



Grants SA 2025-26 Community Sheds Funding Guidelines for funding up to \$30,000.

Open date: 30 April 2025

Close date: 3pm 19 June 2025



The Department of Human Services

At the Department of Human Services our mission is to develop and implement modern, innovative, and relevant services across our entire community so all South Australians can be connected and included. Our programs and services aim to ensure South Australians are safe, empowered and connected in their communities.

The Department has three strategic priorities:

- Increasing inclusion, independence, and shared decision-making for all.
- Supporting our communities when it matters most.
- Delivering modern services for our communities.

About Grants SA

Grants SA offers funding to eligible organisations for projects with outcomes of improved community participation, social and emotional wellbeing, and quality of life for people living and working in South Australia.

Priority focus groups

Funding is prioritised for projects that support people and/or communities experiencing socioeconomic disadvantage and other vulnerabilities and who may face additional barriers to accessing services such as:

- Aboriginal peoples.
- People from new and emerging culturally and linguistically diverse (CALD) communities.
- People with disability, with a focus on those not currently supported through the NDIS.
- LGBTIQ+ community.
- People who are financially disadvantaged (for example unemployed, in receipt of government support payments, health care card).
- People residing in communities identified as places where persistent and/or relative location-based disadvantage exists (including rural/remote).
- Areas of disadvantage as identified by the Socio- Economic Indexes for Areas (SEIFA Index¹).

¹ Areas of disadvantage as identified by the Socio- Economic Indexes for Areas (SEIFA Index)

<https://www.abs.gov.au/ausstats/abs@.nsf/Lookup/by%20Subject/2033.0.55.001~2016~Main%20Features~IRSAD%20Interactive%20Map~16>

Grants SA funding aligns to the Department of Human Services':

Social Impact Framework²

- Aligned to outcomes – Social impact objectives.
- Designed for impact – Design criteria.
- Developed in partnership – Partnership principles.
- SA Government's commitments under Closing the Gap³ - Priority Reform Two: To increase the amount of government funding for Aboriginal and Torres Strait Islander programs and services going through Aboriginal and Torres Strait Islander Community-Controlled Sector.

The intent of the Community Shed funding round

The Community Shed funding round aims to increase participation, capacity, and sustainability of community sheds in South Australia. This funding aims to support initiatives that will achieve positive outcomes for community sheds in the following areas:

- Community participation to increase wellbeing, reduce social isolation and loneliness, and contribute to an improved sense of community connection.
- Increase participation specifically from groups likely to experience social isolation and/ or discrimination including people with disability or aged related disability, and people experiencing poor health or mental health challenges.
- Skill sharing and mentoring.
- Support the sustainability of current operations.
- Volunteering.

2025-26 Community Sheds Round Key dates

This round is open between **30 April 2025** and **3pm 19 June 2025**.

Notification of outcome will be after **25 August 2025**.

Grant Agreement period will start **1 October 2025** and end **30 September 2026**.

Enquiries and feedback

If you have any questions about applying for a grant through Grants SA or to discuss a potential project for an application, please contact:

Grants SA Team

Phone: 1300 650 985

Email: grantssa@sa.gov.au

Website: www.dhs.sa.gov.au/grantsSA

² DHS Social Impact Framework - <https://dhs.sa.gov.au/services/community-services/social-impact-framework>

³ Closing the Gap - <https://www.agd.sa.gov.au/aboriginal-affairs-and-reconciliation/closing-the-gap>

Eligibility Requirements

Who can Apply?

Eligible applications must meet both the definition of a Community Shed and an Eligible Applicants as outlined below:

What is a Community Shed?

A Community Shed (including Men's and Women's Sheds) is any community-based organisation, where:

- The primary objective is to advance the well-being, positive mental health, and social connection of its members.
- The primary activity is the provision of a safe, friendly, and inclusive environment where people can gather and/or work on meaningful projects at their own pace, in their own time and share experiences and expertise in a supportive environment.

