>Supported Residential Facilities Advisory Committee</b>			<b>Abolished 1/7/2015</b>
Anderson, Frances Ellen	Member	ceased	1/07/2015
Boisvert, Jennifer Sue	Deputy Member (Whetstone)	ceased	1/07/2015
Brideoake, Sylvia Marga Maria	Member	ceased	1/07/2015
Chapman, Jane (Barbara)	Presiding Member	ceased	1/07/2015
Dew, Anthony	Deputy Member (O'Connell)	ceased	1/07/2015
Duke, Kevin John	Deputy Member (Whittington)	ceased	1/07/2015
Fox, Shaunee	Deputy Presiding Member	ceased	1/07/2015
Heysen, Peter David Hans	Member	ceased	1/07/2015
Hill, Adrian	Member	ceased	1/07/2015
Ison, Sandra	Deputy Member (Richards)	ceased	1/07/2015
Kitchin, Neville Edward	Member	ceased	1/07/2015
McNamara, Mariann Rose	Member	ceased	1/07/2015
Megaw, Evanne Margaret (Anne)	Deputy Member (Anderson)	ceased	1/07/2015
Mellows, Devon Anne	Deputy Member (Hill)	ceased	1/07/2015
Moat, Kirin Louise	Deputy Member (Brideoake)	ceased	1/07/2015
O'Connell, Geoffrey J (Geoff)	Member	ceased	1/07/2015
Petrys, Debra Ruth	Deputy Member (Chapman)	ceased	1/07/2015
Richards, Melissa Joy	Member	ceased	1/07/2015
Siggery, Lesley	Deputy Member (Fox)	ceased	1/07/2015
Whetstone, Debra Anne (Deb)	Member	ceased	1/07/2015
Whittington, Susan Margaret (Sue)	Member	ceased	1/07/2015
Whittaker, Jillian Yvonne	Member	ceased	1/07/2015
Wilson, Gary Lynn	Deputy Member (McNamara)	ceased	1/07/2015
Wright, Helen	Deputy Member (Whittaker)	ceased	1/07/2015

Deputies listed may or may not have attended a committee meeting during the financial year.

Total income received, or due to be receivable by Members was \$0.155 million (2014: \$0.188 million)

The number of Members whose income from the entity falls within the following bands is:

	<b>2015</b>	<b>2014</b>
	<b>No. of</b>	<b>No. of</b>
	<b>Members</b>	<b>Members</b>
\$0	41	35
\$1 - \$9,999	53	79
\$10,000 - \$19,999	2	1
\$20,000 - \$29,999	1	-
\$30,000 - \$39,999	-	1
<b>Total</b>	<b>97</b>	<b>116</b>

In accordance with Department of the Premier and Cabinet Circular No.16, government employees did not receive any remuneration for board, committee or forum duties during the financial year.

Benefits given by the Department to superannuation funds or otherwise in connection with the retirement of members were \$0.011 million (2014: \$0.015 million).

During the financial year, no loans were made to Members. At the reporting date, no outstanding loans exist with Members.

Unless otherwise disclosed, transactions between related parties are on conditions no more favourable than those which it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

### **36 Events after balance date**

There are no known events after balance date that affect this general purpose financial report in a material manner.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**37 Budgetary reporting and explanations of major variances**

The following are brief explanations of variances between original budget and actual amounts. Explanations are provided for variances where the variance exceeds the greater of 10% of the original budgeted amount and 5% of original budgeted total expenses.

	Variance note	Budget 2015 \$'000	Actual 2015 \$'000	Variance 2015 \$'000
<b>Expenses</b>				
Employee benefit expenses		394,717	382,381	12,336
Supplies and services		241,061	273,588	(32,527)
Depreciation and amortisation expense		7,180	7,373	(193)
Grants, subsidies and client payments		504,521	554,001	(49,480)
Net loss from disposal of non-current assets		-	2,928	(2,928)
Other expenses		37,294	15,360	21,934
<b>Total expenses</b>		<b>1,184,773</b>	<b>1,235,631</b>	<b>(50,858)</b>
<b>Income</b>				
Revenue from rent, fees and charges		120,100	122,728	(2,628)
Commonwealth revenues		73,479	41,446	32,033
Interest revenues		-	2	(2)
Other revenues		10,612	17,319	(6,707)
<b>Total income</b>		<b>204,191</b>	<b>181,495</b>	<b>22,696</b>
<b>Net cost of providing services</b>		<b>(980,582)</b>	<b>(1,054,136)</b>	<b>73,554</b>
<b>Revenues from / (payments to) SA Government</b>				
SA Government appropriation		998,989	1,056,866	(57,877)
Payments to SA Government		(17,800)	(1,748)	(16,052)
<b>Total revenues from / (payments to) SA Government</b>		<b>981,189</b>	<b>1,055,118</b>	<b>(73,929)</b>
<b>Net result</b>		<b>607</b>	<b>982</b>	<b>(375)</b>
<b>Total comprehensive result</b>		<b>607</b>	<b>982</b>	<b>(375)</b>
<b>Investing expenditure</b>				
	Variance note	Budget 2015 \$'000	Actual 2015 \$'000	Variance 2015 \$'000
<b>Investing expenditure summary</b>				
Total new projects		150	-	150
Total existing projects	a	6,875	1,886	4,989
Total annual programs	b	1,566	2,888	(1,322)
<b>Total investing expenditure</b>		<b>8,591</b>	<b>4,774</b>	<b>3,817</b>

**Variance explanation**

a) Total existing project expenditure was lower than original budget largely due to deferral and re-scoping of security upgrade projects associated with the Adelaide Youth Training Centre.

b) Total annual programs expenditure was higher than original budget due to high demand for disability equipment experienced during 2014-15. Additional budget of \$1 million was allocated to this program during 2014-15 and is reflected in the 2014-15 mid year budget review.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

38 Transactions with SA Government

Note	Expenses	SA Gov 2015 \$'000	Non-SA Gov 2015 \$'000	Total 2015 \$'000	SA Gov 2014 \$'000	Non-SA Gov 2014 \$'000	Total 2014 \$'000
6	<i>Supplies and services</i>						
	Accommodation and property related	17,506	7,817	25,323	14,276	9,399	23,675
	Advertising and promotions	30	311	341	62	507	569
	Brokerage care services	525	163,335	163,860	552	133,671	134,223
	Business services	5,978	17	5,995	6,074	13	6,087
	Client related expenses	44	5,970	6,014	51	6,240	6,291
	Communication and computing	4,080	10,180	14,260	3,646	10,715	14,361
	Contractors and agency staff	1,033	11,043	12,076	2,449	11,589	14,038
	Consultants	-	28	28	-	321	321
	Drugs and medical supplies	5	1,896	1,901	13	1,991	2,004
	Insurance	-	1,777	1,777	255	1,413	1,668
	Interpreter and translator fees	-	86	86	-	64	64
	Managed payments	1,169	49	1,218	1,206	60	1,266
	Minor equipment	1,070	7,984	9,054	1,047	8,357	9,404
	Motor vehicles	5,905	1,120	7,025	5,954	1,636	7,590
	Printing, stationery, postage and periodicals	13	1,910	1,923	20	1,968	1,988
	Repairs and maintenance	587	3,937	4,524	513	4,366	4,879
	Seminars, courses and training	81	675	756	72	890	962
	Travel and accommodation	4	1,348	1,352	4	1,382	1,386
	NDIS payments	-	6,882	6,882	-	2,583	2,583
	Other administration	1,511	7,342	8,853	1,356	6,594	7,950
	Audit fees paid / payable to the Auditor-General's Department relating to the audit of financial statements	340	-	340	327	-	327
8	<i>Grants and subsidies</i>	282,450	271,551	554,001	264,037	237,623	501,660
9	<i>Other expenses</i>						
	Bad and doubtful debts	(39)	198	159	96	235	331
	Assets transferred at nil consideration	-	8,578	8,578	-	-	-
	Donated assets	-	-	-	-	23	23
	WIP adjustment	-	2,923	2,923	-	-	-
	Impairment loss	-	3,700	3,700	-	-	-
	<b>TOTAL</b>	<b>322,292</b>	<b>520,657</b>	<b>842,949</b>	<b>302,010</b>	<b>441,640</b>	<b>743,650</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

