Government of South Australia

Department for Communities
and Social Inclusion

Annual Report 2013-14

Department for Communities and Social Inclusion

Communities for all: opportunities for everyone

Letter of Transmittal

Hon Zoe Bettison MP
Minister for Communities and Social Inclusion
Minister for Social Housing
Minister for Multicultural Affairs
Minister for Youth
Minister for Volunteers

Hon Gail Gago MLC
Minister for the Status of Women

Hon Tony Piccolo MP
Minister for Disabilities

Dear Ministers

I am pleased to submit the annual report of the Department for Communities and Social Inclusion which has been prepared in accordance with the *Public Sector Act 2009*, *Public Finance and Audit Act 1987*, and other legislation as required.

This report highlights the many achievements of the department for the financial year ending 30 June 2014, including our performance against the strategic priorities of the South Australian Government and progress towards targets of *South Australia's Strategic Plan*.

Yours sincerely

Ms Joslene Mazel
Chief Executive
Department for Communities and Social Inclusion

30 September 2014

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Chief Executive's Report

This past year has been a period of both significant achievement and change for the department, as we build pathways for people that offer a positive way forward and which foster the capacity, resilience and self-sufficiency of individuals and communities.

On 26 March 2014, the Premier, the Hon Jay Weatherill MP, announced his new Cabinet with the Hon Zoe Bettison MP appointed as the Minister for Communities and Social Inclusion, Social Housing, Multicultural Affairs, Youth and Volunteers. The Hon Gail Gago MLC retained the Status of Women portfolio and the Hon Tony Piccolo MP retained the Disabilities portfolio.

I would like to acknowledge the strong contribution made by the Hon Jennifer Rankine MP as the previous Minister for Multicultural Affairs and thank her for the leadership and support provided to the department over a number of years. I also acknowledge the valuable contribution of the Hon Tony Piccolo MP as the previous Minister for Communities and Social Inclusion, Social Housing, Youth and Volunteers.

We have achieved significant outcomes during the past year, across a broad range of programs and activities which have contributed to the government's strategic priorities and targets in *South Australia's Strategic Plan.*

Housing SA has commenced the implementation of the $50 million Affordable Housing Stimulus Package which will deliver 130 new community housing rental dwellings and construct 108 social housing dwellings on South Australian Housing Trust land. All 130 new community housing rental dwellings are scheduled for completion by 31 December 2014. Of the new social housing dwellings, one has been constructed while construction has commenced on a further 103 dwellings which are due to be completed by the end of 2014. Construction of the remaining four dwellings will commence by 31 December 2014.

In August 2013, we released the *Housing SA Blueprint 2013-2018,* which aims to build a more responsive, integrated and customer-focused housing and homelessness system. Underpinned by the vision of *'Connecting People to Place'*, the Blueprint reforms are focused on sustainable funding, customer access, community housing sector growth, workforce development, business system improvements, communication, asset development and collaboration. The success of the Blueprint is reliant on high-level coordination across the department, with partners and the community, as well as with other government agencies.

The government has agreed to match the Commonwealth Government's offer of $8.87 million for a further one year National Partnership Agreement on Homelessness. In 2014-15, the agreement will provide $17.74 million in funding that will allow South Australia to maintain its current levels of service provision in the homelessness sector. The South Australian Government will continue to advocate with the Commonwealth Government for the continuation of this important funding.

The South Australian trial of the National Disability Insurance Scheme commenced on 1 July 2013 and will be implemented over three years until June 2016. Our trial is focusing on children aged between birth and 14 years, with approximately 5000 children expected to benefit from the trial.

The government has been working collaboratively with the Commonwealth Government and the National Disability Insurance Agency to implement the scheme. As the trial progresses, elements of the scheme are being developed, trialled and tested. Issues arising during the trial are being resolved and will inform the development of the full scheme.

We have continued to implement individualised funding arrangements to enable people with disability to take greater control of the funding that has been allocated for their support needs. The program is being implemented in three stages, with 4400 clients currently holding a personal budget through stages one and two. Implementation of stage three will commence in 2014-15.

The remaining 27 people living at the Strathmont Centre are being assisted to move to community living through the One Person At A Time Project. A highly individualised plan has been prepared for each of the people concerned and accommodation options are being developed to suit their needs. Four people moved to community living in the last 12 months, with the remaining 23 people to move by September 2015.

The department has continued to support South Australia as an affordable place to live by providing a range of state concessions towards public transport and household costs (including for energy, water, sewerage, council rates and the Emergency Services Levy), which provide valuable assistance to low income households. During 2013-14, the Utilities Literacy Program commenced to provide additional assistance to consumers in managing their utility costs. Following a public Request for Tender process, UnitingCare Wesley Bowden, Uniting Communities and The Salvation Army were selected to deliver the Utilities Literacy Program services.

The state-of-the-art Adelaide Youth Training Centre at Cavan marked its first anniversary on 31 August 2013. The centre operates under a 'one-centre - two campus' model, bringing together the Jonal Drive facility and the newer Goldsborough Road campus. The training centre operates with a strong emphasis on education, rehabilitation and social development, providing an environment where young people have support and opportunities to help them successfully transition back into the community.

The *South Australian Strategy for the Inclusion of Lesbian, Gay, Bisexual, Transgender, Intersex and Queer People 2014-2016* was released in February 2014, following 15 months of consultation with Lesbian, Gay, Bisexual, Transgender, Intersex and Queer people in South Australia. In developing the strategy, the government has not only acknowledged the debilitating effects of discrimination, prejudice, and vilification that many people are subjected to because of their sex, sexuality or gender identity but, more importantly, taken positive steps in addressing the social exclusion that results from this unacceptable behaviour.

Multicultural SA has continued to provide a range of grants to support the development of an inclusive, cohesive and equitable multicultural society, with approximately $1million allocated in grants and contributions over the last 12 months. This includes funding allocated through the Multicultural Grants Program to enable multicultural and ethnic community organisations to share their culture with others.

The inaugural and highly successful Multicultural Festival was held in Rundle Mall in November 2013. A partnership between the department, the Multicultural Resource Centre and the Rundle Mall Management Authority, the event brought together people of all ages and backgrounds in a very special celebration of multiculturalism.

The Office for Youth has implemented the *leap program* which is being delivered as a two year pilot program to replace the *active8* Premier's Youth Challenge and the Youth Advisory Committee programs. The program supports the youth sector to deliver targeted youth development programs for young people between 12 to 25 years of age. On 1 January 2014, the delivery of the Duke of Edinburgh's Award was successfully transferred from the government to the Duke of Edinburgh's Award National Award Authority. The Award is delivered by non-government organisations in most jurisdictions across Australia including the Northern Territory, Victoria, Tasmania, Western Australia and the Australian Capital Territory.

In February 2014, the *Volunteering Strategy for South Australia 2014-2020* was officially launched, articulating South Australia's vision for volunteering over the next six years. The strategy is a joint initiative between government and the community that aims to build the capacity of volunteerism in South Australia. It provides a 'blue-print' for action between four sectors: volunteer-involving organisations, business, local government and the South Australian Government.

Through the Office for Volunteers, the South Australian Government continues to value the contribution made by volunteers, which is acknowledged through the proclaimed State Volunteers Day public holiday in June. To celebrate this day, the South Australian Government hosted a free event on 9 June 2014 to recognise volunteers across the state. The 2014 Volunteers Day event, produced in collaboration with the Adelaide Cabaret Festival management and staged in the Adelaide Festival Theatre, featured performances from the 2014 Adelaide Cabaret Festival program and was attended by approximately 2000 volunteers.

The Office for Women has completed the statewide roll out of the Family Safety Framework, a key strategy of South Australia's *A Right to Safety* agenda. The Framework ensures that services to families at high risk of violence are dealt with in a structured and systematic way. Family Safety Meetings have now been implemented in 19 regions throughout metropolitan and regional South Australia.

In November 2013, the department was one eight organisations across Australia, and the first South Australian organisation, to successfully achieve accreditation to become a White Ribbon Accredited Workplace to prevent violence against women. This was attained following a rigorous 12 month assessment process and is a fantastic achievement by the department.

The Office for the Northern Suburbs (referred to as Northern Connections) and the Office for the Southern Suburbs continued to facilitate the economic and social development of their respective regions through close collaboration with business, local government and State and Commonwealth Government agencies.

During the coming year the department will progress the election commitments made by the government, supported by funding provided in the 2014-15 State Budget. This includes:
- $41.65 million over four years to increase the energy concession by $50 from 1 July 2014, increasing the concession to $215 per annum;
- $1 million over four years to expand the Community Foodbank program by supporting new Community Foodbank outlets in Port Pirie, Edwardstown and Elizabeth;
- $3.68 million over four years to establish and operate a Good Money Store, develop and implement a Debt Deduct program and employ microfinance workers to support the coordination and expansion of microfinance products in South Australia;
- $5.5 million in capital grant funding for the installation of solar hot water systems on more than 1000 South Australian Housing Trust properties, replacing existing electric and LPG hot water heaters;
- capital funding of $7.44 million over two years for the establishment of a new disability respite facility, to be developed and managed in partnership with the private and non-government sectors, and $400 000 over two years to examine the viability of establishing a disability hub in the northern suburbs;
- additional grant funding of $350 000 per annum to support projects, events and activities in multicultural communities, bringing the total funding to multicultural grants to $1 million per annum;
- $600 000 over four years to support the scoping and development of a Volunteering Recognition Scheme and a further $600 000 over four years to support the scoping and development of a Time-Exchange pilot program for South Australian volunteers;
- $15 000 for the development of a digital media campaign to confront body image issues in South Australian girls aged seven to 12 years; and
- $40 000 in 2014-15 for the development of a database of domestic violence perpetrators who are serial offenders.

We were also delighted by the announcement in June that Steve Alexander, Manager of Community Transition with Disability Services, was awarded a Public Service Medal in the Queen's Birthday Awards. The award was in recognition of his outstanding public service over more than 30 years in the disability and aged care sector. Steve has recently retired and we wish him the best for the future.

Finally, I would like to take this opportunity to thank all staff for their contributions toward the department's objectives and thank Minister Bettison, Minister Piccolo, Minister Rankine and Minister Gago for the support and leadership they provided to the department throughout the year.

Ms Joslene Mazel
Chief Executive
Department for Communities and Social Inclusion

About DCSI

Our Vision

The Department for Communities and Social Inclusion (DCSI) strives to help South Australians build communities where people are involved and they feel connected, safe and supported. We know that where a person lives affects their access to opportunities and has a major impact on their wellbeing. If people work together to strengthen a community, the lives of all those who live within it will be better. The department's focus is to improve people's lives through improving their communities.

Our Objectives

The department defines its priorities with three strategic objectives:
- support independence and participation;
- make our communities stronger; and
- provide the best services.

Our Values

The DCSI values underpin everything we do. This includes working with other government departments, the community sector and private industry to provide a variety of services to the South Australian community.

Connected
- We consider the big picture when dealing with small things, we connect with others, across boundaries, to get the best result.
- We share information, ideas and solutions.

Ethical
- We do the right thing, acting in accordance with our public sector, professional and personal codes: with integrity, fairness, respect and transparency.
- We are accountable for our actions.

Brave
- We are fearless and bold in tackling the hardest issues. We have the courage to explore beyond the horizon and discover new ways together.
- We also know that simple common sense may give us the answer.

Respectful
- We show our esteem for each other in how we work together, in an environment that facilitates safe, fair and equitable interaction.

Inclusive
- We value diversity and the contributions of everyone.
- We provide opportunities for everyone.
- We enable people to have a say.

Strategic Plan 2013-2016

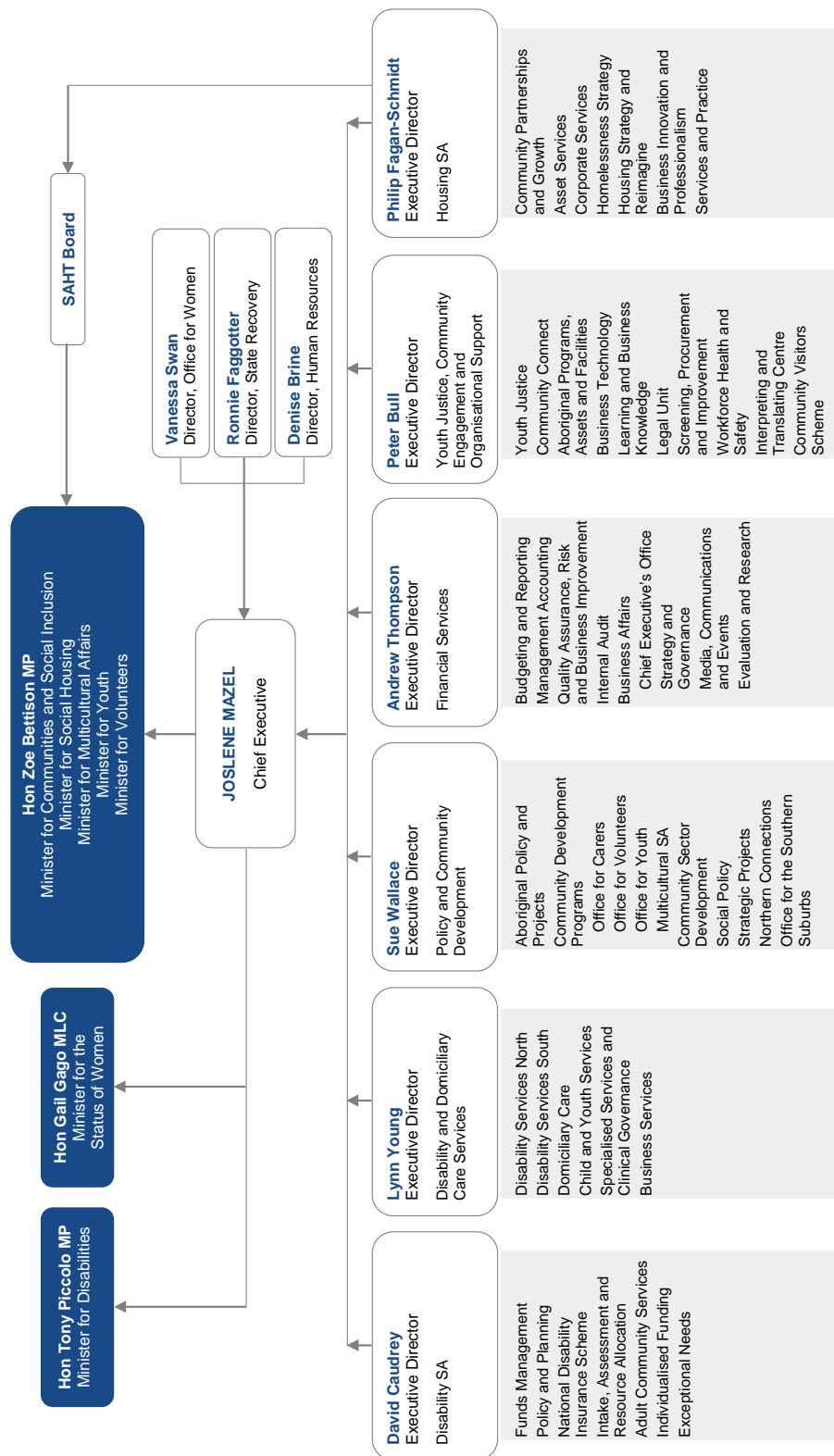## OUR VISION

Communities for all: opportunities for everyone

OUR OBJECTIVES

Support independence and participation	Make our communities stronger	Provide the best services
We will:	**We will**:	**We will**:
▪ help people live independently in their own homes and communities	▪ lead social inclusion for the South Australian Government	▪ establish a regional planning framework to support integrated work at the local level
▪ focus our services on those in greatest need of support	▪ strengthen our partnerships with the non-government sector and other government agencies	▪ improve our services and our responses to stakeholders' expectations
▪ deliver high quality disability, domiciliary care, homelessness and housing programs	▪ contribute to capacity-building in the non-government sector	▪ promote staff learning and development to build skills and engagement
▪ provide housing options that are affordable	▪ lead the planning for recovery from disasters	▪ provide a work environment that is supportive, inclusive and safe
▪ improve our programs to reduce poverty and assist people in financial hardship	▪ promote and support the important role of carers in our community	▪ embed continuous improvement and innovation in our organisational culture
▪ increase people's choice and say about the services available to them	▪ develop programs that improve the lives and achievements of Aboriginal children, families and communities	▪ manage our finances, assets and information resources performance
▪ improve access and inclusion for all people	▪ promote an inclusive, cohesive and equitable culturally diverse society	▪ lead in organisational practices that are environmentally and socially responsible.
▪ deliver early intervention and prevention services	▪ support volunteers to help build stronger communities	
▪ support children and young people to achieve their goals for themselves, their family and community.	▪ progress the full participation of women in the social and economic life of the state.	

OUR STRATEGIC CONTEXT

Key strategies and frameworks		National drivers
The South Australian Government Seven Strategic Priorities	**Community Engagement Directions Statement** Effective engagement strategies for working with the community	▪ National Disability Agreement
South Australia's Strategic Plan		▪ National Disability Strategy
South Australia's 10 Economic Priorities	**Strong Voices** Disability Blueprint to reform the provision of support to people with disabilities	▪ National Disability Insurance Scheme
Planning Strategy for South Australia		▪ National Affordable Housing Agreement
Strategic Infrastructure Plan for South Australia 2004/5 - 2014/15	**Youth Connect** South Australian Government strategy that guides the delivery of programs and services to young people	▪ National Partnership Agreement on Remote Indigenous Housing
The State Public Health Plan: South Australia a Better Place to Live		▪ National Partnership Agreement on Homelessness
DCSI Business Plan Our key strategies and actions to achieve our objectives	**A Right to Safety** The South Australian Government's response to violence against women	▪ National Partnership on Certain Concessions for Pensioners and Seniors Card Holders
DCSI Scorecard Our key performance indicators to measure success	**Housing SA Blueprint** Housing SA's five year strategy	▪ National Aged Care Reform - Living Longer. Living Better
DCSI Aboriginal Priorities Plan DCSI's priorities relating to Aboriginal and Torres Strait Islander South Australians	**Advancing the Community Together** Partnership between the volunteer community and the South Australian Government	▪ National Framework for Protecting Australia's Children
Stronger Together Partnership agreement with the Health and Community Services Sector	**Homeless to Home** South Australia's Homelessness Strategy	▪ National Strategy for Disaster Resilience
		▪ National Plan to Reduce Violence against Women and their Children

Organisational Structure

Organisational structure of the department as at 30 June 2014

Hon Zoe Bettison MP
Minister for Communities and Social Inclusion
Minister for Social Housing
Minister for Multicultural Affairs
Minister for Youth
Minister for Volunteers

Hon Gail Gago MLC
Minister for the Status of Women

Hon Tony Piccolo MP
Minister for Disabilities

SAHT Board

JOSLENE MAZEL
Chief Executive

Vanessa Swan
Director, Office for Women

Ronnie Faggotter
Director, State Recovery

Denise Brine
Director, Human Resources

Philip Fagan-Schmidt
Executive Director

Housing SA

- Community Partnerships and Growth
- Asset Services
- Corporate Services
- Homelessness Strategy
- Housing Strategy and Reimagine
- Business Innovation and Professionalism
- Services and Practice

Peter Bull
Executive Director

Youth Justice, Community Engagement and Organisational Support

- Youth Justice
- Community Connect
- Aboriginal Programs, Assets and Facilities
- Business Technology
- Learning and Business Knowledge
- Legal Unit
- Screening, Procurement and Improvement
- Workforce Health and Safety
- Interpreting and Translating Centre
- Community Visitors Scheme

Andrew Thompson
Executive Director

Financial Services

- Budgeting and Reporting
- Management Accounting
- Quality Assurance, Risk and Business Improvement
- Internal Audit
- Business Affairs
- Chief Executive's Office
- Strategy and Governance
- Media, Communications and Events
- Evaluation and Research

Sue Wallace
Executive Director

Policy and Community Development

- Aboriginal Policy and Projects
- Community Development Programs
- Office for Carers
- Office for Volunteers
- Office for Youth
- Multicultural SA
- Community Sector Development
- Social Policy
- Strategic Projects
- Northern Connections
- Office for the Southern Suburbs

Lynn Young
Executive Director

Disability and Domiciliary Care Services

- Disability Services North
- Disability Services South
- Domiciliary Care
- Child and Youth Services
- Specialised Services and Clinical Governance
- Business Services

David Caudrey
Executive Director

Disability SA

- Funds Management
- Policy and Planning
- National Disability Insurance Scheme
- Intake, Assessment and Resource Allocation
- Adult Community Services
- Individualised Funding
- Exceptional Needs

Following the re-election of the government in March 2014, the Hon Zoe Bettison MP replaced the Hon Tony Piccolo MP as the Minister for Communities and Social Inclusion, Social Housing, Youth and Volunteers and the Hon Jennifer Rankine MP as the Minister for Multicultural Affairs. The Hon Gail Gago MLC retained the Minister for the Status of Women portfolio and the Hon Tony Piccolo MP retained the Disabilities portfolio.

As part of the corresponding Machinery of Government changes, it was announced that Veterans' Affairs would become part of the department. This decision is reflected in the 2014-15 Agency Statements (Budget Paper 4, Volume 1) which include Veterans' Affairs as Program 4 under the department.

Following the appointment of the Hon Martin Hamilton-Smith MP as Minister for Veterans' Affairs, the government decided that Veterans' Affairs would not become part of DCSI. The Budget Papers were prepared prior to this decision being made.

As a result of internal structural changes, the Office for the Southern Suburbs and Northern Connections commenced reporting directly to the Executive Director of Policy and Community Development in May 2014.

Our Performance

State Government's Seven Strategic Priorities

The seven strategic priorities drive the strategic agenda of the South Australian Government. The department is primarily involved in four of the priorities: *Creating a vibrant city*; *Safe communities, healthy neighbourhoods*; *An affordable place to live*; and *Every chance for every child*.

A summary of the department's key achievements against these priorities in 2013-14 are set out below.

Creating a vibrant city

- Hosted South Australia's inaugural Multicultural Festival in partnership with multicultural organisations, local government and a wide range of community groups (refer page 43).
- Supported culturally diverse communities to showcase aspects of their culture, talents and achievements at significant South Australian community events (refer page 43).

Safe communities, healthy neighbourhoods

- Completed the roll out of the Family Safety Framework and coordinated the implementation of the program across the state (refer page 21).
- Amended the *Disability Services Act 1993* to provide greater assurance of quality services and safeguards for people with disability (refer page 25).
- Implemented the prevention of abuse of older people project in Domiciliary Care, with a focus on older Aboriginal clients and carers (refer page 28).
- Delivered a new domestic violence facility in the western suburbs, including seven residential units and two office buildings (refer page 33).
- Refined the Culturally and Linguistically Diverse and Aboriginal and Torres Strait Islander Gambling Help Services (refer page 36).
- Released the *South Australian Strategy for the Inclusion of Lesbian, Gay, Bisexual, Transgender, Intersex and Queer People 2014-2016* (refer page 37).
- Launched the *Volunteering Strategy for South Australia 2014-2020* (refer page 45).
- Redesigned the Volunteer Training Grants and the Volunteer Support Fund programs (refer page 46).

An affordable place to live

- Commenced delivery of the $50 million Affordable Housing Stimulus Package (refer page 31).
- Constructed 39 new dwellings and refurbished 26 dwellings under the National Partnership Agreement on Remote Indigenous Housing (refer page 32).
- Constructed dwellings for people with disability, funded through the sale of properties constructed under the Nation Building – Economic Stimulus Plan (refer page 33).
- Constructed new dwellings across public, community and state owned and managed Indigenous housing programs (refer page 33).
- Commenced the Utilities Literacy Program (refer page 35).
- Established the Affordable SA Helpline (refer page 36).

Every chance for every child
- Facilitated the transition of funding to the National Disability Insurance Agency for children from birth to five years in South Australia's National Disability Insurance Scheme trial (refer page 23).   - Implemented stage one and two of the individualised funding program for clients with disability across South Australia (refer page 23).   - Reconfigured Disability Services into a service provider that families of children with disability could choose under the National Disability Insurance Scheme children's trial (refer page 26).   - Implemented the Behaviour Support Framework and operational model across the Adelaide Youth Training Centre (refer page 47).   - Implemented a statewide program based on community partnerships to provide young people with broader opportunities to complete their community service orders within their local community (refer page 47).

South Australia's Strategic Plan

The updated *South Australia's Strategic Plan* (SASP) was publicly launched in September 2011, incorporating a total of 100 targets. The department is the lead reporting agency for 14 SASP targets and contributes to the achievement of whole-of-government targets.

The department is the lead agency for:
- Target 5: Multiculturalism;
- Target 7: Affordable housing;
- Target 8: Housing stress;
- Target 9: Aboriginal housing;
- Target 10: Homelessness;
- Target 11: Housing for people with disabilities;
- Target 16: Economic disadvantage;
- Target 18: Violence against women;
- Target 23: Social participation;
- Target 24: Volunteering;
- Target 25: Support for people with a disability;
- Target 29: Elections;
- Target 30: Boards and committees; and
- Target 31: Chairs of boards and committees.

The following summarises progress against the achievement of these targets.

Target 5: Multiculturalism – Maintain the high rate of South Australians who believe cultural diversity is a positive influence in the community *(baseline: 2008)*

Progress in the achievement of Target 5 has previously been measured through the SASP Household Survey conducted by the Department of the Premier and Cabinet (DPC). The last Household Survey was undertaken in 2012, with DPC advising that the survey will no longer be conducted. An alternative data source to measure progress against Target 5 is yet to be identified.

In the 2012 SASP Household Survey, 85.9 per cent of respondents reported that they accept cultural diversity as a positive influence in the community. Although marginally lower than the 2008 baseline of 87.7 per cent, the percentage of South Australians who accept that cultural diversity has a positive influence in the community has remained above 85 per cent.

Acceptance of cultural diversity as a positive influence in the community
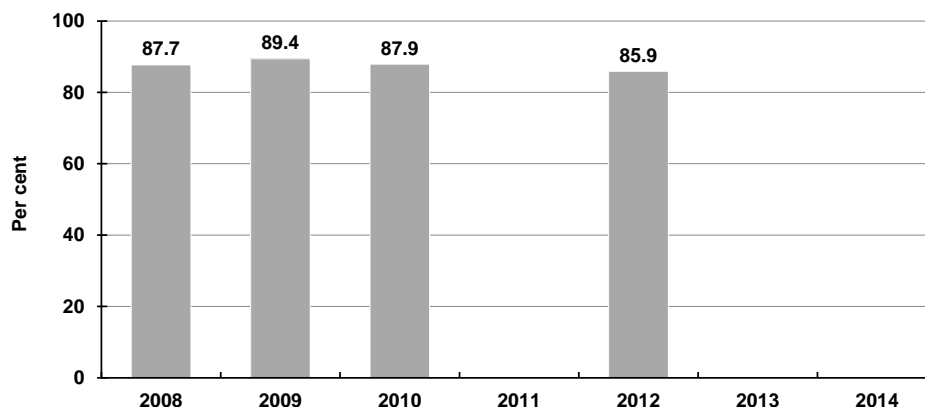
Data Source: SASP Household Survey

Target 7: Affordable housing – South Australia leads the nation over the period to 2020 in the proportion of homes sold or built that are affordable by low and moderate income households *(baseline: 2010)*

In the baseline year of 2009-10, South Australia was ranked sixth in Australia with a rate of 49.9 per 1000 population households being affordable for low and moderate income households. The Australian Capital Territory led the nation at a rate of 103 per 1000 population households.

Target 8: Housing stress – South Australia leads the nation over the period to 2020 in the proportion of low income households not experiencing housing stress *(baseline: 2010)*

A household is considered to be experiencing housing stress if it is spending more than 30 per cent of its income on rent or mortgage repayments. In the baseline year of 2009-10, South Australia had the second highest proportion of low income rental households not experiencing rental stress, at 71.4 per cent. In comparison, Tasmania was the leading state or territory with 71.9 percent.

Target 9: Aboriginal housing – Reduce overcrowding in Aboriginal households by ten per cent by 2014 *(baseline: 2002)*

The National Affordable Housing Agreement overcrowding performance indicator is the 'Proportion of Indigenous households living in overcrowded conditions including remote and discrete communities'. Data from 2007-08, sourced from the 2008 ABS National Aboriginal and Torres Strait Islander Social Survey, shows a rate of overcrowding of 10.4 per cent amongst all Aboriginal households in South Australia.

It is anticipated that updated data to measure progress against Targets 7, 8 and 9 will not be available until late 2014.

Target 10: Homelessness – Halve the number of 'rough sleepers' in South Australia by 2013 and maintain thereafter *(baseline: 2001)*

Based on point-of-time Census data, the number of people sleeping rough in South Australia decreased from 512 in the baseline year of 2001 to 436 on Census night in 2006. The number of people sleeping rough continued to decrease to 258 on Census night in 2011.

Rough sleepers in South Australia
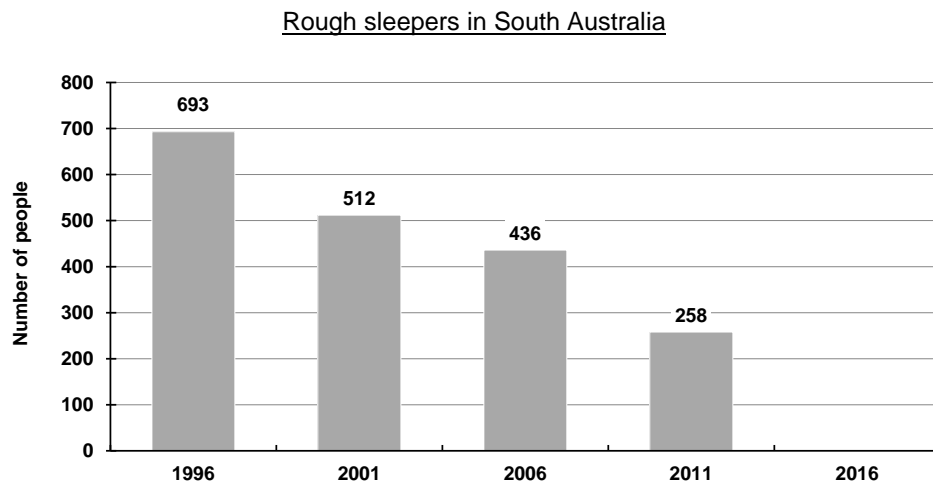
Data Source: ABS Census of Population and Housing

Target 11: Housing for people with disabilities – Increase the number of people with a disability in stable, supported community accommodation to 7000 by 2020 *(baseline: 2003-04)*

As at 30 June 2013, there were 4765 people with disability in stable supported accommodation. This is an increase of 1485 since the baseline year of 2003-04.

Number of people with disability in stable supported community accommodation
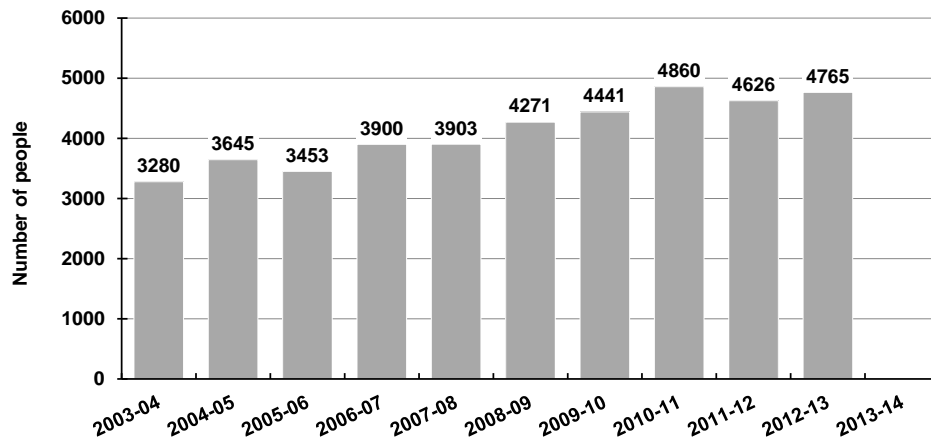
Data Source: Australian Institute of Health and Welfare, National Minimum Dataset
(Note: data for 2013-14 was not available at the completion of the annual report)

The decrease in the number of people reported to be in stable supported accommodation from 2010-11 to 2011-12 was the result of the over-reporting of clients by a service provider in 2010-11.

Target 16: Economic disadvantage – By 2020, increase by two percentage points the share of total household income earned by low income South Australians *(baseline: 2007-08)*

Positive movement has been made against Target 16 as the income share of the low income group in South Australia in 2011-12 was 11 per cent, compared to ten per cent recorded in 2007-08. The 2011-12 result is ten per cent higher than the baseline with the low income group defined as persons in the second and third income deciles.

Income share of the low income group in South Australia
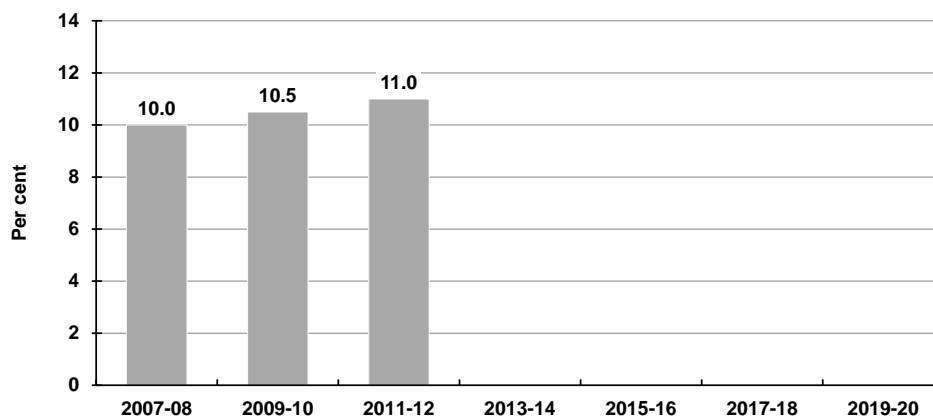
Data Source: ABS Cat. 6523.0 Household Income and Income Distribution

The ABS has advised that the next edition of '6523.0 – Household Income and Income Distribution' is scheduled for release in the second half of 2015.

Target 18: Violence against women – A significant and sustained reduction in violence against women through to 2022 *(baseline: 2005)*

The key measure for Target 18 is the number of females who experienced violence, which is defined as the occurrence, attempt or threat of either physical or sexual violence. The data source is the ABS Personal Safety Survey, with the latest published data from 2012.

It is estimated that the number of females who experienced violence 'during the last 12 months' in South Australia in 2012 was 35 300. This compares to 36 000 in the baseline year of 2005.

Target 23: Social participation – Increase the proportion of South Australians participating in social, community and economic activities by 2020 *(baseline: 2011)*

The baseline for Target 23 was established by the 2012 SASP Household Survey which found that 71.5 per cent of respondents were considered to be participating in a range of social and community activities. As previously stated, a Household Survey was not conducted during 2012-13, with DPC advising that the survey will no longer be conducted. An alternative data source to measure progress against Target 23 has currently not been identified.

Target 24: Volunteering – Maintain a high level of formal and informal volunteering in South Australia at 70 per cent participation rate or higher *(baseline: 2006)*

On behalf of the Office for Volunteers, Harrison Research has undertaken surveys on volunteering levels in the community in 2006, 2008, 2010 and 2012. In 2012, of those people surveyed, 71 per cent reported that they volunteered in some form. Forty five per cent reported being involved in formal volunteering and 51 per cent reported being engaged in informal volunteering (some people were engaged in both). The 71 per cent equates to approximately 900 000 individuals aged 15 years and above, volunteering in some way.

Volunteering rate in South Australia – formal and/or informal volunteering
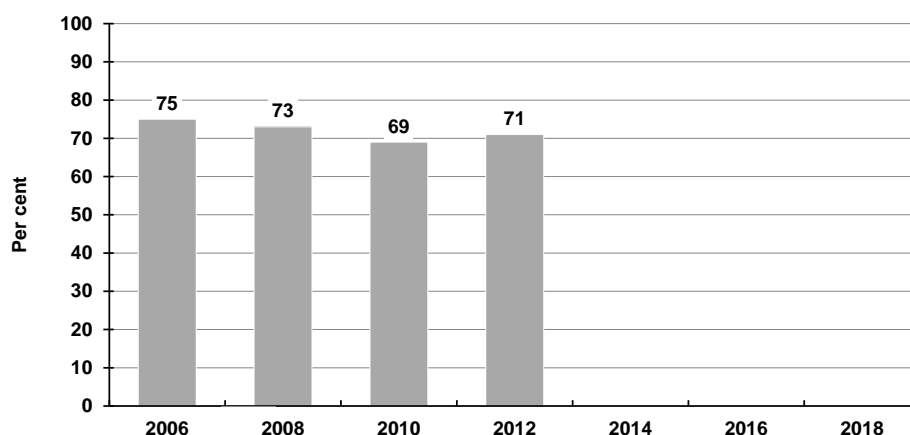
Data Source: Harrison Research Survey of Volunteering

A 2014 survey, undertaken by Harrison Research in June, was conducted on a statewide basis covering a sample of 1500 households weighted to the age, gender and geographic profile of South Australia. The *Volunteering in South Australia in 2014* survey report will be formally launched in November 2014, in conjunction with International Volunteer Managers Day.

Target 25: Support for people with a disability – Triple the number of people with a disability able to access self-managed funding by 2016 *(baseline: 2010-11)*

A trial of self-managed funding commenced in October 2009, providing people with greater choice and control of their disability supports to best meet their individual needs. In 2010-11 (the baseline year), 50 people with disability were working towards self-managed funding.

Number of people working towards self-managed funding
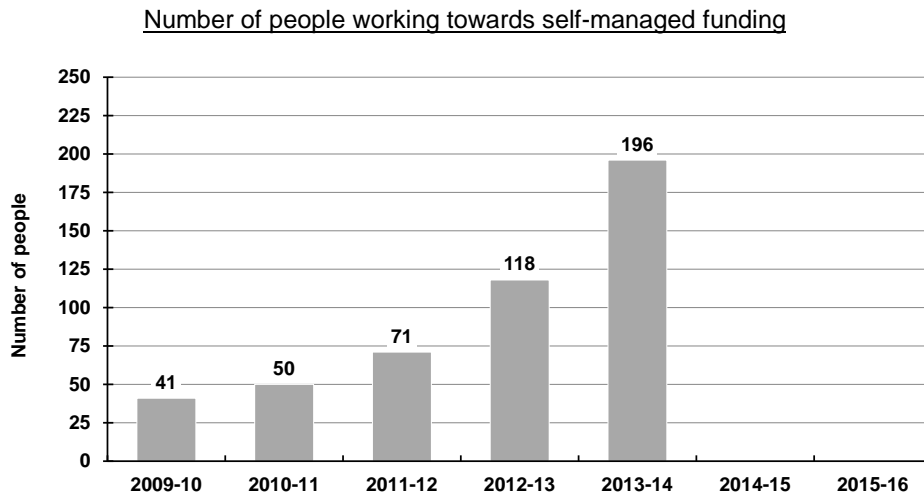
Data Source: Department for Communities and Social Inclusion

In March 2012, the government commenced implementation of individualised funding for people with disability in response to Recommendation 11 of the disability blueprint *Strong Voices: A Blueprint to Enhance Life and Claim the Rights of People with Disability in South Australia (2010-2020)*. This recommendation states that individualised funding must be made available to all clients of government disability services by 2017, in line with the National Disability Insurance Scheme. This builds on the self-managed funding trial which concluded on 30 June 2013.

As at 30 June 2014, 196 clients had, or were, in the process of finalising their support requirements with the expectation of being able to manage their own arrangements during 2014-15.

Target 29: Elections – Increase the percentage of women nominating to stand in local, state and federal government elections in South Australia to 50 per cent by 2014 *(baseline: 2010)*

The responsibility to progress this target rests with political parties in their pre-selection processes, electorate placement, funding and assistance in developing networks of individuals. Strong bipartisan support is therefore required for achievement.

During the 2013 Federal election, 27.3 per cent of South Australian candidates for the House of Representatives and Senate were women. This represents a slight decrease from the 2010 election in which 29.1 per cent of candidates were women.

The Electoral Commission SA has estimated that 33 per cent of candidates for the House of Assembly and Legislative Council during the 2014 state election were women. This represents an increase from the baseline of 2010 in which 30.3 per cent of candidates were women.

Currently, only baseline data is available in regards to the percentage of women nominating to stand in local government elections. In the 2010 local government elections, 28.4 per cent of nominees who nominated to stand as a candidate were women. The next local government elections will be held in November 2014.

