

OFFICIAL



Our ref: DHS/22/07277

Your ref: 16406655

Hon Michelle Lensink MLC
Parliament House
North Terrace
ADELAIDE SA 5000

Office of the Chief Executive

Level 8 North
Riverside Building
North Terrace
Adelaide SA 5000

GPO Box 292
Adelaide SA 5001

DX115

Tel: 08 8413 9050

Fax: 08 8413 9002

ABN 11 525 031 744

Sent by email: michelle.lensink@parliament.sa.gov.au

Dear Ms Lensink

I refer to your application under the *Freedom of Information Act 1991* (the FOI Act), received by the Department of Human Services (DHS) on 23 August 2022, seeking access to:

A copy of all correspondence including emails, WhatsApp messages, sms text messages (sent and received) regarding the "Minister Update – 3 June 2022". Documents provided in previous FOI application can be excluded.

On 14 September 2022, you agreed to also exclude documents relating to the administration of the previous FOI request, which only indirectly relate to the "Minister Update – 3 June 2022".

I apologise that DHS did not make a determination within 30 days as required by the FOI Act. However, DHS has continued to process your application outside of this timeframe. Section 19(2)(a) of the Act provides that an agency can release documents outside of the thirty-day timeframe, and this is still taken to be a determination under the FOI Act.

Six documents were located that fit within the scope of your request and I have determined as follows:

- two documents are to be released in full
- three documents are to be released in part, and
- access is refused to one document.

Please find enclosed a copy of the documents released and a document schedule containing a brief description of each document and determination in summary form.

Documents 1 and 5 are being released to you in full.

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Documents 2-4 contain information relating to the personal affairs of third parties, namely mobile phone numbers. I consider that it would be unreasonable to disclose this information, and determine the information exempt pursuant to clause 6(1) of Schedule 1 of the Act. In accordance with section 20(4) of the Act, I consider that you would wish for access to the rest of the documents after exempt information is removed and am therefore releasing these documents to you in part.

Document 6, a draft copy of Hansard, is subject to Parliamentary privilege. I have therefore determined to refuse access in full to this document as it is exempt under clause 17(c) of Schedule 1 of the Act.

I would note that documents 1-4 should have been discovered in response to your earlier application on this subject (our ref: DHS/22/05696) but were not owing to administrative error – two were perceived as duplicates, one was not discovered and one had been considered out of scope.

If you are dissatisfied with my determination, you can seek an internal review by writing to the Chief Executive, DHS, as the Principal Officer of the agency. Your request should be sent within 30 days of your receipt of this letter.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, may/will be published on the agency's disclosure log. A copy of PC045 can be found at <https://www.dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>

If you have any questions in relation to this matter, please contact Fiona Braendler, Senior FOI Officer, on telephone 8413 9094 or by email at DHSFreedomofInformation@sa.gov.au. If you disagree with publication, you will need to advise the Senior FOI Officer within two weeks of the date of this determination.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Eamonn Maloney', written in a cursive style.

Eamonn Maloney
ACCREDITED FREEDOM OF INFORMATION OFFICER

13 / 10 / 2022

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SCHEDULE OF DOCUMENTS – DHS/22/07277

Freedom of information application from the Hon Michelle Lensink MLC seeking access to:

A copy of all correspondence including emails, WhatsApp messages, sms text messages (sent and received) regarding the “Minister Update – 3 June 2022”. Documents provided in previous FOI application can be excluded.

No	Author	Date	Description of document	Determination	Exemption clause
1.	Shelaye Boothey Director Communications and Engagement	3/06/2022	Text message to Kyall Smith, Media Advisor, Office of the Minister for Human Services	Released in full	
2.	Shelaye Boothey	3/06/2022	Email – RE: Official Photo Selection	Released in part	Clause 6(1) – personal affairs
3.	Shelaye Boothey	3/06/2022	Email – RE: Minister Update – 3 June 2022 – updated message to go to staff asap – updated draft	Released in part	Clause 6(1) – personal affairs
4.	Zora Doukas A/Office Manager Office of the Minister for Human Services	8/06/2022	Email – RE: 22/MHS/0511 Minister’s newsletter + Electronic Signature	Released in part	Clause 6(1) – personal affairs
5.	Laura Hofman Manager Public Affairs	16/06/2022	Email – Fw: Draft Hansard 14 June 2022	Released in full	
6.	SA Parliament		Attachment to Document 5 Draft Hansard 14 June 2022	Refused in full	Clause 17(c) – Parliamentary privilege