	SA Gov 2015 \$'000	Non-SA Gov 2015 \$'000	Total 2015 \$'000	SA Gov 2014 \$'000	Non-SA Gov 2014 \$'000	Total 2014 \$'000
<b>INCOME</b>						
10 <i>Revenue from rent, fees &amp; charges</i>						
Employee services	68,512	-	68,512	86,299	-	86,299
Insurance recoveries	95	1,349	1,444	147	1,203	1,350
Recoveries	6,018	2,501	8,519	5,457	751	6,208
Business services	15,469	2	15,471	15,345	-	15,345
Fees, fines and penalties	11,875	6,615	18,490	8,447	4,330	12,777
Rent	156	38	194	164	43	207
Patient and client fees	-	10,098	10,098	-	10,152	10,152
14 <i>Other revenues</i>						
NDIS revenue	-	3,555	3,555	-	485	485
Minor equipment	89	854	943	133	47	180
Hire charges	524	386	910	612	431	1,043
State capital grants	57	-	57	1,323	-	1,323
Community Development Fund	3,000	-	3,000	3,000	-	3,000
Other grants from SA Government agencies	8,503	-	8,503	8,195	-	8,195
Other	224	127	351	212	360	572
<b>TOTAL</b>	<b>114,522</b>	<b>25,525</b>	<b>140,047</b>	<b>129,334</b>	<b>17,802</b>	<b>147,136</b>
<b>FINANCIAL ASSETS</b>						
18 <i>Receivables</i>						
Debtors	4,089	3,061	7,150	19,737	2,229	21,966
Employee related services recoverable	17,804	-	17,804	25,849	-	25,849
Overpaid salaries	-	304	304	-	308	308
Sundry	-	544	544	-	558	558
Grant receivables	291	62	353	283	68	351
Prepayments	-	614	614	-	1,417	1,417
Goods and Services Tax receivable	4,320	(2,153)	2,167	-	3,108	3,108
<b>TOTAL</b>	<b>26,504</b>	<b>2,432</b>	<b>28,936</b>	<b>45,869</b>	<b>7,688</b>	<b>53,557</b>
<b>FINANCIAL LIABILITIES</b>						
25 <i>Payables</i>						
Creditors	8,787	26,550	35,337	30,395	17,638	48,033
Accrued expenses	309	982	1,291	1,074	1,261	2,335
Employee benefit on-costs	5,203	8,799	14,002	5,243	8,596	13,839
Other	16	221	237	-	243	243
28 <i>Other liabilities</i>						
Unclaimed monies	-	159	159	-	136	136
Unearned revenue	8	145	153	307	262	569
Lease Incentive	-	3,504	3,504	-	4,141	4,141
<b>TOTAL</b>	<b>14,323</b>	<b>40,360</b>	<b>54,683</b>	<b>37,019</b>	<b>32,277</b>	<b>69,296</b>



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**39 Residential Aged Care sector reporting**

The *Aged Care Act 1997* (the Act) provides for the regulation and funding of aged care services. Persons who are approved under the Act to provide aged care services (approved providers) can be eligible to receive subsidy payments in respect of the care they provide to approved care recipients.

In accordance with the Act, the Department must prepare an audited General Purpose Financial Report (GPFR) for the residential aged care facilities provided at Highgate and Northgate.

The financial statements for the regulated aged care services reflect an allocation of the Department's income, expenses, assets and liabilities, as recorded in the Department's financial records, to the regulated activities. The financial statements have been prepared using the Department's accounting policies described in note 2.

The former Julia Farr Services (JFS) was an approved provider of residential aged care (RAC) with 32 places licensed by the Commonwealth Department of Health and Ageing. Effective 1 July 2007, the Governor proclaimed the dissolution of JFS and all assets and liabilities vested in or held by JFS were transferred, assigned to or vested in the Minister for Disability. Certain assets held by the former JFS are subject to the terms and conditions of the Home for Incurables Trust and the Minister for Disability has been appointed as trustee. The trust assets are administered but not controlled by the Department, hence they are not included in the accounts of the Department.

The former Intellectual Disability Services Council (IDSC) was also an approved provider of residential aged care with 32 places licensed by the Commonwealth Department of Health and Ageing. On 29 June 2006 the Governor proclaimed to dissolve IDSC in association with reforms to the governance arrangements within the South Australian Government with respect to the management of the provision of disability services.

**STATEMENT OF COMPREHENSIVE INCOME**  
for the year ended 30 June 2015

	<b>Residential Aged Care (Disability Services)</b>	
	<b>Highgate</b>	<b>Northgate</b>
<b>NAPS ID*:</b>	<b>1021</b>	<b>3051</b>
<b>RACS ID**:</b>	<b>6402</b>	<b>6203</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Expenses</b>		
Employee benefit expenses	5,090	3,870
Supplies and services	1,944	959
Depreciation and amortisation	6	143
<b>Total expenses</b>	<b>7,040</b>	<b>4,972</b>
<b>Income</b>		
Rent, fees and charges	899	798
Commonwealth revenues	1,489	1,807
<b>Total income</b>	<b>2,388</b>	<b>2,605</b>
<b>Net cost of providing services</b>	<b>(4,652)</b>	<b>(2,367)</b>
<b>Net result</b>	<b>(4,652)</b>	<b>(2,367)</b>

\* National Approved Provider System (NAPS)

\*\* Residential Aged Care Service (RACS)

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

STATEMENT OF FINANCIAL POSITION  
for the year ended 30 June 2015

	Residential Aged Care (Disability Services)	
	Highgate	Northgate
NAPS ID:	1021	3051
RACS ID:	6402	6203
	\$'000	\$'000
<b>Current assets</b>		
Receivables	22	27
<b>Total current assets</b>	<u>22</u>	<u>27</u>
<b>Non-current assets</b>		
Receivables	7	5
Property, plant and equipment	-	8,673
<b>Total non-current assets</b>	<u>7</u>	<u>8,678</u>
<b>Total assets</b>	<u>29</u>	<u>8,705</u>
<b>Current liabilities</b>		
Payables	488	411
Employee benefits	885	612
Provisions	153	111
<b>Total current liabilities</b>	<u>1,526</u>	<u>1,134</u>
<b>Non-current liabilities</b>		
Payables	51	39
Employee benefits	569	441
Provisions	361	263
<b>Total non-current liabilities</b>	<u>981</u>	<u>743</u>
<b>Total liabilities</b>	<u>2,507</u>	<u>1,877</u>
<b>Net assets</b>	<u>(2,478)</u>	<u>6,828</u>

STATEMENT OF COMPREHENSIVE INCOME  
for the year ended 30 June 2014

	Residential Aged Care (Disability Services)	
	Highgate	Northgate
NAPS ID:	1021	3051
RACS ID:	6402	6203
	\$'000	\$'000
<b>Expenses</b>		
Employee benefit expenses	3,920	3,362
Supplies and services	2,072	1,127
Depreciation and amortisation	1	143
<b>Total expenses</b>	<u>5,993</u>	<u>4,632</u>
<b>Income</b>		
Rent, fees and charges	1,491	876
Commonwealth revenues	1,397	1,840
<b>Total income</b>	<u>2,888</u>	<u>2,716</u>
<b>Net cost of providing services</b>	<u>(3,105)</u>	<u>(1,916)</u>
<b>Net result</b>	<u>(3,105)</u>	<u>(1,916)</u>



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

STATEMENT OF FINANCIAL POSITION  
for the year ended 30 June 2014

	Residential Aged Care (Disability Services)	
	Highgate	Northgate
NAPS ID:	1021	3051
RACS ID:	6402	6203
	\$'000	\$'000
<b>Current assets</b>		
Receivables	323	28
<b>Total current assets</b>	<u>323</u>	<u>28</u>
<b>Non-current assets</b>		
Receivables	6	5
Property, plant and equipment	-	8,816
<b>Total non-current assets</b>	<u>6</u>	<u>8,821</u>
<b>Total assets</b>	<u>329</u>	<u>8,849</u>
<b>Current liabilities</b>		
Payables	221	180
Employee benefits	758	514
Provisions	137	113
<b>Total current liabilities</b>	<u>1,116</u>	<u>807</u>
<b>Non-current liabilities</b>		
Payables	40	36
Employee benefits	434	386
Provisions	390	323
<b>Total non-current liabilities</b>	<u>864</u>	<u>745</u>
<b>Total liabilities</b>	<u>1,980</u>	<u>1,552</u>
<b>Net assets</b>	<u>(1,651)</u>	<u>7,297</u>

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**ADMINISTERED ITEMS**  
**NOTE INDEX**  
for the year ended 30 June 2015