A Community Shed can be a purpose-built facility, a multipurpose community building, or shared space used on a regular basis for the purpose of shed like activities and may:

- Make a variety of products including toys, household, or garden furniture, Indigenous arts and crafts, wood turned articles or textiles
- Undertake activities that may include gardening, wood turning, metalwork, repairs or restoration, bicycle and small engine maintenance, cooking, or nutrition demonstrations.
- Undertake community projects if desired.
- Participate in training programs such as first aid and computers/IT.

Organisations which do not meet the definition of a Community Shed are not eligible in this round. Organisations must demonstrate their eligibility within the application process. This could include membership of the Australian Men's Shed Association or your Shed constitution.

Eligible Applicants

To align with the Charitable and Social Welfare Fund, Grants SA can only award funds to the following eligible organisation types:

- Aboriginal Community-Controlled Organisations (ACCO), or
- Not-for-profit organisations⁴

ACCOs and Not-for-Profit organisations must be incorporated under the South Australian Associations Incorporation Act, the Corporations (Aboriginal and Torres Strait Islander) Act 2006, or have evidence of a comparable legal status, such as an Australian Public Company limited by guarantee.

You **are not eligible** if you are an individual, sole trader, a for-profit organisation, a private company, or a trust (except fixed trusts).

⁴ SA.gov.au www.sa.gov.au/topics/family-and-community/community-organisations/types/not-for-profit-organisations.

Organisations must:

- Be currently registered with a valid and eligible Australian Business Number (ABN).
- Have an Australian bank account in the name of the legal entity.
- Have been operating or established as a legal entity for more than 12 months.
- Be currently operating within South Australia and delivering programs, services, or initiatives to residents of South Australia.
- Agree to the terms and conditions of the grant agreement.

Organisations must not:

- Have any outstanding contractual or financial obligations (acquittals, unpaid invoices) for any funded Department of Human Services projects/programs.
- Have licensed gaming machines in their facilities or hold a gaming machine license.
- Be educational institutions or related representative bodies (e.g., schools and/or their parent or student associations, universities, colleges).
- Be Government agencies (Commonwealth or State Departments and Local Government Agencies). Local Government Agencies can only act as sponsors for community organisations.

Sponsoring an organisation to apply (Auspicing)

Not for profit community organisations that are not incorporated and/or do not have an ABN can be sponsored by an eligible organisation or a local Council.

A sponsorship agreement [form](#) is to be completed and signed by both organisations to confirm their sponsoring relationship and is to be uploaded in the application form.

The sponsoring organisation is responsible for:

- submitting the grant application online.
- entering into the grant agreement and accepts legal and financial responsibility for the grant.
- all aspects of the management of the grant including acquitting the funding.

This grant round is within the 2025-2026 Financial Year.

Any eligible organisation or sponsored organisation can be funded for a **maximum of two** Grants SA grants per financial year.

Organisations may apply more than once in this grant round, however, organisations will only be funded for one successful application.

Funding Opportunities for this Grant Round

This funding aims to support the capacity building and sustainability of community sheds in South Australia.

Single grants of up to **\$30,000** are available to support the following:

Capital works for existing sheds

Example: Alterations, extensions, or improvements e.g., electrical, or plumbing upgrades, kitchen or bathroom upgrades for accessibility, health and hygiene, internal walling, or the enclosing of outdoor spaces to create additional work or storage spaces and sustainability measures including solar systems and batteries, rainwater tanks and pumps.

Tools, Equipment and Occupational Health and Safety Measures

Example: Lathes, welding equipment, power, hand or gardening tools, dust extraction systems, manual handling equipment, 3D Technologies including 3D printers, CNC routers and laser cutters, storage, safety equipment and signage, first aid kits excluding defibrillators.

Resources for communal spaces including kitchens to support participation

Example: Stoves, cooking equipment, fridges, tables and chairs, microwaves, digital equipment for training and governance, filing cabinets.

Community Food Gardens

Example: Raised beds, soils, storage, tools, irrigation, fruit trees, vegetable seedlings

Support for Volunteer recruitment and development

Example: Volunteer training including digital skills, governance training, finance, Mental Health First Aid, or safety training, (e.g. electrical test and tag or chemical handling)

Mentoring and Knowledge Sharing

Example: Mentoring programs including intergenerational mentoring, linking with youth groups, shed to shed mentoring, hosting knowledge sharing events or demonstrations.