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< **K** New conversation

Kyall Smith -

Recipient +

2:43 pm **Welcome aboard.**

Friday, 3 June

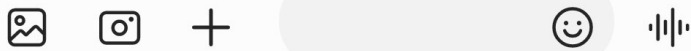
Hey Shelaye,

Is possible can we put a hold on the mins newsletter. We have smith we small story we need to add

11:17 am

11:18 am **It was sent 10 mins ago. 😞**

Ok no worries. 11:18 am



Braendler, Fiona (DHS)

From: Boothey, Shelaye (DHS)
Sent: Friday, 3 June 2022 2:59 PM
To: Boswell, Lois (DHS); Dunn, Xenia (DHS)
Subject: RE: Minister Update - 3 June 2022 - updated message to go to staff asap - updated draft

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Lois

Updated draft as per your instructions.

PLEASE NOTE:

A message from Minister Cook was sent in error to all DHS staff this morning. The message was intended as an update for those living in the Minister's electorate.

I apologise, as it contained political messaging that is not appropriate to send to public sector staff.

Please see below the revised Minister's message.

Thank you
Lois Boswell

News from the Minister

I'm delighted to share with DHS staff my first newsletter to you as the Minister for Human Services.

First, I want to convey my enormous pride and gratitude for the opportunity to serve the South Australian community in this role. From the bottom of my heart, I thank everyone who has believed in me and supported me to become your Minister.

I am thrilled to have the opportunity to deliver so many great things for our community and I'm looking forward to achieving genuine reforms across the Human Services portfolio.

And I am so ready to make change.

Every experience that I have had in my life – as a member of an economically disadvantaged community, as a nurse, and as a parent who lost her child to violence – has prepared me to serve our community in this role. I have not walked in everyone's shoes, but I am a person who knows how to listen to others and learn what they have to teach me. I look forward to everything that comes next, and I hope you share my optimism for our future.

Here's a look at some of what I've been doing during the whirlwind of the past two months. I can't include everything, or you'd be reading this all day! It's wonderful to be so busy, and I thank everyone who has invited me to join you for events, meetings, discussions and celebrations over the past couple of months.

Funding Boost for Homelessness Services

On 25 April, we announced \$6 million for Hutt St Centre, Catherine House and Vinnies to help address homelessness in the city and assist South Australians who are doing it tough into secure housing and a better life.

I am serious about the goal of ending homelessness and putting resources into the organisations that are out on the streets helping people every day.



Image: Nat standing with the Premier, sector employees and others at a media conference.

NOW OPEN: Applications for Newly Established Ministerial Advisory Councils

South Australia will have a new Disability Advisory Council, a new Youth Advisory Council and a new LGBTIQ+ Advisory Council, with all three reporting directly to me as the Minister for Human Services.

The new Ministerial Advisory Councils will play an important role in advising me directly on the issues that matter most to our youth, people with disability and LGBTIQ+ people in South Australia.

I strongly encourage people from a wide range of backgrounds to apply and bring their experience to the table. I'm looking to appoint thought leaders and inspiring advocates who can represent the diverse interests of people across our state.

Closing dates for applications are **12 June** (Youth Advisory Council) and **19 June** (Disability and LGBTIQ+ Advisory Councils).

For more information or to register your interest, click [here](#).

Policy Changes on the Way

New Money for Housing

Australia is in the grip of a worsening housing crisis, and it is brutally affecting far too many South Australians. We will invest more than \$180 million of additional funding into the South Australian Housing Trust to build 400 new homes, bring another 350 vacant properties back up to standard so they can be homes to those in need, and conduct a maintenance blitz on 3,000 more homes. This is new money – not money brought forward from future budgets or taken from other programs. This investment will support those who need help most urgently – people at risk of homelessness and people in crisis.

Doubling the Cost of Living Concession for 2022/23

Many South Australians on low and fixed incomes were already struggling before COVID-19, but their hardships have intensified so much through the past two years. No South Australian on a fixed or low income should be forced into poverty due to circumstances such as those we continue to live through. For the 2022/23 financial year, we will double the amount per eligible household of the Cost-of-Living Concession to:

- Homeowner-occupiers: \$434.40
- Homeowner-occupiers who are self-funded retirees with a Commonwealth Seniors Health Card: \$217.20
- Tenants: \$217.20

Those who already receive the Cost of Living Concession don't need to do anything to receive the extra payment. New households who want to apply need to submit an application by 31 December – you can start the process by clicking [here](#).