---

**Note No. Title**

**Objectives and policies notes**

- A1 Background
- A2 Accounting Policies

**Activities note**

- A3 Programs of Administered Items

**Notes**

- A4 Client Trust Accounts
- A5 Consumer Advocacy & Research Fund
- A6 State Emergency Relief Fund
- A7 Grants, subsidies and client payments
- A7.1 Concessions
- A8 Unexpended funding commitments
- A9 Cash and cash equivalents
- A10 Property, plant and equipment
- A10.1 Property, plant and equipment
- A10.2 Investment property
- A10.3 Capital works in progress
- A10.4 Intangible assets
- A11 Fair Value Measurement
- A12 Cash flow reconciliation
- A13 Administered contingent assets and liabilities
- A14 Supported Residential Facilities Indemnity Fund
- A15 Budgetary reporting and explanations of major variances
- A16 Home for Incurables Trust

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**STATEMENT OF ADMINISTERED COMPREHENSIVE INCOME**  
for the year ended 30 June 2015

	Note	2015 \$'000	2014 \$'000
<b>Administered expenses</b>			
Employee benefit expenses		288	339
Supplies and services		3,008	1,411
Depreciation and amortisation expense		1,724	1,687
Grants, subsidies and client payments	A7	191,117	181,842
Client Trust Fund payments	A4	13,971	14,296
<b>Total administered expenses</b>		<b>210,108</b>	<b>199,575</b>
<b>Administered income</b>			
Grants and contributions		11,762	10,391
Revenue from rent, fees and charges		655	992
Interest revenues		591	628
Client Trust Fund receipts	A4	14,218	13,631
Other Income		2,021	493
<b>Total administered income</b>		<b>29,247</b>	<b>26,135</b>
<b>Net cost of providing services</b>		<b>(180,861)</b>	<b>(173,440)</b>
<b>Revenues from / (payments to) SA Government</b>			
Revenue from SA Government		185,196	174,667
<b>Total revenues from / (payments to) SA Government</b>		<b>185,196</b>	<b>174,667</b>
<b>Net result</b>		<b>4,335</b>	<b>1,227</b>
<b>Other comprehensive income</b>			
Gain on revaluation of property, plant and equipment		1,716	-
<b>Total other comprehensive income</b>		<b>1,716</b>	<b>-</b>
<b>Total comprehensive result</b>		<b>6,051</b>	<b>1,227</b>

The above statement should be read in conjunction with the accompanying notes.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
STATEMENT OF ADMINISTERED FINANCIAL POSITION  
for the year ended 30 June 2015

	Note	2015 \$'000	2014 \$'000
<b>Administered current assets</b>			
Cash and cash equivalents	A9	48,239	44,265
Receivables		1,265	38
<b>Total current assets</b>		<u>49,504</u>	<u>44,303</u>
<b>Administered non-current assets</b>			
Property, plant and equipment	A10.1	30,188	28,463
Investment property	A10.2	1,286	1,220
Capital works in progress	A10.3	-	1,754
Intangible assets	A10.4	28	-
<b>Total non-current assets</b>		<u>31,502</u>	<u>31,437</u>
<b>Total assets</b>		<u>81,006</u>	<u>75,740</u>
<b>Administered current liabilities</b>			
Payables		8,095	8,878
Overdraft		24	24
Employee benefits		-	2
<b>Total current liabilities</b>		<u>8,119</u>	<u>8,904</u>
<b>Total liabilities</b>		<u>8,119</u>	<u>8,904</u>
<b>Net assets</b>		<u>72,887</u>	<u>66,836</u>
<b>Administered equity</b>			
Retained earnings		44,519	40,184
Revaluation surplus		28,368	26,652
<b>Total equity</b>		<u>72,887</u>	<u>66,836</u>

The above statement should be read in conjunction with the accompanying notes.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
STATEMENT OF ADMINISTERED CHANGES IN EQUITY  
for the year ended 30 June 2015

	Note	Revaluation Surplus \$'000	Retained Earnings \$'000	Total \$'000
Balance at 30 June 2013		26,652	38,186	64,838
Net result for 2013-14		-	1,227	1,227
Total comprehensive result for 2013-14		-	1,227	1,227
Transactions with SA Government as owner				
Net assets received from Controlled Items		-	771	771
Balance at 30 June 2014		26,652	40,184	66,836
Net result for 2014-15		-	4,335	4,335
Gain/(loss) on revaluation of property, plant and equipment during 2014-15	A10.1, A10.2	1,716	-	1,716
Total comprehensive result for 2014-15		1,716	4,335	6,051
Balance at 30 June 2015		28,368	44,519	72,887

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
STATEMENT OF ADMINISTERED CASH FLOWS  
for the year ended 30 June 2015

	Note	2015 Inflows (Outflows) \$'000	2014 Inflows (Outflows) \$'000
<b>Cash flows from operating activities</b>			
<b>Cash outflows</b>			
Employee benefit payments		(290)	(339)
Concessions		(162,311)	(151,753)
Payments of grants, subsidies and client payments		(29,543)	(28,409)
Payments for supplies and services		(3,055)	(1,261)
Client Trust Fund payments		(13,971)	(14,296)
<b>Cash used in operations</b>		<u>(209,170)</u>	<u>(196,058)</u>
<b>Cash inflows</b>			
Receipts from SA Government		184,930	174,367
Rent, fees and charges		655	992
Grants and contributions		10,801	10,691
Interest received		591	629
Client Trust Fund receipts		14,218	13,669
Other receipts		2,021	493
<b>Cash generated from operations</b>		<u>213,216</u>	<u>200,841</u>
<b>Net cash provided by operating activities</b>	A12	<u>4,046</u>	<u>4,783</u>
<b>Cash flows from investing activities</b>			
<b>Cash outflows</b>			
Purchase of property, plant and equipment		(72)	(1,092)
<b>Cash used in investing activities</b>		<u>(72)</u>	<u>(1,092)</u>
<b>Net cash (used in) investing activities</b>		<u>(72)</u>	<u>(1,092)</u>
<b>Cash inflows</b>			
Cash received from Controlled Items		-	771
<b>Cash generated from financing activities</b>		<u>-</u>	<u>771</u>
<b>Cash provided by financing activities</b>		<u>-</u>	<u>771</u>
<b>Net increase in cash and cash equivalents</b>		<u>3,974</u>	<u>4,462</u>
Cash and cash equivalents at the beginning of the period		44,265	39,803
<b>Cash and cash equivalents at the end of the period</b>	A9	<u>48,239</u>	<u>44,265</u>

The above statement should be read in conjunction with the accompanying notes.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
SCHEDULE OF ADMINISTERED EXPENSES AND INCOME  
for the year ended 30 June 2015

	Gamblers Rehabilitation	Community Benefit SA Program	Home for Incurables Trust	Disability Services trust funds, donations and bequests	Supported Residential Facilities Indemnity Fund
	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000
<b>Administered expenses</b>					
Employee benefit expenses	-	-	-	-	-
Supplies and services	869	200	318	-	-
Depreciation and amortisation expense	12	-	1,712	-	-
Grants, subsidies and client payments	5,581	4,447	449	-	-
Client Trust Fund payments	-	-	-	-	-
<b>Total administered expenses</b>	<b>6,462</b>	<b>4,647</b>	<b>2,479</b>	<b>-</b>	<b>-</b>
<b>Administered income</b>					
Grants and contributions	5,874	4,000	-	-	-
Revenue from rent, fees and charges	-	32	517	-	-
Interest revenues	43	-	158	15	1
Client Trust Fund receipts	-	-	-	-	-
Other income	359	-	-	-	2
<b>Total administered income</b>	<b>6,276</b>	<b>4,032</b>	<b>675</b>	<b>15</b>	<b>3</b>
<b>Net cost of providing services</b>	<b>(186)</b>	<b>(615)</b>	<b>(1,804)</b>	<b>15</b>	<b>3</b>
<b>Revenues from / (payments to) SA Government</b>					
SA Government appropriation	183	-	-	-	-
<b>Total revenues from / (payments to) SA Government</b>	<b>183</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net result</b>	<b>(3)</b>	<b>(615)</b>	<b>(1,804)</b>	<b>15</b>	<b>3</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
SCHEDULE OF ADMINISTERED EXPENSES AND INCOME  
for the year ended 30 June 2015