A supplementary measure for Target 29 is the number of women in the South Australian Parliament, which comprises 47 seats in the House of Assembly and 22 seats in the Legislative Council. There are currently 17 women in Parliament (12 in the House of Assembly and five in the Legislative Council) which equates to 24.6 per cent of all members.

Target 30: Boards and committees – Increase the number of women on all State Government boards and committees to 50 per cent on average by 2014, and maintain thereafter by ensuring that 50 per cent of women are appointed, on average, each quarter *(baseline: 2004)*

The percentage of women on South Australian Government boards and committees increased from 33.6 per cent in January 2004 (the baseline), to 48.08 per cent as at 30 June 2014.

Percentage of women on all South Australian Government boards and committees
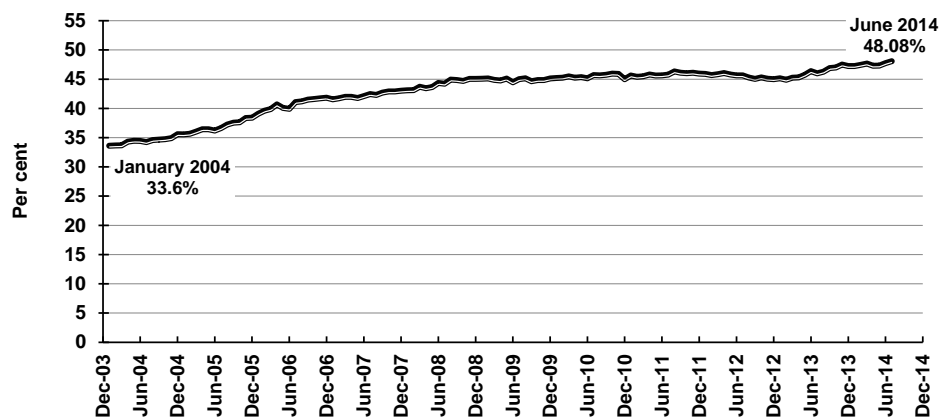
Data Source: Boards and Committees Information System, Department of the Premier and Cabinet

Target 31: Chairs of boards and committees – Increase the number of women chairing State Government boards and committees to 50 per cent by 2014 *(baseline: 2004)*

The percentage of South Australian Government boards and committees chaired by women increased from 23.8 per cent in April 2004 (the baseline), to 40.2 per cent as at 30 June 2014.

Percentage of South Australian Government boards and committees chaired by women
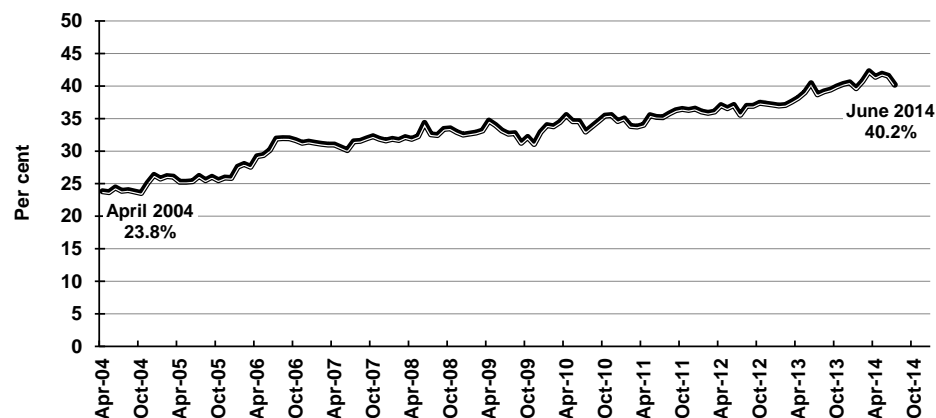
Data Source: Boards and Committees Information System, Department of the Premier and Cabinet

Whole-of-Government Targets

The department also contributes to the achievement of the SASP whole-of-government targets.

Target 6: Aboriginal wellbeing

This target seeks to improve the overall wellbeing of Aboriginal South Australians. Actions by the department in the past year to progress the achievement of this target included:

- hosting the State Aboriginal Women's Gathering (refer page 21);
- implementing the prevention of abuse of older people project, with a focus on older Aboriginal clients and carers (refer page 28);
- officially opening Common Ground at Port Augusta (refer page 32);
- constructing 39 new dwellings and refurbishing 26 dwellings under the National Partnership Agreement on Remote Indigenous Housing (refer page 32);
- extending Specialist Homelessness and Domestic and Aboriginal Family Violence Services for 12 months, commencing 1 July 2014 (refer page 34);
- refining the Culturally and Linguistically Diverse and Aboriginal and Torres Strait Islander Gambling Help Services (refer page 36); and
- completion of the strategies of the DCSI Aboriginal Priorities Plan (refer page 37).

In addition, several key Aboriginal initiatives were transferred from the Aboriginal Affairs and Reconciliation Division (AARD) of DPC to the department for implementation in 2013-14. These included the:

- Anangu Pitjantjatjara Yankunytjatjara (APY) Lands Food Security Strategy (refer page 40);
- Urban and Regional Strategy projects in northern Adelaide and Port Augusta (refer page 41); and
- Breaking the Cycle of Drug and Alcohol Abuse in Indigenous Communities in Ceduna (refer page 41).

Target 32: Customer and client satisfaction with government services

The department's Client Feedback System supports the achievement of Target 32, which aims to increase the satisfaction of South Australians with government services by ten per cent by 2014 (maintaining or exceeding that level of satisfaction thereafter), by supporting the consistent recording and management of client feedback.

In the previous 12 months the department recorded 636 compliments, 77 comments/suggestions and 900 complaints. Seventy five per cent of all complaints received were acknowledged within five working days and 74 per cent were closed within 30 working days.

Target 50: People with disability

Launched in 2013-14, the *DCSI Disability Employment Strategy 2014-2016* supports the achievement of Target 50 which seeks to increase by ten per cent the number of people with disability employed in South Australia by 2020. The strategy includes the three key objectives of attracting people with disability, retaining employees with disability and increasing disability awareness.

As at 30 June 2014, 4.9 per cent of the department's workforce self-identified as having a disability.

Target 52: Women

As at 30 June 2014, 27 of the 40 executive positions in the department were held by women. This equates to 67.5 per cent of executive positions. The department is therefore achieving Target 52 which aims to have women comprising half of the public sector employees in the executive levels (including Chief Executives) by 2014 and maintain thereafter.

Target 53: Aboriginal employees

This target aims to increase the participation of Aboriginal people in the South Australian public sector, spread across all classifications and agencies, to two per cent by 2014 and maintain or better those levels through to 2020.

In the past year the department launched the new *DCSI Aboriginal Employment Strategy 2014-2016* with a target of achieving a four per cent Aboriginal workforce by 2016. As at 30 June 2014, 3.3 per cent of employees in the department (169 employees) were Aboriginal or Torres Strait Islander people, employed across a broad range of classifications.

Target 61: Energy efficiency – government buildings

During 2013-14, the department achieved a significant increase in energy efficiency with a portfolio result of 278.26 MJ per m². This represents a 41.9 per cent improvement from the base year of 2000-01 (refer page 78). This result can be primarily attributed to the demolition of the Magill Youth Training Centre site, the termination of a tenancy at 96 Gouger Street, Adelaide, and improved energy efficiency practices of staff.

DCSI Scorecard

The department monitors its performance against the *Strategic Plan 2013-2016* through a number of key performance indicators. The scorecard provides a succinct summary of the key performance indicators in a single report and is regularly reviewed and updated.

A copy of the DCSI scorecard is available from the department's website at www.dcsi.sa.gov.au.

Status of Women

The role of the Office for Women is to pursue the full and equal participation of women in the social and economic life of the state by providing innovative and balanced public policy advice to government. Its priorities include addressing violence against women and improving women's participation in leadership and decision making and women's economic independence. It also provides high quality statewide information and referral services through the Women's Information Service and executive support to the Premier's Council for Women.

Family Safety Framework

The Family Safety Framework seeks to ensure that services to families at high and imminent risk of violence or harm are managed in a structured and systematic way, through government and non-government agencies sharing information and taking responsibility for developing positive action plans to mitigate the high risk. A key strategy of South Australia's *A Right to Safety* agenda, the Family Safety Framework includes Family Safety Meetings, held at the local level, which focus on individual high-risk cases and common risk assessment to ensure consistency in the assessment of these cases.

The statewide roll out of the Family Safety Framework, which supports the achievement of Target 18 (Violence against women) of *South Australia's Strategic Plan*, was completed in November 2013 with the implementation of Family Safety Meetings in Whyalla and the Fleurieu/Kangaroo Island regions.

Since the initial trial sites were established in 2007, Family Safety Meetings have now been implemented in 19 regions throughout metropolitan and regional South Australia including:
- six locations across the metropolitan area (Holden Hill, Noarlunga, Elizabeth, Port Adelaide, Sturt and Adelaide Eastern); and
- 13 regional locations (Gawler/Barossa, Adelaide Hills, Port Augusta, Port Pirie, Limestone Coast, Murray Bridge, Berri, Port Lincoln, Coober Pedy, APY Lands, Ceduna, Whyalla and Fleurieu/Kangaroo Island).

State Aboriginal Women's Gathering

The Office for Women is committed to ensuring ongoing and meaningful engagement with Aboriginal women, and works collaboratively across government and with the Premier's Council for Women to ensure Aboriginal women's voices are heard. This is achieved through a number of strategies including convening the annual State Aboriginal Women's Gathering.

The eleventh annual State Aboriginal Women's Gathering, held in Adelaide on 22 and 23 October 2013, was attended by women from across the South Australian Aboriginal community. In collaboration with the Gathering's Delegate Elected Working Group, the Office for Women prepared an agenda that covered various topics relating to the 2013 theme of 'Empowerment', which built on the 2012 theme of 'Celebration of past achievements and preparing for future challenges'.

Delegates had the opportunity to network, engage in small workshop discussion groups and hear from various guest speakers, enabling them to gain and share this knowledge with others in their communities.

Women's Information Service

Established in 1978, the Women's Information Service is a volunteer-based organisation that provides information to South Australian women online, over the telephone and in person. In the past year the Office for Women has continued to reorient the Women's Information Service to become a gateway service that has a strong community and internet presence through its digital engagement strategy.

This has been achieved by developing a strong social media presence and interface with women. Social media platforms such as Facebook, Twitter and Pinterest give women greater opportunities to engage with the Women's Information Service.

During the past year information distributed by Women's Information Service social media accounts has reached approximately 59 000 people. This is less than projected due to 'pay to promote' changes made by Facebook that have limited the reach of Women's Information Service social media posts.

Increased Leadership Opportunities for Women

South Australia continues to be the leading jurisdiction in Australia for the inclusion of women on South Australian Government boards and committees, with a strong increase in the number of positions held by women and the number of women chairing boards and committees.

As at 30 June 2014, 48.08 per cent of positions on government boards and committees recorded on the Boards and Committees Information System were held by women. This is a significant increase of 14.48 per cent from 33.6 per cent at 1 April 2004, following the release of *South Australia's Strategic Plan*. Women also held 40.2 per cent of chair positions on these boards and committees, a strong increase of 16.4 per cent from 23.8 per cent at 1 April 2004.

The Premier's Women's Directory is a key tool in assisting the government to improve the representation of women on boards and committees and achieve Target 30 (Boards and committees) and Target 31 (Chairs of boards and committees) of *South Australia's Strategic Plan.* As at 30 June 2014, the Directory contained the curriculum vitaes of 886 women, including 19 Aboriginal or Torres Strait Islander women, 23 women with disability, 102 women from culturally and linguistically diverse backgrounds (CALD), and 119 women living in rural and regional South Australia. The Directory, which moved to a completely online system in July 2013, is complemented by a LinkedIn group which has over 360 members.

In February 2013, the Premier announced that scholarships would be provided to enable 25 women to attend board training delivered by the Australian Institute of Company Directors. The Office for Women received 95 applications for the scholarships, with the successful recipients attending the *Foundations of Directorship, Governance for Directors* course on 23 August 2013.

In May 2014, the Minister for the Status of Women, the Hon Gail Gago MLC, announced that a further 25 scholarships would be offered in 2014 for the one-day course on governance for directors.

Women in STEM

The Office for Women has continued to work in partnership with the Department of Further Education, Employment, Science and Technology and the Department for Education and Child Development (DECD) to develop a promotional campaign to encourage women to access training in high-demand non-traditional industries such as mining, defence and construction.

STEM (science, technology, engineering and mathematics) Australia, an interactive website launched in January 2014, brings together information that is pertinent and tailored to organisations and individuals. The site includes activities and resources to help students at school, links to career open days that organisations and companies can become involved in, and events on teacher professional development courses. The website includes a career explorer, providing information on how STEM skills can be used in different careers and what qualifications and training paths are required.

This initiative includes the development of an online web community specifically for women, known as 'Women in STEM'. This aspect of the website focuses on how to attract and retain women in STEM employment and includes information on mentoring and support networks for women, access to programs for young women and how to address stereotypes and the myth that women are not interested in STEM.

Disability SA

The role of Disability SA is to lead disability policy development and planning in South Australia; provide a single access point for people with disability that provides clear and easy access from intake through to service delivery; and arrange for funding to go to individuals and service providers by the most effective and transparent means.

Sub-program: Non-Government and Individualised Funding

This sub-program includes individualised funding and services provided by non-government organisations to people with disability and their carers that are funded by the department.

Transition of Funding to the National Disability Insurance Agency

The South Australian trial of the National Disability Insurance Scheme (NDIS) commenced on 1 July 2013 and will be implemented over three years to June 2016. The government's contribution of cash and in-kind support to the trial was agreed as part of the NDIS Bilateral Agreement between South Australia and the Commonwealth Government. South Australia's contribution in 2013-14 was $4.9 million (including $0.3 million in South Australian Home and Community Care funding) while the Commonwealth Government contribution was $3.3 million for support packages.

As part of the Intergovernmental Agreement for the trial, the Commonwealth Government and host jurisdictions will make payments for care and support for participants into a national pool that is managed by the National Disability Insurance Agency (NDIA). The first payment was made on commencement of the trial in South Australia for one quarter of the total cash contribution of funding for the first year of the trial to manage any significant upfront demand.

Individualised Funding Program

Individualised funding is an approach used to enable people with disability to take greater control of the funding that has been allocated for their support needs. The aim of the program, which supports the achievement of Target 25 (Support for people with a disability) of *South Australia's Strategic Plan*, is to enable people with disability to choose the services that are most important to them, as well as their service provider.

Individualised funding is being implemented in response to the former Social Inclusion Board's report, *Strong Voices*, released in December 2011. Recommendation 11 stated that individualised funding should be made available to all clients of government disability services by 2017, in line with the approaches in the NDIS.

Since December 2012, the government has been progressively rolling out the individualised funding program. Stage one of the roll-out involved Disability SA clients with ongoing disability support requirements brokered through a non-government service provider. During 2013-14, stage two has considered funding which has historically been grant-funded, and where individual clients could be identified as the ongoing service recipient.

There are approximately 4400 clients in stages one and two who have now been advised of their personal budget. This budget represents the amount of money which the government has been investing in each client over the years.

As at 30 June 2014, there were 196 clients intending to continue with, or start managing, their own personal budget in 2014-15.

Stage three commences in 2014-15 and is primarily directed at clients in accommodation services in the government and non-government sectors. Stage three will initially concentrate upon the further disaggregation of grant funded arrangements, and look to expand into the services provided directly by government. By the end of 2014-15, it is predicted that more than 6000 clients will have been provided with a personal budget.

Community Visitor Scheme

The 2012-13 State Budget provided $2.3 million over four years to expand the existing South Australian Community Visitor Scheme operating in mental health treatment centres, to disability accommodation services. This expansion was a recommendation in the disability blueprint, *Strong Voices*.

Community visitors may choose to attend disability accommodation on any basis and may also be invited to do so by people with disability, their families and carers – or any other person.

Over the past 12 months, four two-day intensive training workshops were conducted involving 21 new community visitors, who either have been appointed or are in the process of being appointed. Other work to establish the disability component of the scheme included:
- the development and printing of brochures, booklets and posters on the disability Community Visitor Scheme;
- development and implementation of education and training sessions for staff who work in accommodation settings;
- preparation and distribution of information packs that have been sent out to a range of services; and
- communicating with accommodation services to ascertain details about their client numbers and days and times of the week when it would be best to visit.

Sub-program: Disability Support

Disability Support provides services that support the non-government disability sector funded through Disability SA. These services include policy and planning, intake, assessment and resource allocation, funds management, strategic projects and business services, the National Disability Insurance Scheme and adult community services for disability clients, their families and carers.

National Disability Insurance Scheme

The department has worked collaboratively with the Commonwealth Government, the NDIA, people with disability, their families and carers, and the disability sector to implement the South Australian NDIS trial. The statewide trial, which commenced on 1 July 2013 and will be implemented over three years to June 2016, will support approximately 5000 eligible children aged between birth and 14 years.

The first year of the trial focused on children aged between birth and five years, with 1913 children assessed as eligible for the NDIS and 1355 children having approved support plans.

An independent evaluation is being conducted across all trial sites, led by the National Institute of Labour Studies, Flinders University. The initial stage of data collection from key stakeholders, including participants, their families and carers, service providers and their staff, commenced in June 2014. The first report on the baseline data is due in late September 2014, to be followed by an interim report in April 2015.

The second year of the NDIS trial commenced in South Australia on 1 July 2014 and will focus on children aged birth to 13 years. In the third year, from 1 July 2015, the age limit will extend to 14 years.

Disability Access and Inclusion Plans

In March 2012, the government endorsed the introduction of Disability Access and Inclusion Plans (DAIPs) in accordance with a recommendation of the report *Strong Voices: A Blueprint to Enhance Life and Claim the Rights of People with Disability in South Australia (2012-2020)*. The introduction of DAIPs across government replaces the previous disability access strategy, *Promoting Independence: Disability Action Plans for South Australia*.

In November 2013, the department convened an across-government Disability Access and Inclusion Plan Steering Committee to provide expert advice and guide the introduction of DAIPs. This committee is comprised of representatives from state and local government, as well as people with disability.

Disability SA has provided resources including guidelines and reporting templates, to assist agencies develop and implement their plans using a common approach. Although local government councils are not required to produce DAIPs, they are encouraged and supported to participate.

In 2014-15, all South Australian Government departments will develop DAIPs and will be required to report on them in their annual reports.

Disability Services Act 1993

On 5 December 2013, the *Disability Services (Rights, Protection and Inclusion) Amendment Act 2013* came into operation. This amends the *Disability Services Act 1993* to provide improved legislative safeguarding of the rights of people with disability and ensures that they are able to exercise greater choice and control over their lives.

The Act now references the United Nations *Convention on the Rights of People with Disabilities* and requires disability service providers to have safeguarding policies and procedures in place, as well as providing protections for those who complain or report bad treatment.

Disability Engagement Strategy

The Disability Engagement Strategy was endorsed by the department's Executive Leadership Team in October 2013. The strategy connects people living with disability, their carers and families, the broader community and the non-government sector to support the development of government policy, programs and service delivery.

A set of tools to engage the disability community is incorporated in the strategy, which includes:
- a new online collaboration site to be known as 'Talk to the Person', which will be operational in 2014;
- the South Australian Disability Register which has been operational since 2011 and includes people with disability, their families and carers who are interested in being engaged on specific topics; and
- a draft *Disability Engagement Policy* and guiding *Principles for Engaging People Living with Disability*.

The strategy was used in numerous community engagements during the year, including a roundtable consultation on South Australian disability legislation. Sixty five members of the Disability Register attended a community forum to provide feedback regarding legislative changes to the *Disability Services Act 1993*. Seventy members attended a subsequent follow-up roundtable consultation to provide further input.

Disability Services

Disability Services is the Government of South Australia's service provider for people with disability.

Sub-program: Government Disability Services

Disability Services is responsible for providing services across the state, including supported accommodation, specialist services (allied health, therapy and community nursing), and services for children including the early childhood program, the school age and youth program and child and youth specialist services.

Improved Outcomes for Clients of Disability Services

Over the past year, improved outcomes for clients of Disability Services were achieved through a range of initiatives. Since August 2013, centre-based services have been offered to clients of the Adult Specialist Services Intervention and Support Team at Croydon Park, Gilles Plains and Fullarton. Services are offered in the areas of mealtime management, weight management, mobility, and upper and lower limb splints. Clients attending these services have achieved more timely assessments and improved clinical outcomes and have provided very positive feedback about their experiences.

The Positive Behaviour Support Team of five allied health professionals provides an intensive service to clients in accommodation settings who can, from time to time, exhibit severe behaviours of concern. The team developed and implemented pre and post intervention assessments to measure effectiveness. Results indicated improvements in relation to the ability of people to make choices in their day-to-day lives and in attitudinal change for workers.

The Person-Centred Development Team is responsible for the education and training of all Accommodation Services staff. It supports organisational change by embedding rights-based and person-centred practices. Training was completed by 932 staff members in 2013-14.

The Dignity in Care program aims to reinforce the importance of treating people with dignity and respect. Launched in January 2013 at Highgate Park, the program is currently being extended to other locations.

Reconfiguration of Disability Services

Disability Services has been a long-standing provider of services for children and young people. This has included early intervention therapy for children aged from birth to five years who have global developmental delay. In July 2013, in response to the commencement of the NDIS trial in South Australia, Disability Services registered to become a service provider of early intervention services under the NDIS. This provides families with the opportunity to choose Disability Services as their preferred service provider or to have their services provided by another agency.

A significant proportion of clients previously receiving services from Disability Services have made the choice to continue with them as their NDIS service provider. Some new clients have also chosen it as their service provider.

Disability Services Unmet Need

Unmet need of an individual is assessed need that is unable to be met. Assessment is undertaken across five service types: accommodation support; personal support; community access; community support; and respite.

Disability Services, Guide Dogs Association of SA/NT and Novita Children's Services record unmet need data for eligible people with disability who are waiting for services. This information is publicly available on the department's website at www.dcsi.sa.gov.au/services/disability-sa.

Innovative Solutions for Complex Support Needs

Officially opened in May 2013, the Smart Living project has delivered innovative support through state of the art technology and concierge support at the Boulevard Apartments, Woodville West. Individualised support is being provided to seven people with disability, including one man who lives with his wife and daughter. One apartment is set aside for the concierge service.

The department has worked with the Flinders University's Medical Device Partnering Program and local technology providers to develop innovative technology which enables people living with disability and with high support needs to live in their own apartment at the same, or lesser, cost than traditional shared, supported community accommodation. The resulting innovative technologies enable choice and control for residents, with a concierge service providing 24/7 assistance, emergency and after-hours support.

During 2013-14, $300 000 was provided through the Nation Building – Economic Stimulus Plan (NBESP) for the technical fit-out and set-up costs of the eight smart apartments. The project has now been fully implemented, with the department providing ongoing support funding for the concierge service.

Sub-program: Equipment Services

The statewide equipment program provides equipment and home modifications to clients of Disability and Domiciliary Care Services, Novita Children's Services and Minda Incorporated. Assessment and prescription are undertaken by the specialist services within Disability and Domiciliary Care and Novita Children's Services, and the Domiciliary Equipment Service manages the supply and maintenance of all equipment and home modifications.

Equipment Procurement Project

The Domiciliary Equipment Service (DES) supplies clients of the department with a defined range of stock items that meet more than 80 per cent of equipment needs each year. In the past year an innovative procurement partnership between DES and the Victorian Government's Statewide Equipment Program (SWEP) was undertaken to maximise the value of the aids and equipment services purchased.

In 2012, the SWEP approached the DES in relation to procurement opportunities to obtain better value for money for stock equipment. An analysis indicated that both programs procure the same types of equipment, largely from the same suppliers, using a retail model. A decision was made to partner with Victoria in a procurement project for these stock equipment items.

In November 2013, a tender to supply these equipment types was released in Victoria and South Australia. This tender was the first cross-jurisdictional procurement project of its kind. A joint tender evaluation process has been undertaken, sharing resources and expertise to select the final suppliers. It is anticipated that final contracts for all suppliers will be in place by September 2014.

It is expected that this procurement process will result in cost savings and provide a revised 'up-to-date' selection of stock items to meet the needs of clients currently presenting to services. Should this process deliver the anticipated savings and choice outcomes, subsequent procurement projects for the provision of spare parts and repair services will also be undertaken in 2015.

Domiciliary and Community Care Services

The Domiciliary and Community Care Services program provides services to frail older people with reduced ability to care for themselves within the metropolitan area and South Australian Home and Community Care services.

Sub-program: Domiciliary Care Services

The role of Domiciliary Care Services is to provide community care services, primarily to frail older people with reduced ability to care for themselves, assisting them to stay living in their homes. The services provided include personal care, domestic assistance, respite care, falls prevention and intervention, case management, service coordination, specialist dementia support, rehabilitation, palliative care, allied health assessment and therapy.

Prevention of Abuse of Older People Project

Domiciliary Care's Protecting our Elders Aboriginal Elder Abuse project (Ngadluku Purkarna Tirra Apinthi project) was aimed specifically at Aboriginal people aged 45 years and over, living in the Adelaide metropolitan area. Conducted in partnership with Aboriginal service providers, the project received Commonwealth Government funding through the Aged Care Service Improvement and Healthy Grants Fund in 2013, with Domiciliary Care providing in-kind support.

This project developed knowledge and understanding about the sensitive topic of Aboriginal elder abuse, resulting in a culturally appropriate resource package, consisting of a resource handbook and a poster, for Aboriginal families, communities and service providers.

These resources will assist Domiciliary Care, service providers and the community in:
- the identification of abuse;
- the provision of advice and response when abuse is identified; and
- strategies for early intervention and prevention.

These resources were launched at the World Elder Abuse Awareness Day Conference in June 2014.

Transition Plan for Domiciliary Care

Domiciliary Care is contracted by the Commonwealth Government until 30 June 2015 to provide a range of Home and Community Care (HACC) services to older people in metropolitan Adelaide. Commonwealth Government aged care reforms include the establishment of a new Commonwealth Home Support Program, replacing its HACC program from 1 July 2015. As a result, all HACC service providers, including government providers, will have to realign to the new program and renegotiate contract arrangements.

In response to these anticipated new arrangements, the department is collaborating with the Office for the Ageing (SA Health) in a Joint Aged Care Project, to best position South Australian Government aged care services for the period beyond 30 June 2015. The Joint Aged Care Project will assist in the development of a state position on the future role of government in the provision of Commonwealth Government funded aged care services, in order to provide benefit to the community and meet South Australian Government priorities.

In the coming year, Domiciliary Care will develop an agreed transition plan with regard to the new Commonwealth Home Support Program, ensuring service continuity for people over 65 years and funding clarity beyond 30 June 2015.

Access2HomeCare

Domiciliary Care is the auspicing agency contracted by the Commonwealth Government to operate the metropolitan Adelaide Access2HomeCare service. The service, which is a centralised 1300 telephone number, provides assistance to people seeking Commonwealth Government-funded HACC aged care services. Access2HomeCare also operates an intake service for state-funded Domiciliary Care programs including palliative care, rehabilitation and people under 65 years who require assistance and are not eligible for specialist disability services.

Between 1 July 2013 and 30 June 2014, the metropolitan Access2HomeCare service received 19 761 enquiries and contacts and made 14 841 referrals to over 180 health and community service agencies. People can receive more than one service and from more than one service provider. The primary age group of clients was 75 to 85 years, with 62 per cent being female and 49 per cent living alone. Twenty six per cent were referred by family members, 21 per cent by hospitals and 21 per cent by general practitioners.

Discussions with the Commonwealth Government are underway to transition to a new service model which will form part of the national aged care reforms, helping people access the appropriate aged care services for their needs.

Sub-program: Community Care

Community Care comprises South Australian Home and Community Care (SA HACC) services and assistance to Supported Residential Facilities.

Community Passenger Networks

Community Passenger Networks (CPN) cover 13 rural and three metropolitan regions and co-ordinate, broker and provide transport services for eligible HACC clients and transport-disadvantaged people. These services ensure that older people, people with disability and the transport-disadvantaged who cannot access or use existing transport options, do not become isolated in their homes and have access to social supports. CPNs are funded by the department and the Commonwealth Department of Social Services through the HACC program.

In addition to direct transport provision, CPNs respond to general transport enquiries and referrals; coordinate appointments on behalf of clients to fit in with existing available transport; broker services to commercial public transport in which the network partially or wholly financially contribute towards that service; and for those that are a booking agent for certain commercial public transport services, broker services on behalf of clients.

Significant progress was made in the development of CPNs in the past year including:
- the Northern Metropolitan CPN expanding their services to encompass the Tea Tree Gully council region;
- completing the scoping and development for a CPN in the Eastern Metropolitan region, with the CPN becoming operational in February 2014;
- reaching an agreement with the District Council of Mount Remarkable to undertake a review of the Upper Spencer Gulf region CPN service;
- implementing a CPN-specific IT booking and scheduling system to enable accurate recording and reporting; and
- a new metropolitan service was contracted to scope operations for the Inner Southern Metropolitan region. This region comprises the City of Marion, City of Mitcham and the City of Holdfast Bay.

Supported Residential Facilities

Supported residential facilities (SRFs) provide accommodation and personal care services for people on a low income, often with a range of mental health, drug and alcohol issues and/or disabilities. SRFs are licensed by local councils under the *Supported Residential Facilities Act 1992.*

The government provides a board and care subsidy to SRFs and supplementary payment to residents deemed eligible through the Single Entry Point assessment process, administered by the department. South Australia is the only state that provides these payments and uses them to set a cap on accommodation fees for participating SRFs (79 per cent of residents' approved income for metropolitan SRFs and 84 per cent for country SRFs). This ensures that residents who are pension recipients have the capacity to retain some of their personal income each fortnight to meet their living expenses, outside of those services provided by the SRF.

As at 30 June 2014, the government was assisting 842 residents. In 2013-14, 360 residents with high and complex needs received additional assistance through non-government services funded by the department to achieve improved quality of life and sustain their accommodation.

The department will continue to work with the sector to deliver the best possible services and encourages best practice and sustainable business models.

Social Housing

The focus of this program is to develop and implement better housing and service responses for people at risk or in high need, and to work with others to expand and improve affordable housing choices across the state.

This program encompasses the management of grants for housing services to low income households, people in high need and supported accommodation assistance for people in crisis. This includes grants for the provision of private rental services, public, Aboriginal and community managed housing, the regulation of community housing and homelessness and support services. The program also provides housing strategy, policy development and advice to government.

Outcomes achieved through this program also directly contribute to the achievement of the housing targets of *South Australia's Strategic Plan*. These are Target 7 (Affordable housing), Target 8 (Housing stress), Target 9 (Aboriginal housing), Target 10 (Homelessness) and Target 11 (Housing for people with disabilities).

Affordable Housing Stimulus Package

In the 2013-14 State Budget, the government announced the Affordable Housing Stimulus Package with funding of $50 million made available through Commonwealth Government debt forgiveness. The package includes:

- $20 million for a Community Housing Capital Grant Program which will deliver 130 new community housing rental dwellings; and
- $30 million for a Social Housing Investment Program to construct a total of 108 dwellings on South Australian Housing Trust (SAHT) land.

During 2013-14, legal agreements under the Community Housing Capital Grant Program were finalised, with nine community housing providers approved for funding and land secured for the 130 new community housing rental dwellings. As at 30 June 2014, seven dwellings had been completed with the remaining 123 under construction. All 130 dwellings are scheduled for completion by 31 December 2014.

Through the Social Housing Investment Program, one dwelling had been constructed and on-site construction had commenced on 103 dwellings which are due for completion by the end of the year. The remaining four dwellings are in the scoping phase with construction to commence by 31 December 2014.

Eighty five of the 108 dwellings to be constructed under the Social Housing Investment Program will be retained by Housing SA to house people who are homeless or are at risk of homelessness and have registered for housing. The remaining 23 properties will be transferred to a disability specific, not-for-profit Community Housing Organisation and will house applicants from the Disability SA Category 1 unmet needs list. Twenty one per cent of the dwellings will be suitable for tenants with disability and 35 per cent will be constructed in regional locations.

Better Places, Stronger Communities Program

The Better Places, Stronger Communities Program will transfer the property and tenancy management of up to 5000 public housing properties to the community housing sector. The selected community housing providers will manage the properties for an initial period of three years. Should they demonstrate high performance during this initial period, they will be offered the opportunity to manage the properties for a further 20 years.

A two-stage national tender process has been used to select community housing providers to partner with Housing SA in this program. Two preferred providers have been selected and contract negotiations are currently underway.

The first management transfer of approximately 1100 properties in Mitchell Park and Elizabeth Grove/Elizabeth Vale will commence in the first half of 2015.

Common Ground at Port Augusta

Housing SA has worked in partnership with Common Ground Adelaide to deliver Common Ground services in Port Augusta. Officially opened on 30 August 2013, Common Ground Port Augusta has two sites: Boston Street, providing 15 refurbished one and two-bedroom units for adults, mainly Aboriginal; and Augusta Terrace, providing 20 prefabricated units.

Common Ground aims to develop a 'community of interest' for its residents and includes self-contained apartments and communal spaces, as well as space for support services, workshops and training activities. The service supports people to break the cycle of homelessness and achieve social and economic participation.

The Salvation Army, through the Port Augusta Generic Homelessness Service, provides the tenancy support for Common Ground Port Augusta.

National Partnership Agreement on Remote Indigenous Housing

The department has continued to deliver significant capital works on the APY Lands, on the Far West Coast and in the Far North of the state. In the past year the department constructed 39 new dwellings and refurbished 26 existing properties in remote Aboriginal communities through the National Partnership Agreement on Remote Indigenous Housing (NPARIH). Construction and refurbishment of all properties was completed before the target date of 30 June 2014.

Construction occurred on the APY Lands (Kalka, Pukatja and Indulkana), the Far North community of Dunjiba and the Far West Coast communities of Yalata and Koonibba. As capital works were completed, Housing SA allocated the properties to households with complex needs, with a particular focus on ensuring the safety of children and reducing overcrowding.

Employment Related Accommodation Program

The NPARIH Employment Related Accommodation (ERA) Program addresses one of the key barriers to successful relocation for remote Aboriginal residents, by providing affordable housing in locations that offer a greater range of employment and education opportunities. In October 2013, the Umuwa Trade Training Centre Accommodation facility was completed as part of the ERA Program. The two dormitory-style buildings can house up to 24 individuals.

A formal handover to the DECD took place on 11 February 2014. The accommodation is now being managed by DECD and accessed by schools and various groups attending the Trade Training Centre.

Access 2 Place

To prepare for the increased demand likely to be generated through the NDIS and to address the current unmet need, the South Australian Government has committed significant funding for the construction of new disability-specific dwellings. To support this strategy, Access 2 Place Ltd, a new non-government disability housing organisation within the community housing sector, has been established to provide disability-specific tenancy and property management for social housing assets.

By June 2015, a total of 135 newly constructed dwellings for people with disability are planned to be transferred from Housing SA to Access 2 Place. A total of four dwellings were delivered within the 2013-14 financial year, with a further four in the final stages of transfer. The new dwellings will be constructed using funding from the Affordable Housing Stimulus Package, NBESP Disability Project and various Housing SA disability housing initiatives.

Nation Building – Economic Stimulus Plan Disability Project

On 5 March 2013, the Premier announced that the government had brought forward a number of construction and housing projects, totalling over $70 million, to stimulate South Australia's housing and construction industry. This included $27 million in Housing SA projects for the construction of approximately 90 specialised houses for people with disability, funded through the NBESP Disability Project.

The key objective of the NBESP Disability Project is to increase the supply of supported, accessible accommodation by providing housing to meet the current and future needs of people with disability, reducing pressure on Disability SA's waiting list. During 2013-14, eight houses achieved practical completion.

The disability housing project is scheduled to be completed by the end of December 2014, delivering 90 dwellings for people with disability in regional and metropolitan South Australia.

Construction of New Dwellings

In addition to new dwellings constructed through the Affordable Housing Stimulus Package, NPARIH and the NBESP Disability Project, Housing SA, on behalf of the SAHT, constructed new dwellings across public, community and state owned and managed Indigenous housing programs.

Under the *Community Housing Capital Program*, community housing organisations work with Housing SA to plan the replacement of obsolete dwellings or dwellings that are financially unviable to maintain, improvements to existing dwellings, and the transfer of dwellings between organisations. In the past year 37 new dwellings were constructed through this program.

The *Aboriginal Housing Capital Program* ensures appropriate housing is delivered in metropolitan and regional areas for Aboriginal clients, through a mixture of housing construction, upgrades and purchases from the private market. During the past year the program completed the construction of 15 new dwellings.

To cater for the changing needs of tenants, Housing SA's ongoing *Public Housing Construction and Acquisition Program* replaces obsolete and ageing houses with new dwellings. Over the past 12 months, the program purchased five dwellings and constructed 36 new dwellings.

In April 2012, the management and delivery of projects under the *Better Neighbourhoods Program* was transferred to Renewal SA. Housing SA funds these projects from its capital budget with the SAHT retaining ownership of the land and asset. The construction and housing projects brought forward to stimulate South Australia's housing and construction industry (as announced by the Premier on 5 March 2013) included an accelerated Better Neighbourhoods Program with an additional 114 dwellings to be constructed by 31 December 2014. During 2013-14, the Better Neighbourhoods Program completed the construction of 78 new dwellings.

New Domestic Violence Facility

In April 2014, construction was completed on a new supported accommodation facility for domestic violence services in Adelaide's western suburbs. The construction of the facility, which received $3.1 million in Commonwealth Government funding through the Crisis Accommodation Program, provides accommodation for up to seven women and their children at any one time.

The custom-designed and purpose-built facility, which will be managed by the Central Domestic Violence Service, provides secure supported, on-site accommodation for women and their children. There are also administration facilities, counselling rooms and education and training spaces.

Multi-Trade Contracting System

On 1 October 2013, the Housing SA Multi-Trade Contracts for maintenance and property services commenced. The new arrangements are a major change in the delivery of maintenance services, with the major benefits being:

- a reduction in responsive maintenance through a more strategic approach and integrated delivery of services;
- the ability of Multi-Trade Contractors to regularly review the work performance of their sub-contractors to ensure they are meeting industry standards;
- greater capacity to meet targets for local employment, apprenticeships and Aboriginal employment; and
- budgeted maintenance money is expended ensuring quality of services.

Previously there were more than 350 trade contractors, with over 561 individual contracts, providing maintenance and property services to Housing SA. This has been reduced to five Multi-Trade Contractors who manage the trade sub-contractors, with 14 individual contracts, based on geographic areas across the state.

Of the five Multi-Trade Contractors:
- three are existing South Australian companies (Doherty Plumbing Pty Ltd, Bettio Building Contractors and WCK Pty Ltd, who will be trading as Mordangood Maintenance Pty Ltd from 1 July 2014);
- one is a national company already operating in South Australia (Programmed Facility Management); and
- one is a New South Wales company (RTC Group) undertaking similar works for Housing NSW.

The collective total contract value of the 14 contracts, which are for a maximum of eight years, is estimated to be $912.2 million (GST inclusive).

Specialist Homelessness and Domestic and Aboriginal Family Violence Services

It was the intention of Housing SA to procure Specialist Homelessness and Domestic and Aboriginal Family Violence services in 2013-14, to commence on 1 July 2014. This has, however, been put on hold due to uncertainty about future funding under the National Partnership Agreement on Homelessness (NPAH).

The Commonwealth Government has committed to a further one year NPAH, which will provide a total of $17.74 million in funding that will allow South Australia to maintain its current levels of service provision in the homelessness sector for a further 12 months. The Commonwealth Government has flagged that a major review will be undertaken of both the NPAH and the National Affordable Housing Agreement (NAHA) during this period.

As a result of the agreement with the Commonwealth to extend the NPAH for one year, Specialist Homelessness and Domestic and Aboriginal Family Violence services were extended for 12 months, while the review of NAHA and NPAH funding for homelessness is being undertaken. The South Australian Government will continue to advocate with the Commonwealth Government for the continuation of this important funding.

Communities and Partners

The focus of this program is to support strong South Australian families and communities by providing services directly to them and in partnership with the non-government community services sector and other key partners across government. This program includes: the provision of state concessions; the management of juvenile justice programs; the provision of grants to support disadvantaged South Australians; support to build the capacity of the not for profit sector; and the coordination of state recovery efforts. High level strategy and policy advice is provided across government in the areas of social inclusion, volunteering, carers, multicultural affairs, youth and issues affecting people in the northern and southern suburbs.

