



**Government  
of South Australia**

**Minister for Human Services**

Level 12 South  
1 King William Street  
Adelaide SA 5000  
GPO Box 2832  
Adelaide SA 5001  
DX 115  
Tel 08 8463 6560  
Fax 08 8463 4480

Our ref: A19106929

Ms Nat Cook MP  
Member for Hurtle Vale  
PO Box 158  
WOODCROFT SA 5162

Sent by email: [tristan.rust@parliament.sa.gov.au](mailto:tristan.rust@parliament.sa.gov.au)

Dear Ms Cook

### **Freedom of information application**

I refer to your application under the *Freedom of Information Act 1991* (the Act), received by the Office of the Minister for Human Services on 20 June 2018 seeking access to:

*Since 17 March 2018, copies of any and all documents (including but not limited to physical and electronic material) regarding the Minister's meetings with stakeholders and declined or rescheduled meeting requests.*

The purpose of this letter is to advise you of my determination.

I have determined that five documents fall within the scope of your application and that access will be granted in full to one document and in part to four documents, as listed on the enclosed schedule of documents.

Four documents contain the mobile phone number of a staff member, personal information that I consider would be unreasonable to disclose and have determined to be exempt pursuant to clause 6(1) of Schedule 1 of the Act.

Section 20(4) of the Act provides that if it is practicable to give access to a copy of a document with exempt matter deleted, and it appears that the applicant would wish to be given such a copy, the agency must give access to a copy of the document to this limited extent.

If you are dissatisfied with my determination, you can seek an internal review by writing to the Minister for Human Services as the Principal Officer of the agency. Your request should be sent within 30 days of your receipt of this letter.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, will be published on the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

If you have any questions in relation to this matter, please contact Amanda Hockings, Office Manager, on telephone 8463 3388 or by email at [amanda.hockings2@sa.gov.au](mailto:amanda.hockings2@sa.gov.au). If you disagree with publication, you will need to advise the Office Manager within two weeks of the date of this determination.

Yours sincerely



**Amanda Hockings**  
Accredited FOI Officer

20/7 /2018

**SCHEDULE OF DOCUMENTS – MCOR/18/031 A19106929**

Freedom of information application from Nat Cook MP seeking access to *Since 17 March 2018, copies of any and all documents (including but not limited to physical and electronic material) regarding the Minister's meetings with stakeholders and declined or rescheduled meeting requests.*

No	Author	Addressee	Date	Description of document	Determination	Reason
1.	Tobias Olsson – Executive Assistant	Tania Dunlevey SAPOL	13 April 2018	Email – Decline Law enforcement torch run	Released in part	Clause 6(1) – personal affairs
2.	Tobias Olsson – Executive Assistant	Rachel Morrison	27 March 2018	Email – Decline Calvary dinner with board directors and national executives	Released in part	Clause 6(1) – personal affairs
3.	Tobias Olsson – Executive Assistant	Haley Welch	13 April 2018	Email – Decline Licayde launch invitation	Released in part	Clause 6(1) – personal affairs
4.	Tobias Olsson – Executive Assistant	Melissa Fathers	12 April 2018	Email – Decline attendance at the reception to recognise the Duke of Edinburgh's International Award	Released in part	Clause 6(1) – personal affairs
5.	Amanda Hockings A/Office Manager	Louise Miller Frost	26 April 2018	Email – Decline Lord Mayor Civic Event	Release in full	

**Hockings, Amanda (DHS)**

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**From:** Olsson, Tobias (DHS)  
**Sent:** Friday, 13 April 2018 2:03 PM  
**To:** Dunlevey, Tania (SAPOL)  
**Cc:** DHS:Minister Lensink Correspondence Unit  
**Subject:** Minister Lensink's attendance at the Law Enforcement Torch Run for the Special Olympics - Cauldron Lighting Ceremony

**Importance:** High

Good Afternoon Tania, I just rang and left a Voicemail for you.

Unfortunately I have just confirmed that the Minister will need to decline the Law Enforcement Torch Run for the Special Olympics - Cauldron Lighting Ceremony.