	Client Trust Accounts	Minister's Salary	Domiciliary Care Services trust funds, donations and bequests	Concessions	Community Service Obligations
	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000
<b>Administered expenses</b>					
Employee benefit expenses	-	288	-	-	-
Supplies and services	-	-	-	-	-
Depreciation and amortisation expense	-	-	-	-	-
Grants, subsidies and client payments	-	-	-	160,376	18,810
Client Trust Fund payments	13,971	-	-	-	-
<b>Total administered expenses</b>	<b>13,971</b>	<b>288</b>	<b>-</b>	<b>160,376</b>	<b>18,810</b>
<b>Administered income</b>					
Grants and contributions	-	-	-	1,375	-
Revenue from rent, fees and charges	-	-	-	106	-
Interest revenues	336	-	21	-	-
Client Trust Fund receipts	14,218	-	-	-	-
Other income	-	-	-	-	-
<b>Total administered income</b>	<b>14,554</b>	<b>-</b>	<b>21</b>	<b>1,481</b>	<b>-</b>
<b>Net cost of providing services</b>	<b>583</b>	<b>(288)</b>	<b>21</b>	<b>(158,895)</b>	<b>(18,810)</b>
<b>Revenues from / (payments to) SA Government</b>					
SA Government appropriation	-	266	-	163,246	18,811
<b>Total revenues from / (payments to) SA Government</b>	<b>-</b>	<b>266</b>	<b>-</b>	<b>163,246</b>	<b>18,811</b>
<b>Net result</b>	<b>583</b>	<b>(22)</b>	<b>21</b>	<b>4,351</b>	<b>1</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
SCHEDULE OF ADMINISTERED EXPENSES AND INCOME  
for the year ended 30 June 2015

	State Emergency Relief Fund	Duke of Edinburgh Trust	Personal Alert Rebate Scheme	Consumer Advocacy & Research	Total
	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000	2015 \$'000
<b>Administered expenses</b>					
Employee benefit expenses	-	-	-	-	288
Supplies and services	1,380	5	-	236	3,008
Depreciation and amortisation expense	-	-	-	-	1,724
Grants, subsidies and client payments	-	105	1,198	151	191,117
Client Trust Fund payments	-	-	-	-	13,971
<b>Total administered expenses</b>	<b>1,380</b>	<b>110</b>	<b>1,198</b>	<b>387</b>	<b>210,108</b>
<b>Administered income</b>					
Grants and contributions	250	-	-	263	11,762
Revenue from rent, fees and charges	-	-	-	-	655
Interest revenues	12	5	-	-	591
Client Trust Fund receipts	-	-	-	-	14,218
Other income	1,660	-	-	-	2,021
<b>Total administered income</b>	<b>1,922</b>	<b>5</b>	<b>-</b>	<b>263</b>	<b>29,247</b>
<b>Net cost of providing services</b>	<b>542</b>	<b>(105)</b>	<b>(1,198)</b>	<b>(124)</b>	<b>(180,861)</b>
<b>Revenues from / (payments to) SA Government</b>					
SA Government appropriation	-	-	2,690	-	185,196
<b>Total revenues from / (payments to) SA Government</b>	<b>-</b>	<b>-</b>	<b>2,690</b>	<b>-</b>	<b>185,196</b>
<b>Net result</b>	<b>542</b>	<b>(105)</b>	<b>1,492</b>	<b>(124)</b>	<b>4,335</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
SCHEDULE OF ADMINISTERED EXPENSES AND INCOME  
for the year ended 30 June 2014

	Gamblers Rehabilitation	Community Benefit SA Program	Home for Incurables Trust	Disability Services trust funds, donations and bequests	Supported Residential Facilities Indemnity Fund
	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000
<b>Administered expenses</b>					
Employee benefit expenses	-	-	-	-	-
Supplies and services	902	200	249	-	-
Depreciation and amortisation expense	-	-	1,687	-	-
Grants, subsidies and client payments	5,425	3,987	438	-	-
Client Trust Fund payments	-	-	-	-	-
<b>Total administered expenses</b>	<b>6,327</b>	<b>4,187</b>	<b>2,374</b>	<b>-</b>	<b>-</b>
<b>Administered income</b>					
Grants and contributions	5,871	4,000	-	-	-
Revenue from rent, fees and charges	187	28	681	-	-
Interest revenues	19	-	186	6	1
Client Trust Fund receipts	-	-	-	-	-
Other income	350	-	-	107	1
<b>Total administered income</b>	<b>6,427</b>	<b>4,028</b>	<b>867</b>	<b>113</b>	<b>2</b>
<b>Net cost of providing services</b>	<b>100</b>	<b>(159)</b>	<b>(1,507)</b>	<b>113</b>	<b>2</b>
<b>Revenues from / (payments to) SA Government</b>					
SA Government appropriation	112	-	-	-	-
<b>Total revenues from / (payments to) SA Government</b>	<b>112</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net result</b>	<b>212</b>	<b>(159)</b>	<b>(1,507)</b>	<b>113</b>	<b>2</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
SCHEDULE OF ADMINISTERED EXPENSES AND INCOME  
for the year ended 30 June 2014

	Client Trust Accounts	Minister's Salary	Domiciliary Care Services trust funds, donations and bequests	Concessions	Community Service Obligations
	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000
<b>Administered expenses</b>					
Employee benefit expenses	-	302	-	-	-
Supplies and services	-	-	-	-	-
Depreciation and amortisation expense	-	-	-	-	-
Grants, subsidies and client payments	-	-	-	152,209	18,399
Client Trust Fund payments	14,296	-	-	-	-
<b>Total administered expenses</b>	<b>14,296</b>	<b>302</b>	<b>-</b>	<b>152,209</b>	<b>18,399</b>
<b>Administered income</b>					
Grants and contributions	-	-	-	264	-
Revenue from rent, fees and charges	-	-	-	25	-
Interest revenues	396	-	14	-	-
Client Trust Fund receipts	13,631	-	-	-	-
Other income	-	-	-	-	-
<b>Total administered income</b>	<b>14,027</b>	<b>-</b>	<b>14</b>	<b>289</b>	<b>-</b>
<b>Net cost of providing services</b>	<b>(269)</b>	<b>(302)</b>	<b>14</b>	<b>(151,920)</b>	<b>(18,399)</b>
<b>Revenues from / (payments to) SA Government</b>					
SA Government appropriation	-	300	-	153,416	18,399
<b>Total revenues from / (payments to) SA Government</b>	<b>-</b>	<b>300</b>	<b>-</b>	<b>153,416</b>	<b>18,399</b>
<b>Net result</b>	<b>(269)</b>	<b>(2)</b>	<b>14</b>	<b>1,496</b>	<b>-</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
SCHEDULE OF ADMINISTERED EXPENSES AND INCOME  
for the year ended 30 June 2014

	State Emergency Relief Fund	Duke of Edinburgh Trust	Personal Alert Rebate Scheme	Consumer Advocacy & Research	Total
	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000	2014 \$'000
<b>Administered expenses</b>					
Employee benefit expenses	-	37	-	-	339
Supplies and services	16	40	-	4	1,411
Depreciation and amortisation expense	-	-	-	-	1,687
Grants, subsidies and client payments	-	130	1,224	30	181,842
Client Trust Fund payments	-	-	-	-	14,296
<b>Total administered expenses</b>	<b>16</b>	<b>207</b>	<b>1,224</b>	<b>34</b>	<b>199,575</b>
<b>Administered income</b>					
Grants and contributions	-	-	-	256	10,391
Revenue from rent, fees and charges	-	71	-	-	992
Interest revenues	2	4	-	-	628
Client Trust Fund receipts	-	-	-	-	13,631
Other income	24	11	-	-	493
<b>Total administered income</b>	<b>26</b>	<b>86</b>	<b>-</b>	<b>256</b>	<b>26,135</b>
<b>Net cost of providing services</b>	<b>10</b>	<b>(121)</b>	<b>(1,224)</b>	<b>222</b>	<b>(173,440)</b>
<b>Revenues from / (payments to) SA Government</b>					
SA Government appropriation	-	-	2,440	-	174,667
<b>Total revenues from / (payments to) SA Government</b>	<b>-</b>	<b>-</b>	<b>2,440</b>	<b>-</b>	<b>174,667</b>
<b>Net result</b>	<b>10</b>	<b>(121)</b>	<b>1,216</b>	<b>222</b>	<b>1,227</b>



**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**A1 Background**

The revenues, expenditures, assets and liabilities that were administered but not controlled by the Department have not been included in the financial statements of the Department. These administered transactions and balances are regarded as significant in relation to the Department's overall financial performance and in accordance with APF II *General Purpose Financial Reporting Framework*, separate consolidated administered financial statements and notes to the accounts have been prepared.

**A2 Accounting Policies**

The accounting policies pertaining to the administered items for the Department are contained in Note 2 Summary of Significant Accounting Policies for the Department.