Sub-program: Affordable Living Programs

Affordable Living Programs include the development of quality low income support services to help alleviate financial hardship in South Australia and contribute to the achievement of Target 16 of South Australia's Strategic Plan. These services include administering a range of state concessions towards household costs and public transport. Additional support is provided through the Personal Alert Systems Rebate Scheme, Spectacles Scheme, Funeral Assistance Program, and the Companion Card Program. Other affordable living initiatives are the Emergency Financial Assistance Program, Low Income Support Program, Utilities Literacy Program, and the Emergency Electricity Payment Scheme.

Service planning for problem gambling interventions is also provided, including gambling help services funded through the Gamblers Rehabilitation Fund.

Utilities Literacy Program

In 2012-13, the government announced initiatives to support low income households with utility costs, including the Utilities Literacy Program. This program aims to assist consumers to manage utility costs by:
- improving coordination and client referral to support programs aimed at reducing energy and water usage;
- providing community workshops and individual counselling and support to improve household financial management and reduce utility debt;
- fostering intensive cooperation between energy retailers, water industry entities, consumers and existing support programs;
- educating consumers about retail contestability and negotiating effective contracts with energy providers; and
- supporting consumers to replace and upgrade inefficient appliances and retrofit households for improved efficiency, with help from existing no-interest and low-interest loan schemes.

The department undertook a public Request for Tender process that resulted in three non-government organisations being selected to provide the Utilities Literacy Program services. In October 2013, service agreements were executed with the successful non-government organisations being:
- UnitingCare Wesley Bowden, to provide train-the-trainer workshops to workers in the community services sector;
- Uniting Communities, to deliver utilities literacy expos in each of the 12 South Australian Government regions; and
- The Salvation Army, to provide intensive case management to clients.

After a period of recruiting staff and finalising training modules and workshop schedules, the service providers have been progressively implementing their respective components.

UnitingCare Wesley Bowden has delivered train-the-trainer workshops for participants from community organisations while Uniting Communities delivered utilities literacy expos in Marion, Ingle Farm, Gawler, Bowden, Gilles Plains, Hackham West, Salisbury and Murray Bridge.

Clients who have been identifying as having utility related debt are receiving intensive case management support from financial counsellors led by The Salvation Army, with over 1100 sessions provided to clients. Clients with utility related debt issues are also referred to these financial counsellors through other community services, e.g. the national telephone financial counselling helpline on 1800 007 007.

Supporting low income households with utility costs is a key strategy in achieving Target 16 of *South Australia's Strategic Plan* by supporting vulnerable people to enable increased access to income.

Affordable SA Helpline

The Affordable SA Helpline has been established to provide South Australians with advice and assistance with managing cost of living pressures or budgeting. The helpline can be contacted on 1800 025 539 for information to help resolve debt and affordability issues and how to save on housing, utility bills and medical costs.

Funding of $235 000 per annum has been provided by the department to enable the expansion of infrastructure and human resourcing so that customers can receive advice, support, resources, information and referrals regarding their affordability issues. The helpline is operated by The Salvation Army in conjunction with the existing national telephone financial counselling helpline, funded by the Commonwealth Department of Social Services.

The Affordable SA Helpline complements the affordable living website at www.sa.gov.au/affordableliving.

Gambling Awareness Campaign for General Practitioners

The Office for Problem Gambling collaborated with the Australian Medical Association (AMA) of South Australia to develop and implement a gambling awareness campaign for general practitioners in South Australia. The general practitioners gambling awareness campaign, which commenced in December 2013, provides a range of web-based, educational and resource materials. Approximately 2400 general practitioners throughout the state received information about the ongoing website and a referral tear-sheet pad for patients.

A successful media campaign was primarily directed at the medical fraternity and included a full page article about gambling and the role of general practitioners in medicSA, the AMA newsletter, national AMA tweeters and headlining graphics and links on the AMA website. The initiative was also picked up by the general media and resulted in widespread media coverage.

The department and the AMA will continue to work together to provide workshops, presentations and speakers to educate general practitioners and other medical professionals.

Culturally and Linguistically Diverse and Aboriginal and Torres Strait Islander Gambling Help Services

Through the Gamblers Rehabilitation Fund, the department funds four CALD Gambling Help Services (Cambodian, Chinese, Vietnamese and a Multicultural Gambling Help Service) and four Aboriginal Gambling Help Services (Aboriginal Family Support Services, Port Lincoln Aboriginal Health Service, Ceduna Koonibba Aboriginal Health Service and the Statewide Gambling Therapy Service (Aboriginal and Torres Strait Islander specific service)).

During 2013-14, a performance review was undertaken for the delivery of gambling help services for Aboriginal-specific and CALD communities in South Australia, to focus on community engagement in order to promote holistic and connected service delivery. This resulted in continued funding for these services, with the Aboriginal services funded until 30 June 2015, with a further 12-month option, and the CALD services funded until 30 June 2016.

Sub-program: Community Support Services

Community Support Services provides various services that directly or indirectly support South Australians and their communities. This sub-program includes the planning and management of grant programs to community organisations that provide services to help families and improve the quality of life of the community, including Community Benefit SA, the Family and Community Development Program, Aboriginal Youth Development Program and Aboriginal Youth Action Committees. In addition quality and continuous improvement guidance and training are provided to organisations in accordance with the Australian Service Excellence Standards.

The sub-program also includes initiatives that support independence and participation for individuals, families and communities, supporting the achievement of Target 23 of South Australia's Strategic Plan to increase the proportion of South Australians participating in social, community and economic activities. It also includes state disaster recovery and relief, the registering and mobilising of volunteers for emergency recovery and the provision of employment screening services.

DCSI Aboriginal Priorities Plan

A key objective of the department is to develop programs that improve the lives and achievements of Aboriginal children, families and communities. The final progress report of the *DCSI Aboriginal Priorities Plan 2011-2013* documented many achievements and evidence of good ideas being put into action across the department.

Most strategies in 2013-14 aimed to increase culturally inclusive programs and services. Those related to a culturally competent workforce were incorporated into the *DCSI Aboriginal Employment Strategy 2012-15*. Several activities related to increasing culturally inclusive governance were commenced and it was agreed this area needed further development in the next plan.

To develop the next three-year plan, a new process was created that builds on the wide range of evidence about the most effective ways to improve outcomes for Aboriginal children, families and communities and identifies shared priorities for whole-of-department action.

A DCSI Aboriginal Services Directors Working Group, chaired by the Chief Executive, was established to lead this work. All divisions have contributed evidence and engaged staff in recommending the priority areas that the department should focus on to make the most difference for Aboriginal people and communities. Five priorities for cross-agency work have been identified: governance, employment related initiatives, and three population groups: Aboriginal young people, Aboriginal women and residents of remote areas. Shared work has commenced on each of these priorities and detailed strategies will be published in the final plan.

LGBTIQ Inclusion Strategy

The department commenced working on the development of a Lesbian Gay, Bisexual, Transgender, Intersex, and Queer (LGBTIQ) Inclusion Strategy in 2012-13. The development of the strategy, which was completed in 2013-14, was undertaken with the assistance of the Rainbow Advisory Council and in consultation with the LGBTIQ community.

On 14 February 2014, the then Minister for Communities and Social Inclusion, the Hon Tony Piccolo MP released the *South Australian Strategy for the Inclusion of Lesbian, Gay, Bisexual, Transgender, Intersex, and Queer (LGBTIQ) People 2014-2016.* The strategy outlines five priority areas for action: social and emotional health and wellbeing; employment and opportunities; awareness and education; inclusive service delivery; and engagement with LGBTIQ communities.

Including You: A Practical Guide to Engaging with Lesbian, Gay, Bisexual, Transgender, Intersex and Queer (LGBTIQ) Communities and Developing LGBTIQ Inclusive Services was also developed to support government employees in engaging with, and delivering inclusive services to, LGBTIQ people.

In the next 12 months the department will hold three LGBTIQ roundtable consultations and undertake a survey as part of a commitment to ongoing engagement with LGBTIQ communities. Discussions will also take place with key South Australian Government departments about their role in implementing the strategy.

National Exchange of Criminal History Information for People Working with Children

During 2013-14, the DCSI Screening Unit became a participating screening unit in the National Exchange of Criminal History for People Working with Children. As a result, it can now access expanded criminal history information, including police reports, spent convictions and pending charge information, from other Australian jurisdictions for the purposes of child-related employment screening.

A requirement of the Intergovernmental Agreement for the National Exchange is that information obtained through the agreement is not used for any purpose other than child-related employment screening. Consequently, the single check previously offered by the Screening Unit has been split into four separate types of employment screening:
▪ child-related employment screening;
▪ vulnerable person-related employment screening;
▪ aged care sector employment screening; and
▪ employment probity checks.

Each of these is a specifically focused risk assessment designed to protect a particular group (in the case of child, vulnerable person and aged care checks) or to assess an applicant's risk in a particular position (in the case of employment probity checks). This enables a much more tailored and relevant approach to employment screening and meets legislative and inter-governmental requirements.

Recovery Support to Communities

During 2013-14, the State Recovery Office was activated operationally in support of two significant incidents:
▪ Bushfires in January and February; and
▪ Kangaroo Island floods.

Bushfires

In January and February 2014, over 425 000 hectares of land was burnt by numerous bushfires across South Australia, with the most significant fires occurring at Bangor, Eden Valley and Rockleigh. The fires had a significant impact on state and Crown land, as well as private property including homes, farm equipment and stock, and public infrastructure including roads.

Activities of the State Recovery Office in response to the bushfires included:
▪ providing executive support to the State Recovery Committee and coordinating whole-of-government reporting;
▪ establishing and coordinating a range of communications to support affected communities, such as a 1800 Hotline, a website and a Facebook page;
▪ coordinating impact assessments for affected communities;
▪ developing a system for replacement of water lost as a result of fire-fighting activity and limited clearance of fence lines damaged by fallen trees;
▪ coordinating fee waiver for replacement documentation (such as Birth/Death/ Marriage Certificates and Certificate of Title) and access to free legal advice (supported by the Law Society of South Australia); and
▪ providing support to Local Recovery Committees, including advice and support for local communications (for example, newsletters to the community).

Emergency Relief Centres (managed by the Housing SA Emergency Management Unit) were opened in Angaston, Wirrabara and Port Pirie in response to bushfires. These were opened with the assistance of participating organisations, pastoral services and the Red Cross. The Emergency Relief Centres provided safe shelter, catering and organised accommodation in local hotels, motels and cabin parks for those unable to return home. Emergency and re-establishment grants were activated and paid to affected members of the community.

A total of $24 126 was donated to the State Emergency Relief Fund (SERF) by members of the public following the fires. Under legislation, the SERF Committee has the responsibility to direct the allocation of these funds.

The Committee determined the criteria for distribution as 'Households whose principal place of residence were destroyed or significantly damaged as a result of the January 2014 bushfires, and households who lost their direct livelihood as a result of bushfire damage to their property and are experiencing significant difficulties or hardship'. The Committee identified 28 households that meet the criteria. A letter of offer was sent to these households with 26 accepting financial assistance.

<u>Kangaroo Island Floods</u>

In June 2013, the Haines and MacGillivray districts of Kangaroo Island received six inches of rain, followed by more rainfall, which overfilled many lagoons and left large areas of the districts waterlogged. There are approximately 213 properties in the affected area, with the flooding having a severe impact on road infrastructure, public access, the environment, tourism and agriculture, and leaving many residents isolated.

In response, a Local Recovery Committee was established with support from the State Recovery Committee and the State Recovery Office. The government provided $50 000 for a Flood Recovery Coordinator to conduct impact assessment and community engagement programs. Activities in response to the floods have included newsletters and meetings of local residents, mosquito reduction, adjustments to waste collection, and support from the Department of Primary Industries and Regions SA, Department of Environment, Water and Natural Resources and SA Health.

The Local Government Disaster Assistance Fund provided $4.5 million to repair roads. Some repairs were completed during the summer with the remainder to be completed as soon as possible.

While the water levels receded following the 2013-14 summer, the area has not fully recovered. The winter rain has exacerbated the situation and the recovery program will continue for some time.

Community Sector Development

The department's Policy and Community Development Division commenced a number of community sector development initiatives in partnership with the community sector. These include the:
- introduction of an outcome based requirement for service agreements using the Results Based Accountability model;
- introduction of longer term agreements with rolling contracts to provide greater assurance to organisations for better planning and reducing red tape;
- modification of the DCSI Australian Service Excellence Standards for community services to incorporate the significant changes occurring in the area;
- establishment of a Supporting Community Organisations through Partnership and Engagement (SCOPE) to assist community organisations to remain robust and sustainable; and
- introduction of a partnership portal built to improve consultation and collaboration with the community service organisations.

The Human Services Partnership Forum, now chaired by the Minister for Communities and Social Inclusion, was reformed to increase participation from key government agencies. Five across government and non-government peak organisation working groups were also developed to consider:
- grant and funding reform of application, contracting and reporting requirements;
- evaluation and outcome focus for community services;
- best practice for consultation and engagement with clear structures for feedback measures;
- strategies to improve workforce development;
- links to private sector for social innovation and social impact; and
- regulation and accountability requirements.

Evidence Based Management Framework

The department has built on an approach initiated by the Queensland Department of Communities, Child Safety and Disability Services to develop the Evidence Based Management Framework (EBMF). This will assist in service planning to ensure that maximum support is provided to those most in need.

The EBMF enables the department to identify and rank the high priority groups/locations across the state and match services to community need, consistent with the government's strategic priorities and the department's strategic directions.

Community IQ has been developed to allow staff to access available information via maps, tables and other reporting products. Community indicators have also been made available to the community service sector through the Human Services Partnership Portal and the publicly available map tool MapIQ.

APY Land Community Services

Departmental staff live in and deliver programs to the APY communities of Amata, Indulkana (Iwantja), Fregon (Kaltjiti), Mimili, Ernabella (Pukatja) and Pipalyatjara. Following an intensive recruitment support and mentoring program in 2013, as at 30 June 2014 the department has been able to engage 23 Aboriginal staff for training and employment in the delivery of various programs.

The HACC program supports older people who are frail and younger people with disability to live independently in their home and community of choice. HACC services, including a daily meal from Monday to Friday, blanket washing and local transport, were provided to 174 clients in 2013-14. Staff support clients to meet individuals' needs and to participate in community and social activities. The department directly funds services for those under 50 years of age. The Commonwealth Government funds the department to provide services to those aged 50 years and over.

The APY Lands Youth Program provides recreational and diversional activities for youth aged 12 to 24 years and the management of the operation of youth sheds in six communities. Funding for the youth program is allocated from the government's APY Task Force funding. The department funds the Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Women's Council to deliver school holiday activities in each community where approximately 20 to 50 young people participate in activities after school hours and/or during school holidays. It is also working with the NPY Women's Council to build their capacity to deliver the youth programs on the Lands from 2014-15.

Disability Services provides social and recreational programs to enhance the lives of approximately 40 Anangu people with disability. This includes clothes washing, limited personal care, shopping and participation in community and recreational activities. In August 2013, the department supported seven clients to experience the snowfields of Jindabyne in New South Wales.

Family Centre services in Mimili, Fregon, Pipalyatjara, Amata and Indulkana provide a range of services to support families. The services include access to healthy cooking, play areas, showering and clothes washing facilities and advice and referral to other services. Approximately 30 children under five years of age who are identified as 'failing to thrive' were provided meals from these centres in 2013-14.

APY Lands Food Security Strategy

On 1 July 2013, the department assumed responsibility for leading the *Anangu Pitjantjatjara Yankunyjatjara (APY) Lands Food Security Strategy 2011-2016* from DPC-AARD for a period of 12 months. The department focussed on two key action areas identified as pivotal to the success of the strategy and achievable in the short-to-medium term, namely freight management and financial wellbeing.

A new purchasing and freight system for the APY Lands has been developed through a partnership arrangement with Foodbank SA and Mai Wiru Regional Stores Aboriginal Corporation, to enable the provision of a wider range of cheaper and fresher food to the APY Land community-owned stores. The new system will provide a co-ordinated purchasing and freight system using designated, reliable and compliant transport directly from Adelaide, rather than Alice Springs.

The MoneyMob Talkabout financial literacy education and money management service has been funded by the department and the Commonwealth Government for delivery on the APY Lands. The initiative provides a number of services including financial education, crisis intervention and financial counselling. A recent survey identified that the demand for this service on the APY Lands has continued to increase since it commenced in October 2012, with 573 clients and the provision of 1450 episodes of support in 2013-14.

Urban and Regional Strategy

On 1 July 2013, the department assumed responsibility for leading the implementation of the Council of Australian Governments Urban and Regional Strategy of the National Indigenous Reform Agreement (Closing the Gap). The responsibility for implementation was transferred from DPC-AARD for a period of 12 months, to increase access to services for Aboriginal people by focusing on forming partnerships across governments and agencies and with community members.

The Urban and Regional Strategy is being implemented in South Australia in northern Adelaide and Port Augusta. In northern Adelaide, the department became a member of the Northern Adelaide Solutions Group which comprised Aboriginal community representatives and representatives of the three levels of government for the areas of Playford, Salisbury and Gawler. The department employed new project staff and supported the group to develop an action plan to address the priority areas of young children and their families, elders, young people and justice, education, community connections and sustainability.

An evaluation undertaken with the group documented their achievements in increasing knowledge, connections and access and provided evidence on how to support future place-based initiatives. As this strategy has now ended, the department is supporting ongoing community development work in that area while promoting a future cross-government focus on some key priorities.

In Port Augusta, the department became a member of the Steering Committee which was chaired by the co-chairs of the Aboriginal Community Engagement Group and comprised representatives of the three levels of government and an independent advocate. The department supervised the existing project staff who were members of a cross-government team to progress the strategies developed in the Local Action Agreement. The four priority areas of the Agreement are governance and leadership, safe communities, healthy homes and learning (early childhood and schooling).

Ceduna Breaking the Cycle Initiatives

In November 2013, the department commenced working with South Australian and Commonwealth Government agencies, the District Council of Ceduna and community organisations to improve the coordination of services to address long-standing issues of alcohol and substance misuse in Ceduna and the surrounding area.

The department co-chairs the Breaking the Cycle Taskforce with the Department of the Prime Minister and Cabinet, which implements strategies to address alcohol and substance misuse. It also chairs the First Response Group, established by South Australia Police to address the immediate issues related to large numbers of transient people 'sleeping rough' across the Ceduna council area. This group has undertaken a number of actions including the reduction of the speed limit on a road often used by this group of people, construction of a footpath to encourage people to stay off the road, and an application to extend the current Dry Zone areas.

In addition, the department has been integral in developing a framework that seeks to provide services to high risk vulnerable people in a structured and systematic way. The Vulnerable Persons Framework enables local agencies to share information about high-risk clients to better support them to access the services available and reduce the risk to their safety and wellbeing.

Universal Access and Inclusion Guidelines

In December 2013, the South Australian Government approved the Universal Access and Inclusion Guidelines which were developed by the department as a tool for government departments to ensure that their services cater for all members of the South Australian community. The Guidelines provide a structure for policy, program design and delivery to ensure no one is disadvantaged in their access to government services.

Rather than being an administrative procedure, the Guidelines are a tool to improve business planning and service delivery. This approach allows departments to work flexibly and strategically in their own context to improve business delivery and social inclusion. They are comprised of three elements: inclusive leadership and governance; inclusive policies, programs and services; and inclusive workforce.

For each of the elements a number of criteria are listed to assist departments to assess if their policies, processes and culture support access and inclusion. This assessment will help departments identify the areas where they are performing well and those that require strengthening so they can plan to build on their strengths and address their challenges.

Sub-program: Multicultural Services

Multicultural SA works with South Australia's ethnic communities to promote community capacity and community harmony. A key aspect of this work is supporting ethnic communities in their activities in the broader community, including the provision of grants designed to help multicultural organisations celebrate, showcase and support their cultures and communities. Multicultural SA also provides advice to the government on cultural, linguistic and religious diversity matters and conducts community consultation sessions to ensure the government has an understanding of the issues currently facing the ethnic communities of South Australia.

Leadership Course for Women from Culturally and Linguistically Diverse Backgrounds

Established in 2002, the Women's Leadership Course is an initiative of Multicultural SA that provides participants with opportunities to:
- develop their leadership skills to enable them to be leaders and potential leaders within ethnic community organisations;
- develop the skills and knowledge required to become members of boards and committees; and
- gain broader skills, including leadership, empowerment and self-confidence.

The Women's Leadership Course is delivered by TAFE SA with participants graduating with a Certificate IV in Frontline Management. Over 200 women have successfully completed the course since its establishment. In June 2014, a further 13 women from CALD backgrounds graduated from the course. These graduates came from Kenya, Ghana, South Africa, Thailand, Sri Lanka, Norway, the Netherlands, Romania, Poland, Mexico, Iraq and Iran.

In March 2014, Multicultural SA sought feedback on the Women's Leadership Course. Positive feedback was received from stakeholders highlighting the need for graduates to be able to access practical leadership opportunities that enable them to apply the skills and knowledge developed during the course.

Community Engagement

The South Australian Multicultural and Ethnic Affairs Commission (SAMEAC) with assistance from Multicultural SA held a consultation in Adelaide's north-western and inner-northern suburbs in September 2013. Approximately 100 community members attended, addressing questions to representatives from local, state and the Commonwealth Government, across a range of portfolios.

SAMEAC has Regional Advisory Committees in the north, Riverland and south east of South Australia. During 2013-14, the Chair and Multicultural SA staff visited Whyalla, Renmark, Bordertown, Naracoorte and Mount Gambier to meet with the Regional Advisory Committees and hold consultations with regional multicultural groups to better understand their issues and concerns.

Access and Equity Guidelines

The *Access and Equity Guidelines for a Multicultural South Australia* have been developed by Multicultural SA and SAMEAC. The Guidelines are intended to support government departments to embed principles of access and equity in their services, programs, policies and information.

An implementation strategy will be developed by Multicultural SA in conjunction with SAMEAC.

Multicultural Festival

The inaugural Multicultural Festival, held in Rundle Mall on 3 November 2013, was a highly successful event, with approximately 80 000 people in attendance. The festival included 34 stall holders and 40 performing groups, representing 66 CALD community organisations and 50 different ethnicities. The stalls showcased art, craft and food, and the performances included dance and music from around the world.

Funding for the festival was provided by Multicultural SA and the Rundle Mall Management Authority.

Showcasing Multiculturalism

The Showcasing Multiculturalism Program supports the achievement of Target 5 (Multiculturalism) of *South Australia's Strategic Plan* by increasing community harmony and demonstrating the benefits of multiculturalism to the wider community.

Over the past 12 months, funding was provided to support the participation of multicultural and ethnic community organisations in iconic South Australian events. Funding was provided to support:
▪ groups from the Peruvian, Italian, Romani, Chinese, Irish and Burmese communities that were involved in the 'Christmas Around the World' float at the 2013 Christmas Pageant;
▪ the participation of 2000 people, representing more than 50 different ethnic groups, to be involved in the 2014 Australia Day Parade;
▪ eighteen young people from nine different ethnic communities to participate in the ANZAC Eve Youth Vigil; and
▪ the South Australian South African community to deliver memorial events marking the passing of Nelson Mandela.

Interpreting and Translating Centre

The DCSI Interpreting and Translating Centre provides services to a wide range of private, corporate and Government clients. Services provided include interpreting by phone, face-to-face, meetings, written translations and multilingual typesetting.

During 2013-14, the Centre completed 37 293 interpreting assignments and 1943 document translations. The 37 293 assignments were made up of 26 767 assignments across South Australian hospitals, 2002 assignments in all tiers of the courts system, 820 assignments assisting the South Australian and Federal Police and 404 assignments in the Education sector. The remaining 7300 assignments were provided to a broad range of government and private sector clients.

Over the past 12 months, 20 new interpreters and translators were recruited representing 20 languages including Albanian, Burmese, Cantonese, Dari, Fali-Kurdish, Hazaragi, Italian, Kinyarwanda, Kirundi, Mandarin, Nepali, Nuer, Persian, Portuguese, Punjabi, Somali, Swahili, Tamil and Urdu. The new interpreters and translators were recruited due to specific requirements for emerging and in-demand language groups, as well as covering natural retirements and resignations.

Sub-program: Office for the Northern Suburbs

The role of the Office for the Northern Suburbs (referred to as Northern Connections) is to engage with local, state and Commonwealth Government agencies, the community, non-government and private sectors to deliver better economic and social outcomes for the northern Adelaide region. The office achieves this by developing connections, partnerships and collaborations that are able to focus resources and effort on existing needs and new opportunities.

nc21

Central to achieving improved social and economic outcomes in northern Adelaide has been the formation of nc21 (formerly the Northern Adelaide Regional Collaboration), which is supported, facilitated and led by Northern Connections. This is a voluntary collaboration between the local governments of Salisbury, Playford, Gawler, Light and Mallala, together with the South Australian Government, and senior representatives of Commonwealth Government agencies, the University of Adelaide and University of South Australia, the not-for-profit sector (represented by Anglicare and Uniting Communities) and business leaders.

Northern Connections provides the secretariat for the nc21 as well as leading, coordinating and facilitating various aspects of this work. Key outcomes of nc21's work in the past year were to:
- fund and support a regional development officer to assist automotive and other manufacturing companies to diversify their activities;
- support a successful bid to the Regional Development Australia Fund for the Penfield Intermodal Export Freight Precinct ($7 million secured as part of a $16.3 million project);
- establish collaborative regional workforce development in growth sectors, commencing with aged care;
- better connect unemployed young people to training and employment in growth employment areas (warehousing, health and social assistance and horticulture);
- commence development and implementation of a regional wellbeing strategy, using the work of former Thinker in Residence, Professor Martin Seligman;
- commence development of a framework to prioritise regional planning and infrastructure issues;
- support development of the Northern Adelaide Irrigation Scheme and the Virginia and Northern Adelaide Horticultural Plains Study; and
- undertake research about how to improve outcomes for Aboriginal families and children, and more broadly support the Closing the Gap's Urban and Regional Initiative in northern Adelaide.

Funding for nc21 activities is drawn from Northern Connections budget, along with contributions from councils and other partners to particular projects or activities.

Holden Taskforce

During 2013-14, at the request of the Premier, Northern Connections established and chaired a regional Taskforce in response to GM Holden's decision to reduce their workforce by 400 staff. The 'Holden Taskforce' ensured an effective, coordinated response across local government, South Australian and Commonwealth Government agencies, the company, unions and others, to support workers and their families. The group worked together to ensure a clear and agreed sequence of activities, addressed any gaps, established clear roles with efforts not duplicated and ensured consistent messages to workers, their families and the broader community.

Membership of the Holden Taskforce included GM Holden, the Premier's Office, the Department of Further Education, Employment, Science and Technology, the Commonwealth Government Department for Education, Employment and Workplace Relations, the Cities of Playford, Salisbury and Tea Tree Gully, Centrelink and unions.

Sub-program: Office for the Southern Suburbs

The role of the Office for the Southern Suburbs is to assist in the realisation of the government's policy commitments and ensure a whole of government approach is taken to improve economic development and social outcomes for the southern suburbs. This is actioned through engagement with the three tiers of government, non-government organisations and the private sector.

30-Year Plan for Greater Adelaide

Building the economy of the southern suburbs, and providing more opportunities for citizens to both live and work in the south, is an important element of *The 30-Year Plan for Greater Adelaide*. The Office for the Southern Suburbs facilitates the delivery of the plan through assistance with precinct planning and development.

In the past 12 months, the Office for the Southern Suburbs:
- worked with other government departments on the coordination of issues relevant to the site demolition, contamination assessment, remediation and future use of the Port Stanvac site;
- worked with the Department of Planning, Transport and Infrastructure in the preparation of the Southern Growth Corridor Structure Plan; and
- assisted southern Adelaide councils with regional planning for sport and recreational facilities.

Economic Development and Job Creation

During 2013-14, the Office for the Southern Suburbs convened the Southern Producers Showcase, providing an opportunity for southern Adelaide food and wine producers to exhibit their produce to hospitality traders in the region. The event generated new business opportunities for producers in the area and supported the government's strategic priority of *Premium food and wine from our clean environment*. Through membership on the Southern Expressway Taskforce, the Office also assisted the southern expressway duplication contractors to maximise opportunities for local employees and businesses.

The Office produced the 2014 Southern Adelaide Performance Indicators Report, to provide economic and social data for southern Adelaide stakeholders and support their planning. This report is consistent with the vision of *South Australia's Strategic Plan* for a strong, sustainable economy that builds on our strengths.

The Office for the Southern Suburbs also supported the Southern Suburbs Coordination Group, through which key southern Adelaide stakeholders receive and share information relevant to the economic development of the region.

Sub-program: Volunteer Services

The Office for Volunteers supports the implementation of the Volunteering Strategy for South Australia and the Advancing the Community Together partnership. These initiatives endeavour to build community capacity, support civil society and increase volunteer rates in accordance with South Australia's Strategic Plan. The Office for Volunteers provides both innovative policy and strategic advice that improves the government's capacity to identify, prioritise and respond appropriately to the needs of the volunteer community in South Australia and maintain programs that support and promote volunteering.

Volunteering Strategy for South Australia

In February 2014, the then Minister for Volunteers, the Hon Tony Piccolo MP, launched the *Volunteering Strategy for South Australia 2014-2020* which articulates a vision for volunteering over the next six years and supports the achievement of Target 24 of *South Australia's Strategic Plan* to maintain a volunteer participation rate of 70 per cent or higher. Following the launch, a governance framework was put in place for the strategy's implementation which includes a Volunteering Strategy Partnership Board to oversee and monitor the implementation of the strategy.

The Volunteering Strategy Partnership Board includes representatives from each of the four partner organisations (South Australian Government, Volunteering SA&NT, Business SA and the Local Government Association of South Australia) plus an independent chairperson. Four working groups, also with high profile independent chairs, are charged with implementing the strategy through a three year operational plan. The working groups will develop implementation plans for the following focus areas of the strategy:

- implementing leading practice and high quality standards;
- investing in the foundations of volunteering;
- promoting and informing on the benefits of volunteering; and
- working together to achieve change.

Volunteer Training Grants

Under the Volunteer Training Grants program, volunteer resource centres, councils, suitably qualified training providers and not-for-profit incorporated community organisations can apply for grants of up to $10 000 to provide training to volunteers.

In the past year 104 applications were received for funding through the program. Twenty six organisations from across the state subsequently received grants totalling $100 000 to deliver free training on topics such as mental health awareness, community mentoring and emergency relief in a range of locations across both metropolitan and regional areas in South Australia.

Volunteer Support Fund

The Volunteer Support Fund provides grants of up to $3000 to community organisations to advance and assist volunteer support programs, expand volunteer participation and promote the value of volunteering in the community.

During 2013-14, the Office for Volunteers allocated $150 000 for the Volunteer Support Fund. A total of 98 proposals were funded through this program including:

- $3000 to the Rotary Club of Adelaide, to deliver training to volunteers to become volunteer mentors for young people;
- $700 to the Sellicks Country Fire Service, to purchase reversing cameras for trucks and buses driven by volunteers; and
- $3000 to the Northern Area Community & Youth Services Inc, to provide First Aid training to volunteers and to purchase digital training computer software for volunteers.

National Conference on Volunteering

Volunteering Australia's fifteenth National Conference on Volunteering was held in Adelaide in September 2013. Organised and hosted by Volunteering SA&NT, the conference brought together a range of Australian and international experts.

An allocation of $55 000 in government funding through the Office for Volunteers was made available to support the conference, in particular for attendance scholarships. Eleven scholarships were awarded to academics and post-graduate students and 20 scholarships were offered to young representatives from small or remote organisations.

Sub-program: Youth Justice

Youth Justice ensures that children and young people who have offended are at a reduced risk of re-offending, facilitates the restitution to victims and communities as appropriate and provides secure youth training facilities for young people who are detained.

Behaviour Support Framework

The Behaviour Support Framework and operational model were implemented across the Adelaide Youth Training Centre (AYTC) in July 2013, to enable young people to take greater responsibility whilst in custody to better prepare them for release. The model promotes a safe custodial environment and provides pathways to increase positive participation in community life. This is achieved by assisting and encouraging responsible and pro-social behaviour and discouraging anti-social, maladaptive and dysfunctional behaviour in young people who offend.

Key to the Behaviour Support Framework is the Progression Model, which provides individual incentives to encourage and support a young person to develop positive behaviour strategies and accept responsibility for their advancement. The model assists young people admitted to the AYTC to reach short and long term goals, address dysfunctional patterns of behaviour, develop life skills and take responsibility for their choices. The model also provides a mechanism to tailor interventions and programs to the young person's needs.

The operational model guides improved exit planning and goal setting for when a young person transitions back into the community. This includes ensuring continued access to education and health supports and establishing connections with community services that will continue to support the young person and their family beyond the conclusion of the mandate.

Community Service Programs

During 2013-14, a statewide program based on community partnerships was implemented, to provide young people with broader opportunities to complete their community service orders within their local community. Twenty new community service programs have been developed statewide, through partnerships with local government and a range of non-government organisations. These include: Cleland Wildlife Park, Monarto Zoo, The Heights School, Whalers Emporium Victor Harbor, Goolwa Community Oval (Alexandrina Council), State Emergency Service Port Elliot, Foodbank SA, Meals on Wheels, Lifeline, District Council of the Copper Coast, RSPCA and the Youth Shed (District Council of Coober Pedy).

Partnerships have also been developed with a number of Aboriginal communities to embed cultural support systems to assist young people make reparation to the community. These partnerships include Tarpari Community Centre Port Pirie, Aboriginal Home Care in Northern Adelaide, Davenport Community Port Augusta and Aboriginal Family Support Services Coober Pedy. Partnerships are regularly monitored, to review and progress existing partnerships and identify opportunities for new partnerships.

Sub-program: Youth Services

The role of the Office for Youth is to support the government's effort in relation to advancing the interests of young people. This is achieved through the provision of grants, programs and strategic initiatives; provision of sound policy advice and support to the youth sector; and events which promote and celebrate the contributions of young people.

New Duke of Edinburgh's Award State Delivery Model

The Duke of Edinburgh's Award is an international youth development program that is open to young people aged 14 to 25 years to undertake activities in the four key areas of physical recreation, skill development, community service and an adventurous journey. In South Australia the Award had been delivered by the Office for Youth on behalf of the Minister for Youth, who held the state licence for approximately 20 years.

In June 2013, the South Australian Government approved the transition of the Award out of the government. On 1 January 2014, the delivery of the Award successfully transferred from the government to the Duke of Edinburgh's Award National Award Authority.

The government has entered into a three year funding agreement valued at $285 250, transitioning responsibility for direct delivery of the program to the National Award Authority. The Office for Youth is also negotiating with the Duke of Edinburgh's Award National Award Authority regarding the establishment of a South Australian Friends subcommittee, to ensure disadvantaged young South Australians are supported to participate in the Award.

Leap Program

The *leap program* (Learning, Engagement and Partnerships) is a new youth development program which will support the youth sector to deliver site-specific programs of structured activities for young people to build their skills, encourage them to engage with their community and promote partnerships. Developed in 2013, the program replaces both the Premier's Youth Challenge (*active8*) and the Youth Advisory Committee programs.

The *leap program* is being delivered by the Office for Youth as a two year pilot program (with two funding rounds) and will provide a framework for community organisations, local councils and schools to deliver a youth development program. Over the past 12 months, nine organisations were successful in receiving $123 550 to deliver programs to engage 163 young people.

An evaluation will be undertaken at the conclusion of the pilot to inform further implementation.

Youth Program Funding Review

The department funds and delivers a range of programs and services that target vulnerable young people. Grant and program funding is provided through several different divisions according to different criteria, priorities and desired outcomes.

During 2013-14, a review commenced of programs funded by the Office for Youth to ensure they meet current need, target priority communities, are accessible and responsive, meet best practice youth development standards and maximise government investment. The review is being undertaken within the larger context of all youth programs funded by the department, with a specific focus on programs targeting Aboriginal young people.

Information gathered through the review is being used, along with a solid evidence base, to produce an agreed departmental approach to youth funding which will result in better coordination, allocation and distribution of funding. The whole-of-department approach will also enable the department to better identify duplication and gaps, as well as measure how programs are meeting the needs of vulnerable young people.

***youth*connect Grants**

Non-government and not-for-profit organisations can apply for *youth*connect grant funding of between $10 000 and $50 000 for projects that support young people to achieve positive life outcomes. During 2013-14, grants totalling $500 000 were awarded to 14 organisations to deliver *youth*connect initiatives across the four funding priorities areas of young volunteers, young carers, CALD young people and young people with disability.

National Youth Week

National Youth Week, the largest annual celebration of young people in Australia, is a joint local, state and Commonwealth Government initiative. During 2013-14, approximately $142 000 in funding was provided to 48 organisations to run approximately 95 events in their local communities, with regional organisations receiving 53 per cent of this funding.

It is estimated that 1200 young people were involved in the planning and implementation of National Youth Week events in their local area with 12 450 people attending National Youth Week activities.

Youth Resources

During 2013-14, the Office for Youth released two resources for working with young people. *Youth Development: Applying a positive approach*, based on best practice principles for youth development, includes practical tools on how organisations can use their programs to maximise benefits to young people. *Working with Vulnerable Youth - key concepts and principles* is intended to assist the youth sector to ensure their services are appropriate for young people at particular risk.

Our People

Workplace Statistics

The following data is provided from the South Australian Public Sector Workforce Information Collection Department for Communities and Social Inclusion Annual Report 2013-14. The data is extracted from the Complete Human Resource and Information System (CHRIS) and uploaded onto the Workforce Analysis and Comparison Application. Data is based on all employees (including casuals) who were paid on the system as at 30 June 2014. Data does not include unpaid casuals and employees on short or long-term unpaid leave.

Employee numbers, gender and status

Total number of employees	
Persons	5173
Full-time equivalent (FTE)	4568.5

Gender	Percentage of Persons	Percentage of FTEs
Male	33.1%	34.1%
Female	66.9%	65.9%

Number of persons during the 2013-14 financial year	
Separated from the agency	765
Recruited to the agency	694

Number of persons at 30 June 2014	
On leave without pay	152

Number of employees by salary bracket

Salary bracket	Male	Female	Total
$0 - $54 799	862	1653	2515
$54 800 - $69 699	370	782	1152
$69 700 - $89 199	328	759	1087
$89 200 - $112 599	132	234	366
$112 600 +	20	33	53
Total	**1712**	**3461**	**5173**

Note: Salary details relate to pre-tax income excluding super and FBT. Non-executive employees on salary sacrifice arrangements are shown as pre-sacrifice values. Executive employees are shown as the value of the financial benefits component of their Total Remuneration Package Value excluding super. Non-financial benefits and allowances are excluded for all employees. The salary brackets have been constructed as an approximation for the level of responsibility, and are based on the current remuneration structures of the PS Act Administrative Services Stream with consideration of the Operational, Professional, Technical and Executive Streams.

Status of employees in current position

FTEs	Ongoing	Short-Term Contract	Long-Term Contract	Other Casual	Total
Male	1337.9	155.6	27.0	39.4	1559.9
Female	2586.2	338.5	29.8	54.1	3008.6
Total	3924.1	494.1	56.8	93.5	4568.5

Persons	Ongoing	Short-Term Contract	Long-Term Contract	Other Casual	Total
Male	1398	163	27	124	1712
Female	2879	381	30	171	3461
Total	4277	544	57	295	5173

Executives by gender, classification and status

Classification	Ongoing		Term Tenured		Term Untenured		Other (Casual)		Total				
	Male	Female	Male	Female	Male	Female	Male	Female	Male	%	Female	%	Total
EXEC0E	0	0	0	0	0	1	0	0	0	0%	1	2.5%	1
SAES1	0	1	0	0	9	24	0	0	9	22.5%	25	62.5%	34
SAES2	0	0	0	0	4	1	0	0	4	10.0%	1	2.5%	5
Total	**0**	**1**	**0**	**0**	**13**	**26**	**0**	**0**	**13**	**32.5%**	**27**	**67.5%**	**40**

Leave management – average days leave per full time equivalent employee

Leave Type	2010-11	2011-12	2012-13	2013-14
Sick Leave (Paid and Unpaid)	11.7	12.4	10.6	11.5
Family Carer's Leave	0.4	0.4	0.3	0.3
Miscellaneous Special Leave	1.6	1.8	1.7	1.9

Note: Data for 2010-11 relates to the former Department for Families and Communities.