Lower priority will be given to applications for projects that are aligned with the areas of responsibility of other Federal, State or Local Government Departments: Sport and Recreation, Health, Tourism, Arts, Multicultural events and Education.

Ineligible Items and Projects

Grants SA funding cannot be used for the following items. If these items are included in the budget for your application, they will be removed from your funding request:

- Core business costs i.e. operational staff wages, rent, insurances, utilities, internet, websites, phones, phone systems and video conferencing, purchase or lease of buildings, land, vehicles, or lease of IT equipment. Payment of volunteers, boards or committee members (including honorariums).
- Delivery of services, advocacy, outreach and case management services
- Marketing and administration costs above 10% of the total project value.
- Retrospective funding for items, services, or resources already paid for or purchased.
- Items to be purchased and distributed to individuals as prizes, awards, gifts, trophies, sponsorships, fundraising, donations, reimbursements, uniforms, and costumes.
- Emergency and food relief (e.g., food hampers, food vouchers, pre-paid store cards, individual debt, or bill payments).
- Defibrillators (please see General Resources section pg. 12 for potential funding of Defibrillators)
- Grants writer, auspice, audit fees, research projects, feasibility studies, Council and/or building approvals.
- Purely sport and/or recreational activities.
- Projects that focus on Religious, political, or animal welfare outcomes.

If in doubt, please contact the **Grants SA Team** on **1300 650 985** before submitting your application.

Applying for this Grant round

Applications are to be submitted using the online application form via the SmartyGrants online portal. This link is available via www.dhs.sa.gov.au/grantsSA.

The application must be endorsed by two authorised signatories for the organisation (that is, Chief Executive, President, Chairperson, Treasurer, or Secretary).

When completing your application, it is recommended you consider:

- The [assessment criteria](#) that will be used to evaluate the need and merit of your proposal against other applications.
- Allowing enough time to complete and upload required documents, including obtaining quotes for goods and services.

- That your Budget clearly identifies the items the Grants SA funds will support if the application is successful. Budget allocated for the project must be realistic and quotes are to be uploaded.
- Including other sources of income for the project in your budget: other grants, government or organisational contribution or in-kind support.
- Providing letters of support or confirmation from any partner organisations of their commitment to the project.
- Uploading photos, particularly to support projects for infrastructure upgrades.

Required Documentation

- Current, written quotations for all requested items and/or services must be submitted with the application.
- Funds secured from other sources should be outlined in the budget section of the application with the most up to date information about the status of this funding included (e.g., the grant applied for and status of the application).
- Where relevant, copies of site plans or photos can be submitted with the application to assist the Panel assessing applications

Please note for Capital Improvement applications including infrastructure sustainability, access, and capital works:

- Evidence of freehold or leasehold arrangements must be submitted with the application. If the building/land is owned by another entity, written consent by the land/building owner for the works to occur must be obtained and submitted as part of the application process.
- If your application is successful and the project requires Local Government approvals and/or permits, evidence of approval will be required during the grant period.

Applications must be submitted before 3pm on 19 June 2025.

We encourage you to complete and submit your application at least **one hour before the round closes** to avoid any unforeseen system issues that may impact your submission.

If you foresee difficulty meeting the deadline due to documents not being received in time or are experiencing technical issues, please contact us before the round closes for assistance. If you do not submit your application by the deadline, your application will not be accepted.

Assessment Panel and Criteria

The Assessment panel comprises external community members with relevant specialist expertise. The information included in your application is confidential, with staff and assessment panels bound by DHS policies and procedures.

The Assessment Panel assesses each application against the Assessment Criteria in Table 1.

The matrix questions guide evaluation of each application for the need and merit of the proposal and establish if the community and /or organisation has the leadership capability, skills, and resources to deliver the desired outcomes.

Grants SA may assist the Assessment Panel by contacting persons listed in your application for assessment purposes, such as referees, partners, supporters, or those nominated as persons of authority.

Assessors may also take into consideration the geographic or demand-driven funding distribution to ensure a range of proposals are supported and an equitable distribution of funding throughout South Australia.

Grants SA funding is very competitive and there will not be enough funds to support all applications submitted.