**A3 Programs of Administered Items**

Gamblers Rehabilitation  
 Charitable and Social Welfare Fund (Community Benefit SA Program)  
 Home for Incurables Trust\*  
 Disability Services trust funds, donations and bequests  
 Supported Residential Facilities Indemnity Fund  
 Client Trust Accounts  
 Minister's Salary  
 Domiciliary Care Services trust funds, donations and bequests  
 Concessions  
 Community Service Obligations  
 State Emergency Relief Fund  
 Duke of Edinburgh Trust  
 Personal Alert Rebate Scheme  
 Consumer Advocacy & Research Fund

\* Effective 1 July 2007, the Minister for Disability became the trustee of the Home for Incurables Trust by virtue of the vesting of assets and liabilities of the former Julia Farr Services (JFS). Separate financial information pertaining to the Home for Incurables Trust is in note A16.

**A4 Client Trust Accounts**

The Department acts as trustee of client trust accounts, including clients of the former Intellectual Disability Services Council Incorporated (IDSC) and the former JFS. These amounts cannot be used by the Department to achieve its own objectives, and accordingly are not included in the controlled financial statements. Client Trust receipts include interest revenue.

	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Opening Balance 1 July	12,267	12,536
Add Receipts	14,554	14,027
Less Expenses	(13,971)	(14,296)
Closing Balance 30 June	<b>12,850</b>	<b>12,267</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**A5 Consumer Advocacy & Research Fund**

This fund was established under the *Water Industry Act 2012* part 10, section 87. The fund commenced on 1 July 2012 and supports research or advocacy that promotes the interests of consumers with a disability, on a low income or located in a regional area of the state.

	2015	2014
	\$'000	\$'000
Opening Balance 1 July	472	250
Add Receipts	263	256
Less Expenses	(387)	(34)
Closing Balance 30 June	<u>348</u>	<u>472</u>

**A6 State Emergency Relief Fund**

This fund is established as part of the *Emergency Management Act 2004*. The Fund's main purpose is to provide financial support for the relief of persons who suffer injury, loss or damage as a result of a declared emergency within South Australia. As at 30 June 2015, the fund held \$0.623m (2014: \$0.080m) in cash and these funds earned interest of \$0.012m (\$0.002m). During 2014-15, the balance of the January 2014 bushfire was paid and acquitted into the fund.

The South Australian Bushfire Emergency Relief Appeal commenced in 2014-15 as a result of fires in the Sampson Flat. Collections for the Sampson Flat Bushfire Appeal officially closed on 31 May 2015. The total donations received for the year was \$1.910m. As at 30 June 2015, the total disbursed to Sampson Flat Bushfire victims was \$1.365m with the remainder to be paid during 2015-16.

	2015	2014
	\$'000	\$'000
Opening Balance 1 July	80	72
Add Receipts	1,922	24
Less Expenses	(1,380)	(16)
Closing Balance 30 June	<u>622</u>	<u>80</u>

**A7 Grants, subsidies and client payments**

	2015	2014
	\$'000	\$'000
Gamblers Rehabilitation	5,581	5,425
Community Benefit SA Program	4,447	3,987
Home for Incurables Trust	449	438
Duke of Edinburgh Trust	105	130
Concessions	A7.1 160,376	152,209
Community Service Obligations	18,810	18,399
Personal Alert Rebate Scheme	1,198	1,224
Consumer Advocacy & Research	151	30
<b>Total Grants, Subsidies and Client Payments</b>	<b>191,117</b>	<b>181,842</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
 NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
 for the year ended 30 June 2015

<b>A7.1 Concessions</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Water & sewerage rates	47,652	47,378
Energy	38,047	31,609
Council rates	33,602	33,231
Transport	32,887	31,211
Emergency services levy	6,571	7,324
Other	1,617	1,456
<b>Total Concessions</b>	<b>160,376</b>	<b>152,209</b>

**A8 Unexpended funding commitments**

The Department is engaged in a variety of funding programs involving State and Commonwealth sources who provide monies to the Department on the premise that these funds are expended in a manner consistent with the terms of the program. As at 30 June 2015, the Department had outstanding funding commitments to the following programs:

	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Community Benefit SA Program	1,861	4,598
Gambler's Rehabilitation Fund	942	942
State Emergency Relief Fund	541	-
Consumer Advocacy and Research Fund	112	472
<b>Total operating funding commitments</b>	<b>3,456</b>	<b>6,012</b>
Highgate Park — Upgrade of critical infrastructure	1,061	-
Highgate Park Facilities Works	160	231
<b>Total capital funding commitments</b>	<b>1,221</b>	<b>231</b>
<b>Total unexpended funding commitments</b>	<b>4,677</b>	<b>6,243</b>

<b>A9 Cash and cash equivalents</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Special Deposit Account with the Treasurer	29,767	25,177
Deposit Account with SAFA	17,768	17,733
Other Deposits	704	1,355
<b>Total cash and cash equivalents</b>	<b>48,239</b>	<b>44,265</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**A10 Property, plant and equipment**

<b>A10.1 Property, plant and equipment</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Land and buildings</b>		
Site land (fair value)	15,160	13,510
Buildings and improvements (fair value)	17,907	16,640
Less accumulated depreciation - buildings and improvements	(3,373)	(1,687)
<b>Total land and buildings</b>	<b>29,694</b>	<b>28,463</b>
<b>Plant and equipment</b>		
Other plant and equipment at cost (deemed fair value)	520	-
Less accumulated depreciation - other plant and equipment at cost	(26)	-
<b>Total plant and equipment</b>	<b>494</b>	<b>-</b>
<b>Total property, plant and equipment</b>	<b>30,188</b>	<b>28,463</b>

**Reconciliation of Land, Buildings and Plant & Equipment**

The following table shows the movement of land, buildings & improvements and plant & equipment during 2014-15.

	<b>Site land</b>	<b>Buildings and improvements</b>	<b>Plant and equipment</b>	<b>Total land, buildings &amp; improvement &amp; plant &amp; equipment</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Carrying amount at the beginning of the year	13,510	14,953	-	28,463
Depreciation and amortisation for the year	-	(1,686)	(26)	(1,712)
Revaluation increment/(decrement)	1,650	-	-	1,650
Transfers from works in progress	-	1,267	520	1,787
<b>Carrying amount at 30 June 2015</b>	<b>15,160</b>	<b>14,534</b>	<b>494</b>	<b>30,188</b>

**Reconciliation of Land and Buildings**

The following table shows the movement of land, buildings & improvements and plant & equipment during 2013-14.

	<b>Site land</b>	<b>Buildings and improvements</b>	<b>Plant and equipment</b>	<b>Total land, buildings &amp; improvement &amp; plant &amp; equipment</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Carrying amount at the beginning of the year	13,510	16,640	-	30,150
Depreciation and amortisation for the year	-	(1,687)	-	(1,687)
<b>Carrying amount at 30 June 2014</b>	<b>13,510</b>	<b>14,953</b>	<b>-</b>	<b>28,463</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>A10.2 Investment property</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Investment building	786	786
<b>Fair Value at 30 June</b>	<b>786</b>	<b>786</b>
	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Investment land	434	434
Revaluation increment/(decrement)	66	-
<b>Fair Value at 30 June</b>	<b>500</b>	<b>434</b>
<b>Total Investment Property at 30 June</b>	<b>1,286</b>	<b>1,220</b>

<b>A10.3 Capital works in progress</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Software Application	-	39
Property, plant and equipment (Fire upgrade)	-	1,715
<b>Total capital works in progress</b>	<b>-</b>	<b>1,754</b>

**Reconciliation of capital works in progress**

The following table shows the movement of capital works in progress.

	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Carrying amount at the beginning of the year	1,754	662
Purchases	72	1,092
Transfers to completed works	(1,826)	-
<b>Carrying amount at 30 June</b>	<b>-</b>	<b>1,754</b>

<b>A10.4 Intangible assets</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Computer software at cost (deemed fair value)	40	-
Less accumulated amortisation - computer software	(12)	-
<b>Total Intangible Assets</b>	<b>28</b>	<b>-</b>

**Reconciliation of intangible assets**

The following table shows the movement of intangible assets during 2014-15.

	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
Depreciation and amortisation for the year	(12)	-
Transfers from works in progress	40	-
<b>Carrying amount at 30 June 2015</b>	<b>28</b>	<b>-</b>

**Impairment**

There were no indications of impairment on intangible assets for 2014-15.



**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**A11 Fair Value Measurement**

The fair value of non-financial assets must be estimated for recognition and measurement or for disclosure purposes. The Department categorises non-financial assets measured at fair value into hierarchy based on the level of inputs used in measurement.