Workforce diversity

Aboriginal and/or Torres Strait Islander employees

Salary bracket	Aboriginal Employees	Total Employees	Percentage of Aboriginal Employees	SASP Target
$0 - $54 799	82	2515	3.3%	2%
$54 800 - $69 699	41	1152	3.6%	2%
$69 700 - $89 199	33	1087	3.0%	2%
$89 200 - $112 599	12	366	3.3%	2%
$112 600 +	1	53	1.9%	2%
Total	**169**	**5173**	**3.3%**	**2%**

Number of employees by age bracket by gender

Age Bracket	Male	Female	Total	Percentage of Total	2014 Workforce Benchmark*
15 - 19	5	11	16	0.3%	5.5%
20 - 24	36	114	150	2.9%	9.7%
25 - 29	122	295	417	8.1%	11.2%
30 - 34	161	315	476	9.2%	10.7%
35 - 39	231	387	618	11.9%	9.6%
40 - 44	225	412	637	12.3%	11.4%
45 - 49	214	457	671	13.0%	11.1%
50 - 54	249	554	803	15.5%	11.4%
55 - 59	257	473	730	14.1%	9.1%
60 - 64	153	323	476	9.2%	6.7%
65 +	59	120	179	3.5%	3.6%
Total	**1712**	**3461**	**5173**	100%	**100%**

* Source: ABS Australian Demographic Statistics, 6291.0.55.001 Labour Force Status (ST LM8) by sex, age, state, marital status – employed – total from Feb78 Supertable, South Australia at November 2013

Cultural and linguistic diversity

	Male	Female	Total	Percentage of Agency	Percentage of South Australian Community *
Number of employees born overseas	595	917	1512	29.2%	22.1%
Number of employees who speak language(s) other than English at home	408	620	1028	19.9%	14.4%

* Benchmarks from ABS Publication Basic Community Profile (SA) Cat No. 2001.0, 2011 census.

Employee numbers by country of birth at 30 June 2014

- Other, 553
- Poland, 31
- Germany, 31
- Italy, 32
- Kenya, 35
- Vietnam, 37
- Liberia, 38
- New Zealand, 43
- Philippines, 45
- Scotland, 50
- India, 149
- Not Stated, 305
- England, 468
- Australia, 3356
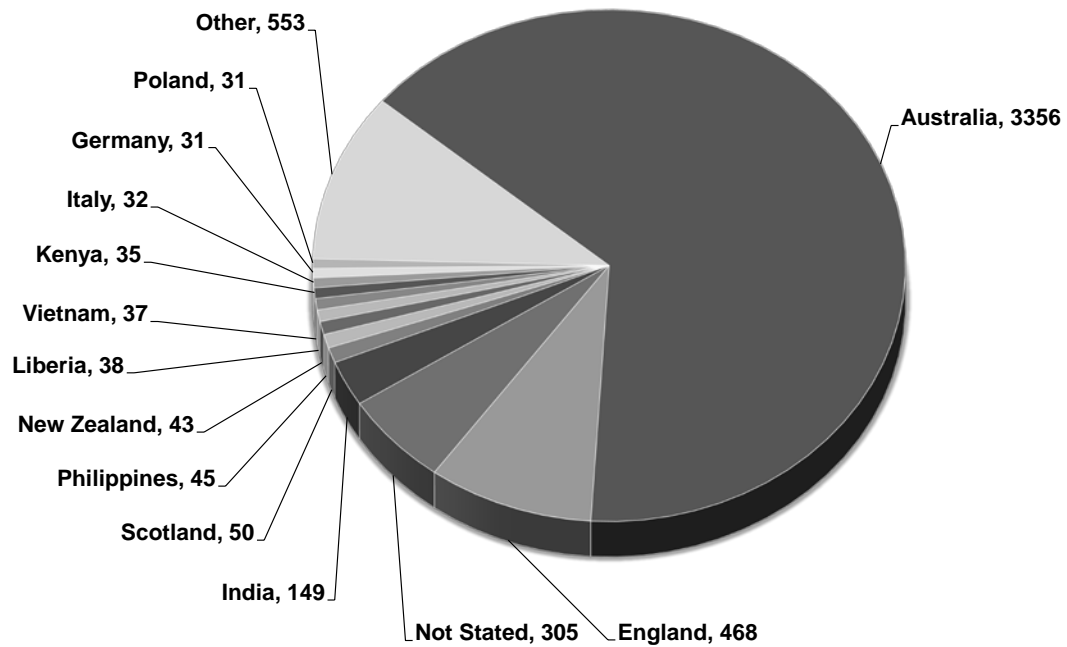
Number of staff speaking languages other than English and the languages spoken, at 30 June 2014

- Other 461
- Punjabi 23
- Polish 30
- Swahili 31
- Tagalog (Filipino) 35
- Spanish 36
- German 41
- Vietnamese 43
- French 49
- Hindi 76
- Greek 85
- Italian 118
- Not Stated 2306
- English 1839
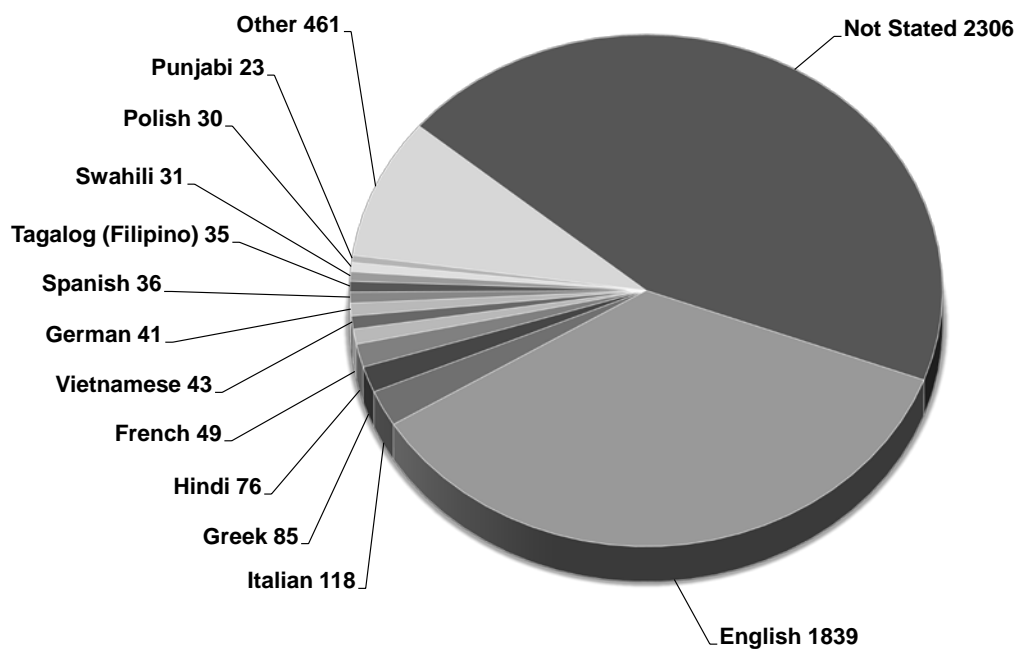
Workplace Adaptation

Total number of employees with disabilities (according to the Commonwealth Disability Discrimination Act 1992 definition)

Male	Female	Total	Percentage of Agency
85	168	253	4.9%

Types of disability (where specified)

Disability	Male	Female	Total	Percentage of Agency
Disability requiring workplace adaptation	85	168	253	4.9%
Physical	23	66	89	1.7%
Intellectual	3	2	5	0.1%
Sensory	14	17	31	0.6%
Psychological / psychiatric	11	11	22	0.4%

Voluntary flexible working arrangements by gender

Arrangement	Male	Female	Total
Purchased Leave	8	20	28
Flexitime	679	1401	2080
Compressed Weeks	22	105	127
Part-time	359	1208	1567
Job Share	6	64	70
Working from Home	20	36	56

Note: Employees may be undertaking more than one type of Flexible Working Arrangement at the same time.

Performance Development

Documented review of individual performance management

	Percentage of Total Workforce
Employees with a review within the past 12 months	40.3%
Employees with a review older than 12 months	32.6%
Employees with no review	27.1%

Leadership and Management Training Expenditure

Training and Development	Total Cost [1]	Percentage of Total Salary Expenditure [2]
Total training and development expenditure	$4 015 981	1.01%
Total leadership and management development expenditure	$504 248	0.13%

[1] Based on expenditure through the College for Learning and Development only.
[2] Based on employee benefits of $396 329 000.

Accredited Training Packages for Staff by Classification

Classification	Number	Classification	Number
Administrative Services Officer (ASO1)	10	Health Ancillary (WHA7)	2
Administrative Services Officer (ASO2)	793	Interpreter (INT2)	13
Administrative Services Officer (ASO3)	230	Interpreter (INT3)	7
Administrative Services Officer (ASO4)	738	Maintenance Officer – Disability (WMFM32)	9
Administrative Services Officer (ASO5)	382	Maintenance Officer – Disability (WMFM42)	6
Administrative Services Officer (ASO6)	487	Manager Administrative Services (MAS2)	14
Administrative Services Officer (ASO7)	188	Manager Administrative Services (MAS3)	26
Administrative Services Officer (ASO8)	54	Operational Services (OPS1)	7
Administrative Trainee (TRA1)	3	Operational Services (OPS2)	242
Allied Health Professional (AHP1)	121	Operational Services (OPS3)	148
Allied Health Professional (AHP2)	168	Operational Services (OPS4)	479
Allied Health Professional (AHP3)	33	Operational Services (OPS5)	22
Allied Health Professional (AHP4)	37	Operational Services (OPS6)	67
Director (SAES1)	1	Operational Services (OPS7)	28
Director (SAES2)	16	Operational Services (OPX1)	51
Enrolled Nurse (Certificate) (EN01)	31	Operational Services (OPX2)	362
Enrolled Nurse (Diploma) (ENDP)	21	Operational Services (OPX3)	129
Government Services Employee (GSE2)	6	Operational Services (OPX4)	35
Government Services Employee (GSE3)	5	Operational Services (OPX5)	37
Government Services Employee (GSE4)	1	Professional Officers (PO01)	28
Health Ancillary (DIS01)	1355	Professional Officers (PO03)	12
Health Ancillary (DIS02)	2072	Registered Nurse (RN01)	2
Health Ancillary (DIS03)	325	Registered Nurse (RN2A)	3
Health Ancillary (WHA2)	27	Registered Nurse (RN2C)	4
Health Ancillary (WHA3)	38	Registered Nurse (RN3A)	10
Health Ancillary (WHA4)	14	Registered Nurse (RN4A)	5
Health Ancillary (WHA5)	28	Registered Nurse (RN5A)	11
		Total	**8943**

Note: Each number represents a nationally accredited competency either completed or enrolled in during 2013-14 through the DCSI College for Learning and Development.

Flexible Work Arrangements Survey

In November 2013, two surveys were distributed to all staff to obtain a greater understanding of how employees perceive Flexible Work Arrangements (FWAs) in the department, and to assess managers' awareness of and support for these arrangements. In addition, the results obtained were used to check the accuracy of the information recorded on CHRIS in terms of the uptake of flexible work arrangements across the department.

A total of 759 employees completed the Employee/Manager Perception Survey, while 279 employees completed the CHRIS Update Survey. Whilst the response rates were limited, the data gathered has provided valuable insight into employee usage of FWAs.

While the majority of respondents felt supported by their manager and knew where to access information regarding FWAs, the data indicated that there were some inconsistent approaches across the department. It was recommended that further consideration take place on those classification streams where there were low uptakes of FWAs. The Human Resources Directorate will continue to monitor the uptake of FWAs more generally across the department.

DCSI Aboriginal Employment Strategy 2014-2016

During 2013-14, the existing *DCSI Aboriginal Employment Strategy 2012-2015* was reviewed, resulting in the launch of the new *DCSI Aboriginal Employment Strategy 2014-2016*.

As a leading provider of services to Aboriginal people and Aboriginal communities, the department has a responsibility to reflect its client base in its workforce. To achieve this, the department has set a target of four per cent of its workforce to be Aboriginal people by 2016.

The 2014-2016 Aboriginal Employment Strategy provides the roadmap to achieve this target through initiatives to attract, retain and develop Aboriginal staff and provide an inclusive working environment. As at 30 June 2014, 3.3 per cent of employees in the department (169 employees) were Aboriginal or Torres Strait Islander employed across a broad range of classifications.

A key initiative under the Aboriginal Employment Strategy is the department's Aboriginal Employment Pool. Coordinated through Human Resources, this provides opportunities for Aboriginal and Torres Strait Islander candidates to be considered for a range of roles within the department as they arise and before they are advertised to the whole of the public sector.

DCSI Disability Employment Strategy 2014-2016

During 2013-14, 4.9 per cent of the department's workforce self-identified as having a disability, making the department a leader across the South Australian public sector.

Launched in 2013-14, the *DCSI Disability Employment Strategy 2014-2016* promotes a strategic approach to the employment of people with disability. The strategy includes three key objectives, supported by a number of initiatives:
- attracting people with disability;
- retaining employees with disability; and
- increasing disability awareness.

In addition to the initiatives detailed in the Disability Employment Strategy, the department continues to promote the use of the Disability Employment Register to business units when filling vacancies. Administered by Disability Works Australia, this is a register of people with disability seeking employment.

Established in 2012, the DCSI Disability Employment Community of Practice (CoP), which is open to employees with disability and their managers, continues to meet bi-monthly to work on strategies to improve the work environment for new and existing employees.

To increase knowledge of working with, and supporting, employees with disability, the online disability awareness training module, accessed through the College for Learning and Development provides facts, research, tips for communication and accommodation within the work place. During the past year 333 employees completed the Introduction to Disability Awareness and Communication Program and 92 managers and supervisors completed the managers' and supervisors' module.

Graduate Recruitment Program

The department conducts an annual Graduate Recruitment Program to grow the department's future workforce. Recruitment commonly occurs in July/August, with the selected graduates commencing in January of the following year. During the past year the department appointed 32 graduates.

Successful applicants are employed on a 12-month contract and placed in a business unit that aligns with their chosen career stream. Graduates are provided with a structured development path and have the opportunity to complete the Certificate III in Government through the department's College for Learning and Development.

Traineeships through Jobs4YouthSA

Jobs4YouthSA is a government initiative which was launched by the Office for Public Sector Renewal to increase employment across the public sector. The initiative will result in 800 young people (over four years) participating in an Administrative Traineeship. The program runs for 12 months and, subject to satisfactory performance and program completion, trainees will be placed ongoing in the public sector.

In the past 12 months the department accepted 11 trainees. However, one trainee had their employment offer withdrawn due to non-attendance. The remaining ten trainees (five male and five female) have been placed in a variety of business units across the department. Of the ten trainees, one is of Aboriginal and Torres Strait Islander descent and one is a person with disability.

The department's College for Learning and Development was chosen as the preferred Registered Training Organisation for the provision of training and assessment services for the Certificate III in Government for trainees in the public sector.

Work Health and Safety

Commitment to the Management of Safety and Wellbeing

The department's *Strategic Plan 2013-2016* incorporates a strategy to provide and maintain a safe working environment. This strategy is regularly reviewed as part of the department's risk management and business planning cycles, which incorporate Health and Safety and Injury Management (HS&IM) requirements as an integral component.

The Chief Executive's Safety Commitment Statement is available to all staff and reviewed on an annual basis.

Accountability for Safety and Wellbeing Performance

Performance or partnership plans for the Chief Executive, executives and senior managers across the department include a commitment to achieving targets of *South Australia's Strategic Plan* and the *Safety and Wellbeing in the Public Sector 2010-2015* strategy. Regular reviews are conducted and supported by an annual performance review.

Regular reports are provided to the Executive Leadership Team to enable the required monitoring and delivery of improvements to the health, safety and injury management performance.

Relevant HS&IM Program Management Plan objectives are aligned with departmental and divisional risks, while ongoing monitoring of the HS&IM system occurs through regular reporting, self-assessments, compliance surveys, workplace inspections and assessments.

Integrated Risk Management

Risk management has been integrated into the business planning and decision-making processes through the Risk Assessment Facilitator network. Line managers are required to effectively integrate the department's Risk Management Framework into operational and day-to-day activities.

The department has customised two software applications to improve HS&IM legislative compliance and business efficiencies. These are:
- An Integrated Incident Reporting System (Riskman) which has been implemented across the department and is overseen by a cross-departmental project board. The system epitomises a change management system, covering electronic reporting of client feedback, complaints, staff incidents, accidents, events, security breaches, identified hazards, asset and facility issues. Riskman also supports early reporting and intervention strategies to achieve a timely and safe return to work.
- A Claims Review tool that provides improved management of portfolio decision-making, assists with meeting critical, prescribed processing dates and ensures legislative compliance.

Effective Measurement and Evaluation

The following programs have been incorporated into the department's *Health and Safety Program Plan 2013-2016*:
- Compliance and Performance Improvement; and
- Hazard and Risk Management.

These programs drive priority areas identified through risk assessments, require improved or sustained performance outcomes and identified business needs. Each program has a defined objective, targets, performance indicators and defined accountabilities specified for management and employees.

The progress and results of the Health and Safety Program Plan are reported to, and monitored by, the Executive Leadership Team and the department's Peak Health and Safety Committee.

Accident and incident statistical data is also included with quarterly performance reporting provided to executive, management and Health and Safety Committees.

Public Sector Audit and Verification System

In September 2013, the government approved a reform of public sector work health and safety and injury management by piloting the integration of three key elements:
- **audit and verification**: independent external third party audit and verification of agency safety and workers' rehabilitation and compensation performance;
- **reporting**: analysis, monitoring and publication of performance outcomes; and
- **policy**: to drive further improvements across government.

The Public Sector (Safety and Injury Management) Audit and Verification System (AVS) replaces the WorkCover evaluation process, which has now ceased. A three-year pilot of the AVS commenced in 2014, which will:
- apply to both safety and injury management;
- provide a streamlined approach to auditing safety and injury management relevant to the public sector;
- be undertaken by independent external third party auditors;
- focus on outcomes in response to the effective control of key risks;
- require agencies to undertake annual safety and injury management self-assessments between external audit cycles every three to four years; and
- use the *AS/NZS 4801:2001 Occupational health and safety management systems – Specification with guidance for use*.

The implementation and outcomes of the pilot reform will be reviewed in late 2016.

Consultative Arrangements

HS&IM committee structures are established across the department including the:
- DCSI Health and Safety Peak Committee;
- Divisional Health and Safety Committees; and
- Local Workplace Health and Safety Committees.

The department's Health and Safety Peak Committee is supported by divisional and local Health and Safety Committees that meet on a regular basis. These are provided with regular reports, including a range of statistical information and an analysis of incident and injury data. All information is updated, circulated, and posted on the department's intranet site.

The annual HS&IM staff survey is used to seek feedback and comments on system improvements, and the responsiveness and technical expertise of the Workforce Health and Safety Unit to improve service delivery.

The Injury Management Survey is now conducted on a twice-yearly basis and is sent to all injured workers whose claim was closed during that six-month period. A survey questionnaire is also sent to the relevant Director and line manager.

The results of staff surveys are communicated to the Executive Leadership Team, Health and Safety Committees and workers and are considered as part of system improvements.

The department's Workforce Health and Safety Unit consult with a number of external agencies and associations including:
- WorkCoverSA;
- SafeWork SA;
- Public Sector Workplace Relations (through education and information forums, delivery of Self-Insurance Management System (SIMS));
- Self-Insurers of South Australia;
- Crown Legal Services and the department's Legal Unit;
- QBE Insurance (contracted provider for claims management to outsourced specific claims, and used as a resource to support Injury Management staff shortages);
- OPTUM (contracted Employee Assistance Program service provider);
- Sparke Helmore (legislative updates and information forums);
- HS&IM consultants/experts; and
- Corporate Health Group (contracted technical medical expertise to support injury management through occupational physician, psychologist, and physiotherapist).

Table 1: Work Health and Safety Prosecutions, Notices and Corrective Action Taken (at 30 June 2014 for the 2013-14 financial year)

Number of notifiable incidents pursuant to WHS Act Part 3	5
Number of notices served pursuant to WHS Act Section 90, Section 191 and Section 195 (Provisional improvement, improvement and prohibition notices)	3

Table 2: Agency Gross Workers Compensation Expenditure for 2013-14[1] Compared with 2012-13[2]

Claim Payment Type	2013-14	2012-13	Variation	Percentage Change
Hospital	$233 798.69	$418 126.45	-$184 327.76	-44.1%
Income Maintenance	$4 200 280.35	$3 525 587.55	$674 692.80	19.1%
Investigation	$81 388.70	$48 063.71	$33 324.99	69.3%
Legal Expenses	$277 647.02	$418 591.90	-$140 944.88	-33.7%
Lump Sum[3]	$2 105 236.69	$3 801 920.87	-$1 696 684.18	-44.6%
Other	$258 771.03	$219 836.38	$38 934.65	17.7%
Registered Medical	$2 001 567.88	$1 875 992.46	$125 575.42	6.7%
Rehabilitation	$70 585.83	$160 858.13	-$90 272.30	-56.1%
Travel	$71 110.99	$65 646.75	$5 464.24	8.3%
Total	**$9 300 387.18**	**$10 534 624.20**	**-$1 234 237.02**	**-11.7%**

[1] Before third party recovery
[2] Information available from the SIMS
[3] Includes both s42 redemptions and s43 lumps sum payments

Table 3: Meeting Safety Performance Targets [1]

	Base: 2009-10	Performance: 12 months to end of June 2014 [2]			Final Target
	Number or Percentage	Actual	Notional Quarterly Target [3]	Variation	Number or Percentage
1. Workplace Fatalities	0	0	0	0	0
2. New Workplace Injury Claims	383	383	306	77	287
3. New Workplace Injury Claims Frequency Rate	58.40	51.59	46.72	4.87	43.80
4. Lost Time Injury (LTI) Frequency Rate [4]	29.43	35.56	23.54	12.02	22.07
5. New Psychological Injury Claims Frequency Rate	5.69	6.80	4.55	2.25	4.27
6. Rehabilitation and Return to Work:					
6a. Early Assessment within two days	40.73%	87.70%	80%	7.70%	80%
6b. Early Intervention within five days	98.36%	99.36%	90%	9.36%	90%
6c. LTI have ten business days or less lost time	38.32%	53.52%	60%	-6.48%	60%
7. Claim Determination:					
7a. New claims not yet determined, assessed for provisional liability in seven days	14.55%	92.97%	100%	-7.03%	100%
7b. Claims determined in ten business days	77.98%	72.87%	75%	-2.13%	75%
7c. Claims still to be determined after three months	5.70%	9.82%	3%	6.82%	3%
8. Income Maintenance Payments for Recent Injuries:					
2012-13 Injuries (at 24 months development)		$1 994 101	$2 005 911	-$11 810	
2013-14 Injuries (at 12 months development)		$1 527 237	$1 098 183	$429 054	

[1] *Information available from the SIMS (Safety and Wellbeing in the Public Sector target report).*
[2] *Except for Target 8, which is YTD. For Targets 5, 6c, 7b and 7c, performance is measured up to the previous quarter to allow reporting lag.*
[3] *Based on cumulative reduction from base at a constant quarterly figure.*
[4] *LTI Frequency Rate is the injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation.*

Formula for LTI Frequency Rate (new claims):
Number of new cases of lost-time injury/disease for year x 1 000 000
Number of hours worked in the year

College for Learning and Development

The College for Learning and Development provides nationally accredited training to employees. It also designs learning programs, aligned to nationally accredited training packages, which can be contextualised to meet the skills and knowledge required by each business unit without compromising standards.

As at 30 June 2014, the College had awarded 5898 nationally accredited qualifications since becoming a Registered Training Organisation in September 2006. These qualifications include Certificate III in Government, Certificate III in Disability, Certificate IV in Youth Justice and the Diploma of Management.

During 2013-14:
- 473 qualifications were completed by employees, against a target of 450;
- 90 per cent of new ongoing employees attended the one day induction program delivered by the College, against a target of 75 per cent; and
- 324 managers participated in a variety of learning programs targeted at front line or senior managers, against a target of 300.

The College also delivers Vocational and Educational Training services which generate external revenue for the department. Services are chosen on the basis they:
- contribute to the department's vision and strategic plan;
- leverage existing investment in course development and staff skills; and
- facilitate collaboration within the department, the non-government organisation sector, across government and/or with other educational organisations.

Governance Arrangements

Governance Principles

The department is guided by the following governance principles.

1.   Ministerial Accountability

Ministers are accountable to the community for the delivery of efficient and effective services that respond to the needs of the community. The department is responsible to the:

Hon Zoe Bettison MP

Minister for Communities and Social Inclusion
Minister for Social Housing
Minister for Multicultural Affairs
Minister for Youth
Minister for Volunteers

Hon Gail Gago MLC

Minister for the Status of Women

Hon Tony Piccolo MP

Minister for Disabilities

2.   Chief Executive Accountability

Effective governance arrangements are those that ensure an unimpeded accountability chain between the Ministers and the Chief Executive, and between the Chief Executive and the Executive Leadership Team.

3.   Citizen/Customer-Centred Services

The most complex and intractable problems for individuals, families and communities require integrated responses and collaboration across functional boundaries. Effective governance arrangements are those that support seamless partnerships over time between the provider and the client, and a continuum of care and support when needed by individuals and families.

Information on client needs, including unmet needs, determines the South Australian Government's investment priorities and strategies for the allocation of funds. Good governance keeps service delivery policy, strategy and standards within the accountability chain from Minister to Chief Executive.

4.   Voice of the Citizen

Effective governance arrangements are those that give a voice to clients, carers, advocates and other stakeholders. Governments are elected by the citizens, the electoral mandate being the most powerful determinant of government policies, but not the only one.

5.   Community Sector Partnerships

In the provision of community services, the non-government sector is often well placed to deliver services that are in touch with special needs, are local and community based, build individual and community capacity, encourage altruistic and philanthropic endeavour, and tap into community resources. We work in partnership with the non-government sector through the Stronger Together Agreement, which articulates key outcomes and objectives for government and the not-for-profit sector in working together.

Effective governance arrangements are those that clearly define roles and responsibilities in funding arrangements between government departments and their community sector partners, including accountability for outcomes. They enable transfer of responsibility and greater risk-sharing between government and non-government partners, as capacity to manage is developed.

6. Operating Commercially to Deliver Public Value

Commercial public enterprises that deliver social goods need to have the necessary level of independence to foster enterprise and deliver a return on investment. In these cases, the application of sound commercial practices will maximise value to government and to the community, without diminishing accountability.

Effective governance arrangements are those that enable public enterprises to deliver on their mandate, as determined by the government, without undue interference and at arm's length, but with transparency and disclosure protocols embedded to mitigate risk and protect the public interest.

The operations of any commercial public enterprise must be consistent with national competition policy principles and requirements.

7. Asset Management Flexibility

Departments responsible for maintaining, acquiring and developing assets, such as housing stock, require funding flexibility to accommodate capital projects that are often large and require long lead times. Flexibility supports the capacity to pursue investment opportunities, often in partnership with the private sector.

Effective governance arrangements are those that ensure that control of the asset is vested in the hands of the asset owner, along with responsibility for asset management, strategy and policy. Funding arrangements must be reportable and transparent, but not necessarily tied to annual capital budget cycles.

Internal Governance Bodies

Executive Leadership Team

The Executive Leadership Team (ELT) is made up of the Chief Executive and Executive Directors of each division. The Director of Human Resources attends meetings by arrangement with the Chief Executive. ELT is responsible for leading the implementation of the *Strategic Plan 2013-2016*, streamlining key decision-making processes and ensuring that the department has an integrated planning and reporting regime.

Strategic Procurement and Grants Committee

The Strategic Procurement and Grants Committee, with executive support from the Procurement and Grants Unit, meets weekly to oversee procurement and grants operations to:
- consider individual grant funding requests;
- develop policies and procedures and oversee their implementation within worksites;
- ensure a strategic approach;
- ensure probity, accountability and transparency in procurement;
- ensure the use of best practice processes;
- implement effective risk management;
- maintain an appropriate procurement authority from the State Procurement Board;
- manage agency interests in contractual arrangements; and
- provide for ethical and fair treatment of participants.

Membership comprises:
- Executive Director, Youth Justice, Community Engagement and Organisational Support (Chair);
- Director, Community Connect (Deputy Chair);
- Manager, Procurement and Grants (Executive Officer);
- Executive Director, Financial Services;
- Director, Service Reform, Disability and Domiciliary Care Services;

- Director, Corporate Services, Housing SA;
- Executive Director, Policy and Community Development; and
- one other staff member, ASO8 or above, for staff development purposes.

DCSI Peak Health and Safety Committee

The DCSI Peak Health and Safety Committee meets quarterly, or if an emergency meeting is required, in relation to legislative compliance, consultative mechanisms, the strategic oversight of the department's HS&IM performance, and implementation of the *Health and Safety Program Plan 2013-2016* and related systems.

Membership of the Committee includes the Chief Executive or delegate, Chairs of Divisional Committees and employee and management representatives of divisional committees.

Information and Communication Technology Council

The Information and Communication Technology (ICT) Council meets bi-monthly to promote collaboration and the sharing of solutions, skills and experience to improve the efficient and effective use of ICT across the department.

The terms of reference of the Council include to:
- develop a business/ICT strategy and give advice on ICT investment priorities to the Chief Executive;
- establish and maintain ICT technical governance covering information, applications, infrastructure, standards and practices;
- identify opportunities for sharing resources and creating appropriate strategic responses, via collaborative working groups on matters of common interest;
- monitor, review and comment as necessary on stakeholder, supplier and government ICT performance, plans, policies and standards; and
- provide advice to the Chief Executive on changes required in whole-of-government ICT plans and priorities.

Membership of the Council includes the department's Chief Information Officer and divisional representation.

Protective Security Committee

The Protective Security Committee meets on a quarterly basis and provides a forum for the department to monitor its protective security arrangements, compliance and performance at a whole-of-department level. In particular, the Committee is responsible for:
- developing the Agency Security Arrangements Plan;
- developing the Protective Security Compliance Program;
- overseeing protective security matters within the department;
- promoting the importance of protective security department-wide; and
- monitoring and reviewing;
  - protective security arrangements, practices and plans
  - protective security compliance and performance
  - security risk trends and developments in security management practices
  - the nature, extent, frequency and severity of protective security risks and incidents across the department as a whole.

Chaired by the Agency Security Executive or delegated authority, the membership of the Committee includes the:
- Agency Security Advisor;
- Information Technology Security Advisor;
- directors of business units with responsibility for protective security related areas; and
- business representatives.

Industrial Liaison Committee

The Industrial Liaison Committee meets quarterly to address industrial issues with department wide impact and issues that have not been able to be resolved at the Divisional Industrial Liaison Forums.

Membership includes:
- Director, Human Resources (Chair);
- Director, Youth Justice;
- Executive Director, Disability and Domiciliary Care Services;
- Managing Director, Business Innovation and Professionalism, Housing SA;
- Director, Community Connect;
- Senior Compliance/Employee Relations Officer;
- Senior Employee Relations Consultant; and
- Employee Associations;
  - United Voice
  - Public Service Association
  - Australian Nursing and Midwifery Federation (SA Branch)
  - Australian Services Union Australian Manufacturing Workers' Union
  - Health Services Union
  - South Australian Salaried Medical Officers Association (optional)
  - other employee associations as required.

DCSI Risk Management and Audit Committee

The DCSI Risk Management and Audit Committee meets six to seven times a year to:
- oversee the risk management function and operations;
- determine the internal audit program; and
- review internal audit and Auditor-General reports.

Membership of the body includes:
- Executive Director, Youth Justice, Community Engagement and Organisational Support;
- Executive Director, Disability and Domiciliary Care Services; and
- three external members, one of whom is the Chair.

The Chief Executive and Executive Director of Financial Services are attendees at DCSI Risk Management and Audit Committee meetings.

South Australian Housing Trust Board of Management Audit and Finance Sub-Committee

The South Australian Housing Trust (SAHT) Board of Management Audit and Finance Sub-Committee meets up to seven times a year to assist the Board regarding:
- audit, accounting and financial reporting obligations;
- compliance with legal and regulatory obligations;
- establishment and maintenance of the internal control framework;
- planning and monitoring of audit tasks;
- provision of direct access to the Board and sub-committee by external and internal auditor at all times;
- reliability and integrity of financial information for inclusion in SAHT's financial statements; and
- risk management.

Membership of the sub-committee includes four independent members appointed by the Board, with at least three of those members being SAHT Board members.

Legislation

The following Acts and Regulations are committed to Ministers for which the department has administrative responsibility as at 30 June 2014.

Communities and Social Inclusion portfolio

Carers Recognition Act 2005
Not-for-Profit Sector Freedom to Advocate Act 2013
Rates and Land Tax Remission Act 1986
Rates and Land Tax Remission Regulations 2009
Supported Residential Facilities Act 1992
Supported Residential Facilities Regulations 2009

Social Housing portfolio

Community Housing Providers (National Law) (South Australia) Act 2013
Community Housing Providers (National Law) (South Australia) Regulations 2014
Housing Agreement Act 1991
Housing Improvement Act 1940
Housing Improvement (Section 60 statements) Regulations 2001
Housing Improvement (Standards) Regulations 2007
South Australian Housing Trust Act 1995
South Australian Housing Trust Regulations 2010

Multicultural Affairs portfolio

South Australian Multicultural and Ethnic Affairs Commission Act 1980

Volunteers portfolio

Volunteers Protection Act 2001
Volunteers Protection Regulations 2004

Disabilities portfolio

Disability Services Act 1993
Disability Services (Assessment of Relevant History) Regulations 2014
Disability Services (Community Visitor Scheme) Regulations 2013
Julia Farr Services (Trusts) Act 2007

In addition to the above, the department is responsible for performing functions under a number of Acts and Regulations committed to Ministers outside of these portfolios.

As at 30 June 2014, the department did not administer any Acts or Regulations under the Youth or Status of Women portfolios.

Boards and Committees

The department provides administrative support to a range of boards and committees which are recorded on the Boards and Committees Information System, which is administered by the DPC Boards and Committees Unit. As at 30 June 2014, administrative support was provided to the following boards and committees:

Communities and Social Inclusion portfolio

Charitable and Social Welfare Fund Board (Community Benefit SA)
State Emergency Relief Fund Committee
Supported Residential Facilities Act 1992 Assessor Panel
Supported Residential Facilities Advisory Committee

Social Housing portfolio

Housing Appeal Panel
South Australian Affordable Housing Trust Board of Management
South Australian Housing Trust Board of Management
South Australian Housing Trust Board of Management Audit and Finance Sub-Committee

Multicultural Affairs portfolio

South Australian Multicultural and Ethnic Affairs Commission
South Australian Multicultural and Ethnic Affairs Commission Northern Regional Advisory Committee
South Australian Multicultural and Ethnic Affairs Commission Riverland Regional Advisory Committee
South Australian Multicultural and Ethnic Affairs Commission South East Regional Advisory Committee
South Australian Multicultural and Ethnic Affairs Commission Women's Advisory Committee
South Australian Multicultural and Ethnic Affairs Commission Youth Advisory Committee

Youth portfolio

Minister's Youth Council

Volunteers portfolio

Ministerial Advisory Group on Volunteering

Disabilities portfolio

Minister's Disability Advisory Council

Status of Women portfolio

Premier's Council for Women

Risk Management and Internal Audit Services

Risk management is established and integrated into decision-making and business planning activities, with the Chief Executive accountable for the development and implementation of a risk management framework specific to the department's business and organisation context. The Risk Management team has developed a network of Risk Assessment Facilitators located in divisions/business units, who provide advice and assistance on the identification, management and reporting of risks.

The Australian/New Zealand Standard *ISO 31000:2009* provides the principles and guidelines from which the department's *Risk Management Policy and Framework* has been developed.

The internal audit function provides independent, objective analysis and assurance on the adequacy and effectiveness of the department's risk management, internal control and governance processes to add value and improve the operations of the department. This is undertaken in consultation with management. Internal auditors also undertake investigations into allegations of fraud and corruption.

The internal audit function is independent from the external audit function.

DCSI Client Feedback System

Throughout 2013-14, the Client Feedback System continued to support the consistent recording and management of client feedback. Over the past year the DCSI Client Rights and Responsibilities poster was launched, training for staff was made more widely available and the work to make the DCSI Client Feedback System accessible to all clients continued.

Positively, 2013-14 saw both an increase in the number of staff recording feedback into the system and a corresponding increase in the number of clients providing feedback to the department. During this time the department recorded 636 compliments, 77 comments/suggestions and 900 complaints. The three main methods utilised for providing feedback were telephone (30 per cent), feedback form (28 per cent) and email (12 per cent).

The development of this system supports Target 32 of *South Australia's Strategic Plan*, which seeks to increase the satisfaction of South Australians with government services by ten per cent by 2014, maintaining or exceeding that level of satisfaction thereafter.

A measure of the effectiveness of the Client Feedback System is the time it takes to acknowledge and respond to people providing feedback. The key performance indicators to reflect these measures state that 75 per cent of client complaints are acknowledged within five working days and 80 per cent of complaints received are to be closed within 30 working days. In the past 12 months, 75 per cent of complaints have been acknowledged within five working days and 74 per cent of complaints were closed within 30 working days.

During 2014-15, work will be undertaken to refine reporting processes as well as supporting staff to improve the time taken to acknowledge, resolve and close complaints. Across the department, work on analysing and responding to issues raised through the feedback process and increasing the accessibility of the system to Aboriginal clients will continue.

Privacy

The department collects a large volume of information about clients, some of which is very sensitive in nature. All staff are required to comply with the Information Privacy Principles (IPPs), issued as the Cabinet Administrative Instruction No.1 of 1989 (re-issued 16 September 2013), that guide the collection, use, disclosure and handling of personal information by South Australian public sector agencies.

The department reverted to the IPPs in January 2014, after rescinding the *Code of Fair Information Practice*. This step was taken to provide greater clarity and consistency for staff in light of changes to the Commonwealth legislation (on which the Code was based) and to the South Australian IPPs.

In addition, there are legislative provisions relating to privacy in specific areas of work or in specific circumstances, for example in the *Young Offenders Act 1993* and the *Supported Residential Facilities Act 1992*. These legislative requirements take precedence over the IPPs.

The *Commonwealth Privacy Act 1988* does not apply to South Australian Government departments. However, the Privacy Act regulates the collection, use and disclosure of information by private sector organisations (including non-government organisations) with a turnover of more than $3 million, related to a larger organisation, or providing health services and holding health information, including disability information. Therefore, many of our partners and contracted services have obligations under this Act.

Effective from 12 March 2014, the Privacy Act contains 13 new Australian Privacy Principles that apply to Commonwealth Government agencies and relevant private sector organisations.

Procurement and Grants

The Chief Executive is responsible for the department's procurement and grant funding activities, with the *Procurement Approvals and Processes Policy* ensuring that goods and services, including the engagement of contractors and consultants, are procured in alignment with the requirements of the State Procurement Board.

The Strategic Procurement and Grants Committee assists the Chief Executive, and is responsible for ensuring accountable and transparent procurement and grant funding practices, overseeing significant procurement and grant funding activity, and progressing strategic procurement and grant funding reform. The Committee also provides assurance to the Chief Executive that procurement delegates are following fair practices, obtaining best value and making defendable decisions. This is achieved by the Committee setting business rules and procedures; reviewing transactions worth $550 000 and above (GST inclusive); and issuing directions to delegates.

The department is guided by the *Sustainable Procurement Policy* towards procuring socially and environmentally preferred products and services where price, performance, quality, and suitability are comparable. In selecting products and services the department will:
- consider suppliers that demonstrate socially responsible work practices;
- not purchase products known to involve the use of ozone depleting substances unless no practical alternative is available;
- only procure products and services from organisations that comply with equal opportunity and disability services legislation;
- recognise suppliers who employ people with disability, Aboriginal and Torres Strait Islander people and others considered disadvantaged in the community; and
- unless there are valid technical reasons for not doing so, consider energy efficient and recycled/recyclable goods.

Corporate Reporting

Reconciliation

The department has an ongoing commitment to reconciliation and to implementing policies and service responses that address Aboriginal and Torres Strait Islander disadvantage. We are dedicated to improving the cultural, spiritual and family wellbeing of Aboriginal and Torres Strait Islander people in South Australia, and to build strong, safe, resilient and stable communities.

A Reconciliation Committee, comprising members from across all departmental divisions, is jointly chaired by an Aboriginal and a non-Aboriginal senior officer, as nominated by the Chief Executive. The Committee members provide leadership on behaviour, values and culture that foster reconciliation. All members act as ambassadors championing reconciliation initiatives and events.

During 2013-14, a new reconciliation action plan was developed which reflects on the department's reconciliation journey over the past ten years and sets out actions focusing on values, recognition of culture, and promotion of positive behaviours and relationships. The department's *Reconciliation Action Plan 2014-2016* is built on three pillars:
▪ Relationships – respectful relationships between Aboriginal and non-Aboriginal people;
▪ Respect – respect for Aboriginal culture, land and history; and
▪ Opportunities – opportunities for Aboriginal people, organisations and communities are important.