Table 1 Assessment Criteria Matrix

Linkage to the published Guidelines 20%	How well does the application align with the funding focus? Does this proposal support Shed or Shed like activities? Does the application identify strategies to support inclusion of any of the priority groups?
Community need 30%	What community shed need is being addressed? Is there evidence of community engagement to identify need, including aligning with priority groups? How well will this project address the community shed need?
Community Impact: To increase shed sustainability, participation, diversity and/or capacity. 30%	Evidence that the project will connect and/or reconnect with shed community to increase shed participation, capacity, and /or sustainability. And /or Evidence that this project provides new or expanded opportunities for skill development or sharing, mentorship or intergenerational activities and learning.
Value for Money 20%	The value for money given the number of people who will directly benefit considering the SEIFA and regional or remote location of the applicant. Applications must contain reasonable and realistic costs as outlined in attached quotes, application budget and project timeline.

Outcome Notification

All applicants will be notified of the outcome of their application by email. Notification of the outcomes of this round will be made after 25 August 2025. If successful, the contracting period will begin on 1 October 2025. Unsuccessful applicants are encouraged to contact the Grants SA team for feedback on their application.

Successful applications

Successful grant recipients will have their organisation name, Project title and funding allocation published on the [DHS website](#).

You will receive an agreement detailing the terms and conditions of the funding provided. All applicants will be required to sign this agreement and comply with all conditions, which include requirements to:

- submit an online final report accounting for how the funding is spent (financial acquittal).
- measure and report on the outcomes from the funded project (project evaluation)
- have public liability insurance – a minimum of \$1 million or as required in your agreement.
- appropriately acknowledge the State Government of South Australia as a funding source for the project

Payment will be made in accordance with the terms and conditions of the funding agreement.

Reporting Requirements

On project completion, you are required to submit an acquittal report via Smartygrants including a signed declaration confirming the allocated funds were spent in accordance with terms of the agreement. Copies of all receipts of purchases funded through Grants SA must be submitted.

You will be asked to complete a short report covering:

What did you do?	How did funding address an immediate need within your community? What impact (difference) did the project make to the community?
What is the outcome your project achieved?	How did the purchase of resources and/or equipment assist your organisation to support its community? How were individuals and/or the community better off from this project?
What did you learn and what would you do differently?	Describe any learnings from the project or your organisation's experience during the project.
How was your Grants SA experience?	Please summarise your experience and if you have any suggestions for improvement.

Communication

If spending of the grant is affected

You must inform Grants SA if anything is likely to affect the spending of the grant in accordance with the agreement.

If you want to vary the contract

You must seek approval to vary the original contract from Grants SA. This includes any:

- Changes to purchases (including change of supplier).
- Timeframes.
- Business activities, particularly if they affect the ability to complete the activities stated in the grant.

If your contact or banking details change

You must also inform us, via email, of any changes to your:

- Organisation name.
- Nominated contact details of key contacts.
- Addresses (including emails).
- Bank account details.

DHS Acknowledgement

The State Government of South Australia may be appropriately acknowledged as a funding source for the project.

You must not make, or permit to be made, a public announcement or media release about any aspect of the grant agreement without first giving reasonable notice, in writing, together with a summary of the proposed public announcement or copy of the media release, to the Minister through Grants SA staff.

Links to Policy

Grants SA links to the objectives, principles and recommendations in South Australian Government strategies and policies:

Department of Human Services Strategic Plan 2022–2024:

<https://dhs.sa.gov.au/aboutus/strategic-plan>

Department of Human Services Social Impact Framework:

<https://dhs.sa.gov.au/services/community-services/social-impact-framework>

Closing the Gap: <https://www.agd.sa.gov.au/aboriginal-affairs-and-reconciliation/closing-the-gap>

For general resources:

The Australian Men's Shed Association: <https://mensshed.org/>

Please note funding (including defibrillators) may also be available through the:

National Shed Development Program: <https://mensshed.org/development-grants>

Preventive Health SA is providing grants of \$1,000 to assist eligible not-for-profit community, Aboriginal and sporting organisations to meet the requirements of the *Automated External Defibrillators (Public Access) Act 2022* (the Act): [South Australian Automated External Defibrillator Grants Program.](#)