Fair value measurements recognised in the balance sheet are categorised into the following levels at 30 June 2015.

The Department had no valuations categorised into level 1.

**Fair Value measurement as at 30 June 2015**

	<b>Level 2</b>	<b>Level 3</b>	<b>2015</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Recurring fair value measurement</b>			
Land	15,160	-	15,160
Buildings	14,534	-	14,534
Plant and equipment	-	494	494
Investment property	1,286	-	1,286
<b>Total recurring fair value measurements</b>	<b>30,980</b>	<b>494</b>	<b>31,474</b>
<b>Total</b>	<b>30,980</b>	<b>494</b>	<b>31,474</b>

There have been no transfers of assets between level 1 and 2 fair value hierarchy levels in 2015. The Department's policy is to recognise transfers into and out of fair value hierarchy levels as at the end of the reporting period.

**Valuation techniques and inputs**

There were no changes in valuation techniques during 2014-15.

The following table is a reconciliation of fair value measurements using significant unobservable inputs (level 3).

**Reconciliation of Level 3 recurring fair value measurements at 30 June 2015.**

	<b>Plant &amp; equipment</b>
	<b>\$'000</b>
<b>Opening balances at the beginning of the year</b>	-
Capitalised subsequent expenditure	520
<b>Closing balance at the end of the period</b>	<b>520</b>
<b>Gains/(losses) for the period recognised in net result</b>	
Depreciation	(26)
<b>Subtotal</b>	<b>(26)</b>
<b>Carrying amount at 30 June</b>	<b>494</b>



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

<b>A12 Cash flow reconciliation</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Reconciliation of cash and cash equivalents - cash at year end as per:</b>		
Statement of Administered Cash Flows	48,239	44,265
Statement of Administered Financial Position	48,239	44,265
<b>Reconciliation of net cash provided by operating activities to net result:</b>		
Net cash provided by operating activities	4,046	4,783
Less SA Government revenue	(185,196)	(174,667)
<b>Add/Less non cash items</b>		
Depreciation and amortisation	(1,724)	(1,687)
<b>Changes in assets and liabilities</b>		
Increase/(decrease) in receivables	1,227	(122)
Decrease/(Increase) in payables	784	(1,745)
Decrease/(increase) in employee benefits	2	(2)
<b>Net cost of services</b>	<b>(180,861)</b>	<b>(173,440)</b>

**A13 Administered contingent assets and liabilities**

The Department has an administered contingent asset but no administered contingent liabilities for 2014-15.

As at August 2015, DCSI had determined \$1.387 million in energy overpayments of which \$0.185 million had been recovered. DCSI has sought legal advice and issued letters of recovery for the remaining \$1.202 million. More information is required from providers to finalise amounts to be recovered but based on experience to date this could be up to a further \$1.2 million, which would result in a total amount to be recovered of up to \$2.4 million.

The Department had no administered contingent assets and liabilities for 2013-14.

<b>A14 Supported Residential Facilities Indemnity Fund</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Opening Balance 1 July</b>	<b>41</b>	<b>39</b>
<b>Add Receipts:</b>		
Fees - Councils*	2	1
Interest	1	1
<b>Closing Balance 30 June</b>	<b>44</b>	<b>41</b>

This note has been prepared to meet the requirements of section 56 (11) of the *Supported Residential Facilities Act 1992* in reporting upon the operations of the Supported Residential Facilities Indemnity Fund.

\* Under the *Supported Residential Facilities Act 1992*, certain premises which provide residential accommodation are required to be licensed. That licence fee is payable to the local councils who monitor the residential accommodation. The Act requires the councils to remit 10% of fees collected for deposit in the Fund within 28 days after the end of the financial year in which the fees are received.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**A15 Budgetary reporting and explanations of major variances**

The following are brief explanations of variances between original budget and actual amounts. Explanations are provided for variances where the variance exceeds the greater of 10% of the original budgeted amount and 5% of original budgeted total expenses.

	Note	Budget 2015 \$'000	Actual 2015 \$'000	Variance 2015 \$'000
<b>Administered expenses</b>				
Employee benefit expenses		290	288	2
Supplies and services		1,053	3,008	(1,955)
Depreciation and amortisation expense		1,725	1,724	1
Grants, subsidies and client payments		197,818	191,117	6,701
Client Trust Fund payments		14,360	13,971	389
<b>Total administered expenses</b>		<b>215,246</b>	<b>210,108</b>	<b>5,138</b>
<b>Administered income</b>				
Grants and contributions		10,107	11,762	(1,655)
Revenue from rent, fees and charges		449	655	(206)
Interest revenues		488	591	(103)
Client Trust Fund receipts		14,031	14,218	(187)
Other Income		164	2,021	(1,857)
<b>Total administered income</b>		<b>25,239</b>	<b>29,247</b>	<b>(4,008)</b>
<b>Net cost of providing services</b>		<b>(190,007)</b>	<b>(180,861)</b>	<b>(9,146)</b>
<b>Revenues from / (payments to) SA Government</b>				
Revenue from SA Government		185,220	185,196	24
<b>Total revenues from / (payments to) SA Government</b>		<b>185,220</b>	<b>185,196</b>	<b>24</b>
<b>Net result</b>		<b>(4,787)</b>	<b>4,335</b>	<b>(9,122)</b>
<b>Investing expenditure</b>				
	Note	Budget 2015 \$'000	Actual 2015 \$'000	Movement 2015 \$'000
<b>Investing expenditure summary</b>				
Total existing projects	a	-	72	(72)
<b>Total investing expenditure</b>		<b>-</b>	<b>72</b>	<b>(72)</b>

**Variance explanation**

a) Total existing project expenditure was higher than original budget largely due to delays in completion of building works on property owned by the Home for Incurables Trust. Carryover of funds of \$0.115 million was approved and has been reflected in the 2014-15 mid year budget review.

**DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION**  
**NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS**  
**for the year ended 30 June 2015**

**A16 Home for Incurables Trust**

As part of wide ranging reforms relating to the delivery of disability services by the Department, effective 1 July 2007, JFS was dissolved and all assets and liabilities vested in or held by JFS were transferred or assigned or vested with the Minister for Disability. Certain assets held by the former JFS are subject to the terms and conditions of the Home for Incurables Trust. The original Trust was established in June 1879 and was varied by the Supreme Court on 7 November 1997.

The former Board of JFS was trustee of the Home for Incurables Trust and on dissolution, the Board of JFS resolved to resign as trustee of the Home for Incurables Trust. The Minister for Disability is the trustee for the Home for Incurables Trust.

The role of the Trust is " ...to apply property vested in it for the purpose of providing for persons whose ability to live independently is temporarily or permanently impaired or in jeopardy as a consequence of an acquired brain injury or degenerative neurological condition or a physical condition resulting in disability including but not limiting the foregoing in any way whatsoever, the following services and facilities;

(a) by providing for them, in a variety of residential, centre and community based settings

- (i) accommodation
- (ii) nursing, medical, allied health and attendant care service
- (iii) personal and community support services
- (iv) technical and personal support aids
- (v) rehabilitation, respite and recreational services
- (vi) out patient and day care services
- (vii) measures and services to enhance their quality of life

(b) by providing facilities for education research with respect to such persons

(c) by providing any services and facilities ancillary or in relation to the foregoing or by providing additional services and facilities that may be appropriate from time to time."

The following Income, Expenses, Assets and Liabilities of the Home for Incurables Trust have been included in the administered items financial statements, but are separately disclosed in the following schedules in accordance with the governance requirements of the Trust.