The department recognises and reinforces that reconciliation is everyone's responsibility.

In the past 12 months, divisions across the department supported a number of statewide events to coincide with Reconciliation Week. A Chief Executive's Award for Aboriginal and Torres Strait Islander Employee of the Year was also awarded during NAIDOC Week.

Two groups have been established to provide leadership on responding to the needs of Aboriginal South Australians. These are the Aboriginal Services Directors Working Group and the Aboriginal Senior Leadership Group, which is made up of Aboriginal employees in senior positions within the department.

Carers Recognition Act 2005

The department, through the Office for Carers, administers and implements the *Carers Recognition Act 2005* which was created to recognise the rights and needs of carers in South Australia, and to acknowledge the needs of carers as individuals separate from the person for whom they provide care.

The following summarises the achievements of the department in 2013-14 against the principles of the Carers Charter and Sections 6(1) and 6(2) of the Act.

Officers, staff and agents have an awareness and understanding of the Carers Charter

The department undertook a number of activities to raise awareness and understanding of the Carers Charter amongst employees and associates including:
▪ The Office for Carers and Human Resources consulted with the Across-Government Human Resource Leaders' Group on strategies for improving awareness of, and support for, government employees with caring responsibilities.
▪ Housing SA trained operations managers on the Carers Charter, with this information communicated to operational staff.

- Domiciliary Care provided information to new employees at induction to raise awareness of the issues and needs of carers. It also commenced the development of a plan and schedule to ensure exiting staff and agencies have an awareness and understanding of carer issues.

The department also finalised *We Care - Our Plan for South Australian Carers*, to progress the implementation of the recommendations from the review of the *Carers Recognition Act 2005.* This will occur during 2014-15.

Principles of the Carers Charter are reflected in agency practices

The principles of the Carers Charter were reflected in practices relating to the department's roles as service provider and employer. For example, in 2013-14:
- Carer's Leave for employees was available and promoted across the department. A staff survey in late 2013 indicated that the policies were effective for the majority of working carers and supported by most managers. Carer's Leave is specifically for carers as defined by the *Carers Recognition Act 2005* and is available separately to Family Carer's Leave.
- The SA HACC program funded statewide carer support organisations to provide support that directly targets carers.
- The department's *youth*connect grant program included a priority target group of young carers, with two community organisations receiving grants in the past year.
- In early 2014, Domiciliary Care undertook a trial of consumer-directed individualised funding, with seven of the 30 participating clients represented by their carer in the preparation and management of the care plan. Participating carers indicated that they appreciated the greater opportunity for carers' needs to be taken into account and to be able to make arrangements that best suited them.
- Disability SA's Individualised Funding Program provided people with disability and their carers with more flexibility, choice and control about the services they received.

Consultation with carers, or persons or bodies that represent carers

The following highlights the carer consultations undertaken by the department in 2013-14:
- Quarterly Carer Services Roundtable meetings were held, bringing together representatives from statewide carer support organisations and the State and Commonwealth Governments. These meetings generated policy advice, built relationships and facilitated joint approaches to issues affecting carers.
- Carer representatives were consulted on the development and direction of *We Care - Our Plan for South Australian Carers.*
- 83.2 per cent of carers who participated in the 2013 Domiciliary Care client satisfaction survey felt their needs were listened to and 83.5 per cent were satisfied about the degree to which carers were involved in arranging services.
- Disability SA consulted with carers and carer service providers regarding the funding of services and the development of plans, programs and policies. A system was also implemented to support carers to complain about funded service providers.

The Office for Carers is also responsible for the administration of the government carers' website www.sa.gov.au/carers, which contains information for carers, employees of carers and general practitioners, as well as statewide carer support services. The Office for Carers responds to queries lodged by carers and members of the public via the website.

Disability Access and Inclusion Plans

The department is the lead agency introducing Disability Access and Inclusion Plans (DAIPs) across government in accordance with a decision by the South Australian Government in response to the report *Strong Voices: A Blueprint to Enhance Life and Claim the Rights of People with Disability in South Australia (2012-2020).* DAIPs replace the government's previous access strategy *Promoting Independence: Disability Action Plans for South Australia*, which ceased in 2011.

The DAIP initiative demonstrates a commitment to an inclusive South Australia where people with disability can achieve their full potential as equal citizens. Actions aim to increase participation across a range of policy and program areas. This will lead to improved outcomes in the specialist disability service system and ensure that mainstream services, programs and infrastructure are responsive to the needs of people with disability.

DAIPs provide agencies with a systematic approach to identify barriers to access and inclusion and develop strategies to address these. This aligns with the *United Nations Convention on the Rights of Persons with Disabilities* and the *National Disability Strategy 2010-2020*, with policy priorities relating to the South Australian context.

The *DCSI Disability Access and Inclusion Plan 2014-2018* progresses the work previously undertaken by the department and reinforces our commitment to making genuine improvements to access and inclusion for both customers and employees with disability.

An intra-department steering committee guided the implementation of this initiative, with divisions undertaking a range of consultation processes and developing individual plans for their business areas.

Key strategic actions from these plans were elevated into the department's DAIP including:
- expansion of the NDIS in stages over the next four years for eligible children and transitioning to the full scheme from 2018-19;
- development of the *DCSI Disability Employment Strategy 2014-2016*. This is the first strategy of its kind developed by a South Australian Government department and aims to increase the attraction and retention of employees with disability, and position the department as an employer of choice;
- provision of appropriate housing options for people with disability and construction of new housing stock using universal design principles;
- increasing the number of people using individualised funding to purchase supports that allow them to exercise choice and control over their lives;
- development of a state framework to address the resilience and safety needs of vulnerable communities in disasters; and
- the progressing of policy work on a variety of topics including screening of staff and volunteers who work with people with disability, and the health interface for people with disability.

The DAIP is publicly available on the department's website and has been lodged with the Australian Human Rights Commission. The department will continue to progress work in this area and will report on the implementation of this plan through the annual reporting process.

Julia Farr Services (Trusts) Act 2007

As the administrative unit of the South Australian public service that is primarily responsible for assisting the Minister for Disabilities in the provision of disability services, the department is required under Section 9 of the *Julia Farr Services (Trusts) Act 2007* to report certain information regarding the number of residents at the Fullarton campus (now known as Highgate Park) and the relocation of any residents to community housing. This reporting obligation complements a commitment made to residents of the campus upon the transfer of the management of the former Julia Farr Services to the South Australian Government in 2007, that residents could continue to live there as long as they wish.

As at 30 March 2014, 93 people with disability were living at Highgate Park. Those who have moved out have returned to the community, to family homes or supported accommodation. This includes four to five person group homes, clusters of units, and houses accommodating up to six residents. These purpose built and modified dwellings provide 24 hour, seven day a week accommodation support in community settings. Group homes and six person cluster sites are located in Mitchell Park, Felixstow, Fullarton, Clarence Gardens, Elizabeth East, Park Holme, Morphett Vale, Elizabeth Grove, Taperoo, Daw Park and Campbelltown.

All people living at Highgate Park have participated in a person centred planning process. Where individuals express a desire to return to the wider community, the planning process also assists people to identify locations and suitable types of supported community accommodation. The outcomes of this planning are progressively implemented as resources permit and/or suitable vacancies become available through the Accommodation Placement Panel. No people returned to Highgate Park during the preceding twelve months.

Freedom of Information

The *Freedom of Information Act 1991* provides members of the public with a legally enforceable right of access to information held by departments, subject to specific exemptions. Under Section 9 of the Act, South Australian Government departments must publish an up-to-date information statement every 12 months. Information statements must be published in the department's annual report, on a website maintained by the department, or both.

Structure and functions of the department

The department's organisational chart is on page 9 of this report. Services of the department are provided on both a regional and local basis from offices around the state.

The functions of the department are based on a broad mandate to assist members of the community who, through circumstance, may be vulnerable, at risk of harm, or isolated, and to connect them with choices and opportunities within South Australia. The department works closely with people across South Australia to build communities where people are involved and they feel connected, safe and supported, as set out in the department's *Strategic Plan 2013-2016*.

The direction of the department is also influenced by the work of advisory boards and committees listed on page 66.

Functions of the department affecting the public

The work of the department encompasses a range of services designed to make a tangible and positive difference to the wellbeing of all members of the community. Our work falls broadly into the areas of housing, family support, disability, community based care and support services for older people, community partnerships, youth, women, volunteers, Aboriginal and multicultural services.

Public participation in policy development and the exercise of the department's functions

The department regularly seeks external expertise and community opinion in the development of policy, including from statutory and non-statutory advisory committees. To connect with the community, consultation may be undertaken in the planning, development and implementation of policy.

The department consults with major interest groups and service providers, circulates discussion papers, calls for submissions on particular topics, and convenes public meetings on legislative reform and policy initiatives. The department also utilises the services of volunteers in a range of capacities and functions to assist in the provision of services to the community.

Types of documents held (including any available for inspection, purchase or free of charge)

The department holds a wide variety of documents that can be categorised principally as:
- internal administrative instructions for functions in the areas of financial management, human resources, property management and practice procedures;
- general publications including books, discussion and background papers, reports, reviews, serial publications, pamphlets, posters, greetings and common phrases, surveys, guidelines, policies, programs, strategies, directories, evaluations, assessments and proposals; and
- other documents such as client records (case notes, payment and debt records, and housing maintenance work orders and invoices), internal policies and procedures, administrative circulars on general management and industrial circulars.

Generally, the department's publications are available without charge and can also be accessed online at www.dcsi.sa.gov.au. Requests for documents can also be made via email to enquiries@dcsi.sa.gov.au.

Access to documents

Applications that are made under the *Freedom of Information Act 1991* for access to records held by the department, including records concerning personal affairs, must:
- be in writing;
- specify that they are made under the Act;
- provide sufficient detail to enable the identification of the record(s);
- show an Australian address for the service of notices; and
- be accompanied by the application fee (the application fee for 2013-14 was $31.50, which increased to $32.25 on 1 July 2014).

A fee reduction may be granted in certain circumstances.

In addition, applications for the amendment of records concerning personal affairs must also provide information showing why it is believed the record(s) is incomplete, incorrect, out-of-date or misleading. No application fee is payable in respect of an application for the amendment of records. Applications for access to documents, or for amendment of personal records held by the department, should be addressed to:

Senior FOI Officer
Department for Communities and Social Inclusion
GPO Box 292
Adelaide SA 5001
Telephone: 8413 9094

Departmental policy documents

The department maintains a substantial number of internal policy and procedure documents. These include, but are not limited to, policies and procedures relating to:
- carers and volunteers;
- operational programs and service delivery;
- finance;
- governance;
- human resources;
- information communication technology;
- occupational health, safety and welfare;
- procurement;
- records management; and
- risk management.

Members of the public wishing to access internal policy documents can obtain copies by contacting departmental offices during normal business hours (8.45am to 5.00pm) or by contacting the Senior FOI Officer, whose details are noted above.

Regional Impact Assessment Statements

The *Regional Impact Assessment Statement Policy* requires a Regional Impact Assessment Statement to be prepared by departments prior to implementing significant changes to existing government services to rural and regional areas.

The department did not undertake any Regional Impact Assessment Statements during the financial year ending 30 June 2014.

Industry Participation Policy Outcomes

The *South Australian Industry Participation Policy* (IPP) reflects the government's commitment to ensuring that locally based businesses gain more from government contracts. In September 2013, amendments were made to the IPP which reduced the threshold at which tenderers are required to submit Industry Participation Plans. Government departments are required to include information in their annual report on the outcome of the IPP Plans for which they are responsible.

Contracts and Tenders within scope of the South Australian IPP

Number of tenders released in 2013-14	5
Number of contracts awarded in 2013-14	2
Total value of contracts awarded in 2013-14	$17 870 005
Number of local jobs performed in South Australia as a result of the contract *	N/A
Total value of capital spend retained in South Australia *	N/A
Value of subcontracts awarded to local small and medium enterprises (SMEs) to date *	N/A
Value of goods and services produced in South Australia to date	$4 400 000
Value of goods and services produced in Australia to date	$4 400 000

* All DCSI contracts with 2013-14 reporting requirements were awarded under the 2012 IPP. This information is new to the December 2013 IPP Plan template and is not available for contracts awarded under the 2012 IPP.

Greening of Government Operations Framework

The *Greening of Government Operations (GoGO) Framework* provides the framework for South Australian Government departments to progress greening programs. The following summarises the department's GoGO achievements in 2013-14.

Priority Area 1: Energy Management

The department has continued to work to reduce energy consumption at sites across the department through the Print Consolidation Program. The majority of departmental offices and sites across the state are now being managed under the program, which has resulted in significant cost savings in energy usage, maintenance, IT support and consumables such as toners.

The implementation of the Print Consolidation Program in the Riverside Centre (including 44 Pirie Street and Terrace Towers) has resulted in:
- the number of print devices being reduced from 312 in 2007-08 to 54 in 2013-14, an 82.7 per cent decrease;
- capital holdings in Riverside Centre being reduced from approximately $850 000 to $339 500;
- a reduction in operating costs by approximately $585 000;
- the total cost of owning print devices being reduced by approximately $1.175 million;
- CO_2 emissions being reduced by 87 tonnes per annum; and
- the device to staff ratio being reduced from one device for every 2.25 staff members to one device for every 18.5 staff members.

The department uses the Online System for Comprehensive Activity Reporting to track energy usage and has achieved a National Australian Built Environment Rating System tenancy energy rating of 5.0 for the Riverside Centre tenancy. This has set a benchmark 'score' for energy efficiency that can be used to monitor the success of energy saving initiatives in the future.

Priority Area 2: Water Conservation and Wastewater Management

The department is committed to working with SA Water, facility managers, building management and staff to reduce water consumption. Staff continue to be made aware of present and potential future water restrictions while water efficiency awareness is also part of the department's Greening Program.

The department does not currently have access to the data required to report on water usage during the financial year and the financial expenditure incurred.

Priority Area 3: Waste Management

The zero waste management system, pioneered in the Riverside Centre tenancy, has continued to be implemented and is now in 42 major offices and sites throughout the department. The consolidated three bin system relies on separating all food waste and other organic material; recycling milk cartons, bottles, plastics and cans; battery recycling; industrial waste and clinical waste recycling; and recycling all photocopying paper (both confidential and non-confidential), newspapers and cardboard. The waste management system has resulted in the department diverting approximately 95 per cent of waste from landfill.

The department has continued to recycle fluorescent tubes, with approximately 7000 tubes recycled over the past seven years. This program works in synergy with all other recycling programs to ensure that the department remains the 'greenest' South Australian government department.

During the 2013-14 financial year, the department purchased 33 603 reams of A4 and A3 paper at a total cost of $120 372. In comparison, during 2012-13, 37 208 reams of A4 and A3 were purchased at a cost of $192 332.

Priority Area 4: Built Facilities (Green Building) Management

The department's greening program has been extended to include all offices and sites throughout the department. This will ensure that the department's carbon footprint is reduced through the installation of energy efficiencies, waste management systems, water efficiency awareness and print consolidation and print paper usage.

The *DCSI Assets and Facilities Business Plan 2013-2014* identifies the strategic objectives, direction and performance indicators to achieve a more sustainable and green department. The strategic objectives are to:
▪ ensure all future works comply with relevant standards, legislation and government policies, procedures and instructions;
▪ lower the carbon footprint of facilities;
▪ develop and implement green building strategies and a program of works; and
▪ develop and follow sustainability principles and standards as outlined in *South Australia's Strategic Plan.*

Priority Area 5: Travel and Fleet Management

As at 30 June 2014, there were 903 vehicles in the department's fleet of vehicles, comprising:
▪ Housing SA - 230 vehicles (25.5 per cent);
▪ Disability SA and Disability Services - 325 vehicles (36 per cent);
▪ Domiciliary Care - 233 vehicles (25.8 per cent);
▪ DCSI Corporate - 45 vehicles (5 per cent);
▪ Youth Justice - 50 vehicles (5.5 per cent); and
▪ NPY Women's Council - 20 vehicles (2.2 per cent).

The department continues to focus on strategies to decrease average vehicle emissions/kilometres by ten per cent by 2014-15 (based on 2009-10 levels), in line with the whole-of-government fleet environmental targets. This has resulted in the percentage of LPG (dual fuelled) vehicles falling from 51 per cent to nearly zero as the department moves towards the 1.4 Holden Cruze, which provides lower lease rates and lower CO_2 emissions. The department also maintains a fleet of 64 Hybrid vehicles.

In 2011-12, the department leased an electric powered Mitsubishi Electric Vehicle (iMiEV) as part of an Australia-wide trial examining the viability of electric cars. The trial, which concluded in February 2014, will assist the government to advance programs for low emission vehicles and promote technology as part of a broader policy of South Australia's Green Future.

The department has also encouraged staff working in the Adelaide central business district to join the Adelaide Carpool program, an initiative of the Department of Planning, Transport and Infrastructure and the Adelaide City Council.

Priority Area 6: Green Procurement

The department is guided by the *Sustainable Procurement Policy* towards procuring socially and environmentally preferred products and services where price, performance, quality, and suitability are comparable.

Priority Area 7: Human Resources Management

Human Resources continue to support sustainability and greening processes and principles by incorporating a greening statement in employee Job and Person Specifications.

Priority Area 8: Government Administrative Policies and Guidelines

Sustainability and greening continues to be reflected in administrative policies, procedures and guidelines within the department.

Energy Efficiency Action Plan

The department has achieved a significant increase in energy efficiency with the 2013-14 portfolio result of 278.26 MJ per m² representing a 41.9 per cent improvement from the base year of 2000-01. This is primarily the result of the termination of a tenancy at 96 Gouger Street, Adelaide, the demolition of the Magill Youth Training Centre site and better energy efficiency practices through staff awareness resulting in lower energy usage. All departmental offices and sites photocopying and paper usage is also now managed centrally, with print devices replaced by Multi-Functional Devices achieving significant energy savings.

Performance against Annual Energy Efficiency Targets[1]

	Energy Use[2] (GJ)	Business Measure[3] (m²)
Base Year 2000-01[4]:		
DCSI Corporate	19 515	40 777
Disability SA	28 069	58 651
Housing SA	2 826	5 905
Domiciliary Care SA	3 760	7 856
Portfolio Total	**54 170**	**113 189**
2013-14:		
Central Business Units[5]	13 038	47 832
Disability SA and Disability Services	16 184	58 651
Housing SA	2 388	5 905
Domiciliary Care	1 849	7 856
Portfolio Total	**33 459**	**120 244**
Portfolio Result (for 2013-14)	278.26 MJ per m² (41.9% improvement from base year)	
Portfolio Target (for 2013-14)	358.93 MJ per m² (25% improvement from base year)	
Final Portfolio Target (for 2020)	335.00 MJ per m² (30% improvement from base year)	

[1] Many portfolios are pursuing a 'triple bottom line' reporting approach. It is therefore an optional extra that portfolios may wish to include Greenhouse Gas Emissions (in CO_2) as a means of quantifying a significant aspect of environmental performance. Greenhouse Gas Emissions data for 2013-14 was not available at the completion of the annual report.

[2] Energy use data (expressed in gigajoules (GJ)) is the sum of all fuel types used in each agency (i.e. electricity, natural gas, bottled gas, etc.) for that period. This data is collected at a site level and aggregated up to agency level.

[3] Business measures are also known as normalisation factors. A key performance indicator for energy efficiency is energy intensity, i.e. the energy consumed per unit of a given business measure. While some business measures are the number of employees (FTEs) or number of buildings, the preferred measure is the square metres of floor area of a building. The energy intensity therefore becomes the energy used per unit defined by the business measure such as MJ/m² or MJ/FTE. To obtain a MJ figure multiply GJ by 1000.

[4] It is acknowledged that portfolio structures change over time. Therefore, the portfolio baseline has been adjusted to represent the structure of the portfolio in the given reporting period. Baseline and successive years' data have been adjusted to reflect the inclusion of a number of new leases to the department, and the transfer of the Parks Community Centre, Trafford Street, Angle Park, from the department to the Department of Planning, Transport and Infrastructure.

[5] Central Business Units include Youth Justice, Community Engagement and Organisational Support, the Office for Women, Human Resources, State Recovery, Financial Services and Policy and Community Development.

Asbestos Management in Government Buildings

The Department of Planning, Transport and Infrastructure (DPTI) prepares an across-government asbestos risk reduction report that provides an overview of actions taken by the government during the previous 12 months to address the management of asbestos in all government-owned assets. The department modified and verified as correct the standard report provided by DPTI from the Strategic Asset Management Information System as at 30 June 2014.

Urban Design Charter

Housing SA continues to be the leader in the promotion of good urban design for the department through the *Design Guidelines for Sustainable Housing and Liveable Neighbourhoods.* The guidelines provide detailed design information for application across all Housing SA building and development projects, with the aim of achieving sustainable housing outcomes. They capture existing corporate knowledge and urban design philosophy for the development and acquisition of social and affordable rental housing, and provide guidance on the shape and form of future housing.

The design guidelines have been produced for use by all professional service providers in addition to Housing SA staff. Specific disciplines include project management, architectural services, urban planning, structural engineering, civil engineering, electrical engineering and environmental services. They provide clear and consistent information in relation to site layouts and house design, apartment design, land titling and service infrastructure, amenity targets, universal and adaptable housing design, housing modifications and upgrades, and environmental sustainability. The guidelines, which assist all users to gain a full appreciation and understanding of Housing SA requirements, are accessible through the department's website at www.dcsi.sa.gov.au.

Over the past 12 months, Housing SA reviewed and updated the *Design Guidelines for Sustainable Housing and Liveable Neighbourhoods.*

Overseas Travel

The following table summarises overseas travel undertaken by employees of the department in 2013-14.

Number of Employees	Destination [1]	Reason for Travel	Total Cost to the Department [2]
5	Noumea and Isle of Pines	To support seven clients of Disability Services on holiday. [3]	$20 072
2	Noumea, Isle of Pines and Vanuatu	To support two clients of Disability Services on holiday. [3]	$13 374
2	United States	To attend the second intensive session of the Transformative Leadership Program in Austin, Texas. [4]	$32 974

[1] *Travel within Australasia (including visits to New Zealand, Papua New Guinea and Australian Territories) is only reported when it is part of a more extensive itinerary encompassing other overseas destinations.*
[2] *Includes salary, on costs, accommodation and conference fees.*
[3] *The department only paid the wages of the staff members – all other costs were paid for by the clients.*
[4] *The original cost to the department was $40 974; however, the Department of the Premier and Cabinet provided $4000 for each employee as a subsidy for conference expenses.*

Fraud

The department's *Fraud and Corruption Control Policy* identifies that the department has a zero tolerance to fraud and similar inappropriate behaviour. The policy also highlights that disclosures made in good faith and in accordance with the South Australian *Whistleblowers Protection Act 1993* will be protected under the Act.

Ongoing strategies to manage fraud include:
▪ fraud and corruption control policies, procedures and codes on ethical standards, conduct policies and procedures on information technology security;
▪ monthly financial management reporting;
▪ reports on internal audit activities, risk management and other corporate governance matters to the department's Risk Management and Audit Committee;
▪ routine inspection and verification of work performed by contractors;
▪ segregation of duties and applying limits of authority for approval of expenditure and other allocations of resources;
▪ tendering procedures consistent with probity and transparency; and
▪ training on compliance and development of control self-assessment materials.

During 2013-14, 30 incidents were referred by divisions to Internal Audit for investigation, with 27 relating to missing funds, two relating to the maladministration of funds and one incident relating to client fraud. A majority of the incidents relate to amounts ranging from $20 to several hundred dollars.

Given the fraud detection and prevention policies, procedures and controls in place within the department, and that there was no evidence of material loss, it is unlikely that any undetected fraud would result in a material misstatement of the Financial Statements.

Whistleblowers

Pursuant to Section 7 of the *Public Sector Act 2009*, four responsible officers have been appointed by the department for the purposes of the *Whistleblowers Protection Act 1993*.

During the year ending 30 June 2014, there were two disclosures under the *Whistleblowers Protection Act 1993*. One of these disclosures was subject to investigation by the Manager, Internal Audit. The other disclosure was investigated by the Director, Human Resources.

Financial Reporting

The Communities and Social Inclusion portfolio is supported by the:
- Department for Communities and Social Inclusion; and
- South Australian Housing Trust.

The information in this section on consultants, account payment performance and contractual arrangements relates only to the Department for Communities and Social Inclusion. Information on these issues pertaining to the South Australian Housing Trust is included in the *South Australian Housing Trust Annual Report 2013-14*, which is accessible at www.dcsi.sa.gov.au.

Consultants

During 2013-14, there were six consultancies undertaken with a total expenditure of $320 948. The following table displays the department's use of consultants and the nature of work undertaken.

Consultant	Purpose of Consultancy	Number	Total
Value below $10 000			
The Flinders University of SA	A project to develop a strategic framework to respond to vulnerable people with disability (mothers with intellectual disabilities).	1	$8 919
Sub-total		1	$8 919
Value $10 000 to $50 000			
Adelaide Research and Innovation	A project to assist the Exceptional Needs Executive Committee to develop strategies to meet the needs of vulnerable young people exiting statutory services.	1	$36 501
Children with Disability Australia	Develop printed material for parents to advocate the learning needs of preschool or school children with disability in South Australia.	1	$28 209
Grimwood Pty Ltd	Developing work plans and supporting literature in relation to national standards for disability assessment.	1	$50 000
Service to Youth Council Trading as Training Prospects	Equipment repair training project for contractors under the National Disability Insurance Scheme (NDIS).	1	$38 300
Sub-total		4	$153 010
Value above $50 000			
Community Business Bureau Inc.	A report to analyse disability services providers' business models and readiness to operate in an NDIS market.	1	$159 019
Sub-total		1	$159 019
Total		**6**	$320 948

Account Payment Performance

The information in the table below, provided by Shared Services SA, includes all payments made through the department's accounts payable system in 2013-14, excluding purchase card expenditure, grants and payroll payments.

	Number of accounts paid	Percentage of accounts paid (by number)	Value in $A of accounts paid	Percentage of accounts paid (by value)
Paid within 30 days or less	297 645	99.3%	984 466 440	98.2%
Paid within 31 to 60 days	1 564	0.5%	9 867 324	1.0%
Paid greater than 60 days	518	0.2%	8 169 161	0.8%

In the past 12 months, 99.3 per cent of invoices were paid within 30 calendar days or less. The main contributing factor for late account payment performance relates to invoices in dispute. These invoices are flagged and followed up by the responsible officer within the department or where necessary, Shared Services SA.

Contractual Arrangements

During 2013-14, there were 35 contracts with a value greater than $4 million (GST inclusive) which extended beyond a single year.

Organisation	Description	Duration of arrangement	Value
AAPT	Voice carriage services	23 March 2009 to 31 October 2014	$13 200 000
Aidacare Invacare Motion Specialties Pride XtraCare	Provider panel for the supply of wheelchairs and scooters	1 July 2012 to 30 June 2015	$9 900 000
Anglicare SA *	Provides a range of services including accommodation, respite and in-home support and access to the community	1 July 2013 to 30 June 2016	$27 286 147
Autism SA *	Provides diagnostic and therapeutic services to children with autism spectrum disorder	1 July 2013 to 30 June 2016	$8 134 415
Calvary Home Care Services Ltd *	Provides accommodation and home support services	1 July 2013 to 30 June 2016	$4 198 588
Catholic Family Services (Centacare) *	Provides accommodation and respite services and a day option program	1 July 2013 to 30 June 2016	$7 705 792
City of Port Adelaide Enfield	Parks Community Centre	1 October 2007 to 30 September 2013	$9 359 708

Organisation	Description	Duration of arrangement	Value
Community Accommodation and Respite Agency *	Provides accommodation and respite services	1 July 2013 to 30 June 2016	$63 652 336
Community Lifestyles Incorporated *	Provides a range of services including accommodation, in-home support, social support and assistance to access the community	1 July 2013 to 30 June 2016	$11 049 947
Community Living and Support Services *	Provides respite, accommodation and day option program services	1 July 2013 to 30 June 2016	$17 249 395
Community Living Options *	Provides accommodation and respite services	1 July 2013 to 30 June 2016	$13 035 944
Contact 121	The supply of call centre services to Housing SA and Disability Services	1 February 2013 to 31 January 2016	$7 061 477
Disability Living Incorporated *	Provides accommodation services	1 July 2013 to 30 June 2016	$11 319 980
EBL Disability Services *	Provides emergency/transitional accommodation support and centre-based respite	1 July 2013 to 30 June 2016	$6 282 962
Fulham Funerals	Funeral services	1 July 2011 to 30 June 2015	$6 018 100
Guide Dogs Association of SA & NT *	Provides case management, learning and life skills and information and referral services	1 July 2013 to 30 June 2016	$6 410 829
Healthcare Australia (NASA) Hendercare	Provider panel for personal support workers to Disability Services' clients	1 October 2012 to 30 September 2014	$9 350 000
Hills Community Options *	Provides accommodation and day option program services	1 July 2013 to 30 June 2016	$9 671 157
Individual Supported Accommodation Service *	Provides accommodation services	1 July 2013 to 30 June 2016	$5 702 326
ISS Facility Services Australia Limited	Cleaning services	31 May 2010 to 31 August 2014	$5 033 436
Leveda Incorporated *	Provides accommodation, respite, social support and assistance to access the community	1 July 2013 to 30 June 2016	$41 507 423
Lutheran Disability Services Incorporated *	Provides accommodation support services	1 July 2013 to 30 June 2016	$4 266 459
Minda Incorporated *	Provides accommodation, respite and social support services	1 July 2013 to 30 June 2016	$125 487 186
NASANSB and Your Nursing Agency	Provider panel for the supply of agency nursing services to Disability Services	1 June 2013 to 30 May 2016	$10 560 000
Novita Children's Services	SA HACC services to provide personal care, respite care and home assist services	1 July 2012 to 30 June 2015	$4 474 950

Organisation	Description	Duration of arrangement	Value
Novita Children's Services *	Provides community support services, therapy and equipment to children 0-18 with physical, cognitive and neurological disability	1 July 2013 to 30 June 2016	$36 527 035
Orana Incorporated *	Provides accommodation and respite services	1 July 2013 to 30 June 2016	$24 204 359
Royal District Nursing Service of SA Limited	SA HACC services to provide nursing services in client's homes or in nursing services located across metropolitan Adelaide	1 July 2012 to 30 June 2015	$14 206 500
Royal District Nursing Service of SA Limited *	Provides accommodation support, information and referral and alternative methods of communication services	1 July 2013 to 30 June 2016	$4 914 644
Royal Society for the Blind *	Provides accommodation support, information and referral and alternative methods of communication services	1 July 2013 to 30 June 2016	$9 311 178
Sorento Care Limited	Provides accommodation support services	1 July 2013 to 30 June 2016	$6 018 918
Southern Adelaide Local Health Network	Statewide Problem Gambling Intensive Therapy Service	1 July 2013 to 30 June 2016	$4 504 500
Staples	Stationery	1 April 2013 to 31 March 2016	$6 600 000
The Paraplegic and Quadriplegic Association of South Australia *	Provides accommodation services	1 July 2013 to 30 June 2016	$5 328 248
Uniting Communities	SA HACC services to provide centre-based day activity programs, transport and respite care	1 July 2012 to 30 June 2015	$4 647 126

All 2013-2016 disability grant agreements will be subject to changes during the term of the agreement as some clients move to individualised funding arrangements or to the NDIS.

Financial Statements

Financial Statements for the year ended 30 June 2014 for the Department for Communities and Social Inclusion
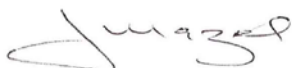
Certified Statement by the Chief Executive and Principal Finance Officer

Certification of the Financial Report

We certify that the attached general purpose financial statements for the Department for Communities and Social Inclusion (DCSI);

- complies with any relevant Treasurer's Instructions issued under section 41 of the *Public Finance and Audit Act 1987,* and any relevant Australian accounting standards;

- are in accordance with the accounts and records of DCSI; and

- present a true and fair view of the financial position of DCSI as at 30 June 2014 and the results of its operation and cash flows for the financial year.

We certify that the internal controls employed by DCSI for the financial year over its financial reporting and its preparation of the general purpose financial statements have been effective throughout the reporting period.

Joslene Mazel
CHIEF EXECUTIVE

18 / 9 /2014

Andrew Thompson
EXECUTIVE DIRECTOR
FINANCIAL SERVICES
18 /9 /2014

INDEPENDENT AUDITOR'S REPORT

Government of South Australia

Auditor-General's Department

Level 9
State Administration Centre
200 Victoria Square
Adelaide SA 5000
DX 56208
Victoria Square
Tel   +618 8226 9640
Fax   +618 8226 9688
ABN 53 327 061 410
audgensa@audit.sa.gov.au
www.audit.sa.gov.au

**To the Chief Executive
Department for Communities and Social Inclusion**

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987*, I have audited the accompanying financial report of the Department for Communities and Social Inclusion for the financial year ended 30 June 2014. The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2014
- a Statement of Financial Position as at 30 June 2014
- a Statement of Changes in Equity for the year ended 30 June 2014
- a Statement of Cash Flows for the year ended 30 June 2014
- Disaggregated Disclosures - Expenses and Income for the year ended 30 June 2014
- notes, comprising a summary of significant accounting policies and other explanatory information
- a Statement of Administered Comprehensive Income for the year ended 30 June 2014
- a Statement of Administered Financial Position as at 30 June
- a Statement of Administered Changes in Equity for the year ended 30 June 2014
- a Statement of Administered Cash Flows for the year ended 30 June 2014
- a Schedule of Expenses and Income attributable to administered activities for the year ended 30 June 2014
- notes, comprising a summary of significant accounting policies and other explanatory information for administered items
- a Certificate from the Chief Executive and the Executive Director Financial Services.

The Chief Executive's Responsibility for the Financial Report

The Chief Executive is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as the Chief Executive determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The auditing standards require that the auditor comply with relevant ethical requirements and that the auditor plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Chief Executive, as well as the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial report gives a true and fair view of the financial position of the Department for Communities and Social Inclusion as at 30 June 2014, its financial performance and its cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.

S O'Neill
AUDITOR-GENERAL
25 September 2014

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2014

	Note	2014 $'000	2013 $'000
Expenses			
Employee benefit expenses	5	396 329	363 543
Supplies and services	6	241 636	221 056
Depreciation and amortisation expense	7	6 416	6 573
Grants, subsidies and client payments	8	501 660	561 157
Net loss from disposal of non-current assets	13	501	1 907
Other expenses	9	354	30 019
Total expenses		1 146 896	1 184 255
Income			
Revenue from rent, fees and charges	10	132 338	122 210
Commonwealth revenues	11	47 294	70 480
Interest revenues	12	2	61
Other revenues	14	2 280	1 611
Total income		181 914	194 362
Net cost of providing services		(964 982)	(989 893)
Revenues from / (payments to) SA Government			
SA Government appropriation	15.1	973 821	986 040
Grants from SA Government agencies	15.2	12 518	10 815
Total revenues from / (payments to) SA Government		986 339	996 855
Net result		21 357	6 962
Other comprehensive income			
Items that will not be reclassified to net result			
Changes in revaluation surplus		-	(10 264)
Net expense relating to non-current assets classified as held for sale	21.1	(17 300)	-
Total other comprehensive income		(17 300)	(10 264)
Total Comprehensive result		4 057	(3 302)

Net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF FINANCIAL POSITION

for the year ended 30 June 2014

	Note	2014 $'000	2013 $'000
Current assets			
Cash and cash equivalents	17	107 536	82 804
Receivables	18	36 096	47 169
Inventories	19	315	293
		143 947	130 266
Non-current assets classified as held for sale	20	24 298	2 343
Total current assets		168 245	132 609
Non-current assets			
Receivables	18	17 461	18 598
Property, plant and equipment	21	188 990	233 575
Capital works in progress	22	9 893	3 810
Intangible assets	23	460	22
Total non-current assets		216 804	256 005
Total assets		385 049	388 614
Current liabilities			
Payables	25	60 285	61 732
Employee benefits	26	47 789	45 885
Provisions	27	9 989	11 010
Other current liabilities	28	1 342	1 702
Total current liabilities		119 405	120 329
Non-current liabilities			
Payables	25	4 165	4 911
Employee benefits	26	45 897	51 123
Provisions	27	29 134	28 452
Other current liabilities	28	3 504	4 141
Total non-current liabilities		82 700	88 627
Total liabilities		202 105	208 956
Net assets		**182 944**	**179 658**
Equity			
Contributed capital	29	74 325	74 325
Retained earnings	29	79 879	57 755
Revaluation surplus	29	28 740	47 578
Total equity		**182 944**	**179 658**
Total equity is attributable to the SA Government as owner			
Unexpended funding commitments	16		
Unrecognised contractual commitments	31		
Contingent assets and liabilities	33		

The above statement should be read in conjunction with the accompanying notes

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2014

	Note	Contributed Capital $'000	Revaluation Surplus $'000	Retained Earnings $'000	Total $'000
Balance at 30 June 2012		**74 325**	**57 946**	**54 519**	**186 790**
Prior period adjustments		-	-	(4 297)	(4 297)
Restated balance at 30 June 2012		**74 325**	**57 946**	**50 222**	**182 493**
Net result for 2012-13		-	-	8 854	8 854
Prior period adjustments	3	-	-	(1 892)	(1 892)
Restated net result for 2012-13		**-**	**-**	**6 962**	**6 962**
Gain/(loss) on revaluation of property, plant and equipment during 2012-13		-	(10 264)	-	(10 264)
Transfer to retained earnings of net increment realised on sale of land and buildings		-	(571)	571	-
Total comprehensive result for 2012-13		**-**	**(10 835)**	**7 533**	**(3 302)**
Balance at 30 June 2013		**74 325**	**47 111**	**57 755**	**179 191**
Prior period adjustments	3	-	467	-	467
Restated balance at 30 June 2013	29	**74 325**	**47 578**	**57 755**	**179 658**
Net result for 2013-14		-	-	21 357	21 357
Net expense relating to non-current assets classified as held for sale		-	(17 300)	-	(17 300)
Transfer to retained earnings of net increment realised on sale of land and buildings		-	(1 538)	1 538	-
Total comprehensive result for 2013-14		**-**	**(18 838)**	**22 895**	**4 057**
Transactions with SA Government as owner					
Net assets transferred to Administered Items	17	-	-	(771)	(771)
Balance at 30 June 2014	29	**74 325**	**28 740**	**79 879**	**182 944**

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF CASH FLOWS

for the year ended 30 June 2014

	Note	2014 Inflows (Outflows) $'000	2013 Inflows (Outflows) $'000
Cash flows from operating activities			
Cash outflows			
Employee benefit payments		(398 276)	(360 083)
Payments for supplies and services		(218 552)	(231 277)
Payments for grants and subsidies		(527 732)	(533 116)
GST payments on purchases		(46 531)	(45 013)
GST paid to the ATO		(1 675)	(1 418)
Other payments		-	(27 225)
Cash used in operations		(1 192 766)	(1 198 132)
Cash inflows			
Fees and charges		122 873	129 830
Receipts from Commonwealth		69 981	47 267
Interest received		2	61
GST receipts on receivables		2 018	1 981
GST recovered from the ATO		45 415	46 188
Other receipts		2 300	1 611
Cash generated from operations		242 589	226 938
Cash flows from SA Government			
Receipts from SA Government		973 821	986 040
Grants from SA Government agencies		12 518	10 815
Cash generated from SA Government		986 339	996 855
Net cash (used in)/provided by operating activities	34	**36 162**	**25 661**
Cash flows from investing activities			
Cash outflows			
Purchase of property, plant and equipment (including work in progress)		(13 000)	(8 605)
Purchase of intangibles		(438)	-
Cash used in investing activities		(13 438)	(8 605)
Cash inflows			
Proceeds from sale of property, plant and equipment		2 779	2 070
Cash generated from investing activities		2 779	2 070
Net cash (used in) investing activities		**(10 659)**	**(6 535)**
Cash flows from financing activities			
Cash outflows			
Cash transferred to Administered Items		(771)	-
Cash (used in) financing activities		(771)	-
Net cash (used in)/provided by financing activities		**(771)**	**-**
Net increase in cash and cash equivalents		**24 732**	**19 126**
Cash and cash equivalents at the beginning of the period		82 804	63 678
Cash and cash equivalents at the end of the period	17	**107 536**	**82 804**

The above statement should be read in conjunction with the accompanying notes

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION
DISAGGREGATED DISCLOSURES – EXPENSES AND INCOME
for the year ended 30 June 2014

Activities (refer note 4)	Status of Women	Multicultural Services	Social Housing	Disability SA	Disability and Domiciliary Care Services	Communities and Partners	General/Not Attributable	Total
	1	2	3	4	5	6		
	2014	2014	2014	2014	2014	2014	2014	2014
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Expenses								
Employee benefit expenses	1 618	5 137	88 503	35 575	217 346	48 150	-	396 329
Supplies and services	510	1 033	-	138 350	85 875	15 868	-	241 636
Depreciation and amortisation expense	8	28	-	340	3 863	2 177	-	6 416
Grants, subsidies and client payments	159	895	251 423	230 982	182	18 019	-	501 660
Net gain/(loss) from disposal of non-current assets	2	8	-	59	357	75	-	501
Other expenses	2	(44)	-	41	301	54	-	354
Total expenses	2 299	7 057	339 926	405 347	307 924	84 343	-	1 146 896
Income								
Revenues from rent, fees and charges	122	4 196	88 502	2 978	31 365	5 175	-	132 338
Commonwealth revenues	-	-	15 370	4 030	27 430	464	-	47 294
Interest revenues	-	-	-	-	2	-	-	2
Other revenues	1	2	-	654	1 398	225	-	2 280
Total income	123	4 198	103 872	7 662	60 195	5 864	-	181 914
Net cost of providing services	(2 176)	(2 859)	(236 054)	(397 685)	(247 729)	(78 479)	-	(964 982)
Revenues from /(payments to) SA Government								
SA Government appropriation	-	-	98 652	-	-	-	875 169	973 821
Grants from SA Government agencies	230	29	-	6 468	2 633	3 158	-	12 518
Payments to SA Government	-	-	-	-	-	-	-	-
Net result	(1 946)	(2 830)	(137 402)	(391 217)	(245 096)	(75 321)	875 169	21 357

From 1 July 2013, program 4 (previously Community & Home Support), program 5 (previously Communities and Partners) and program 6 (previously Organisational Capability) have changed. Therefore the comparative figures will not align.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION
DISAGGREGATED DISCLOSURES – EXPENSES AND INCOME
for the year ended 30 June 2013

Activities (refer note 4)	Status of Women	Multicultural Services	Social Housing	Community and Home Support	Communities and Partners	Organisational Capability	General/Not Attributable	Total
	1	2	3	4	5	6		
	2013	2013	2013	2013	2013	2013	2013	2013
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Employee benefit expenses	1 577	4 321	74 512	203 347	40 750	39 036	-	363 543
Supplies and services	222	1 026	-	168 271	13 084	38 453	-	221 056
Depreciation and amortisation expense	-	-	-	2 813	1 617	2 143	-	6 573
Grants, subsidies and client payments	153	791	329 991	210 632	18 312	1 278	-	561 157
Net loss from disposal of non-current assets	-	-	-	354	13	1 540	-	1 907
Other expenses	-	266	-	27 364	-	2 389	-	30 019
Total expenses	1 952	6 404	404 503	612 781	73 776	84 839	-	1 184 255
Income								
Revenues from rent, fees and charges	2	3 255	71 409	20 409	1 487	25 648	-	122 210
Commonwealth revenues	-	-	16 717	52 870	893	-	-	70 480
Interest revenues	-	-	-	57	-	4	-	61
Other revenues	-	-	-	1 382	99	130	-	1 611
Total income	2	3 255	88 126	74 718	2 479	25 782	-	194 362
Net cost of providing services	(1 950)	(3 149)	(316 377)	(538 063)	(71 297)	(59 057)	-	(989 893)
Revenues from /(payments to) SA Government								
SA Government appropriation	-	-	180 785	-	-	-	805 255	986 040
Grants from SA Government agencies	118	6	-	6 898	2 525	1 268	-	10 815
Net result	(1 832)	(3 143)	(135 592)	(531 165)	(68 772)	(57 789)	805 255	6 962

* The Department considers that the significant expenditure associated with accounting system modifications and other associated expenditure required to reliably capture these disaggregated asset and disaggregated liability information is not justifiable. The Department has therefore, chosen not to disclose these assets and liabilities by disaggregated activities.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2014

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1   Objectives and functions of the Department for Communities and Social Inclusion

The Department for Communities and Social Inclusion (the Department) is committed to ensuring that all South Australians, particularly the most vulnerable and disadvantaged, have access to high quality services that protect and enhance the community's wellbeing and provide support to people when they need it.