Reviewing the State's Concession System

Our many concessions have been designed and implemented at different times and for different reasons. The result is a system where support is not always offered to those in greatest need and where the historic reason for a certain concession may have changed. Community organisations like SACOSS have done outstanding work in analysing our concessions system, and I look forward to working with them as we do a stocktake of what concessions we offer, why we offer them and what impact they have.

Expanding the Role of the Community Visitor Scheme

Funding for the Community Visitor Scheme will increase \$450,000 per year to expand its work. Appropriate oversight can make the difference between life and death for people receiving disability support services. Community visitors look at health outcomes, housing and tenancy rights, transport issues, education and

training, and community participation. These are crucial measures in ensuring safety, wellbeing and quality of life for South Australians living with disability.

Pavely App Launched by Department of Human Services

‘Pavely’ is a uniquely South Australian smartphone app promoting social inclusion. The app helps with planning social activities and was developed by the Department of Human Services in collaboration with the Department for Innovation and Skills, Department of Treasury and Finance and Go2Gov program start-up ‘The Moonshine Lab’. Pavely makes it quick and easy for people with accessibility needs – along with their carers and loved ones – to find new places to go and new things to do around our state.

Pavely was created by the community, for the community. The functionality has been shaped by people living with disability to ensure usability and accessibility. The app provides a directory of venues and facilities across the state, allowing users to search based on accessibility ratings and inclusive features such as the venue’s entrance, amenities, parking and options for assistance, vision and sensory needs.

We hope the time saved planning outings will enable greater spontaneity and support people with accessibility needs to explore new experiences. If you’d like to learn more about Pavely, please visit

<https://dhs.sa.gov.au/news/media-releases-2022/pavely-paving-the-way>



Image: Pavely app launch attendees standing together for a photo.



Image: Nat speaking with a young person who uses a wheelchair at the Pavely app launch.

IDAHOBIT

On 17 May, we celebrated IDAHOBIT. Homophobia, Biphobia, Interphobia, and Transphobia can happen online or face to face. It affects everyone – by perpetuating harmful beliefs in our culture and creating spaces where LGBTIQ+ people feel unsafe. It also sends a message to all LGBTIQ+ people – especially young people who are early in their journey of self-understanding – that they are unwelcome or do not belong.

Equality is a human right. Building a community and a culture where everyone feels safe and included is crucial. I will bring this belief to all that I do as the Minister for Human Services.