**Schedule of Expenses and Income - Home for Incurables Trust**

<b>for the year ended 30 June 2015</b>	<b>2015</b>	<b>2014</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Expenses</b>		
Supplies and services	318	249
Grants, subsidies and client payments	449	438
Depreciation and amortisation	1,712	1,686
<b>Total Expenses</b>	<b>2,479</b>	<b>2,373</b>
<b>Income</b>		
Rental income	517	681
Interest	158	186
<b>Total Income</b>	<b>675</b>	<b>867</b>
<b>Net result</b>	<b>(1,804)</b>	<b>(1,506)</b>
<b>Other comprehensive income</b>		
Revaluation surplus	1,716	-
<b>Total comprehensive income</b>	<b>1,716</b>	<b>-</b>
<b>Total comprehensive result</b>	<b>(88)</b>	<b>(1,506)</b>

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

Schedule of Assets and Liabilities - Home for Incurables Trust  
for the year ended 30 June 2015

	2015	2014
	\$'000	\$'000
<b>Current assets</b>		
Cash and cash equivalents		
Special deposits with the Treasurer	717	679
Deposits with SAFA	5,448	5,754
Total cash and cash equivalents	6,165	6,433
<b>Total current assets</b>	<b>6,165</b>	<b>6,433</b>
<b>Non-current assets</b>		
Property, plant and equipment	30,188	28,463
Investment property	1,286	1,220
Capital works in progress	-	1,715
<b>Total non-current assets</b>	<b>31,474</b>	<b>31,398</b>
<b>Total assets</b>	<b>37,639</b>	<b>37,831</b>
<b>Current Liabilities</b>		
Payables	20	124
<b>Total Current Liabilities</b>	<b>20</b>	<b>124</b>
<b>Total Liabilities</b>	<b>20</b>	<b>124</b>
<b>Net assets</b>	<b>37,619</b>	<b>37,707</b>

Schedule of Changes in Equity - Home for Incurables Trust

for the year ended 30 June 2015

	Revaluation Surplus	Retained Earnings	Total
	\$'000	\$'000	\$'000
Balance at 30 June 2013	26,652	12,561	39,213
Net result for 2013-14	-	(1,506)	(1,506)
<b>Total comprehensive result for 2013-14</b>	<b>-</b>	<b>(1,506)</b>	<b>(1,506)</b>
Balance at 30 June 2014	26,652	11,055	37,707
Net result for 2014-15	-	(1,804)	(1,804)
Gain/(loss) on revaluation of property, plant and equipment during 2014-15	1,716	-	1,716
<b>Total comprehensive result for 2014-15</b>	<b>1,716</b>	<b>(1,804)</b>	<b>(88)</b>
Balance at 30 June 2015	28,368	9,251	37,619

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

Schedule of Administered Cash Flows - Home for Incurables Trust  
for the year ended 30 June 2015

	2015	2014
	Inflows	Inflows
	(Outflows)	(Outflows)
	\$'000	\$'000
<b>Cash Flows from Operating Activities</b>		
<b>Cash Inflows</b>		
Interest revenue	158	186
Rental revenue	517	681
<b>Total Cash Inflows</b>	<b>675</b>	<b>867</b>
<b>Cash Outflows</b>		
Supplies and services	(422)	(39)
Grants, subsidies and client payments	(449)	(438)
<b>Total Cash Outflows</b>	<b>(871)</b>	<b>(477)</b>
<b>Net Cash Inflows from Operating Activities</b>	<b>(196)</b>	<b>390</b>
<b>Cash Flows from Investing Activities</b>		
<b>Cash Outflows</b>		
Payments for Plant, Equipment and Investments	(72)	(1,053)
<b>Total Cash Outflows</b>	<b>(72)</b>	<b>(1,053)</b>
<b>Net Cash Outflows from Investing Activities</b>	<b>(72)</b>	<b>(1,053)</b>
<b>Net Decrease in cash</b>	<b>(268)</b>	<b>(663)</b>
Cash at the beginning of the reporting period	6,433	7,096
<b>Cash at the end of the reporting period</b>	<b>6,165</b>	<b>6,433</b>

**Accounting Policies**

*Cash and cash equivalents*

Cash and cash equivalents as reported in the Schedule of Assets and Liabilities - Home for Incurables Trust includes cash on hand, deposits held at call and other short-term, highly liquid investments with maturities of three months or less that are readily convertible to cash and which are subject to insignificant risk of changes in value. Cash is measured at nominal value.



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**Reconciliation of Property Plant and Equipment - Home for Incurables Trust**

Property, plant and equipment	2015 \$'000	2014 \$'000
Land and buildings		
Site land (fair value)	15,160	13,510
Buildings and improvements (fair value)	17,907	16,640
Less accumulated depreciation - buildings and improvements	(3,373)	(1,687)
<b>Total land and buildings</b>	<b>29,694</b>	<b>28,463</b>
<b>Plant and equipment</b>		
Other plant and equipment at cost (deemed fair value)	520	-
Less accumulated depreciation - other plant and equipment at cost	(26)	-
<b>Total plant and equipment</b>	<b>494</b>	<b>-</b>
<b>Total property, plant and equipment</b>	<b>30,188</b>	<b>28,463</b>

**Reconciliation of Land, Buildings and Plant & Equipment - Home for Incurables Trust**

The following table shows the movement of land, buildings & improvements and plant & equipment for the HFI Trust during 2014-15.

	Site land \$'000	Buildings and improvements \$'000	Plant and equipment \$'000	Total land, buildings & plant & equipment \$'000
Carrying amount at 30 June 2014	13,510	14,953	-	28,463
Depreciation and amortisation for the year	-	(1,686)	(26)	(1,712)
Revaluation increment/(decrement)	1,650	-	-	1,650
Transfers from works in progress	-	1,267	520	1,787
<b>Carrying amount at 30 June 2015</b>	<b>15,160</b>	<b>14,534</b>	<b>494</b>	<b>30,188</b>

The following table shows the movement of land and buildings and improvements for the HFI Trust during 2013-14.

	Site land \$'000	Buildings and improvements \$'000	Plant and equipment \$'000	Total land, buildings & plant & equipment \$'000
Carrying amount at 30 June 2013	13,510	16,640	-	30,150
Depreciation and amortisation for the year	-	(1,687)	-	(1,687)
<b>Carrying amount at 30 June 2014</b>	<b>13,510</b>	<b>14,953</b>	<b>-</b>	<b>28,463</b>



DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION  
NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS  
for the year ended 30 June 2015

**Reconciliation of capital works in progress**

The following table shows the movement of capital works in progress during 2014-15.

	2015	2014
	\$'000	\$'000
Carrying amount at the beginning of the year	1,715	662
Purchases	72	1,053
Transfers to completed works	(1,787)	-
<b>Carrying amount for capital work in progress</b>	<b>-</b>	<b>1,715</b>

**Investment Property - Home for Incurables Trust**

	2015	2014
	\$'000	\$'000
Investment Building	786	786
<b>Fair Value at 30 June</b>	<b>786</b>	<b>786</b>

	2015	2014
	\$'000	\$'000
Investment Land	434	434
Revaluation increment/(decrement)	66	-
<b>Fair Value at 30 June</b>	<b>500</b>	<b>434</b>
<b>Total Investment Property at 30 June</b>	<b>1,286</b>	<b>1,220</b>

## Locations and Contact Details

---

### Housing SA

For general enquiries telephone 131 299

For maintenance enquiries telephone 131 288

#### **Metropolitan Offices**

Adelaide	120 Flinders Street, Adelaide
Croydon Park	342-346 Torrens Road, Croydon Park
Elizabeth	Level 1, Raleigh Chambers, Elizabeth City Centre
Gawler	Unit 1/4 Seventh Street, Gawler South
Marion	235 Sturt Road, Sturt
Modbury	100 Reservoir Road, Modbury
Noarlunga	First Floor, Noarlunga House, Ramsay Place, Noarlunga Centre
Port Adelaide	296 St Vincent Street, Port Adelaide
Salisbury	1 Ann Street, Salisbury

#### **Country Offices**

Berri	29 Vaughan Terrace, Berri
Ceduna	22 McKenzie Street, Ceduna
Coober Pedy	Lot 334 Hutchinson Street, Coober Pedy
Mount Gambier (South East)	9 Elizabeth Street, Mount Gambier
Murray Bridge	Mobilong House, Seventh Street, Murray Bridge
Port Augusta	13 Mackay Street, Port Augusta
Port Lincoln	10 Hallett Place, Port Lincoln
Port Pirie	76 Florence Street, Port Pirie
Whyalla	173 Nicolson Avenue, Whyalla Norrie

#### **APY Lands**

Umuwa Office	PMB 227 Umuwa, via Alice Springs (Telephone: 8954 8188)
--------------	---

## Disability Offices

<b>Disability SA</b>	PO Box 70 Rundle Mall, Adelaide SA 5000	Telephone: 8415 4250
<b>Disability Services Central Office</b>	103 Fisher Street, Fullarton	Telephone: 8272 1988
<b>Disability Information and Referrals</b>	For information about disability services in South Australia or to make a referral	Telephone: 1300 786 117 (9.00 am to 5.00 pm weekdays)
<b>Independent Living Centre</b>	11 Blacks Road, Gilles Plains	Telephone: 1300 885 886 (SA and NT only) or 8266 5260
<b>Intake, Assessment and Individualised Funding</b>	103 Fisher Street, Fullarton	Telephone: 8372 1434