The Department has a commitment to delivering better and more connected services to the vulnerable and disadvantaged in our community, and to build engaged, socially inclusive, strong and vibrant communities.

The work of the Department will support the achievement of the South Australian Government Strategic Priorities.

Following a number of machinery of government reforms which were announced by the Premier, Hon Jay Weatherill MP, on 22 October 2011, the Department serves the Minister for Communities and Social Inclusion, Minister for Social Housing, Minister for Disabilities, Minister for Youth, Minister for Volunteers, Minister for the Status of Women, and Minister for Multicultural Affairs.

The Department has responsibility for the delivery of specific programs to the public with respect to activities assigned to the Department under various Acts as delegated, by the respective Ministers, to the Chief Executive of the Department.

The Department also functions as a service provider to the South Australian Housing Trust. The financial affairs of the South Australian Housing Trust do not form part of the Department's financial report.

1.1   Administered items

The Department administered certain revenues, expenses, assets and liabilities on behalf of SA Government. They are not controlled by the Department and are consequently not recognised in the Department's financial statements. They are regarded as significant and disclosed in a separate set of financial statements.

Funds previously held by the Health Services Charitable Gift Board in the controlled financial statements have been realigned to Administered Items. Special deposit accounts for Intellectual Disability Services Council (IDSC) and Metropolitan Domiciliary Care (MDC) were created for these funds. Refer note 17.

1.2   Administrative Restructures

There were no functions transferred in the 2013-14 and 2012-13 financial years.

Funding for the Department

Funding for the Department comes mainly from appropriation funding from State and Commonwealth Government sources. These funds are applied to both controlled and administered activities.

The Department also receives amounts from other sources including rents, fees and charges.

2   Summary of significant accounting policies

2.1   Statement of compliance

The financial statements have been prepared in compliance with section 23 of the *Public Finance and Audit Act 1987*.

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards and comply with Treasurer's Instructions and Accounting Policy Statements promulgated under the provision of the *Public Finance and Audit Act 1987*.

The Department has applied Australian Accounting Standards that are applicable to not-for-profit entities, as the Department is a not-for-profit entity.

Australian Accounting Standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by the department for the reporting period ending 30 June 2014. Refer to Note 3.

Early adoption of accounting standards

Australian Accounting Standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Department for the reporting period ending 30 June 2014. The Department has assessed the impact of new and amended standards and interpretations and considers that there will be no impact on the accounting policies or financial statements of the Department for the year ending 30 June 2014.

2.2 Basis of preparation

The preparation of the financial statements requires the use of certain accounting estimates, where management is required to exercise its judgement in the process of applying the Department's accounting policies. The areas involving a higher degree of judgements or where assumptions and estimates are significant to the financial statements are outlined in the applicable notes.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported.

The preparation of the financial statements also requires compliance with accounting policy statements (APS) issued pursuant to section 41 of the *Public Finance and Audit Act 1987*. In the interest of public accountability and transparency, the APS require the following note disclosures, that have been included in this financial report:

- revenues, expenses, financial assets and financial liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature
- expenses incurred as a result of engaging consultants (as reported in the Statement of Comprehensive Income)
- employee targeted voluntary separation package information
- employees whose normal remuneration is equal to or greater than the base executive remuneration level (within $10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the Department to those employees
- board/committee member and remuneration information, where a board or committee member is entitled to receive income from membership other than direct out of pocket reimbursement.

The Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with the historic cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a twelve month period and presented in Australian currency.

The existence of the Department and the ongoing delivery of current programs and services is dependent on government policy and on continuing appropriations by Parliament.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2014 and the comparative information presented.

2.3 Reporting entity

The Department for Communities and Social Inclusion is a government department of the State of South Australia, established pursuant to the *Public Sector Act 2009*. The Department is an administrative unit acting on behalf of the Crown.

The Department's financial statements include both departmental and administered items. The financial statements include assets, liabilities, income and expenses controlled or incurred by the Department in its own right. The administered financial statements include assets, liabilities, income and expenses which the Department administers on behalf of the SA Government, but does not control. A separate set of financial statements is produced as these administered items are regarded as significant in respect to the Department's operations.

2.4 Comparative information

The presentation and classification of items in the financial statements are consistent with prior periods except where specific accounting standards and/or APS has required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable.

Where the Department has applied an accounting policy retrospectively, such items are reclassified retrospectively in the financial statements.

The restated comparative amounts do not replace the original financial statements for the preceding period.

2.5 Rounding

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars ($'000).

2.6   Taxation

The Department is not subject to income tax. The Department is liable for payroll tax, fringe benefits tax, goods and services tax (GST), emergency services levy, land tax equivalents and local government rate equivalents.

Income, expenses and assets are recognised net of the amount of GST except:
- where the amount of GST incurred by the Department as a purchaser is not recoverable from the Australian Taxation Office (ATO), GST is recognised as part of the cost of acquisition of an asset or is part of an item of expense.
- where appropriate, receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a net basis. The GST component of cash flows arising from investing and financing activities, which is recoverable from or payable to the ATO, is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO. If GST is not payable to, or recoverable from the ATO, the commitments and contingencies are disclosed on a gross basis.

2.7   Income

Income is recognised in the Statement of Comprehensive Income when and only when the flow of economic benefits has occurred and can be reliably measured.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

The notes to the financial statements disclose income where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

The following are specific recognition criteria:

Fees and charges

Revenues from fees and charges are derived from the provision of goods and services to other SA government agencies and to the public. This revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

Grant contributions received

Grants that are received from other entities by the Department for general assistance or a particular purpose may be for capital or recurrent purposes and the name of the category reflects the use of the grant. These entities may be other SA Government agencies or the Commonwealth Government. The grants given are usually subject to terms and conditions set out in the contract, correspondence, or by legislation. The contribution is recognised as an asset and income when the Department obtains control of the contribution or the right to receive the contribution.

Resources received free of charge

Resources received free of charge are recorded as revenue in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when a fair value can be determined reliably and the services would be purchased if they were not donated.

Revenues from SA Government

Appropriation is recognised as revenue when the Department obtains control over the funding. Control over appropriation is normally obtained upon their receipt.

Where money has been appropriated in the form of an equity contribution, the Treasurer has acquired a financial interest in the net assets of the Department and the contribution is recorded as contributed equity.

Net gain on disposal of non-current assets

Income from the disposal of non-current assets is recognised when control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation surplus is transferred to retained earnings.

Other income

Other income consists of donations, sale of minor equipment, commission, hire charges and family maintenance.

2.8 Expenses

Expenses are recognised in the Statement of Comprehensive Income when and only when the flow or consumption or loss of future economic benefits has occurred and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

Employee benefit expenses

Employee benefit expenses includes all costs related to employment including wages and salaries, non-monetary benefits and leave entitlements. These are recognised when incurred.

Depreciation and amortisation of non-current assets

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets such as software, while depreciation is applied to tangible assets such as property, plant and equipment.

The useful lives, residual values and depreciation/amortisation method of all major assets held by the Department are reassessed on an annual basis.

Changes in the expected useful life or the expected pattern of consumption of future economic benefit embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

The value of leasehold improvements is amortised over the estimated useful life of each improvement, or the unexpired period of the relevant lease, whichever is shorter.

Land and non-current assets held for sale are not depreciated.

Depreciation/amortisation for non-current assets is determined as follows:

Class of asset	Depreciation method	Useful life (years)
• Buildings and Improvements	Straight Line	4-50 years
• Leasehold Improvements	Straight Line	Life of lease
• Computing Equipment	Straight Line	3 years
• Motor Vehicles	Straight Line	3-10 years
• Other Plant and Equipment	Straight Line	2-15 years
• Intangible Assets – Computer Software	Straight Line	3-10 years

Grants, subsidies and client payments

Grants that are paid to other entities for general assistance or a particular purpose may be for capital or recurrent purposes and the name of the category reflects the use of the grant. These entities may be other SA Government agencies, Non-Government Organisations or the public. The grants given are usually subject to terms and conditions set out in the contract, correspondence, or by legislation. For contributions payable, the contribution will be recognised as a liability and expense when the Department has a present obligation to pay the contribution.

Resources provided free of charge

Resources provided free of charge are recorded as expenditure in the Statement of Comprehensive Income at their fair value; and in the expense line items to which they relate.

Payments to SA Government

Payments to SA Government include the return of surplus cash pursuant to the cash alignment policy.

2.9 Current and non-current classification

Assets and liabilities are characterised as either current or non-current in nature. The Department has a clearly identifiable operating cycle of twelve months. Therefore assets and liabilities that will be realised as part of the normal operating cycle will be classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

2.10 Assets

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Where an asset line item combines amounts expected to be settled within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be recovered after more than twelve months.

Cash and cash equivalents

Cash and cash equivalents as reported in the Statement of Financial Position includes cash on hand and at bank, deposits held at call and other short-term, highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value. Cash and cash equivalents in the Statement of Cash Flows comprise cash and cash equivalents as defined above. Cash is measured at nominal value.

In October 2003, the SA Government introduced a policy with respect to aligning agency cash balances with the appropriation and expenditure authority. During 2013-14, the Department had no cash swept under the cash alignment policy. During the 2012-13 financial year, the Department was required to transfer $14.3m relating to its Administered Items. There were no transfers from controlled activities during 2012-13.

Receivables

Receivables include amounts receivable from goods and services, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are due within 30 days after the issue of an invoice or otherwise in accordance with relevant contractual arrangements.

Collectability of receivables is reviewed on an ongoing basis. An allowance for doubtful debts is raised when there is objective evidence that the Department will not be able to collect the debt. Bad debts are written off when identified.

Inventories

Inventories are stated at the lower of cost and their net realisable value. Inventories held for use by the Department are measured at cost, with cost being allocated in accordance with the first-in, first-out method.

Non-Current Assets (or disposal groups) held for sale

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of their carrying amount fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed one year from date of classification.

Non-current assets classified as held for sale and the assets of a disposal group classified as held for sale are presented separately from the other assets in the Statement of Financial Position. The liability of a disposal group classified as held for sale are also presented separately from the other liabilities in the Statement of Financial Position.

Non-current asset acquisition and recognition

Non-current assets are initially recorded at cost plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation.

Where assets are acquired at no value, or minimal value, they are recorded at fair value in the Statement of Financial Position. Where the assets are acquired at no or nominal value as part of a restructuring of administrative arrangements then the assets are recorded at the value recorded by the transferor immediately prior to the transfer.

The Department capitalises all non-current tangible assets with a value of $10 000 or greater.

Assets held for sale are separately disclosed and measured at the lower of their carrying amount and fair value less costs to sell.

Works in progress are projects incomplete as at reporting date.

Revaluation of non-current assets

In accordance with Accounting Policy Framework (APF) III *Asset Accounting Framework*, all non-current tangible assets are valued at written down current cost (a proxy for fair value); and revaluation of non-current assets or groups of assets is performed when its fair value at the time of acquisition is greater than $1 million and estimated useful life is equal to or greater than three years.

The Department revalues its land and buildings every three years. However, if at any time management considers that the carrying amount of the asset materially differs from the fair value, then the asset will be revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, when they are revalued to fair value.

Any non-current asset that are acquired between a site revaluation are held at cost until the next site valuation takes place.

Any revaluation increment is credited to the asset revaluation surplus, except to the extent that it reverses a revaluation decrease of the same asset class previously recognised as an expense, in which case the increase is recognised as income. Any revaluation decrease is recognised as an expense, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in the revaluation surplus for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the assets.

Upon disposal or derecognition, any revaluation surplus relating to that asset is transferred to retained earnings.

The Department's land and buildings underwent a full site revaluation as at 30 June 2012.

The professional valuer engaged to perform the independent valuations was Mr Fred Taormina, B.App.Sc. (Val.), A.A.P.I. Certified Practicing Valuer of Valcorp Pty Ltd.

Desktop valuations were carried out by Mr Fred Taormina in 2013 and 2014 to assess if the carrying amount of land and building assets were impaired or materially different from fair value. This year's desktop valuation did not determine an impairment, therefore no adjustment to values were processed as at 30 June 2014.

A separate site valuation was provided by Mr Kym Dreyer, B.App.Sc. (Val.) L.F.A.P.I. Certified Practising Valuer/Managing Director (SA) of m3 Property Strategists, for a parcel of land classified as held for sale. This valuation determined an impairment, therefore an adjustment to value for this asset was processed as at 30 June 2014.

2013-14 financial year is the final year of the current cycle of valuation. In 2014-15 financial year the Department will return to a tender process to engage a valuer for the next cycle of valuations. The Department will be changing their valuation cycle from 3 years to 5 years in line with the *APF III - Asset Accounting Framework.*

Fair Value measurement

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants, in the principal or most advantageous market, at the measurement date.

The Department classifies fair value measurement using the following fair value hierarchy that reflects the significance of the inputs used in making the measurement, based on the date and assumptions used in the most recent revaluation.
- Level 1 – trading in active markets and is based on unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at measurement date.
- Level 2 – not traded in an active market and are derived from inputs (inputs other than quoted prices included within level 1) that are observable for the asset, either directly or indirectly.
- Level 3 – not traded in an active market and are derived from unobservable inputs.

The Department has no assets categorised into level 1.

Assets deemed to be at fair value

For those classes of non-current assets where an independent revaluation has not been undertaken, the criteria which require revaluation within APF III have not been met. For these classes of non-current assets, written down cost is deemed to be at fair value as determined by APF III.

Asset classes where written down cost is deemed to be fair value include:
- Leasehold Improvements
- Buildings and Improvements in Progress (WIP)
- Computing Equipment
- Motor Vehicles
- Other Plant and Equipment.

Impairment

All non-current assets are tested for an indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. An impairment loss is recognised immediately in the Statement of Comprehensive Income, unless the asset has been revalued. For revalued assets, an impairment loss is offset against the revaluation surplus for that same class of assets, to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

Intangibles

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The useful lives of intangible assets are assessed to be either finite or indefinite. The Department only has intangible assets with finite lives. The amortisation period and the amortisation method for intangible assets is reviewed on an annual basis.

The acquisition or internal development of software is capitalised when the expenditure meets the asset definition criteria (identifiability, control, and the existence of future economic benefits), the asset recognition criteria (probability of future economic benefit and cost can be reliably measured) and is greater than or equal to $10 000.

All research and development costs that do not meet the capitalisation criteria outlined in AASB 138 *Intangible Assets* are expensed.

Investment property

The investment property is held to earn rentals and/or for capital appreciation. Investment properties are initially recognised at cost. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the Department.

Subsequent to initial recognition at cost, investment properties are revalued to fair value with changes in the fair value recognised as income or expense in the period that they arise. The properties are not depreciated and are not tested for impairment.

Rental income from the leasing of investment properties is recognised in the Statement of Comprehensive Income as part of other income, on a straight line basis over the lease term.

At 30 June 2014 there was only one investment property reported in the Administered financial statements.

2.11   Liabilities

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Where a liability line item combines amounts expected to be settled within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be settled after more than twelve months.

Payables

Payables include creditors, accrued expenses, employment on-costs and paid parental leave scheme payable.

All payables are measured at their nominal amount and are unsecured. Invoices are normally settled promptly in accordance with TI 11 *Payment of Creditors' Accounts* after the Department receives an invoice.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to normal operations of the Department.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been processed or received.

The paid parental leave scheme payable represents amounts which the Department has received from the Commonwealth Government to forward onto eligible employees via the Department's standard payroll processes. That is, the Department is acting as a conduit through which the payment to eligible employees is made on behalf of the Family Assistance Office.

Employee benefits on-costs include superannuation contributions, WorkCover levies and payroll tax with respect to the outstanding liabilities for salaries and wages, long service leave, annual leave and skills and experience retention leave.

The Department makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they are assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the superannuation schemes.

Leases

The Department has not entered into any finance leases. The Department has entered into some operating leases.

- *Operating leases*

In respect of operating leases, the lessor retains substantially the entire risks and benefits incidental to the ownership of the leased items. Operating lease payments are recognised as an expense in the Statement of Comprehensive Income on a basis which is representative of the pattern of benefits derived from the leased assets.

- *Leases Incentives*

All incentives for the agreement of a new or renewed operating lease are recognised as an integral part of the net consideration agreed for the use of the leased asset. Incentives received to enter into operating leases are recognised as a liability.

The aggregate benefits of lease incentives received by the Department in respect of operating leases have been recorded as a reduction of rental expenses over the lease term, on a straight line basis.

Lease incentives in the form of leasehold improvements are capitalised as an asset and depreciated over the remaining term of the lease or estimated useful life of the improvement, whichever is shorter.

Employee benefits

These benefits accrue for employees as a result of services provided up to the reporting date and remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

- *Salary and wages, annual leave, skills and experience retention leave and sick leave*

The liability for salary and wages are measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability and the skills and experience retention leave liability is expected to be payable within twelve months and is measured at the undiscounted amount expected to be paid. Where annual leave liability and skills and experience retention leave liability are expected to be payable later than 12 months, the liability is measured at present value.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years is estimated to be less than the annual entitlement for sick leave.

Where agencies have substantial excess leave balances (to be paid later than 12 months after reporting date), the annual leave liability and the skills and experience retention leave liability will be measured at present value rather than nominal value. Refer to APF IV *Financial Assets and Liabilities Framework* for guidance including the liability calculation.

- *Long Service Leave*

The liability for long service leave was determined through an actuarial assessment undertaken by Mercer (Australia) Pty Ltd, in accordance with AASB 119 *Employee Benefits*. The following assumptions were made by the actuary when performing the assessment:
- salary increases of 2.5% (2013: 3%) per annum based on the current enterprise bargaining agreement and short-term forecasts.
- discounting of 3.5% (2013: 3.24%) per annum based on the gross 7 year (2013: 6 year) Commonwealth Government bonds rate at 30 June 2014.

- *Accrued salaries and wages*

The liability for accrued salaries and wages is measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

Provisions

- *Insurance*

The Department is a participant in the State Government's Insurance Program. The Department pays a premium to the South Australian Government Financing Authority (SAFA) for professional indemnity insurance and general public liability insurance and is responsible for the payment of claim amounts up to an agreed amount (the deductible). SAICORP, a division of SAFA provides the balance of funding for claims in excess of the deductible.

The provision for Public Liability and Professional Indemnity Insurance represents liabilities for outstanding claims in respect of incidents that have occurred. The liabilities include claims incurred and reported but not paid, claims incurred but not reported (IBNR), claims incurred but not enough reserve (IBNER) and the anticipated costs of settling those claims. The claims liabilities are measured as the present values of the expected future payments. Claims incurred but not paid and claim settlement costs that can be directly attributed to particular claims are assessed by reviewing individual claim files.

In respect of IBNR and IBNER claims, an amount of $50 000 has been set aside for both the Public Liability Claims and Professional Indemnity Claims. These amounts are based upon historical claims activity, with allowance for prudential margins and are reviewed annually. Public Liability and Professional Indemnity Claims relating to periods prior to the restructuring of the former Department of Human Services, effective 1 July 2004, are the responsibility of the Department of Health and Ageing.

The provision for property claims represents outstanding payments for incurred damage to property. An allowance is also included for IBNER claims. This provision is based upon historical claims activity and with allowance for prudential margins and is reviewed annually.

- *Workers compensation*

The Department is an exempt employer under the *Workers Rehabilitation and Compensation Act 1986*. Under a scheme arrangement, the Department is responsible for the management of workers rehabilitation and compensation.

The workers compensation liability recognised for the employees of the Department is based on an apportionment of an actuarial assessment of the whole-of-government workers compensation liability conducted by Taylor Fry Consulting Actuaries based on 30 April 2014 data. Taylor Fry Consulting Actuaries extrapolate this data to 30 June 2014. For the 2013-14 financial year, the Department has reflected a workers compensation provision of $38.84 million (2013: $37.80 million), refer note 27.2 reconciliation of workers compensation.

The actuarial assessment conducted by Taylor Fry Consulting Actuaries is based on the payment per claim incurred (PPCI) valuation method. The assessment has been conducted in accordance with AASB 137 *Provisions, Contingent Liabilities and Contingent Assets* and the WorkCover Guidelines for Actuarial Assessments. The liability covers claims incurred but not yet paid, incurred but not reported and the anticipated direct and indirect costs of settling those claims. The liability for outstanding claims is measured as the present value of the expected future payments reflecting the fact that all the claims do not have to be paid out in the immediate future.

- *Other provisions*

In May 2014, the Department sought advice from Public Sector Workforce Relations (PSWR) in relation to the appropriate award entitlements for employees with an intellectual disability performing duties at the Strathmont Centre.

A provision has been made to backpay eight employees to the date the wage assessment agreement was signed (December 2013). The Department is liaising with PSWR to determine if further back payments are required including for former employees.

2.12   Unrecognised contractual commitments and contingent assets and liabilities

Commitments include operating, capital and outsourcing arrangements arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not recoverable from, or payable to the Australian Taxation Office, the commitments or contingencies are disclosed on a gross basis.

3   New and revised accounting standards and policies

The Department did not voluntarily change any of its accounting policies during 2013-14.

In accordance with the new AASB 13 *Fair Value Measurement,* which became effective for the first time in 2013-14, the Department has:
- reviewed its fair valuation techniques (both internal estimates and independent valuation appraisal) for non-financial assets to ensure they are consistent with the Standard. Previously, the Department has used the cost approach or the market approach to determine fair value. The Department will continue to measure its non-financial assets using either the cost or market approach. The application of AASB 13 has no material impact on the fair value measurements; and
- included additional disclosures where required to assist users in assessing the valuation techniques and inputs used to ascertain fair value measurements used for assets and liability measurements.

Prior Period Adjustments

There are three prior period adjustments in 2013-14.

The net adjustment of $0.111m in the asset accumulated amortisation and the amortisation expense relates to an asset with an incorrect useful life. This related to a leasehold improvement which was incorrectly amortised due to an error in the estimated useful life. This was corrected during 2013-14.

The adjustment of $1.451m in land and buildings relates to an asset that transferred to Department of Education and Child Development in 2012. Under the Public Sector (Reorganisation of Public Sector Operations) Notice 2011, from 1 January 2012 the Department transferred responsibilities for Families SA to the Department for Education and Child Development. One asset with a land and building component was not included in the original transfer in the financial statements although the responsibility and the economic benefit did transfer. This was corrected during 2013-14.

The adjustment of $0.330m relates to an asset that has now been derecognised. During the 2013-14 stock take process, an asset was recognised as not being owned by the Department. After further investigation, a parcel of land was identified as belonging to an NGO. The Department does not hold any responsibility over the land, nor receive any economic benefit from the land. The land was derecognised during the 2013-14 financial year.

Adjustments were processed in 2014 and comparative balances have been restated resulting in the following net impact on equity for 2013:
- Asset revaluation reserve increased by $0.467m
- Retained earnings decreased by $1.892m

4   Activities of the Department

In achieving its objectives, the Department provides a range of services classified into the following activities for 2013-14 Agency Statements, Budget Paper 4 / Volume 1.

Activity 1: Status of Women

The Office for Women's role is the pursuit of the full and equal participation of women in the social and economic life of the state by providing innovative and balanced public policy advice to government. Its priorities for the 2013-14 financial year are addressing violence against women, improving women's participation in leadership and decision making and women's economic independence. It also provides high quality statewide information and referral services through the Women's Information Service and provides executive support to the Premier's Council for Women.

Activity 2: Multicultural Services

Multicultural SA works with South Australia's ethnic communities to promote community capacity and community harmony. A key aspect of this work is supporting ethnic communities in their activities in the broader community. Multicultural SA also provides advice to the government on cultural, linguistic and religious diversity matters and conducts community consultation sessions to ensure the government has an understanding of the issues currently facing the ethnic communities of South Australia.

Activity 3: Social Housing

The focus of this program is to develop and implement better housing and service responses for people at risk or in high need, and to work with others to expand and improve affordable housing choices across the state.

This program encompasses the management of grants for housing services to low income households, people in high need and supported accommodation assistance for people in crisis. This includes grants for the provision of private rental services, public, Aboriginal and community managed housing, the regulation of community housing and homelessness and support services. The program also provides housing strategy, policy development and advice to Government.

Activity 4: Disability SA

The role of Disability SA is to lead disability policy development and planning in South Australia, provide a single access point for people with disability that provides clear and easy access from intake through to service delivery, and arrange for funding to go to individuals and service providers by the most effective and transparent means.

Activity 5: Disability and Domiciliary Care Services

Disability and Domiciliary Care Services is the Government of South Australia's service provider for people with disabilities and frail older people with reduced ability to care for themselves.

Activity 6: Communities and Partners

To build and maintain solid relationships with the non-government community services sector and other key partners across government and support strong South Australian families and communities. Services provided through this program include provision of concessions, secure youth training facilities, community youth justice programs and assisting young people from adolescence to adulthood. High level strategy and policy advice is provided across government in the areas of social inclusion, volunteering, carers and issues affecting people in the northern and southern suburbs.

From 1 July 2013, program 4 (previously Community & Home Support), program 5 (previously Communities and Partners) and program 6 (previously Organisational Capability) have changed. Therefore the comparative figures will not align.

5 Employee benefit expenses

	2014 $'000	2013 $'000
Salaries and wages	285 025	272 321
TVSPs	13 246	1 857
Long service leave	3 289	4 401
Annual leave	30 167	26 991
Skills and experience retention leave	1 182	1 460
Superannuation	31 668	29 761
Workers compensation	12 380	8 678
Payroll tax	18 143	16 741
Other employee related expenses	1 229	1 333
Total employee benefit expenses	**396 329**	**363 543**

Targeted voluntary separation packages (TVSPs)	2014 $'000	2013 $'000
Amount paid to these employees:		
TVSPs	13 246	1 857
Leave paid to those employees	3 253	534
Recovery from the Department of Treasury and Finance	(5 159)	(1 510)
Net cost to the Department	**11 340**	**881**

Number of employees that were paid TVSPs during the reporting period	107	16

The increase in TVSP's paid relate primarily to a workforce transition strategy within Housing SA. Recovery from DTF for TVSP's is paid to the Department then forwarded to Housing SA. The amount received to date does not reflect the amounts paid to employees in June 2014, these will not be recovered from DTF until August 2014. An accrual has been processed to reflect the amount owed to Housing SA.

Remuneration of Employees	2014	2013
The number of employees whose remuneration received or receivable falls within the following bands:	No.	No.
$138 000 – 141 499*	N/A	1
$141 500 – 151 499	8	11
$151 500 – 161 499	10	8
$161 500 – 171 499	6	8
$171 500 – 181 499	4	6
$181 500 – 191 499	8	4
$191 500 – 201 499	6	2
$201 500 – 211 499	1	2
$211 500 – 221 499	1	1
$221 500 – 231 499	-	2
$231 500 – 241 499	2	-
$241 500 – 251 499	-	1
$251 500 – 261 499	-	1
$261 500 – 271 499	2	2
$271 500 - 281 499	1	-
$311 500 – 321 499	-	1
$351 500 – 361 499	-	1
$371 500 – 381 499	1	-
$421 500 – 431 499	-	1
Total number of employees	**50**	**52**

* This band has been included for the purposes of reporting comparative figures based on the executive base level remuneration rate for 2012-13.

The table includes all employees who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of employees reflects all costs of employment including salaries and wages, payments in lieu of leave, superannuation contributions, fringe benefits tax, any other salary sacrifice benefits and termination payments. The total remuneration received by these employees for the year was $9.173 m (2013: $9.740 m).

6   Supplies and services

	2014 $'000	2013 $'000
Accommodation and property related	23 675	26 332
Advertising and promotions	569	402
Brokerage care services	134 223	112 023
Business services	6 087	5 489
Client related expenses	6 291	6 480
Communication and computing	14 361	13 775
Contractors and agency staff	14 038	18 510
Consultants	321	37
Drugs and medical supplies	2 004	2 214
Insurance	1 668	1 315
Interpreter and translator fees	64	77
Managed payments	1 266	1 258
Minor equipment	9 404	7 729
Motor vehicles	7 590	8 156
Printing, stationery, postage and periodicals	1 988	2 133
Repairs and maintenance	4 879	4 213
Seminars, courses and training	962	1 021
Travel and accommodation	1 386	1 694
Other administration*	10 533	7 927
Total supplies and services (excluding audit fees)	**241 309**	**220 785**

* includes penalty amounts paid to small businesses as required by the *Late Payments of Government Debts (interest) Act 2013*. The Department did not pay any penalty amounts during the year.

	2014	2013
Audit fees paid / payable to the Auditor-General's Department relating to the audit of financial statements *	327	271
Total audit fees	**327**	**271**

Total supplies and services (including audit fees)	**241 636**	**221 056**

* There were no other services provided by the Auditor-General's Department

The number and dollar amount of consultancies paid/payable (included in supplies and services) that fell within the following bands:

	2014		**2013**	
	No	**$'000**	**No**	**$'000**
Below $10 000	1	9	1	8
Between $10 000 and $50 000	4	153	2	29
Above $50 000	1	159	-	-
Total paid/payable to the consultants engaged	**6**	**321**	**3**	**37**

Consultants for the 2013-14 financial year have increased due to the NDIS related consultancies

7   Depreciation and amortisation expense

	2014 $'000	2013 $'000
Depreciation expense		
Buildings and improvements	3 379	3 964
Computing equipment	7	80
Motor vehicles	31	38
ILEP equipment	1 398	1 245
Other plant and equipment	250	234
Total depreciation expense	**5 065**	**5 561**
Amortisation expense		
Leasehold improvements	1 143	1 002
Computer software	208	10
Total amortisation expense	**1 351**	**1 012**
Total depreciation and amortisation expense	**6 416**	**6 573**

8   Grants, subsidies and client payments

Grants, subsidies and client payments by program	2014 $'000	2013 $'000
Disability Grants	193 226	172 489
National Affordable Housing Agreement (NAHA)	114 171	121 236
Tax Equivalents Regime *	98 652	180 784
Home and Community Care	29 813	30 186
National Partnership Agreement on Homelessness	23 990	18 709
Other SAHT Grants **	12 414	2 424
Family and Community Development	10 981	10 110
Supported Residential Facility	8 129	8 074
National Rental Affordability Scheme	2 196	2 089
Office for Youth & Office for Volunteers	2 044	2 100
Aboriginal Community Benefit Grants	1 406	1 062
Social Inclusion Funding	1 078	2 838
Utilities Literacy Program	683	-
Spectacle Scheme	630	673
Aged Care Grants	100	104
Client Related Expenses	8	184
National Partnership agreement on Remote Indigenous Housing	-	4 748
Other	2 139	3 347
Total Grants, Subsidies and Client Payments	**501 660**	**561 157**

* The decrease from 2012-13 to 2013-14 is primarily due to a reduction in the SAHT grant following the partial write off of SAHT debt with the Treasurer.

** Includes TVSP reimbursements.

Grants, Subsidies and Client Payments by Recipient Type		$'000	$'000
SA Housing Trust		251 423	329 991
Non-Government Organisations	8.1	220 327	202 703
Individualised Funding *		8 252	3 668
SA Health Units		10 739	9 441
Local Government		6 825	7 519
SA Government Entities - Other		1 875	5 031
Grant -Commonwealth & Other State/Territory Governments		816	912
Concessions		630	673
Universities		580	697
Other		193	522
Total Grants, Subsidies and Client Payments		**501 660**	**561 157**

* The individualised funding program is a State Government initiative providing people with disability direct control of the funding allocated by Disability SA for their support needs. Direct payments to clients participating within the individualised funding program commenced in 2013-14. The 2012-13 figures identify payments under the former self-managed funding program that is now part of the larger individualised funding program.

8.1 Funding to Non-Government Organisations

	2014 $'000	2013 $'000
Minda Incorporated	42 492	40 424
Community Accommodation and Respite Agency Inc	20 922	18 001
Novita Childrens Services Inc	13 595	12 860
Leveda Incorporated	12 150	11 033
Anglicare SA Inc	9 959	7 219
Orana Inc (includes former Life's for Living)	8 309	7 269
Spastic Centres of SA Inc	7 195	6 961
Community Living and Support Services Inc	6 613	6 023
Royal District Nursing Service of SA Inc	5 723	5 547
Community Lifestyles Inc	4 067	3 876
Community Living Options Inc	3 855	3 670
Uniting Communities Inc	3 307	2 905
Disability Living Inc	3 303	1 951
Hills Community Options Inc	3 217	3 041
EBL Disability Services Inc	3 081	2 720
Centacare Catholic Family Services	2 993	3 217
Autism Association of SA Inc	2 810	2 718
Royal Society for the Blind of SA Inc	2 812	2 672
Uniting Care Wesley Port Adelaide Inc	2 349	2 147
The Paraplegic & Quadriplegic Assoc of SA Inc	2 285	2 871
Community Living Project Inc	2 209	2 010
Guide Dogs Association of SA and NT Inc	2 252	2 536
Comrec Australia Pty Ltd	2 197	1 818
Bedford Group Inc	2 156	2 073
Individual Supported Accommodation Services Inc	1 777	1 693
Sorento Care Ltd	1 766	1 343
Barkuma Inc	1 623	1 541
Barossa Enterprises	1 463	1 134
Lutheran Disability Services Inc	1 375	1 142
Lifestyle Assistance and Accommodation Service Inc	1 245	1 201
Calvary Home Care Services	1 272	1 223
Xlent Disability Services	1 177	1 102
Helping Hand Aged Care Inc	1 102	1 091
Aboriginal Prisoners and Offenders Support Services Inc	555	1 555
Other	37 121	37 784
Total funding to Non-Government Organisations	**220 327**	**206 371**

Payments to Non-Government Organisations, where total payments to an organisation are greater than $1.0m are individually disclosed above. Payments less than $1.0m are in Other.

9 Other expenses

	2014 $'000	2013 $'000
Bad and doubtful debts	331	(33)
Transferred assets	-	2 644
Donated assets	23	8
Returned funding to the Commonwealth	-	175
Packaged care & residential care for younger people*	-	27 225
Total other expenses	**354**	**30 019**

* Reimbursement to the Commonwealth arising from the aged care funding reform for persons with a disability who are under 65.

10 Revenue from rent, fees and charges

	2014 $'000	2013 $'000
Employee services *	86 299	71 409
Insurance recoveries	1 350	977
Recoveries	14 924	19 685
Business services	15 345	16 053
Fees, fines and penalties	4 061	3 662
Rent	207	829
Patient and client fees	10 152	9 595
Total rent, fees and charges	**132 338**	**122 210**

* Represents the recovery of costs for the provision of employee related services to Housing SA.

11   Commonwealth revenues

	2014 $'000	2013 $'000
National Partnership Payments:		
HACC Services for Veterans	260	291
Disability Reform Funding **	-	22 934
Remote Indigenous Housing *	-	4 748
Homelessness	15 370	11 969
Home & Community Care	27 163	26 563
Residential Aged Care	3 238	3 082
Other	1 263	893
Total Commonwealth revenues	**47 294**	**70 480**

* Commencing in the 2013-14 financial year, the Remote Indigenous Housing revenue will be paid directly to Housing SA.
** In 2012-13, Commonwealth revenue was received for Specialist Disability Services provided to older people under the National Partnership Agreement on Transitioning Responsibilities for Aged Care and Disability Services. Negotiations between the Commonwealth and the States for 2013-14 are still to be finalised.

12   Interest revenues

	2014 $'000	2013 $'000
Interest on funds held	2	61
Total interest revenues	**2**	**61**

13   Net gain/(loss) from disposal of non-current assets

	2014 $'000	2013 $'000
Land and buildings		
Proceeds from disposal	2 778	2 031
Less net book value of assets disposed	(3 053)	(3 901)
Net gain/(loss) from disposal of land and buildings	**(275)**	**(1 870)**
Plant and equipment		
Proceeds from disposal	1	39
Less net book value of assets disposed	(227)	(76)
Net gain/(loss) from disposal of plant and equipment	**(226)**	**(37)**
Total assets		
Total proceeds from disposal	2 779	2 070
Less total value of assets disposed	(3 280)	(3 977)
Total net gain/(loss) from disposal of assets	**(501)**	**(1 907)**

14   Other revenues

	2014 $'000	2013 $'000
Other	2 280	1 611
Total other revenues	**2 280**	**1 611**

15   Revenues from / (payments to) SA Government

15.1   SA Government appropriation

	2014 $'000	2013 $'000
Appropriations from Consolidated Account pursuant to the Appropriation Act		
General appropriation	864 269	792 516
Department of Treasury and Finance - Contingency Funds	10 900	12 740
Tax Equivalent Regime Reimbursement - Housing SA	98 652	180 784
Total SA Government appropriation	**973 821**	**986 040**

15.2   Grants from SA Government Agencies

State capital grants	1 323	1 039
Community Development Fund	3 000	3 000
Other	8 195	6 776
Total Grants from SA Government agencies	**12 518**	**10 815**
Total revenues from / (payments to) SA Government	**986 339**	**996 855**

16   Unexpended funding commitments

The Department is engaged in a variety of funding programs involving State and Commonwealth sources who provide monies to the Department on the premise that these funds are expended in a manner consistent with the terms of the program.