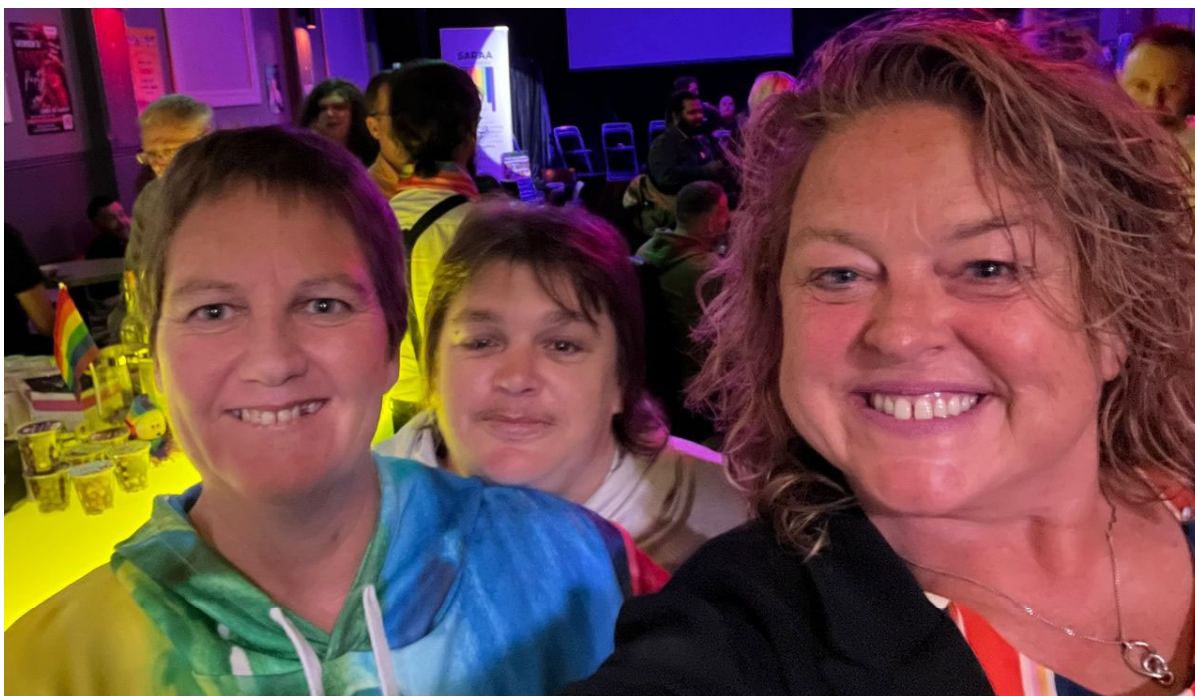


Image: Nat celebrating IDAHOBIT alongside members of the LGBTIQ+ community.

That's all from me for now.

[Sig image]

Hon Nat Cook MP

Minister for Human Services

Ngaityalya,
(Kurna, *thank you*)



Shelaye Boothey

Director, Communications and Engagement
Department of Human Services | Government of South Australia

M: [REDACTED] | E: shelaye.boothey@sa.gov.au

Level 8 Riverside Centre, North Terrace
Adelaide, SA 5000 (Tarndanya)
GPO Box 292, Adelaide SA 5001



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From: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Sent: Friday, 3 June 2022 2:00 PM
To: Winch, Jessica (DHS) <Jessica.Winch@sa.gov.au>
Subject: Fwd: Minister Update - 3 June 2022

As discussed



Friday, 3 June 2022



Message from the
Minister - Nat Cook



Riverside Centre, 115 North Tce, Adelaide SA 5000

Braendler, Fiona (DHS)

From: Boothey, Shelaye (DHS)
Sent: Friday, 3 June 2022 2:55 PM
To: Clarke, Melinda (Housing)
Subject: RE: Official Photo Selection

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Understood. we are making changes.

Ngaityalya,
 (Kurna, *thank you*)

**Shelaye Boothey**

Director, Communications and Engagement
 Department of Human Services | Government of South Australia

M: [REDACTED] | E: shelaye.boothey@sa.gov.au

Level 8 Riverside Centre, North Terrace
 Adelaide, SA 5000 (*Tarndanya*)
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From: Clarke, Melinda (Housing) <Melinda.Clarke2@sa.gov.au>
Sent: Friday, 3 June 2022 1:52 PM
To: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Subject: RE: Official Photo Selection

OFFICIAL

Hi Shelaye

Just wanted to let you know that we won't be distributing the newsletter as provided. Happy to provide more info by phone if needed.

Thanks

Melinda.

From: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Sent: Thursday, 2 June 2022 4:50 PM
To: Mammone, Christian (DHS) <Christian.Mammone@sa.gov.au>; Clarke, Melinda (Housing) <Melinda.Clarke2@sa.gov.au>
Subject: Fwd: Official Photo Selection

OFFICIAL

Hi

Minister's office has asked that we use picture #5 in the attached doc for her newsletter.

Christian, can you pls have Connie redo the header.

Is the resolution appropriate??

Cheers Shelaye

Get [Outlook for Android](#)

From: Bartsch, Anna (DHS) <Anna.Bartsch@sa.gov.au>
Sent: Thursday, June 2, 2022 4:45:55 PM
To: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Subject: FW: Official Photo Selection

OFFICIAL

Hi, can you please use the number 5 in here for the Min's newsletter header etc? Will this resolution do...?

From: Cook, Nat <Nat.Cook@parliament.sa.gov.au>
Sent: Thursday, 2 June 2022 4:42 PM
To: Bartsch, Anna (DHS) <Anna.Bartsch@sa.gov.au>
Subject: Fwd: Official Photo Selection

Kind Regards

Nat Cook

**Minister for Human Services
State Member for Hurtle Vale
Adj. Assoc Professor Uni SA**

Shop 2 Woodcroft Town Centre
185-191 Bains Road Morphett Vale SA 5162

PO Box 158, Woodcroft SA 5162

P: [08 8325 0719](tel:0883250719)

E: hurtlevale@parliament.sa.gov.au

From: Clerk's Office <ClerksOffice@parliament.sa.gov.au>

Sent: Tuesday, May 24, 2022 9:12:11 AM

To: Cook, Nat <Nat.Cook@parliament.sa.gov.au>

Cc: Hurtle Vale EO <HurtleVale@parliament.sa.gov.au>

Subject: Official Photo Selection

Good morning Minister

Some weeks ago you had an official photo taken at Parliament House, primarily for display in your online profile.