The Minister sends her best wishes for the event.

Please feel free to contact me if needed.

Tobias Olsson | A/Executive Assistant to Minister Lensink  
**Office of the Hon Michelle Lensink MLC**  
**Minister for Human Services**

Department of Human Services  
Level 12 South, 1 King William Street Adelaide SA 5000  
D:820 41932 M: [REDACTED] *Clause 6(1)*  
Email: [tobias.olsson@sa.gov.au](mailto:tobias.olsson@sa.gov.au)



**Government of South Australia**  
Department of Human Services

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## Hockings, Amanda (DHS)

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**From:** Olsson, Tobias (DCSI)  
**Sent:** Tuesday, 27 March 2018 9:14 AM  
**To:** rachel.morrison@calverycare.org.au  
**Cc:** Kellett, Ashlee (DCSI)  
**Subject:** Invitation to attend - Calvary Dinner with Board Directors and National Executives

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Morning,

Thank you for your invitation, unfortunately Minister Lensink will not be able to attend.

We apologise for the delay in our response.

Kind Regards,

Tobias Olsson | A/Executive Assistant to Minister Lensink  
**Office of the Hon Michelle Lensink MLC**  
**Minister for Human Services**

Department of Human Services  
Level 12 South, 1 King William Street Adelaide SA 5000  
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Email: [tobias.olsson@sa.gov.au](mailto:tobias.olsson@sa.gov.au)



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**Hockings, Amanda (DHS)**

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**From:** Olsson, Tobias (DHS)  
**Sent:** Friday, 13 April 2018 2:17 PM  
**To:** haley.welch@parliament.sa.gov.au  
**Cc:** DHS:Minister Lensink Correspondence Unit  
**Subject:** invitation to attend the official LICAYDE inc. Australia launch  
**Attachments:** Licayde Launch Invitation 1.png; Who is LICAYDE.DOCX

Good Afternoon,

Please see attached invitation to attend the official LICAYDE inc. Australia launch on 21 April 18.

Unfortunately Minister Lensink is unable to attend was wondering if Assistant Minister Jing Lee would be able to attend.

Please let me know and will inform the organisation of your office details and Minister Lensinks decline.

Kind Regards,

Tobias Olsson | A/Executive Assistant to Minister Lensink  
**Office of the Hon Michelle Lensink MLC**  
**Minister for Human Services**

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**Hockings, Amanda (DHS)**

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**From:** Olsson, Tobias (DHS)  
**Sent:** Thursday, 12 April 2018 4:22 PM  
**To:** Fathers, Melissa (GH)  
**Cc:** DHS:Minister Lensink Correspondence Unit  
**Subject:** Attendance at the reception to recognise the Duke of Edinburgh's International Award on the occasion of the visit of HRH Prince Edward

Good Afternoon Melissa,

As discussed please accept the Minister regretful decline to the invitation to attend.

Kind Regards,

Tobias Olsson | A/Executive Assistant to Minister Lensink  
**Office of the Hon Michelle Lensink MLC**  
**Minister for Human Services**

Department of Human Services  
Level 12 South, 1 King William Street Adelaide SA 5000  
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**Hockings, Amanda (DHS)**

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**Subject:** FW: Catherine House - an invitation

**From:** Hockings, Amanda (DHS)  
**Sent:** Thursday, 26 April 2018 12:05 PM  
**To:** 'Louise Miller Frost' <Louise.MillerFrost@catherinehouse.org.au>  
**Subject:** FW: Catherine House - an invitation

Good Morning,

Thank you for your invitation to Minister Lensink to attend the Lord Mayor Civic Event on 27 April, 2018.

Unfortunately Minister Lensink will be unable to attend.

Please feel free to contact our office on 8463 6560 if you require anything else.

Kind Regards,

Amanda Hockings  
A/Office Manager, Human Services  
**Office of the Hon Michelle Lensink MLC**  
**Minister for Human Services**  
Department of Human Services  
Tel: 08 846 33388  
Email: [amanda.hockings2@sa.gov.au](mailto:amanda.hockings2@sa.gov.au)



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