As at 30 June 2014, the Department had outstanding funding commitments to the following programs:

Operating funding commitments	2014 $'000	2013 $'000
Parks Community Centre Redevelopment	600	-
Magill Decommissioning and Demolition	562	73
Community Development and Employment Program	318	-
Community Care Innovation Fund - HACC for Veterans	148	150
Home and Community Care Program	141	152
NDIS Sector Development Funding	123	-
Strathmont Devolution and Community Living Program Stage 3	123	273
Disability Care Management System	114	104
Utilities Literacy Program	-	779
Community Passenger Networks	-	498
National Partnership Agreement on Indigenous Economic Participation (Youth and Family Centre Programs)	-	366
Anangu Pitjantjatjara Yankunytjatjara (APY) Lands HACC Program	-	168
Commonwealth Dept for Health and Ageing CDEP Conversion Program	-	209
APY Lands Disability Support Program	-	200
Intervention Orders	-	44
Eastern Collaboration & Western Linkages - Project	-	42
Aboriginal Forum	-	20
Common Arrangements - Community Care Reforms	-	20
Total operating funding commitments	**2 129**	**3 098**

Capital funding commitments		
Parks Community Centre Redevelopment	562	235
Office Accommodation Consolidation	393	403
Adelaide Youth Training Centre - New Centre at Goldsborough Road	289	2 727
Family Wellbeing Centre	272	1 430
Adelaide Youth Training Centre - Upgrade of Jonal Drive	198	716
Disability Care Management System - Investing	104	134
Domiciliary Care SA - Office Accommodation	91	543
Highgate Park Sustainment	39	-
APY Lands Housing	-	180
Adelaide Youth Training Centre - Jonal Drive Security Upgrade	-	164
Client Management Engine	-	53
Total capital funding commitments	**1 948**	**6 585**

Total unexpended funding commitments	**4 077**	**9 683**

17   Cash and cash equivalents

	2014 $'000	2013 $'000
Special Deposit Account with the Treasurer	107 382	81 861
Advance Account	100	100
Other Deposits	54	843
Total cash and cash equivalents	**107 536**	**82 804**

Cash deposits are recognised at their nominal amounts.

Funds Previously held by the Health Services Charitable Gift Board

On 24 May 2013, these funds were transferred to the Department and are currently being held in an external interest bearing trust bank account. For consistency, this balance is reported in Other Deposits while the conditions of the trusts and the accounting treatment are being agreed with the Department of Treasury and Finance.

In June 2014, the Department created two new special deposit accounts within Administered Items, Intellectual Disability Services Council (IDSC) and Metropolitan Domiciliary Care (MDC). The Funds previously held by the Health Services Charitable Gift Board will now be recognised as Administered Items.

Special deposit accounts with the Treasurer

Includes funds of $99.241m (2013: $61.636m) held in the Accrual Appropriation Excess Fund Account. The balance of these funds is not available for general use, i.e. funds can only be used in accordance with the Treasurer's/ Under Treasurer's approval.

18   Receivables

	2014 $'000	2013 $'000
Current		
Debtors	22 783	33 591
Less allowance for doubtful debts	(817)	(517)
Employee related services recoverable	8 788	10 483
Overpaid salaries	308	252
Sundry	158	108
Grant receivables	351	138
Prepayments	1 417	779
Goods and Services Tax receivable	3 108	2 335
Total current receivables	**36 096**	**47 169**
Non-current		
Sundry	400	144
Employee related services recoverable	17 061	18 454
Total non-current receivables	**17 461**	**18 598**
Total receivables	**53 557**	**65 767**

18.1   Movement in allowance for doubtful debts

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence that a receivable is impaired.

An allowance for impairment loss has been recognised in 'Other Expenses' in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

Movements in the allowance for doubtful debts (impairment loss)	2014 $'000	2013 $'000
Carrying amount at the beginning of the period	517	603
Increase/(decrease) in the allowance	331	(33)
Amounts written off	(31)	(53)
Carrying amount at the end of the period	**817**	**517**

Bad and doubtful debts

The Department has recognised a bad and doubtful debt expense of $0.331m (2013: $-0.033m) in the Statement of Comprehensive Income.

Interest rate and credit risk

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Trade receivables, prepayments and accrued revenues are non-interest bearing.

Other than recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk to non-public sector debtors.

Maturity analysis of receivables - refer to Note 30.

Categorisation of financial instruments and risk exposure information - refer to Note 30.

19   Inventories

	2014 $'000	2013 $'000
Current - held for distribution at no or nominal amount		
Inventories held for distribution at cost:		
Stores	315	293
Total current inventories held for distribution at no or nominal amount	**315**	**293**
Total inventories	**315**	**293**

20   Non-current assets classified as held for sale

	2014 $'000	2013 $'000
Land	22 636	2 180
Building	1 662	163
Total of non-current assets classified as held for sale	**24 298**	**2 343**

Non-current assets classified as held for sale represents land and buildings which are surplus to the Department's requirements. These assets are expected to be sold within 12 months in accordance with government policy.

21 Property, plant and equipment

	2014 $'000	2013 $'000
Land and buildings		
Site land at valuation (fair value)	77 827	118 188
Buildings and improvements at valuation (fair value)	101 946	114 576
Less accumulated depreciation - buildings and improvements	(4 324)	(11 729)
Total land and buildings	**175 449**	**221 035**
Leasehold improvements		
Leasehold improvements at cost (deemed fair value)	11 933	12 140
Less accumulated amortisation - leasehold improvements	(5 270)	(4 684)
Total leasehold improvements	**6 663**	**7 456**
Plant and equipment		
Computing equipment at cost (deemed fair value)	689	710
Less accumulated depreciation - computing equipment at cost	(689)	(682)
Motor vehicles at cost (deemed fair value)	228	228
Less accumulated depreciation - motor vehicles at cost	(158)	(127)
ILEP equipment at cost (deemed fair value)	10 970	9 054
Less accumulated depreciation - ILEP equipment at cost	(6 519)	(5 511)
Other plant and equipment at cost (deemed fair value)	4 431	3 546
Less accumulated depreciation - other plant and equipment at cost	(2 074)	(2 134)
Total plant and equipment	**6 878**	**5 084**
Total property, plant and equipment at valuation (fair value)	179 773	232 764
Total property, plant and equipment at cost (deemed fair value)	28 251	25 678
Less total accumulated amortisation	(5 270)	(4 684)
Less total accumulated depreciation	(13 764)	(20 183)
Total property, plant and equipment	**188 990**	**233 575**

Valuation of land and buildings

Refer to Note 2.10.

Impairment

With exception of a parcel of land classified as held for sale, there were no indications of impairment of property, plant and equipment and infrastructure for 2013-14 and 2012-13.

21.1 Reconciliation of land, buildings and leasehold improvements

The following table shows the movement of land, buildings and improvements, and leasehold improvements during 2013-14.

	Vacant land $'000	Site land $'000	Buildings and improvements $'000	Leasehold Improvements $'000	Total land, buildings and leasehold imp. $'000
Carrying amount at the beginning of the year	-	118 188	102 847	7 456	228 491
Purchases	-	-	152	-	152
Disposals - sales/write-offs	-	(425)	(270)	-	(695)
Assets classified as held for sale	-	(22 636)	(1 662)	-	(24 298)
Depreciation and amortisation for the year	-	-	(3 379)	(1 143)	(4 522)
Transfers between other classes	-	-	(66)	-	(66)
Transfers from works in progress	-	-	-	350	350
Net expense relating to non-current assets classified as held for sale	-	(17 300)	-	-	(17 300)
Carrying amount at 30 June 2014	**-**	**77 827**	**97 622**	**6 663**	**182 112**

The following table shows the movement of land, buildings and improvements, and leasehold improvements during 2012-13.

	Vacant land $'000	Site land $'000	Buildings and improvements $'000	Leasehold Improvements $'000	Total land, buildings and leasehold imp. $'000
Carrying amount at the beginning of the year	5 670	118 036	52 762	7 651	184 119
Prior period adjustments	-	695	(228)	(66)	401
Restated balance at the beginning of the year	5 670	118 731	52 534	7 585	184 520
Purchases	-	-	-	187	187
Derecognition of asset prior period	-	(1 781)	-	-	(1 781)
Disposals - sales/write-offs	-	(1 770)	(350)	-	(2 120)
Assets classified as held for sale	-	(2 180)	(163)	-	(2 343)
Depreciation and amortisation for the year	-	-	(3 964)	(1 002)	(4 966)
Transfers to other Departments	-	(1 080)	(1 564)	-	(2 644)
Transfers between other classes	(5 670)	5 670	(48)	48	-
Transfers from works in progress	-	-	67 264	638	67 902
Net revaluation increment/(decrement)	-	598	(10 862)	-	(10 264)
Carrying amount at 30 June 2013	**-**	**118 188**	**102 847**	**7 456**	**228 491**

21.2   Reconciliation of plant and equipment

The following table shows the movement of plant and equipment during 2013-14.

	Computing equipment $'000	Motor vehicles $'000	ILEP equipment $'000	Other plant and equipment $'000	Total plant and equipment $'000
Carrying amount at the beginning of the year	28	101	3 543	1 412	5 084
Purchases	-	-	2 346	1 349	3 695
Disposals	-	-	(30)	(197)	(227)
Depreciation and amortisation for the year	(7)	(31)	(1 398)	(250)	(1 686)
Transfers between other classes	-	-	-	66	66
Transfers in through administrative restructures	(21)	-	-	(23)	(44)
Transfers from works in progress	-	-	(10)	-	(10)
Carrying amount at 30 June 2014	-	70	4 451	2 357	6 878

The following table shows the movement of plant and equipment during 2012-13.

	Computing equipment $'000	Motor vehicles $'000	ILEP equipment $'000	Other plant and equipment $'000	Total plant and equipment $'000
Carrying amount at the beginning of the year	108	143	3 328	1 229	4 808
Purchases	-	-	1 411	51	1 462
Disposals	-	(17)	(22)	(37)	(76)
Depreciation and amortisation for the year	(80)	(38)	(1 245)	(234)	(1 597)
Transfers to other Departments	-	-	-	(7)	(7)
Transfers from works in progress	-	13	71	410	494
Carrying amount at 30 June 2013	28	101	3 543	1 412	5 084

22   Capital works in progress

	2014 $'000	2013 $'000
Property, plant and equipment in progress at cost (deemed fair value)	9 893	3 810
Total capital works in progress	**9 893**	**3 810**

Reconciliation of capital works in progress

The following table shows the movement of capital works in progress during 2013-14.

	Total capital WIP $'000
Carrying amount at the beginning of the year	3 810
Purchases	5 650
Transfers to completed works	(340)
WIP adjustments	773
Carrying amount at 30 June 2014	**9 893**

The following table shows the movement of capital works in progress during 2012-13.

	Total capital WIP $'000
Carrying amount at the beginning of the year	68 009
Purchases	4 285
Transfers to completed works	(68 428)
Transfer out through administrative restructures	(56)
Carrying amount at 30 June 2013	**3 810**

23   Intangible assets

	2014 $'000	2013 $'000
Computer software at cost (deemed fair value)	844	198
Less accumulated amortisation - computer software	(384)	(176)
Total Intangible Assets	**460**	**22**

Reconciliation of intangible assets

The following table shows the movement of intangible assets during 2013-14.

	Total intangible assets $'000
Carrying amount at the beginning of the year	22
Purchases	646
Amortisation for the year	(208)
Carrying amount at 30 June 2014	**460**

The following table shows the movement of intangible assets during 2012-13.

	Total intangible assets $'000
Carrying amount at the beginning of the year	-
Transfers from works in progress	32
Amortisation for the year	(10)
Carrying amount at 30 June 2013	**22**

Impairment

There were no indications of impairment on intangible assets for 2013-14 and 2012-13.

24 Fair value measurements

The fair value of non-financial assets must be estimated for recognition and measurement or for disclosure purposes. The Department categorises non-financial assets measured at fair value into hierarchy based on the level of inputs used in measurement.

Fair value measurements recognised in the balance sheet are categorised into the following levels at 30 June 2014.

The Department had no valuations categorised into level 1.

Fair value measurements at 30 June 2014

	Note	2014 $'000	Level 2 $'000	Level 3 $'000
Recurring fair value measurements				
Land	21	77 827	77 827	-
Buildings	21	97 622	30 425	67 197
Leasehold improvements	21	6 663	-	6 663
Plant and equipment	21	6 878	-	6 878
Total recurring fair value measurements		**188 990**	**108 252**	**80 738**
Non-recurring fair value measurements				
Land held for sale	20	22 636	22 636	-
Buildings held for sale	20	1 662	1 662	-
Total non-recurring fair value measurements		**24 298**	**24 298**	**-**
Total		**213 288**	**132 550**	**80 738**

As permitted by the transitional provisions of the new standard, comparative information for non-financial assets has not been provided.

There have been no transfers of assets between level 1 and 2 fair value hierarchy levels in 2014. The Department's policy is to recognise transfers into and out of fair value hierarchy levels as at the end of the reporting period.

Valuation techniques and inputs

Valuation techniques used to derive level 2 and 3 fair values are in note 2.10. There were no changes in valuation techniques during 2014, the following table is a reconciliation of fair value measurements using significant unobservable inputs (level 3).

Quantative information about fair value measurement using significant unobservable inputs (level 3)

Description	Fair Value at 30 June 2014 $'000	Valuation technique	Unobservable input	Range of inputs $'000	Years
Leasehold Improvements	6 663	Depreciated Replacement Cost (DRC)*	Current market replacement cost/useful life	10 - 4 411	0 - 21 years
Plant & Equipment	6 878	Depreciated Replacement Cost (DRC)*	Current market replacement cost/useful life	10 - 216	3 - 10 years
Buildings	67 197	Depreciated Replacement Cost (DRC)*	Current market replacement cost/useful life	67 197	50 years

* Due to the nature of the asset, the fair value was determined using depreciated replacement cost approach. Key assumptions were the assessed remaining life, rate of consumption and application purpose of the assets. These assets are deemed to be fair value.

	Buildings $'000	Plant & Equipment $'000	Leasehold Improvements $'000
Opening balance at the beginning of the year	68 558	5 084	7 456
Acquisition	-	3 695	-
Capitalised subsequent expenditure	-	-	350
Acquisition(disposal) through administrative restructures	-	(44)	-
Disposals	-	(227)	-
Transfer between asset classes	-	56	-
Closing balance at the end of period	**68 558**	**8 564**	**7 806**
Gains/(losses) for the period recognised in net result			
Depreciation/Amortisation	(1 361)	(1 686)	(1 143)
Subtotal	**(1 361)**	**(1 686)**	**(1 143)**
Carrying amount at 30 June	**67 197**	**6 878**	**6 663**

25   Payables

		2014 $'000	2013 $'000
Current			
Creditors		48 033	51 592
Accrued expenses		2 335	1 325
Employee benefit on-costs		9 674	8 284
Other		243	531
Total current payables		**60 285**	**61 732**
Non-current			
Employee benefit on-costs		4 165	4 911
Total non-current payables		**4 165**	**4 911**
Total payables		**64 450**	**66 643**

Interest rate and credit risk

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables approximates net fair value due to the amounts being payable on demand.

Maturity analysis of payables - refer to Note 30.

Categorisation of financial instruments and risk exposure information - refer to Note 30.

26   Employee benefits

		2014 $'000	2013 $'000
Current			
Annual leave		31 810	29 466
Long service leave		8 596	8 443
Skills and experience retention leave		1 730	1 460
Accrued salaries and wages		5 653	6 516
Total current employee benefits		**47 789**	**45 885**
Non-current			
Long service leave		45 897	51 123
Total non-current employee benefits		**45 897**	**51 123**
Total employee benefits		**93 686**	**97 008**

The liability for long service leave was determined through an actuarial assessment undertaken by Mercer (Australia) Pty Ltd. A salary inflation rate of 2.5% (2013: 3%) per annum was used and a discount rate of 3.5% (2013: 3.24%) per annum, based on the gross 7 year (2013: 6 year) Commonwealth Government bonds rate at 30 June 2014. The proportion of leave taken in service for 2013-14 was assumed to be 40% (2013: 40%) in accordance with the percentage set out in APS 5.24.

27   Provisions

		2014 $'000	2013 $'000
Current			
Insurance	27.1	89	89
Workers compensation	27.2	9 836	9 475
Other provisions		64	1 446
Total current provisions		**9 989**	**11 010**
Non-current			
Insurance	27.1	126	126
Workers compensation	27.2	29 008	28 326
Total non-current provisions		**29 134**	**28 452**
Total provisions		**39 123**	**39 462**

A liability has been reported to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment performed by the Public Sector Workforce Division of the Department of the Premier and Cabinet.

27.1   Reconciliation of insurance

The following table shows the movement of insurance during 2013-14

	Public liability $'000	Property $'000	Total $'000
Carrying amount at beginning of financial year	180	35	215
Increase to provision due to new claims	40	6	46
Reduction due to payments	(33)	(1)	(34)
Net revision of estimates	(7)	(5)	(12)
Carrying amount at 30 June 2014	**180**	**35**	**215**

The following table shows the movement of insurance during 2012-13

	Public liability $'000	Property $'000	Total $'000
Carrying amount at beginning of financial year	160	41	201
Increase to provision due to new claims	50	23	73
Reduction due to payments	(16)	(18)	(34)
Net revision of estimates	(14)	(11)	(25)
Carrying amount at 30 June 2013	**180**	**35**	**215**

27.2   Reconciliation of workers compensation

The following table shows the movement of workers compensation during 2013-14

	2014 $'000
Carrying amount at beginning of financial year	37 801
Increase to provision due to revision of estimates	12 397
Reduction due to payments	(11 354)
Carrying amount at 30 June 2014	**38 844**

The following table shows the movement of workers compensation during 2012-13

	2013 $'000
Carrying amount at beginning of financial year	34 449
Increase to provision due to revision of estimates	12 627
Reduction due to payments	(9 275)
Carrying amount at 30 June 2013	**37 801**

28   Other liabilities

Current	2014 $'000	2013 $'000
Unclaimed monies	136	116
Unearned revenue	569	949
Lease Incentive	637	637
Total other liabilities - current	**1 342**	**1 702**

Non-current		
Lease Incentive	3 504	4 141
Total other liabilities - non-current	**3 504**	**4 141**

Total other liabilities	**4 846**	**5 843**

29   Equity

	2014 $'000	2013 $'000
Contributed capital	74 325	74 325
Retained earnings	79 879	57 755
Revaluation surplus	28 740	47 578
Total equity	**182 944**	**179 658**

The asset revaluation surplus is used to record increments and decrements in the fair value of land, buildings and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is derecognised.

30 Financial instruments / Financial risk management

30.1 Categorisation of financial instruments

	Note	Carrying amount 2014	Fair value 2014	Carrying amount 2013	Fair value 2013
Financial Assets		$'000	$'000	$'000	$'000
Cash and Cash Equivalents	17, 34	107 536	107 536	82 804	82 804
Receivables *	18	49 032	49 032	62 653	62 653
Total Financial Assets		**156 568**	**156 568**	**145 457**	**145 457**
Financial Liabilities					
Payables **	25	50 611	50 611	53 448	53 448
Total Financial Liabilities		**50 611**	**50 611**	**53 448**	**53 448**

* Receivables amount disclosed here excludes prepayments. Prepayments are presented in Note 18 as trade and other receivables in accordance with paragraph 78 (b) of AASB 101. However, prepayments are not financial assets as defined in AASB 132 as the future economic benefit of these assets is the receipt of good and services rather than the right to receive cash or another financial asset.

** Payables amount disclosed excludes employee oncosts.

The value of receivables and payables disclosed above excludes statutory receivables and payables such as GST input tax credit payable and recoverable.

30.2 Fair Value

The Department does not recognise any financial assets or financial liabilities at fair value, but does disclose fair value in the notes. All of the resulting fair value estimates are included in level 2 as all significant inputs required are observable.

30.3 Credit Risk

Credit risk arises when there is the possibility of the Department's debtors defaulting on their contractual obligations resulting in financial loss to the Department.

The Department has minimal concentration of credit risk to the non public sector. The Department does not engage in high risk hedging for its financial assets.

30.4 Ageing analysis of financial assets

The following table discloses the ageing of financial assets, past due including impaired assets past due.

	Past due by			
2014	Overdue for < 30 days	Overdue for 30 - 60 days	Overdue for > 60 days	Total
Not Impaired	$'000	$'000	$'000	$'000
Receivables	363	277	1 270	1 910
Impaired				
Receivables	-	-	(817)	(817)
	363	**277**	**453**	**1 093**

	Overdue for < 30 days	Overdue for 30 - 60 days	Overdue for > 60 days	Total
2013				
Not Impaired	$'000	$'000	$'000	$'000
Receivables	1 050	80	603	1 733
Impaired				
Receivables	-	-	(550)	(550)
	1 050	**80**	**53**	**1 183**

The amount of receivables and payables disclosed above excludes statutory receivables and payables such as GST input tax credit payable and recoverable.

30.5 Maturity analysis of financial assets and liabilities

2014	Carrying amount	Contractual Maturity		
		< 1 Year	1 - 5 Years	> 5 Years
Financial Assets	$'000	$'000	$'000	$'000
Cash and Cash Equivalents	107 536	107 536	-	-
Receivables	49 032	31 571	8 077	9 384
Total Financial Assets	**156 568**	**139 107**	**8 077**	**9 384**
Financial Liabilities				
Payables	50 611	50 611	-	-
Total Financial Liabilities	**50 611**	**50 611**	**-**	**-**
2013	Carrying amount	< 1 Year	1 - 5 Years	> 5 Years
Financial Assets	$'000	$'000	$'000	$'000
Cash and Cash Equivalents	82 804	82 804	-	-
Receivables	62 653	43 655	8 848	10 150
Total Financial Assets	**145 457**	**126 459**	**8 848**	**10 150**
Financial Liabilities				
Payables	53 448	53 448	-	-
Total Financial Liabilities	**53 448**	**53 448**	**-**	**-**

Maturity analysis of receivables and payables excludes statutory receivables and payables such as GST receivables and payables.

30.6 Liquidity Risk

Liquidity risk arises where the Department is unable to meet its financial obligations as they are due to be settled. The Department is funded principally from appropriation by the SA Government. The Department works with the Department of Treasury and Finance to determine the cash flows associated with its government approved program of work and to ensure funding is provided through the SA Government budgetary process to meet the expected cash flows. The Department settles undisputed accounts within 30 days from the date of the invoice or the date the invoice is first received.

The Department considers its liquidity risk is minimal based on past experience and current assessment of risk.

The carrying amount of financial liabilities shown at Note 30.1 represent the Department's maximum exposure to financial liabilities.

30.7 Market Risk

Market risk for the Department is primarily through interest rate risk. Exposure to interest rate risk may arise through interest bearing liabilities, including borrowings. The Department's interest bearing liabilities are managed through SAFA and any movement in interest rates are monitored on a daily basis. Any exposure to foreign currency risks is managed by SAFA.

30.8 Sensitivity disclosure analysis

A sensitivity analysis has not been undertaken for the interest rate risk of the Department as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

31 Unrecognised contractual commitments

31.1 Capital commitments

	2014 $'000	2013 $'000
Capital expenditure contracted at the reporting date, but not recognised as liabilities in the financial report, are as follows:		
Within one year	2 247	5 148
Total capital commitments	**2 247**	**5 148**

31.2 Operating lease commitments

	2014 $'000	2013 $'000
Commitments in relation to operating leases contracted for at the reporting date but not recognised as liabilities in the financial report, are payable as follows:		
Within one year	9 525	11 287
Later than one year but not later than five years	30 709	35 848
Later than five years	10 778	20 220
Total operating lease commitments	**51 012**	**67 355**

The Department has many lease agreements. These leases are for administrative purposes and vary in length. Lease payments are monthly and predominantly paid in advance. Some lease agreements have renewal options for a determined period, exercisable by both the lessor and lessee.

The Department also has commitments to provide funding to various Non-Government Organisation's in accordance with negotiated service agreements. The value of these commitments as at 30 June 2014 has not been quantified.

32 Transferred functions

There were no functions transferred in or out of the Department in the 2012-13 or 2013-14 financial year.

33   Contingent assets and liabilities

Contingent assets

The Department is not aware of any contingent assets.

Contingent liabilities

In May 2014, the Department sought advice from Public Sector Workforce Relations (PSWR) in relation to the appropriate award entitlements for employees with an intellectual disability performing duties at Strathmont Centre. PSWR advised of the requirement to backpay these employees in accordance with their Wage Assessment Agreements and the South Australian Government Health Etc. Ancillary Employees Award (the Award).

A provision has been made to backpay eight employees to the date the wage assessment agreement was signed (December 2013). The Department is liaising with PSWR to determine if further back payments are required including for former employees. It is not possible to estimate the dollar effects at this time.

34   Cash flow reconciliation

	2014 $'000	2013 $'000
Reconciliation of cash and cash equivalents at the end of the reporting period:		
Statement of Cash Flows	107 536	82 804
Statement of Financial Position	107 536	82 804
Reconciliation of net cash provided by/ (used in) operating activities to net cost of providing services:		
Net cash provided by /(used in) operating activities	36 162	25 661
Less SA Government appropriation	(973 821)	(986 040)
Less grants from SA Government agencies	(12 518)	(10 815)
	(950 177)	(971 194)
Add/less non cash items		
Depreciation	(5 065)	(5 672)
Amortisation	(1 351)	(901)
Donated & Transferred Assets	(23)	(2 652)
Gain/(loss) from disposal of non-current assets	(501)	(1 907)
Bad and doubtful debts	(331)	33
WIP adjustment	773	(56)
Movements in assets and liabilities		
Increase/(decrease) in receivables	(12 652)	15 204
Increase/(decrease) in inventories	22	(2)
Increase/(decrease) in other assets	(2 343)	2 343
Decrease/(increase) in payables and provisions	2 532	(15 639)
Non-current assets accrued in payables	452	(4 376)
Decrease/(increase) in employee benefits	3 322	(4 157)
Decrease/(increase) in other liabilities	360	(917)
Net cost of providing services	(964 982)	(989 893)

35   Remuneration of board and committee members

There are various committees, forums, groups, panels and councils that have been created to assist the Department in meeting its objectives. In addition, there are committees that have been created by the Minister. Where any of the members are remunerated, certain disclosures are required under the Accounting Policy Frameworks issued by the Department of Treasury and Finance.

All members of the Board/Committees, including those who may have resigned or their term had expired during the financial year, are listed below:

Risk Management and Audit Committee

Bull, Peter	Member
Patetsos, Mary *	Chairperson
Rantanen, Nicolle *	Member
Sneddon, Yvonne *	Member
Young, Lynn	Member

* The Committee shall comprise of at least three external members (including the Chair).

The Risk Management and Audit Committee is responsible for overseeing risk management, internal controls, financial reporting, auditing and monitoring compliance with laws, policies and relevant codes of conduct, and reports to the Chief Executive.

Charitable and Social Welfare Fund Board (Community Benefit SA)

Andrews, Declan Jonathan	Member
Ashworth, Letitia	Member
Birch, Christina Pauline	Member
Jones, Michelle Lee-Anne	Member
Nori, Annapurna	Member
Peters, Kristine	Member
Slatter, Michelle Mary	Member
Storkey, Gary David	Chair
Wright, Brenton	Member

Ministerial Advisory Group on Volunteering

Bettison, Zoe	Chairperson
Cream, Claudia	Member
Feszczak, Michael Egbert	Member
Gillett, Emma	Member
Haren, John Gerard	Member
Heath, Georgia	Member
Izzett, Sabah	Member
Katsambis, Con	Member
Larsen, Sophie	Member
Mitchell, David Edward	Member
O'Dwyer, Lisel Alice	Member
O'Loughlin, Evelyn	Member
Russelll, Vicki-Jo	Member
Sutherland, Jan Lynette	Member
Thorley, Wayne Brian	Member
Weiser, Sonya	Member
Whitfield, Mark Kennett	Member

Minister's Disability Advisory Council

Annear, Katharine	Chair
Beard, Jackie	Member
Caudrey, David	Ex Officio
Daniels-Mayes, Sheelagh Maree	Member
Kimpton, Kyra Beth	Member
Oldfield, Wayne Noel	Member
Sheppard, Lorraine Amanda	Member
Taggart, Michael	Deputy Chair
Vandepeer, Tracy Lee	Member

Minister's Youth Council

Al-Khafaji, Mohammad	Member
Attwood, Cassandra	Deputy Chairperson
Baker Gale, Jesse Leigh	Member
Bullitis, Oliver	Member
De Cure, Henry	Member
Elsayed, Sarah	Member
Gray, Laura Catherine	Member
Hanley, Kye	Member
Hensman, Lulu	Member
Kimm, Lauren	Member
Lane, Jake William	Member
Lim, Nai Heak	Member
Manning, Thomas James (Thom)	Member
Morphett, Georgina Frances	Chair
Nelson, Sarah Jean	Member
Phillips, Rachel	Member
Reed, Kathryn	Member
Shabbar, Marwa	Member

Premier's Council for Women

Adair, Alison Frances	Member
Aston, Eunice Elizabeth	Member
Edwards, Anne Rosalie	Member
Gould, Kate Jean	Chair
Hagias-Tramontin, Maria	Member
Hayes, Anne-Marie	Member
Hildyard, Katrine Anne	Member
Mundkur, Anuradha (Anu)	Member
Romeo, Sonia	Member
Saunders, Nerida Michelle	Member
Silva, Miriam Amena	Member
Stock, Louise Kathryn	Member
Webb-Denis, Katrina Lea	Member
Zeitz, Christine	Member

South Australian Multicultural and Ethnic Affairs Commission

Conesa, Daniela Valentina	Member
Dieu, Michelle (Swee Xing)	Member
Drapac, Vesna	Member
King, Branka	Member
Kritas, Stamatiki	Member
Le, Hieu Van	Chairperson
Madan, Vikram	Member
Masika, Joseph Julius	Member
Nowak, Teresa	Deputy Chairperson
Ppiros, Peter	Member
Schueler, Norman Anthony	Member
Silva, Miriam Amena	Member
Skaka, Sumeja	Member
Skalban, Malgorzata (Gosia)	Member
Totino, Domenico (Don)	Member

State Emergency Relief Fund

Chooi, Angela	Member
Faggotter, Veronica Margaret (Ronnie)	Member
Goldsworthy, Sherree Lee	Member
Grear, Barry Joseph	Chair
Kowalski, Danielle Melanie	Member
Nechvoglod, Raina Nella	Member

Supported Residential Facilities Advisory Committee

Anderson, Frances Ellen	Member
Boisvert, Jennifer Sue	Deputy Member (Whetstone)
Brideoake, Sylvia Marga Maria	Member
Chapman, Jane (Barbara)	Presiding Member
Dew, Anthony	Deputy Member (O'Connell)
Duke, Kevin John	Deputy Member (Whitington)
Fox, Shaunee	Deputy Presiding Member
Heysen, Peter David Hans	Member
Hill, Adrian	Member
Ison, Sandra	Deputy Member (Richards)
Kitchin, Neville Edward	Member
McNamara, Mariann Rose	Member
Megaw, Evanne Margaret (Anne)	Deputy Member (Anderson)
Mellows, Devon Anne	Deputy Member (Hill)
Moat, Kirin Louise	Deputy Member (Brideoake)
O'Connell, Geoffrey J (Geoff)	Member
Petrys, Debra Ruth	Deputy Member (Chapman)
Richards, Melissa Joy	Member
Siggery, Lesley	Deputy Member (Fox)
Whetstone, Debra Anne (Deb)	Member
Whitington, Susan Margaret (Sue)	Member
Whittaker, Jillian Yvonne	Member
Wilson, Gary Lynn	Deputy Member (McNamara)
Wright, Helen	Deputy Member (Whittaker)

Deputies listed may or may not have attended a committee meeting during the financial year.

Total income received, or due to be receivable by Members was $0.155 million (2013: $0.188 million)

The number of Members whose income from the entity falls within the following bands is:

	2014 No. of Members	2013 No. of Members
$0	35	40
$1 - $9 999	79	70
$10 000 - $19 999	1	1
$20 000 - $29 999	-	-
$30 000 - $39 999	1	1
Total	**116**	**112**

In accordance with Department of the Premier and Cabinet Circular No.16, government employees did not receive any remuneration for board, committee or forum duties during the financial year.

Benefits given by the Department to superannuation funds or otherwise in connection with the retirement of members were $0.015 million (2013: $0.013 million).

During the financial year, no loans were made to Members. At the reporting date, no outstanding loans exist with Members.

Unless otherwise disclosed, transactions between related parties are on conditions no more favourable than those which it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

36   Events after balance date

There are no known events after balance date that affect this general purpose financial report in a material manner.

37   Administered items

The revenues, expenditures, assets and liabilities that were administered but not controlled by the Department have not been included in the financial statements. These administered transactions and balances are regarded as significant in relation to the Department's overall financial performance and in accordance with *APF II General Purpose Financial Reporting Framework*, separate consolidated administered financial statements and notes to the accounts have been prepared.

38   Transactions with SA Government

Note	Expenses	SA Gov 2014 $'000	Non-SA Gov 2014 $'000	Total 2014 $'000	SA Gov 2013 $'000	Non-SA Gov 2013 $'000	Total 2013 $'000
6	*Supplies and services*						
	Accommodation and property related	14 276	9 399	23 675	16 337	9 995	26 332
	Advertising and promotions	62	507	569	14	388	402
	Brokerage care services	552	133 671	134 223	768	111 255	112 023
	Business services	6 074	13	6 087	5 470	19	5 489
	Client related expenses	51	6 240	6 291	37	6 443	6 480
	Communication and computing	3 646	10 715	14 361	1 722	12 053	13 775
	Contractors and agency staff	2 449	11 589	14 038	2 816	15 694	18 510
	Consultants	-	321	321	-	37	37
	Drugs and medical supplies	13	1 991	2 004	5	2 209	2 214
	Insurance	255	1 413	1 668	1 299	16	1 315
	Interpreter and translator fees	-	64	64	-	77	77
	Managed payments	1 206	60	1 266	1 184	74	1 258
	Minor equipment	1 047	8 357	9 404	1 026	6 703	7 729
	Motor vehicles	5 954	1 636	7 590	3 536	4 620	8 156
	Printing, stationery, postage and periodicals	20	1 968	1 988	32	2 101	2 133
	Repairs and maintenance	513	4 367	4 880	488	3 725	4 213
	Seminars, courses and training	72	890	962	57	964	1 021
	Travel and accommodation	4	1 382	1 386	58	1 636	1 694
	Other administration	1 356	9 176	10 532	2 224	5 703	7 927
	Audit fees paid / payable to the Auditor-General's Department relating to the audit of financial statements	327	-	327	271	-	271
	Other services provided by the Auditor-General's Department	-	-	-	-	-	-
8	*Grants and subsidies*	264 037	237 623	501 660	344 467	216 690	561 157
9	*Other expenses*						
	Bad and doubtful debts	96	235	331	106	(139)	(33)
	Transferred assets	-	-	-	2 644	-	2 644
	Donated assets	-	23	23	8	-	8
	Returned funding to the Commonwealth	-	-	-	-	175	175
	Packaged care & residential care for younger people	-	-	-	-	27 225	27 225
	Other	-	-	-	-	-	-
	TOTAL	**302 010**	**441 640**	**743 650**	**384 569**	**427 663**	**812 232**
	INCOME						
10	*Revenue from rent, fees & charges*						
	Employee services	86 299	-	86 299	71 409	-	71 409
	Insurance recoveries	147	1 203	1 350	35	942	977
	Recoveries	10 267	4 657	14 924	12 763	6 922	19 685
	Business services	15 345	-	15 345	16 013	40	16 053
	Fees, fines and penalties	3 637	424	4 061	266	3 396	3 662
	Rent	164	43	207	718	111	829
	Patient and client fees	-	10 152	10 152	-	9 595	9 595
14	*Other revenues*	1 221	1 059	2 280	677	934	1 611
	TOTAL	**117 080**	**17 538**	**134 618**	**101 881**	**21 940**	**123 821**
	FINANCIAL ASSETS						
18	*Receivables*						
	Debtors	19 737	2 229	21 966	7 090	25 984	33 074
	Employee related services recoverable	25 849	-	25 849	28 937	-	28 937
	Overpaid salaries	-	308	308	-	252	252
	Sundry	-	558	558	-	252	252
	Grant receivables	283	68	351	-	138	138
	Prepayments	-	1 417	1 417	22	757	779
	Goods and Services Tax receivable	-	3 108	3 108	-	2 335	2 335
	TOTAL FINANCIAL ASSETS	**45 869**	**7 688**	**53 557**	**36 049**	**29 718**	**65 767**
	FINANCIAL LIABILITIES						
25	*Payables*						
	Creditors	30 395	17 638	48 033	15 054	36 538	51 592
	Accrued expenses	1 074	1 261	2 335	68	1 257	1 325
	Employee benefit on-costs	5 243	8 596	13 839	5 312	7 883	13 195
	Other	-	243	243	355	176	531
28	*Other liabilities*						
	Unclaimed monies	-	136	136	-	116	116
	Unearned revenue	307	262	569	256	693	949
	Lease Incentive	-	4 141	4 141	-	4 778	4 778
	TOTAL FINANCIAL LIABILITIES	**37 019**	**32 277**	**69 296**	**21 045**	**51 441**	**72 486**

39   Residential Aged Care Sector Reporting

The *Aged Care Act 1997* (the Act) provides for the regulation and funding of aged care services. Persons who are approved under the Act to provide aged care services (approved providers) can be eligible to receive subsidy payments in respect of the care they provide to approved care recipients.

In accordance with the Act, the Department must prepare an audited General Purpose Financial Report (GPFR) for the residential aged care facilities provided at Highgate and Northgate.

The financial statements for the regulated aged care services reflect an allocation of the Department's income, expenses, assets and liabilities, as recorded in the Department's financial records, to the regulated activities. The financial statements have been prepared using the Department's accounting policies described in Note 2.

The former Julia Farr Services (JFS) was an approved provider of residential aged care (RAC) with 32 places licensed by the Commonwealth Department of Health and Ageing. Effective 1 July 2007, the Governor proclaimed the dissolution of JFS and all assets and liabilities vested in or held by JFS were transferred, assigned to or vested in the Minister for Disability. Certain assets held by the former JFS are subject to the terms and conditions of the Home for Incurables Trust and the Minister for Disability has been appointed as trustee. The trust assets are administered but not controlled by the Department, hence they are not included in the accounts of the Department.

The former Intellectual Disability Services Council (IDSC) was also an approved provider of residential aged care with 32 places licensed by the Commonwealth Department of Health and Ageing. On 29 June 2006 the Governor proclaimed to dissolve IDSC in association with reforms to the governance arrangements within the South Australian Government with respect to the management of the provision of disability services.

STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2014

	Residential Aged Care	
	Highgate	Northgate
	Disability SA	Disability Services SA
NAPS ID*:	1021	3051
RACS ID**:	6402	6203
	$'000	$'000
Expenses		
Employee benefit expenses	3 920	3 362
Supplies and services	2 072	1 127
Depreciation and amortisation	1	143
Total expenses	5 993	4 632
Income		
Rent, fees and charges	1 491	876
Commonwealth revenues	1 397	1 840
Total income	2 888	2 716
Net cost of providing services	(3 105)	(1 916)
Net result	(3 105)	(1 916)

* National Approved Provider System (NAPS)
** Residential Aged Care Service (RACS)

STATEMENT OF FINANCIAL POSITION

for the year ended 30 June 2014

		Residential Aged Care	
		Highgate	**Northgate**
		Disability SA	**Disability Services SA**
	NAPS ID:	**1021**	**3051**
	RACS ID:	**6402**	**6203**
		$'000	**$'000**
Current assets			
Receivables		323	28
Total current assets		323	28
Non-current assets			
Receivables		6	5
Property, plant and equipment		-	8 816
Total non-current assets		6	8 821
Total assets		329	8 849
Current liabilities			
Payables		221	180
Employee benefits		758	514
Provisions		137	113
Total current liabilities		1 116	807
Non-current liabilities			
Payables		40	36
Employee benefits		434	386
Provisions		390	323
Total non-current liabilities		864	745
Total liabilities		1 980	1 552
Net assets		**(1 651)**	**7 297**

* Cash deficits in residential aged care are funded by contributions from SA Government.

STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2013

	Residential Aged Care	
	Highgate	Northgate
	Disability SA	Disability Services SA
NAPS ID*:	1021	3051
RACS ID**:	6402	6203
	$'000	$'000
Expenses		
Employee benefit expenses	4 026	2 611
Supplies and services	2 550	1 108
Depreciation and amortisation	1	139
Total expenses	6 577	3 858
Income		
Rent, fees and charges	1 505	740
Commonwealth revenues	1 279	1 803
Total income	2 784	2 543
Net cost of providing services	(3 793)	(1 315)
Net result	(3 793)	(1 315)

* National Approved Provider System (NAPS)
** Residential Aged Care Service (RACS)

STATEMENT OF FINANCIAL POSITION

for the year ended 30 June 2013

	Residential Aged Care	
	Highgate	Northgate
	Disability SA	Disability Services SA
NAPS ID:	1021	3051
RACS ID:	6402	6203
	$'000	$'000
Current assets		
Receivables	67	1
Non-current assets classified as held for sale	-	-
Total current assets	67	1
Non-current assets		
Receivables	3	2
Property, plant and equipment	-	8 959
Total non-current assets	3	8 961
Total assets	70	8 962
Current liabilities		
Payables	181	134
Employee benefits	744	450
Provisions	136	94
Total current liabilities	1 061	678
Non-current liabilities		
Payables	47	37
Employee benefits	508	398
Provisions	491	338
Total non-current liabilities	1 046	773
Total liabilities	2 107	1 451
Net assets	**(2 037)**	**7 511**

* Cash deficits in residential aged care are funded by contributions from SA Government.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF ADMINISTERED COMPREHENSIVE INCOME

for the year ended 30 June 2014

	Note	2014 $'000	2013 $'000
Administered expenses			
Employee benefit expenses		339	314
Supplies and services		1 411	1 679
Depreciation and amortisation expense		1 687	1 644
Grants, subsidies and client payments	A7	181 842	175 914
Client Trust Fund payments	A4	14 296	13 779
Total administered expenses		199 575	193 330
Administered income			
Grants and contributions		10 691	10 424
Revenue from rent, fees and charges		992	1 043
Interest revenues		628	675
Client Trust Fund receipts	A4	13 631	14 371
Other Income		493	348
Total administered income		26 435	26 861
Net cost of providing services		(173 140)	(166 469)
Revenues from / (payments to) SA Government			
SA Government appropriation		174 367	165 350
Payment to SA Government under Cash Alignment Policy	A8	-	(14 300)
Total revenues from / (payments to) SA Government		174 367	151 050
Net result		1 227	(15 419)
Other comprehensive income			
Revaluation surplus		-	466
Total other comprehensive income		-	466
Total comprehensive result		1 227	(14 953)

The above statement should be read in conjunction with the accompanying notes.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF ADMINISTERED FINANCIAL POSITION

for the year ended 30 June 2014

	Note	2014 $'000	2013 $'000
Administered current assets			
Cash and cash equivalents		44 265	39 803
Receivables		38	161
Total current assets		44 303	39 964
Administered non-current assets			
Property, plant and equipment	A11.1	28 463	30 150
Investment property	A11.2	1 220	1 220
Capital works in progress	A11.3	1 754	662
Total non-current assets		31 437	32 032
Total assets		75 740	71 996
Administered current liabilities			
Payables		8 878	7 134
Overdraft		24	24
Employee benefits		2	-
Total current liabilities		8 904	7 158
Total liabilities		8 904	7 158
Net assets		**66 836**	**64 838**
Administered equity			
Retained earnings		40 184	38 186
Revaluation surplus		26 652	26 652
Total equity		**66 836**	**64 838**

The above statement should be read in conjunction with the accompanying notes.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF ADMINISTERED CHANGES IN EQUITY

for the year ended 30 June 2014

	Note	Revaluation Surplus $'000	Retained Earnings $'000	Total $'000
Balance at 30 June 2012		**26 186**	**53 605**	**79 791**
Net result for 2012-13		-	(15 419)	(15 419)
Gain/(loss) on revaluation of property, plant and equipment during 2012-13		466	-	466
Total comprehensive result for 2012-13		**466**	**(15 419)**	**(14 953)**
Balance at 30 June 2013		**26 652**	**38 186**	**64 838**
Net result for 2013-14		-	1 227	1 227
Total comprehensive result for 2013-14		**-**	**1 227**	**1 227**
Transactions with SA Government as owner				
Net assets received from Controlled Items		-	771	771
Balance at 30 June 2014		**26 652**	**40 184**	**66 836**

The above statement should be read in conjunction with the accompanying notes.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

STATEMENT OF ADMINISTERED CASH FLOWS

for the year ended 30 June 2014

	Note	2014 Inflows (Outflows) $'000	2013 Inflows (Outflows) $'000
Cash flows from operating activities			
Cash outflows			
Payments to SA Government		-	(14 300)
Employee benefit payments		(339)	(314)
Concessions		(151 753)	(155 996)
Payments of grants, subsidies and client payments		(28 409)	(27 522)
Payments for supplies and services		(1 261)	(1 676)
Client Trust Fund payments		(14 296)	(13 779)
Cash used in operations		(196 058)	(213 587)
Cash inflows			
Receipts from SA Government		174 367	165 350
Rent, fees and charges		992	934
Grants and contributions		10 691	10 673
Interest received		629	590
Client Trust Fund receipts		13 669	14 371
Other receipts		493	457
Cash generated from operations		200 841	192 375
Net cash provided by operating activities	A14	**4 783**	**(21 212)**
Cash flows from investing activities			
Cash outflows			
Purchase of property, plant and equipment		(1 092)	(662)
Cash used in investing activities		(1 092)	(662)
Net cash (used in) investing activities		**(1 092)**	**(662)**
Cash flows from financing activities			
Cash outflows			
Cash overdraft		-	1
Cash used in financing activities		-	1
Cash inflows			
Cash received from Controlled Items		771	-
Cash generated from financing activities		771	-
Cash provided by financing activities		**771**	**1**
Net increase in cash and cash equivalents		**4 462**	**(21 873)**
Cash and cash equivalents at the beginning of the period		39 803	61 676
Cash and cash equivalents at the end of the period	A14	**44 265**	**39 803**

The above statement should be read in conjunction with the accompanying notes.

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

SCHEDULE OF ADMINISTERED EXPENSES AND INCOME

for the year ended 30 June 2014

	Gamblers Rehabilitation 9961 2014 $'000	Community Benefit SA Program 9962 2014 $'000	Home for Incurables Trust 9963 2014 $'000	Disability Services Trust 9964 2014 $'000	Supported Residential Facilities Indemnity Fund 9965 2014 $'000	Client Trust Accounts 9966 2014 $'000	Minister's Salary 9967 2014 $'000	Domiciliary Care Services Trust 9968 2014 $'000	CRC Trust 9969 2014 $'000	Concessions 9971 2014 $'000	Community Service Obligations 9972 2014 $'000	State Emergency Relief Fund 9973 2014 $'000	Duke of Edinburgh Trust 9974 2014 $'000	Personal Alert Rebate Scheme 9975 2014 $'000	Consumer Advocacy & Research 9976 2014 $'000	Total 2014 $'000
Administered expenses																
Employee benefit expenses	-	-	-	-	-	-	302	-	-	-	-	-	37	-	-	339
Supplies and services	902	200	249	-	-	-	-	-	-	-	-	16	40	-	4	1 411
Depreciation and amortisation expense	-	-	1 687	-	-	-	-	-	-	-	-	-	-	-	-	1 687
Grants, subsidies and client payments	5 425	3 987	438	-	-	-	-	-	-	152 209	18 399	-	130	1 224	30	181 842
Client Trust Fund payments	-	-	-	-	-	14 296	-	-	-	-	-	-	-	-	-	14 296
Total administered expenses	6 327	4 187	2 374	-	-	14 296	302	-	-	152 209	18 399	16	207	1 224	34	199 575
Administered income																
Grants and contributions	5 871	4 000	-	-	-	-	300	-	-	264	-	-	-	-	256	10 691
Revenue from rent, fees and charges	187	28	681	-	-	-	-	-	-	25	-	-	71	-	-	992
Interest revenues	19	-	186	6	1	396	-	14	-	-	-	2	4	-	-	628
Client Trust Fund receipts	-	-	-	-	-	13 631	-	-	-	-	-	-	-	-	-	13 631
Other income	350	-	-	107	1	-	-	-	-	-	-	24	11	-	-	493
Total administered income	6 427	4 028	867	113	2	14 027	300	14	-	289	-	26	86	-	256	26 435
Net cost of providing services	100	(159)	(1 507)	113	2	(269)	(2)	14	-	(151 920)	(18 399)	10	(121)	(1 224)	222	(173 140)
Revenues from / (payments to) SA Government																
SA Government appropriation	112	-	-	-	-	-	-	-	-	153 416	18 399	-	-	2 440	-	174 367
Payment to SA Government under Cash Alignment Policy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total revenues from / (payments to) SA Government	112	-	-	-	-	-	-	-	-	153 416	18 399	-	-	2 440	-	174 367
Net result	212	(159)	(1 507)	113	2	(269)	(2)	14	-	1 496	-	10	(121)	1 216	222	1 227

DEPARTMENT FOR FAMILIES AND COMMUNITIES (2012 - DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION)

SCHEDULE OF ADMINISTERED EXPENSES AND INCOME

for the year ended 30 June 2013

	Gamblers Rehabilitation 9961 2013 $'000	Community Benefit SA Program 9962 2013 $'000	Home for Incurables Trust 9963 2013 $'000	Supported Residential Facilities Indemnity Fund 9965 2013 $'000	Client Trust Accounts 9966 2013 $'000	Minister's Salary 9967 2013 $'000	CRC Trust 9969 2013 $'000	Concessions 9971 2013 $'000	Community Service Obligations 9972 2013 $'000	State Emergency Relief Fund 9973 2013 $'000	Duke of Edinburgh Trust 9974 2013 $'000	Personal Alert Rebate Scheme 9975 2013 $'000	Consumer Advocacy & Research 9976 2013 $'000	Total 2013 $'000
Administered expenses														
Employee benefit expenses	-	-	-	-	-	297	-	-	-	-	17	-	-	314
Supplies and services	1 144	200	274	-	-	-	-	-	-	-	61	-	-	1 679
Depreciation and amortisation expense	-	-	1 644	-	-	-	-	-	-	-	-	-	-	1 644
Grants, subsidies and client payments	5 262	2 502	427	-	-	-	-	148 392	18 071	-	-	1 260	-	175 914
Client Trust Fund payments	-	-	-	-	13 779	-	-	-	-	-	-	-	-	13 779
Total administered expenses	6 406	2 702	2 345	-	13 779	297	-	148 392	18 071	-	78	1 260	-	193 330
Administered income														
Grants and contributions	5 863	4 000	-	-	-	297	-	14	-	-	-	-	250	10 424
Revenue from rent, fees and charges	319	64	536	-	-	-	-	-	-	-	124	-	-	1 043
Interest revenues	12	-	268	1	390	-	-	-	-	2	2	-	-	675
Client Trust Fund receipts	-	-	-	-	14 371	-	-	-	-	-	-	-	-	14 371
Other income	160	-	-	1	-	-	-	-	-	-	187	-	-	348
Total administered income	6 354	4 064	804	2	14 761	297	-	14	-	2	313	-	250	26 861
Net cost of providing services	(52)	1 362	(1 541)	2	982	-	-	(148 378)	(18 071)	2	235	(1 260)	250	(166 469)
Revenues from / (payments to) SA Government														
SA Government appropriation	41	-	-	-	-	-	-	145 692	18 071	-	-	1 546	-	165 350
Payment to SA Government under Cash Alignment Policy	-	-	-	-	-	-	-	(14 300)	-	-	-	-	-	(14 300)
Total revenues from / (payments to) SA Government	41	-	-	-	-	-	-	131 392	18 071	-	-	1 546	-	151 050
Net result	(11)	1 362	(1 541)	2	982	-	-	(16 986)	-	2	235	286	250	(15 419)

DEPARTMENT FOR COMMUNITIES AND SOCIAL INCLUSION

NOTES TO ADMINISTERED ITEMS FINANCIAL STATEMENTS

for the year ended 30 June 2014

A1   Background

The revenues, expenditures, assets and liabilities that were administered but not controlled by the Department have not been included in the financial statements of the Department. These administered transactions and balances are regarded as significant in relation to the Department's overall financial performance and in accordance with APF II, General Purpose Financial Reporting Framework, separate consolidated administered financial statements and notes to the accounts have been prepared.

A2   Accounting Policies

The accounting policies pertaining to the administered items for the Department are contained in Note 2 Summary of Significant Accounting Policies for the Department.

A3   Programs of Administered Items

Gamblers Rehabilitation
Charitable and Social Welfare Fund (Community Benefit SA Program)
Home for Incurables Trust*
Disability Services trust funds, donations and bequests **
Supported Residential Facilities Indemnity Fund
Client Trust Accounts
Minister's Salary
Domiciliary Care Services trust funds, donations and bequests**
Concessions
Community Service Obligations
State Emergency Relief Fund
Duke of Edinburgh Trust
Personal Alert Rebate Scheme
Consumer Advocacy & Research Fund

* Effective 1 July 2007, the Minister for Disability became the trustee of the Home for Incurables Trust by virtue of the vesting of assets and liabilities of the former Julia Farr Services. Separate financial information pertaining to the Home for Incurables Trust is in Note A17.

** During 2013-14, two new Administered Items were created to accommodate a transfer of funds that were previously reported as part of DCSI's Controlled cash and cash equivalents balance. The amount transferred from the Controlled cash balance into the new Administered Items has been allocated as required by the Trusts between the former IDSC and MDC agencies and reported separately in the new programs listed above.

A4   Client Trust Accounts

The Department acts as trustee of client trust accounts, including relating to clients of the former Intellectual Disability Services Council Incorporated (IDSC) and the former Julia Farr Services (JFS). These amounts cannot be used by the Department to achieve its own objectives, and accordingly are not included in the controlled financial statements. Client Trust receipts include interest revenue.

	2014 $'000	2013 $'000
Opening Balance 1 July	12 536	11 554
Add Receipts	14 027	14 761
Less Expenses	(14 296)	(13 779)
Closing Balance 30 June	**12 267**	**12 536**

A5 Consumer Advocacy & Research Fund

This fund was established under the *Water Industry Act 2012* part 10, section 87. The fund commenced on 1 July 2012 and supports research or advocacy that promotes the interests of consumers with a disability, on a low income or located in a regional area of the state.

	2014 $'000	2013 $'000
Opening Balance 1 July	250	-
Add Receipts	256	250
Less Expenses	(34)	-
Closing Balance 30 June	**472**	**250**

A6 State Emergency Relief Fund

This fund was established as part of the *Emergency Management (State Emergency Relief Fund) Amendment Bill 2006.* The Funds main purpose is to provide financial support to those affected by a disaster occurring within South Australia. As at 30 June 2014 the fund held $0.080m ($0.070m) in cash and these funds earned interest of $0.002m ($0.002m). During the year, the *South Australian Bushfire Emergency Relief Appeal* commenced as a result of fires that burned out of control in the state, resulting in multiple homes being destroyed.

Below are the activities that relate to the bushfire appeal.

South Australian Bushfire Emergency Relief Appeal	2014 $'000	2013 $'000
Opening Balance 1 July	-	-
Add Receipts	24	-
Less Expenses	(16)	-
Closing Balance 30 June	**8**	**-**

Payments have been made to people affected by the South Australian bushfires in January 2014. It is anticipated that further payments relating to this appeal will be made during the 2014-15 financial year.

A7 Grants, subsidies and client payments

		2014 $'000	2013 $'000
Gamblers Rehabilitation		5 425	5 262
Community Benefit SA Program		3 987	2 502
Home for Incurables Trust		438	427
Duke of Edinburgh Trust		130	-
Concessions	A7.1	152 209	148 392
Community Service Obligations		18 399	18 071
Personal Alert Rebate Scheme		1 224	1 260
Consumer Advocacy & Research		30	-
Total Grants, Subsidies and Client Payments		**181 842**	**175 914**

A7.1 Concessions

	2014 $'000	2013 $'000
Water & sewerage rates	47 378	45 018
Council rates	33 231	32 994
Energy	31 609	31 648
Transport	31 211	29 947
Emergency services levy	7 324	7 296
Other	1 456	1 489
Total Concessions	**152 209**	**148 392**

A8   Payments to SA Government

	2014 $'000	2013 $'000
Cash alignment policy transfer	-	14 300
Total Payments to SA Government	**-**	**14 300**

A9   Consultancies

There were no consultants engaged in the 2012-13 and 2013-14 financial years.

A10   Unexpended funding commitments

The Department is engaged in a variety of funding programs involving State and Commonwealth sources who provide monies to the Department on the premise that these funds are expended in a manner consistent with the terms of the program. As at 30 June 2014, the Department had outstanding funding commitments to the following programs:

	2014 $'000	2013 $'000
Community Benefits SA Program	4 598	4 694
Gambler's Rehabilitation Fund	942	422
Personal Alert Rebate Scheme	-	286
Consumer Advocacy and Research Fund	472	250
Total operating funding commitments	**6 012**	**5 652**
Highgate Park Facilities Works	231	738
Total capital funding commitments	**231**	**738**
Total unexpended funding commitments	**6 243**	**6 390**

A11   Property, plant and equipment

A11.1 Property, plant and equipment

	2014 $'000	2013 $'000
Land and buildings		
Site land (fair value)	13 510	13 510
Buildings and improvements (fair value)	14 953	16 640
Total land and buildings	**28 463**	**30 150**

Reconciliation of Land and Buildings

The following table shows the movement of land and buildings and improvements during 2013-14.

	Site land	Buildings and Improvements	Total Land & Buildings
	$'000	$'000	$'000
Carrying amount at the beginning of the year	13 510	16 640	30 150
Depreciation and amortisation for the year	-	(1 687)	(1 687)
Carrying amount at 30 June 2014	**13 510**	**14 953**	**28 463**

Reconciliation of Land and Buildings

The following table shows the movement of land and buildings and improvements during 2012-13.

	Site land	Buildings and Improvements	Total Land & Buildings
	$'000	$'000	$'000
Carrying amount at the beginning of the year	13 510	17 818	31 328
Depreciation and amortisation for the year	-	(1 644)	(1 644)
Revaluation increment	-	466	466
Carrying amount at 30 June 2013	**13 510**	**16 640**	**30 150**

A11.2 Investment property

	2014	2013
	$'000	$'000
Investment building	786	786
Fair Value at 30 June	**786**	**786**

	2014	2013
	$'000	$'000
Investment land	434	434
Fair Value at 30 June	**434**	**434**
Total Investment Property at 30 June	**1 220**	**1 220**

A11.3 Capital works in progress

	2014	2013
	$'000	$'000
Software Application	39	-
Property, plant and equipment (Fire upgrade)	1 715	662
Total capital works in progress	**1 754**	**662**

Reconciliation of capital works in progress

The following table shows the movement of capital works in progress during 2013-14.

	Total capital WIP
	$'000
Carrying amount at the beginning of the year	662
Purchases	1 092
Carrying amount at 30 June 2014	**1 754**

Reconciliation of capital works in progress

The following table shows the movement of capital works in progress during 2012-13.

	Total capital WIP
	$'000
Carrying amount at the beginning of the year	-
Purchases	662
Carrying amount at 30 June 2013	**662**

A12 Fair Value Measurement

The fair value of non-financial assets must be estimated for recognition and measurement or for disclosure purposes. The Department categorises non-financial assets measured at fair value into hierarchy based on the level of inputs used in measurement.

Fair value measurements recognised in the balance sheet are categorised into the following levels at 30 June 2014.

The Department had no valuations categorised into level 1.

Fair Value measurement as at 30 June 2014

Recurring fair value measurement	2014 $'000	Level 2 $'000	Level 3 $'000
Land	13 510	13 510	-
Buildings	14 954	14 954	-
Investment property	1 220	1 220	-
Total recurring fair value measurements	**29 684**	**29 684**	**-**
Total	**29 684**	**29 684**	**-**

As permitted by the transitional provisions of the new standard, comparative information for non-financial assets has not been provided.

There have been no transfers of assets between level 1 and 2 fair value hierarchy levels in 2014. The Department's policy is to recognise transfers into and out of fair value hierarchy levels as at the end of the reporting period.

Valuation techniques and inputs

There were no changes in valuation techniques during 2014 and there are no assets classified as level 3 that require further disclosure.

A13 Transferred functions

There were no functions transferred in or out of the Department in the 2012-13 and 2013-14 financial year.

A14 Cash flow reconciliation

	2014 $'000	2013 $'000
Reconciliation of cash and cash equivalents - cash at year end as per:		
Statement of Administered Cash Flows	44 265	39 803
Statement of Administered Financial Position	44 265	39 803
Reconciliation of net cash provided by operating activities to net result:		
Net cash provided by operating activities	4 783	(21 212)
Add/Less non cash items		
Depreciation and amortisation	(1 687)	(1 644)
Changes in assets and liabilities		
(Decrease) in receivables	(122)	(133)
(Increase) in payables	(1 745)	7 571
Decrease/(increase) in employee benefits	(2)	-
(Increase) in other liabilities	-	(1)
Net result	**1 227**	**(15 419)**

A15 Administered contingent assets and liabilities

The Department has no administered contingent assets and liabilities.

A16   Supported Residential Facilities Indemnity Fund

	2014 $'000	2013 $'000
Opening Balance 1 July	39	37
Add Receipts:		
Fees - Councils (1)	1	1
Interest	1	1
Closing Balance 30 June	**41**	**39**

This note has been prepared to meet the requirements of section 56 (11) of the *Supported Residential Facilities Act 1992* in reporting upon the operations of the Supported Residential Facilities Indemnity Fund. This note meets the specific requirements of the Act.

(1)   Under the *Supported Residential Facilities Act 1992*, certain premises which provide residential accommodation are required to be licensed. That licence fee is payable to the local councils who monitor the residential accommodation. The Act requires the councils to remit 10% of fees collected for deposit in the Fund within 28 days after the end of the financial year in which the fees are received.

A17   Home for Incurables Trust

As part of wide ranging reforms relating to the delivery of disability services by the Department, effective 1 July 2007, Julia Farr Services was dissolved and all assets and liabilities vested in or held by Julia Farr Services were transferred or assigned or vested with the Minister for Disability. Certain assets held by the former Julia Farr Services are subject to the terms and conditions of the Home for Incurables Trust. The Original Trust was established in June 1879 and was varied by the Supreme Court on 7 November 1997.

The former Board of Julia Farr Services was trustee of the Home for Incurables Trust and on dissolution, the Board of Julia Farr Services resolved to resign as trustee of the Home for Incurables Trust. The Minister for Disability is the trustee for the Home for Incurables Trust.

The role of the Trust is " *…to apply property vested in it for the purpose of providing for persons whose ability to live independently is temporarily or permanently impaired or in jeopardy as a consequence of an acquired brain injury or degenerative neurological condition or a physical condition resulting in disability including but not limiting the foregoing in any way whatsoever, the following services and facilities;*
(a) by providing for them, in a variety of residential, centre and community based settings
    (i) accommodation
    (ii) nursing, medical, allied health and attendant care service
    (iii) personal and community support services
    (iv) technical and personal support aids
    (v) rehabilitation, respite and recreational services
    (vi) out patient and day care services
    (vii) measures and services to enhance their quality of life

(b)   by providing facilities for education research with respect to such persons

(c) by providing any services and facilities ancillary or in relation to the foregoing or by providing additional services and facilities that may be appropriate from time to time."

The following Income, Expenses, Assets and Liabilities of the Home for Incurables Trust have been included in the administered items financial statements, but are separately disclosed in the following schedules in accordance with the governance requirements of the Trust.

Schedule of Expenses and Income - Home for Incurables Trust

for the year ended 30 June 2014

	2014	2013
	$'000	$'000
Expenses		
Supplies and services	249	274
Grants, subsidies and client payments	438	427
Depreciation and amortisation	1 686	1 644
Total Expenses	**2 373**	**2 345**
Income		
Rental income	681	536
Interest	186	268
Total Income	**867**	**804**
Net result	**(1 506)**	**(1 541)**
Other comprehensive income		
Revaluation surplus	-	466
Total comprehensive income	**-**	**466**
Total comprehensive result	**(1 506)**	**(1 075)**

Schedule of Assets and Liabilities - Home for Incurables Trust

for the year ended 30 June 2014

	2014	2013
	$'000	$'000
Current assets		
Cash and cash equivalents		
Deposits with the Treasurer	679	322
Deposits with SAFA	5 754	6 774
Receivable	-	85
Total cash and cash equivalents	6 433	7 181
Total current assets	**6 433**	**7 181**
Non-current assets		
Property, plant and equipment	28 464	30 150
Investment property	1 220	1 220
Capital works in progress	1 715	662
Total non-current assets	**31 399**	**32 032**
Total assets	**37 832**	**39 213**
Current Liabilities		
Payables	124	-
Total Current Liabilities	**124**	**-**
Total Liabilities	**124**	**-**
Net assets	**37 708**	**39 213**

Schedule of Changes in Equity - Home for Incurables Trust

for the year ended 30 June 2014

	Revaluation Surplus $'000	Retained Earnings $'000	Total $'000
Balance at 30 June 2012	**26 186**	**14 102**	**40 288**
Net result for 2012-13	-	(1 541)	(1 541)
Gain/(loss) on revaluation of property, plant and equipment during 2012-13	466	-	466
Total comprehensive result for 2012-13	**466**	**(1 541)**	**(1 075)**
Balance at 30 June 2013	**26 652**	**12 561**	**39 213**
Gain/(loss) on revaluation of property, plant and equipment during 2013-14	-	-	-
Net result for 2013-14	-	(1 506)	(1 506)
Total comprehensive result for 2013-14	**-**	**(1 506)**	**(1 506)**
Balance at 30 June 2014	**26 652**	**11 055**	**37 707**

Schedule of Administered Cash Flows - Home for Incurables Trust

for the year ended 30 June 2014

	2014 Inflows (Outflows) $'000	2013 Inflows (Outflows) $'000
Cash Flows from Operating Activities		
Cash Inflows		
Interest revenue	186	183
Rental revenue	681	536
Other revenue	-	-
Total Cash Inflows	**867**	**719**
Cash Outflows		
Supplies and services	(39)	(287)
Grants, subsidies and client payments	(438)	(427)
Total Cash Outflows	**(477)**	**(714)**
Net Cash Inflows from Operating Activities	**389**	**5**
Cash Flows from Investing Activities		
Cash Outflows		
Payments for Plant, Equipment and Investments	(1 053)	**(662)**
Total Cash Outflows	**(1 053)**	**(662)**
Net Cash Outflows from Investing Activities	**(1 053)**	**(662)**
Net Decrease in cash	**(663)**	**(657)**
Cash at the beginning of the reporting period	7 096	7 753
Cash at the end of the reporting period	**6 433**	**7 096**

Accounting Policies

The accounting policies pertaining to the administered items for the Department are contained in Note 2 Summary of Significant Accounting Policies for the Department.

Cash and cash equivalents

Cash and cash equivalents as reported in the Schedule of Assets and Liabilities - Home for Incurables Trust includes cash on hand, deposits held at call and other short-term, highly liquid investments with maturities of three months or less that are readily convertible to cash and which are subject to insignificant risk of changes in value. Cash is measured at nominal value.

Reconciliation of Property Plant and Equipment - Home for Incurables Trust

Property, plant and equipment

	2014 $'000	2013 $'000
Land and buildings		
Site land (fair value)	13 510	13 510
Buildings and improvements (fair value)	14 953	16 640
Total land and buildings	**28 463**	**30 150**

Reconciliation of Land and Buildings - Home for Incurables Trust

The following table shows the movement of land and buildings and improvements for the HFI Trust during 2013-14.

	Site land $'000	Buildings and Improvements $'000	Total Land, Buildings $'000
Carrying amount at 30 June 2013	13 510	16 640	30 150
Depreciation and amortisation for the year	-	(1 687)	(1 687)
Revaluation increment	-	-	-
Carrying amount at 30 June 2014	**13 510**	**14 953**	**28 463**

The following table shows the movement of land and buildings and improvements for the HFI Trust during 2012-13.

	Site land $'000	Buildings and Improvements $'000	Total Land, Buildings $'000
Carrying amount at 30 June 2012	13 510	17 818	31 328
Depreciation and amortisation for the year	-	(1 644)	(1 644)
Revaluation increment	-	466	466
Carrying amount at 30 June 2013	**13 510**	**16 640**	**30 150**

Reconciliation of capital works in progress

The following table shows the movement of capital works in progress during 2013-14.	Total capital WIP $'000
Carrying amount at the beginning of the year	662
Purchases	1 053
Carrying amount at 30 June 2014	**1 715**

Investment Property - Home for Incurables Trust

	2014 $'000	2013 $'000
Investment Building	786	786
Fair Value at 30 June	**786**	**786**

	2014 $'000	2013 $'000
Investment Land *	434	434
Fair Value at 30 June	**434**	**434**
Total Investment Property at 30 June	**1 220**	**1 220**

* The land valued was based on the footprint of the investment building, not the surrounding land.

Fair Value Measurement

The fair value of non-financial assets must be estimated for recognition and measurement or for disclosure purposes. The Department categorises non-financial assets measured at fair value into hierarchy based on the level of inputs used in measurement.

Fair value measurements recognised in the balance sheet are categorised into the following levels at 30 June 2014.

The Department had no valuations categorised into level 1.

Fair Value measurement as at 30 June 2014

Recurring fair value measurement	2014 $'000	Level 2 $'000	Level 3 $'000
Land	13 510	13 510	-
Buildings	14 953	14 953	-
Investment property	1 220	1 220	-
Total recurring fair value measurements	29 683	29 683	-
Total	**29 683**	**29 683**	**-**

Comparative information for non-financial assets has not been provided as permitted by the transitional provisions of the new standard.

There have been no transfers of assets between level 1 and 2 fair value hierarchy levels in 2014. The Department's policy is to recognise transfers into and out of fair value hierarchy levels as at the end of the reporting period.

Valuation techniques and inputs

There were no changes in valuation techniques during 2014.

Location and Contact Details

Housing SA

For general enquiries telephone 131 299

For maintenance enquiries telephone 131 288

Metropolitan Offices

Adelaide 120 Flinders Street Adelaide SA 5000	Gawler Unit 1/4 Seventh Street Gawler South SA 5118	Noarlunga 1st Floor, Noarlunga House Ramsay Place Noarlunga Centre SA 5168
Croydon Park 342-346 Torrens Road Croydon Park SA 5008	Marion 235 Sturt Road Sturt SA 5047	Port Adelaide 296 St Vincent Street Port Adelaide SA 5015
Elizabeth Level 1, Raleigh Chambers Elizabeth City Centre SA 5112	Modbury 100 Reservoir Road Modbury SA 5092	Salisbury 1 Ann Street Salisbury SA 5108

Country Offices

Berri 29 Vaughan Terrace Berri SA 5343	Mount Gambier (South East) 9 Elizabeth Street Mount Gambier SA 5290	Port Lincoln 10 Hallett Place Port Lincoln SA 5606
Ceduna 22 McKenzie Street Ceduna SA 5690	Murray Bridge Mobilong House Seventh Street Murray Bridge SA 5253	Port Pirie 76 Florence Street Port Pirie SA 5540
Coober Pedy Lot 334 Hutchinson Street Coober Pedy SA 5723	Port Augusta 13 Mackay Street Port Augusta SA 5700	Whyalla 173 Nicolson Avenue Whyalla Norrie SA 5608

APY Lands – Umuwa Office

PMB 227 Umuwa via
Alice Springs NT 0872
Telephone: 8954 8188

Disability Offices

Disability SA
PO Box 70 Rundle Mall
Adelaide SA 5000
Telephone: 8415 4250

Disability Services Central Office
103 Fisher Street
Fullarton SA 5063
Telephone: 8272 1988

Disability Information and Referrals
For information about disability services in South Australia or to make a referral
Telephone: 1300 786 117
(9.00 am to 5.00 pm weekdays)

Independent Living Centre
11 Blacks Road
Gilles Plains SA 5086
Telephone: 8266 5260
Telephone: 1300 885 886
(SA/NT callers only)

Metropolitan Offices

Central Adelaide

Gilles Plains
21 Blacks Road
Gilles Plains SA 5086
Telephone: 8366 7333

Regency Park
171 Days Road
Regency Park SA 5010
Telephone: 8348 6000

Northern Adelaide

Gilles Plains
31 Blacks Road
Gilles Plains SA 5086
Telephone: 8366 7300

Salisbury
46 Commercial Road
Salisbury SA 5108
Telephone: 8282 5500

57 Park Terrace
Salisbury SA 5108
Telephone: 8182 1560

Southern Adelaide

Christies Beach
98 Beach Road
Christies Beach SA 5165
Telephone: 8187 6200

Daw Park
180 Daws Road
Daw Park SA 5041
Telephone: 8277 8566

Residential Facilities

Northgate Aged Care Service
78-96 Dumfries Avenue
Northgate SA 5076
Telephone: 8266 8000

Highgate Park
103 Fisher Street
Fullarton SA 5063
Telephone: 8272 1988

Strathmont Centre
696-710 Grand Junction Road
Oakden SA 5086
Telephone: 8266 8511

Trinity Court
11-15 Heritage Court
Oakden SA 5086
Telephone: 8261 6777

Country Offices – Greater Adelaide

Gawler
Shop 32, Level 2
Gawler Central Complex
Corner Murray and Cowan
Streets
Gawler SA 5118
Telephone: 8521 4700

Kangaroo Island
20 Dauncey Street
Kingscote
Kangaroo Island SA 5223
Telephone: 8553 2270

Mount Barker
23 Mann Street
Mount Barker SA 5251
Telephone: 7424 7888

Victor Harbor
10 Crozier Road
Victor Harbor SA 5211
Telephone: 8555 8100

Country Offices – Country North

Ceduna
c/- Housing SA
22 McKenzie Street
Ceduna SA 5690
Telephone: 8625 2896

Clare
Office 1/17 Lennon Street
Clare SA 5453
Telephone: 8842 3744

Kadina
4a Draper Street
Kadina SA 5554
Telephone: 8821 0200

Port Augusta
40 Flinders Terrace
Port Augusta SA 5700
Telephone: 8641 1600

Port Lincoln
Second Floor
10 Hallett Place
Port Lincoln SA 5606
Telephone: 8683 2170

Port Pirie
76 Florence Street
Port Pirie SA 5540
Telephone: 8638 4981

Whyalla
c/- Level 5
Whyalla Hospital
20 Wood Terrace
Whyalla SA 5600
Telephone: 8648 8686

Country Offices – Country South

Berri
28 Kay Avenue
Berri SA 5343
Telephone: 8582 2400

Mount Gambier
9 Elizabeth Street
Mount Gambier SA 5290
Telephone: 8735 1800

Murray Bridge
Level 2
Corner Seventh Street and South
Terrace
Murray Bridge SA 5253
Telephone: 8535 6160

Domiciliary Care

Central Administration
Building 2
300 Richmond Road
Netley SA 5037

Domiciliary Care Enquiries
(8.30am to 5.00pm)
Telephone: 1300 295 673

Domiciliary Care Referrals
(9.00 am to 5.00 pm)
Via Access2HomeCare
Telephone: 1300 130 551

Domiciliary Equipment Service
(9.00 am to 5.00 pm)
Telephone: 1300 295 786

Therapy Solutions
(9.00 am to 5.00 pm)
Telephone: 1300 296 812

Client Service Offices

Hampstead
207-255 Hampstead Road
Northfield SA 5085
Telephone: 8304 6200

Mawson Lakes
First Floor, Innovation House
1 First Avenue
Mawson Lakes SA 5095
Telephone: 8162 4000

Noarlunga
3 James Clark Road
Noarlunga SA 5168
Telephone: 8392 0000

Oakden
696-710 Grand Junction Road
Oakden SA 5086
Telephone: 8256 8500

Park Holme
670 Marion Road
Park Holme SA 5043
Telephone: 8277 3366

Woodville
19-21a Belmore Terrace
Woodville SA 5011
Telephone: 8440 6700

Youth Justice

Youth Justice Directorate
Central Office
GPO Box 292
Adelaide SA 5001
Telephone: 1300 021 829

Community Youth Justice
PO Box 3502
Rundle Mall
Adelaide SA 5000
Telephone: 8463 6488

Adelaide Youth Training Centre (AYTC)
AYTC is comprised of two campuses:

Jonal Drive Campus
1 Jonal Drive
Cavan SA 5094

Goldsborough Road Campus
26-56 Goldsborough Road
Cavan SA 5094

PO Box 2616
Regency Park SA 5942

Telephone: 8169 1444

Psychological Services
108 Kermode Street
North Adelaide SA 5006
Telephone: 8267 7101

Interpreting and Translating Centre

Postal Address: GPO Box 292, Adelaide SA 5001
Telephone: 1800 280 203
Email: itc@sa.gov.au
Website: www.translate.sa.gov.au

Multicultural SA

Postal Address: GPO Box 292, Adelaide SA 5001
Telephone: 8226 1944
Toll free: 1800 063 535
Email: dcsimulticultural@sa.gov.au
Website: www.multicultural.sa.gov.au

Northern Connections

Postal Address: PO Box 275, Elizabeth SA 5112
Telephone: 8252 0544
Email: DCSI.NorthernConnections@sa.gov.au

Office for the Southern Suburbs

Postal Address: GPO Box 292, Adelaide SA 5001
Telephone: 8207 0606
Website: www.oss.sa.gov.au

Office for Volunteers

Postal Address: GPO Box 292, Adelaide SA 5001
Telephone: 1300 014 712
Email: ofv@sa.gov.au
Website: www.ofv.sa.gov.au

Office for Women

Postal Address: GPO Box 292, Adelaide SA 5001
Telephone: 8303 0961
Email: officeforwomen@dcsi.sa.gov.au
Website: www.officeforwomen.sa.gov.au

Office for Youth

Postal Address: GPO Box 292, Adelaide SA 5001
Telephone: 8207 0452
Email: OfficeforYouth@sa.gov.au
Website: www.officeforyouth.sa.gov.au

State Recovery Office

Postal Address: GPO Box 292, Adelaide SA 5001
Telephone: 841 54302
Email: staterecoveryoffice@dcsi.sa.gov.au

Acronyms

AARD	Aboriginal Affairs and Reconciliation Division
ABS	Australian Bureau of Statistics
AMA	Australian Medical Association
APY	Anangu Pitjantjatjara Yankunytjatjara
AVS	Audit and Verification System
AYTC	Adelaide Youth Training Centre
CALD	Culturally and Linguistically Diverse
CHRIS	Complete Human Resource and Information System
CPN	Community Passenger Networks
DAIPs	Disability Access and Inclusion Plans
DCSI	Department for Communities and Social Inclusion
DECD	Department for Education and Child Development
DES	Domiciliary Equipment Service
DPC	Department of the Premier and Cabinet
DPTI	Department of Planning, Transport and Infrastructure
EBMF	Evidence Based Management Framework
ELT	Executive Leadership Team
ERA	Employment Related Accommodation
FTE	Full-Time Equivalent
FWAs	Flexible Work Arrangements
GoGO	Greening of Government Operations
HACC	Home and Community Care
HS&IM	Health and Safety and Injury Management
ICT	Information and Communication Technology
IPP	Industry Participation Policy
IPPs	Information Privacy Principles
LGBTIQ	Lesbian, Gay, Bisexual, Transgender, Intersex and Queer
LTI	Lost Time Injury
NAHA	National Affordable Housing Agreement
NBESP	Nation Building – Economic Stimulus Plan
NDIA	National Disability Insurance Agency
NDIS	National Disability Insurance Scheme

NPAH	National Partnership Agreement on Homelessness
NPARIH	National Partnership Agreement on Remote Indigenous Housing
NPY	Ngaanyatjarra Pitjantjatjara Yankunytjatjara
SA HACC	South Australian Home and Community Care
SAHT	South Australian Housing Trust
SAMEAC	South Australian Multicultural and Ethnic Affairs Commission
SASP	South Australia's Strategic Plan
SERF	State Emergency Relief Fund
SIMS	Self-Insurance Management System
SRFs	Supported Residential Facilities
STEM	Science, Technology, Engineering and Mathematics
SWEP	Statewide Equipment Program (Victorian Government)