The photographer has supplied the attached photos. As soon as convenient, can you please indicate your preferred photo and reply via return email.

Many thanks

Kind regards,

Travis Freckleton

Executive Assistant to the Clerk

Office of the Clerk

House of Assembly

Parliament of South Australia

T: (08) 8237 9388 | **E:** travis.freckleton@parliament.sa.gov.au

GPO Box 572, Adelaide SA 5001 | www.parliament.sa.gov.au

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Braendler, Fiona (DHS)

From: Doukas, Zora (DHS)
Sent: Wednesday, 8 June 2022 11:40 AM
To: Boothey, Shelaye (DHS)
Subject: RE: 22MHS/0511 Minister's newsletter + Electronic Signature

OFFICIAL: Sensitive

Hi Shelaye – thanks for the quick response 😊

Kind regards

Zora Doukas
A/Office Manager
Office of Hon Nat Cook MP
Minister for Human Services
T: 8303 2101 M: [REDACTED] | E: zora.doukas2@sa.gov.au

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From: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Sent: Wednesday, 8 June 2022 11:34 AM
To: Doukas, Zora (DHS) <Zora.Doukas2@sa.gov.au>
Subject: Re: 22MHS/0511 Minister's newsletter + Electronic Signature

OFFICIAL: Sensitive

Yes I can confirm.

Many thanks for the follow up.

Get [Outlook for Android](#)

From: Doukas, Zora (DHS) <Zora.Doukas2@sa.gov.au>
Sent: Wednesday, June 8, 2022 11:30:12 AM
To: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Subject: RE: 22MHS/0511 Minister's newsletter + Electronic Signature

OFFICIAL: Sensitive

Hi Shelaye – I refer to my email below regarding the use of the Minister’s signature for the Newsletter and photos. Can you please confirm if this has been completed and if the e-signature has been removed from all systems?

Thanks

Kind regards

Zora Doukas
A/Office Manager
Office of Hon Nat Cook MP
Minister for Human Services

T: 8303 2101 M: CI 6(1) | E: zora.doukas2@sa.gov.au

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From: Doukas, Zora (DHS)
Sent: Thursday, 2 June 2022 1:08 PM
To: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Subject: FW: Minister's newsletter + Electronic Signature

OFFICIAL: Sensitive

Good Afternoon Shelaye

I understand that Alex has forwarded you the attached newsletter and photos. The Minister has approved the use of her signature to be used for the purpose of this newsletter only. A copy of her signature is attached.

Once completed, can you please confirm that the Minister’s signature has been deleted from all systems.

Thanks so much.

Kind regards

Zora Doukas
A/Office Manager
Office of Hon Nat Cook MP
Minister for Human Services

T: 8303 2101 M: CI 6(1) | E: zora.doukas2@sa.gov.au

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From: Alex Overley <alex.overley@gmail.com>
Sent: Thursday, 2 June 2022 12:49 PM
To: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>
Cc: Doukas, Zora (DHS) <zora.doukas2@sa.gov.au>
Subject: Re: Minister's newsletter

Shelaye - Newsletter copy and photos attached (sorry for the filenames of the photos!).

As per our second phone conversation - and thank you for taking my call mid-meeting! - if the sections could be abridged and 'Read More' links included for each section that will take the reader to a full version of the section, that would be so much appreciated. I'm grateful for your team's work in formatting and distributing this. I'm doubly grateful that you're willing to liaise with SAHA to get it to them for distribution.

Zora, our office manager (Cced) will send you the Minister's signature block.

Kind regards and speak soon
Alex

On Thu, Jun 2, 2022 at 11:48 AM Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au> wrote:

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Hey Alex

Great to chat this morning! Nice to (over) share with you.

Pls send though the newsletter and pics and we will get to formatting it for DHS and SAHA staff. I assume this will be a regular thing – monthly/quarterly?