### **Metropolitan Offices - Central Adelaide**

Gilles Plains	21 Blacks Road, Gilles Plains	Telephone: 8366 7333
Mount Barker	23 Mann Street, Mount Barker	Telephone: 7424 7888
Regency Park	171 Days Road, Regency Park	Telephone: 8348 6000

### **Metropolitan Offices - Northern Adelaide**

Gawler	Corner Murray and Cowan Streets, Gawler	Telephone: 8521 4700
Gilles Plains	31 Blacks Road, Gilles Plains	Telephone: 8366 7300
Salisbury	46 Commercial Road, Salisbury	Telephone: 8282 5500
Salisbury	57 Park Terrace, Salisbury	Telephone: 8182 1560

### **Metropolitan Offices - Southern Adelaide**

Christies Beach	98 Beach Road, Christies Beach	Telephone: 8187 6200
Daw Park	180 Daws Road, Daw Park	Telephone: 8277 8566
Kangaroo Island	20 Dauncey Street, Kingscote	Telephone: 8553 2270
Victor Harbor	10 Crozier Road, Victor Harbor	Telephone: 8555 8100

**Country Offices - Country North**

Ceduna	c/- Housing SA, 22 McKenzie Street, Ceduna	Telephone: 8625 2129
Clare	Office 1/17 Lennon Street, Clare	Telephone: 8841 2500
Kadina	4a Draper Street, Kadina	Telephone: 8821 0200
Port Augusta	40 Flinders Terrace, Port Augusta	Telephone: 8641 1600
Port Lincoln	Second Floor, 10 Hallett Place, Port Lincoln	Telephone: 8688 3564
Port Pirie	76 Florence Street, Port Pirie	Telephone: 8638 4981
Whyalla	c/- Level 5, Whyalla Hospital, 20 Wood Terrace, Whyalla	Telephone: 8648 8686

**Country Offices - Country South**

Berri	28 Kay Avenue, Berri	Telephone: 8582 2400
Mount Gambier	9 Elizabeth Street, Mount Gambier	Telephone: 8735 1800
Murray Bridge	Level 2, Corner Seventh Street and South Terrace, Murray Bridge	Telephone: 8535 6160

**Residential Facilities**

Highgate Park	103 Fisher Street, Fullarton	Telephone: 8272 1988
Northgate Aged Care Service	78-96 Dumfries Avenue, Northgate	Telephone: 8266 8000
Strathmont Centre	696-710 Grand Junction Road, Oakden	Telephone: 8266 8511

## Domiciliary Care

<b>Central Administration</b>	Building 2, 300 Richmond Road, Netley	Telephone: 1300 295 673
<b>Domiciliary Care Referrals</b>	9.00 am to 5.00 pm Via Domiciliary Care Access Service	Telephone: 1300 295 673
<b>Domiciliary Equipment Service</b>	9.00 am to 5.00 pm	Telephone: 1300 295 786
<b>Therapy Solutions</b>	9.00 am to 5.00 pm	Telephone: 1300 296 812

### **Client Service Offices**

Hampstead	207-255 Hampstead Road, Northfield	Telephone: 8304 6200
Mawson Lakes	First Floor, Innovation House, 1 First Avenue, Mawson Lakes	Telephone: 8162 4000
Noarlunga	3 James Clark Road, Noarlunga	Telephone: 8392 0000
Oakden	696-710 Grand Junction Road, Oakden	Telephone: 8256 8500
Park Holme	670 Marion Road, Park Holme	Telephone: 8277 3366
Woodville	19-21a Belmore Terrace, Woodville	Telephone: 8440 6700

## Youth Justice

<b>Youth Justice Directorate</b>	Central Office, GPO Box 292 Adelaide SA 5001	Telephone: 1300 021 829
<b>Community Youth Justice</b>	Level 8, 101 Grenfell Street, Adelaide PO Box 3502, Rundle Mall Adelaide SA 5000	Telephone: 8463 6488
<b>Psychological Services</b>	108 Kermode Street, North Adelaide	Telephone: 8267 7101
<b>Adelaide Youth Training Centre</b>	Goldsborough Road Campus 26-56 Goldsborough Road, Cavan  Jonah Drive Campus 1 Jonah Drive, Cavan  PO Box 2616 Regency Park SA 5942	Telephone: 8169 1444

## Other DCSI Services

<b>Interpreting and Translating Centre</b>	Telephone: 1800 280 203 Email: <a href="mailto:itc@sa.gov.au">itc@sa.gov.au</a> Website: <a href="http://www.translate.sa.gov.au">www.translate.sa.gov.au</a>
<b>Multicultural SA</b>	Telephone: 8226 1944 Email: <a href="mailto:dcsimulticulturalsa@sa.gov.au">dcsimulticulturalsa@sa.gov.au</a> Website: <a href="http://www.multicultural.sa.gov.au">www.multicultural.sa.gov.au</a>
<b>Northern Connections</b>	Telephone: 8252 0544 Email: <a href="mailto:DCSI.NorthernConnections@sa.gov.au">DCSI.NorthernConnections@sa.gov.au</a> Website: <a href="http://www.dcsi.sa.gov.au/about-us/northern-connections">www.dcsi.sa.gov.au/about-us/northern-connections</a>
<b>Office for the Southern Suburbs</b>	Telephone: 8415 4202 Email: <a href="mailto:Janet.Haydon@sa.gov.au">Janet.Haydon@sa.gov.au</a> Website: <a href="http://www.oss.sa.gov.au">www.oss.sa.gov.au</a>
<b>Office for Volunteers</b>	Telephone: 1300 014 712 Email: <a href="mailto:ofv@sa.gov.au">ofv@sa.gov.au</a> Website: <a href="http://www.ofv.sa.gov.au">www.ofv.sa.gov.au</a>
<b>Office for Women</b>	Telephone: 8303 0961 Email: <a href="mailto:officeforwomen@sa.gov.au">officeforwomen@sa.gov.au</a> Website: <a href="http://www.officeforwomen.sa.gov.au">www.officeforwomen.sa.gov.au</a>
<b>Office for Youth</b>	Telephone: 8207 0452 Email: <a href="mailto:OfficeforYouth@sa.gov.au">OfficeforYouth@sa.gov.au</a> Website: <a href="http://www.officeforyouth.sa.gov.au">www.officeforyouth.sa.gov.au</a>
<b>State Recovery Office</b>	Telephone: 8415 4302 Email: <a href="mailto:staterecoveryoffice@dcsl.sa.gov.au">staterecoveryoffice@dcsl.sa.gov.au</a> Website: <a href="http://www.dcsi.sa.gov.au/services/disaster-recovery">www.dcsi.sa.gov.au/services/disaster-recovery</a>



## Acronyms

---

<b>CHSP</b>	Commonwealth Home Support Programme
<b>CoP</b>	Disability Employment Community of Practice
<b>DAIPs</b>	Disability Access and Inclusion Plans
<b>DCSI</b>	Department for Communities and Social Inclusion
<b>DES</b>	Domiciliary Equipment Service
<b>DPC</b>	Department of the Premier and Cabinet
<b>DPTI</b>	Department of Planning, Transport and Infrastructure
<b>DSD</b>	Department of State Development
<b>ELT</b>	Executive Leadership Team
<b>ERA</b>	Employment Related Accommodation
<b>ERFS</b>	Emergency Relief Functional Service
<b>HS&amp;IM</b>	Health and Safety and Injury Management
<b>ICT</b>	Information and Communication Technology
<b>IPPs</b>	Information Privacy Principles
<b>ITC</b>	Interpreting and Translating Centre
<b>LGBTIQ</b>	Lesbian, Gay, Bisexual, Transgender, Intersex and Queer
<b>MAPS</b>	Multi-Agency Protection Service
<b>NBESP</b>	Nation Building - Economic Stimulus Plan
<b>NDIA</b>	National Disability Insurance Agency
<b>NDIS</b>	National Disability Insurance Scheme
<b>NPAH</b>	National Partnership Agreement on Homelessness
<b>NPARIH</b>	National Partnership Agreement on Remote Indigenous Housing
<b>PPP</b>	Performance Partnership Plan
<b>SA HACC</b>	South Australian Home and Community Care
<b>SAHT</b>	South Australian Housing Trust
<b>SASP</b>	South Australia's Strategic Plan
<b>SERF</b>	State Emergency Relief Fund
<b>SPGC</b>	Strategic Procurement and Grants Committee
<b>SRFs</b>	Supported Residential Facilities
<b>STEM</b>	Science, Technology, Engineering and Mathematics
<b>WIC</b>	Workforce Information Collection