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e-Crow (Electronic Card Reconciliation On Web)

COPY

DEPARTMENT OF HEALTH e-CROW v3.02 PRODUCTION

Purchase Card Summary Of Expenditure

Embossed Name **JOSLENE MAZEL**

Requested By: **Sandi Sharp**

Card Type: **DCSI**

Printed On: **20 Jan, 2014 10:54:26**

Card Number: XXXXXXXXXX

User Name: **Sandi Sharp**

Supervisor: **Andrew Thompson**

Billing Date: **02/01/14**

Date	Bill Number	Supplier	GL Account / Job Cost	Amount GST Inclusive	Tax Code	Tax Amount
18/12/13	1403736972000216	Hotel Lindrum	F9261B20577244	15.23	DP10	1.38
Adaptor charged directly from Hotel. Refer attached E-Mail of advice that charge is to be reversed.						
		TOTAL OF STATEMENT		15.23		1.38

I certify that all charges against my purchase card for this statement are for official business purposes only, are accounted for in accordance with the Agency Purchase Card Guidelines and that I have attached documentation that supports all of these transactions listed on this Purchase Card Summary of Expenditure.

Certified Correct - User Name: J Mazel

Date: 20/1/14

I have reviewed the transactions and supporting documentation contained on this Purchase Card Summary of Expenditure and I am satisfied that all purchases are for official business purposes and processed in accordance with Agency Purchase Card Guidelines. I approve these transactions for processing.

Authorisation of Supervisor: Andrew Thompson

Date: 20/1/14