Ngaityalya,
(Kurna, *thank you*)



Shelaye Boothey

Director, Communications and Engagement
Department of Human Services | Government of South Australia

M: [REDACTED] | E: shelaye.boothey@sa.gov.au

Level 8 Riverside Centre, North Terrace
Adelaide, SA 5000 (*Tarndanya*)
GPO Box 292, Adelaide SA 5001



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return email and delete the original. If there are doubts about the validity of this message, please contact the sender by telephone. It is the recipient's responsibility to check the email and any attached files for viruses.

From: Bartsch, Anna (DHS) <Anna.Bartsch@sa.gov.au>
Sent: Wednesday, 1 June 2022 3:04 PM
To: Boothey, Shelaye (DHS) <Shelaye.Boothey@sa.gov.au>; Allison, Lisa (Housing) <Lisa.Allison@sa.gov.au>; Hurtle Vale EO <HurtleVale@parliament.sa.gov.au>
Cc: Alex Overley <alex.overley@gmail.com>
Subject: Minister's newsletter

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Hi all

('All' being DHS comms, SAHA comms and EO!)

So, we have a newsletter to go out from the Min but it's not formatted as I'm not sure whether you all use MailChimp or whatever.

Can you please liaise with Alex, CCed in, our almost-comms-person, to arrange formatting and distribution?

Thanks!

Anna Bartsch
Senior Adviser
Office of Hon Nat Cook MP
Minister for Human Services
T: 8463 6532 M: [REDACTED] | E: anna.bartsch@sa.gov.au

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Braendler, Fiona (DHS)

From: Hofman, Laura (DHS)
Sent: Thursday, 16 June 2022 5:40 PM
To: Boothey, Shelaye (DHS)
Cc: Leikas, Alichia (DHS)
Subject: Fw: Draft Hansard 14 June 2022
Attachments: LC.2022 06 04.PUBLISH-4-20014.pdf; HA.2022 06 14.PUBLISH-5-23045.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

FYI. The part about the newsletter sent in error is in the HA document, starting halfway down page 642.

From: DHS:Parliamentary Briefing Notes <DHSParliamentaryBriefingNotes@sa.gov.au>
Sent: Thursday, June 16, 2022 6:42 AM
To: DL:DHS Executive Leadership Group (ELT) <DLDHSExecutiveLeadershipGroup@sa.gov.au>
Cc: Kingsborough, Sally (DHS) <Sally.Kingsborough@sa.gov.au>; Strickland, Emily (DHS) <Emily.Strickland2@sa.gov.au>; Broderick, Kate (DHS) <kate.broderick1@sa.gov.au>; McGeoch, Helen (DHS) <Helen.McGeoch@sa.gov.au>; DHS:Social Inclusion Parliamentary <DHSSocialInclusionParliamentary@sa.gov.au>; Bond, Kathy (DHS-YouthJustice) <Kathy.Bond2@sa.gov.au>; DHS:CASS Ministerial Governance <DHS.CASSMinisterialGovernance@sa.gov.au>; DHS:Community & Family Services <DHSSaferFamilyServices@sa.gov.au>; Carn, Scott (DHS) <Scott.Carn@sa.gov.au>; Hofman, Laura (DHS) <Laura.Hofman@sa.gov.au>; Winch, Jessica (DHS) <Jessica.Winch@sa.gov.au>
Subject: Draft Hansard 14 June 2022

OFFICIAL: Sensitive

Please find attached draft Hansard from Parliament sitting yesterday.

House of Assembly:

Page 638 - Matters of Interest – Tabling of Regulations under: Child Safety (Prohibited Persons)—Fees Notice, Disability Inclusion—Fees Notice—NDIS Worker Check, Supported Residential Facilities—Fees Notice

*Page 638 - Homelessness Services – **Opposition question***

*Page 641 - Ministerial Code of Conduct – **Opposition question***

*Page 642 - Ministerial Code of Conduct – **Opposition question***

*Page 645 to 646– Minister for Human Services - **Opposition question***

Legislative Council:

*Page 471 – Matters of Interest – Aboriginal and Torres Strait Islander Flags – **Government question***

*Page 474 - Age of Criminal Responsibility - **Opposition question***

*Page 475 – Restrictive Practices - **Opposition question***

Matt Schutz

Senior Parliamentary & Planning Officer

Office of the Chief Executive

Department of Human Services

Ph: 8413 8131

matthew.schutz3@sa.gov.au