

Domestic/Regional Travel – April 2019

Chief Executive Department of Human Services

No of travellers	Destination	Reasons for Travel	Travel Itinerary	Cost of Travel	Travel Receipts
1	Adelaide/Melbourne/Adelaide	Attend ANZSOG CEO Forum	Attached	\$4154.43	Attached

Approved for publication – September 2019

Disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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TRAVEL ITINERARY – TONY HARRISON

4 – 5 April 2019

Thursday 4 April 2019

1105 Travel Adelaide to Melbourne QF682

1255 Arrive Melbourne

Transfer to accommodation:

Grand Hyatt Melbourne
123 Collins Street
Melbourne

1900 ANZSOG CEO Forum Dinner

Investment Centre Victoria
Level 46, 55 Collins Street
Melbourne Vic 3000

Friday 5 April 2019

8am ANZSOG CEO Forum
Investment Centre Victoria
Level 46, 55 Collins Street
Melbourne Vic 3000

1840 Travel Melbourne to Adelaide QF699

1930 Arrive Adelaide

PO BOX 230
 Carlton South VIC 3053
 Australia
 T +61 3 9035 3216
 F +61 3 9650 8785
 accounts@anzsog.edu.au
 ABN 69 102 908 118



TAX INVOICE		
Department of Human Services Riverside Centre, Level 8, North Terrace Adelaide SA 5000 AUSTRALIA Attn: Peta Kranz		Invoice Number.: 004268 Date: 02-Apr-2019 Due Date: 02-May-2019 Customer ID: 1000001330
CUSTOMER REF. NBR.	TERMS	INVOICE CURRENCY
	Net 30 Days	AUD

NO.	DETAILS	TAX AMOUNT	TOTAL EX-TAX
1	ANZSOG CEO Forum 4-5 April 2019, Melbourne Participant: Tony Harrison APM	318.18	3,181.82

Payment Options:

Electronic Fund Transfer

Swift Code: WPACAU2S
 A/C Name The Australia New Zealand School of Government
 Bank Westpac Banking Corporation
 BSB: 033-178
 A/c Number 20-4140
 Quote Invoice No: 004268

Credit Card Payments

Call +61 03 9035 3216
 Only Visa and Mastercard are accepted

Sub-Total (AUD):	3,181.82
Tax (AUD):	318.18
Total (AUD):	3,500.00
Paid to Date:	0.00
Balance Due:(AUD)	3,500.00

9441

TONY HARRISON

09:54:42 04/04/19

18.80

ADELAIDE to ADELAIDE ARPRT - Taxi: 2305 - ABN: 65197814898 - RRN: 37326 - SUBURBAN TAXI SERVIC

Service Fee: \$0.99



TAXI FARE
\$75.00

SERVICE FEE
\$3.75

TRANS. NO.
90790749

FASTCARD NO.
30830096232390188

Card Holder
TONY HARRISON

09623239 0188		DRIVER'S NAME <i>Serkan</i>		DRIVER'S AUTH. No. 512903	
09623239 0188		DRIVER'S ABN		TAXI GROUP	
09623239 0188		DATE 4/4/2019		TAXI No. 815	
TRIP EXPLANATIONS		START AM FROM: PM <i>Airport</i>		FARE METER	
TRIP EXPLANATIONS		FINISH AM TO: PM <i>City</i>		\$	
TRIP EXPLANATIONS		<i>Seventy four</i>		EXTRAS	
TRIP EXPLANATIONS		DOLLARS		CENTS	
eTICKET SEQUENCE		CARD ISSUER AUTHORITY No.		PASSENGER'S SIGNATURE <i>[Signature]</i>	
6174693				TOTAL 75.-	

TAXI FARE
\$75.00

SERVICE FEE
\$3.75

TRANS. NO.
90790750

FASTCARD NO.
30830096232390188

Card Holder
TONY HARRISON

09623239 0188		DRIVER'S NAME <i>Serkan</i>		DRIVER'S AUTH. No. 512903	
09623239 0188		DRIVER'S ABN		TAXI GROUP	
09623239 0188		DATE 5/4/2019		TAXI No. 815	
TRIP EXPLANATIONS		START AM FROM: PM <i>City</i>		FARE METER	
TRIP EXPLANATIONS		FINISH AM TO: PM <i>Airport</i>		\$	
TRIP EXPLANATIONS		<i>Seventy five</i>		EXTRAS	
TRIP EXPLANATIONS		DOLLARS		CENTS	
eTICKET SEQUENCE		CARD ISSUER AUTHORITY No.		PASSENGER'S SIGNATURE	
6174696				TOTAL 75.	

VIEW YOUR ITINERARY ONLINE

Trip on 04 Apr 19

Trip locator: HJGDGB

Date: 27 Mar 19

Traveler Mr Anthony Gerard HARRISON
Service Center CWT Service Centre Australia
 33 KING WILLIAM STREET ADELAIDE SA
 5000
Direct +61 8 8124 9360
Emergency Travel Service +61 8 8124 9360
 *Additional service fees may apply
Fax +61 8 8127 8027
Email sagdom.adl.au@contactcwt.com

YOUR TRIP IS NOW FULLY CONFIRMED

Air E-Ticket Issued
 0813643750302

⚠ IMPORTANT INFORMATION

Please note a printed version of this document may be required by authorities to access check-in areas. The information provided is correct at the time of sending.
 By offering travel to particular international destinations, CWT does not represent or warrant that travel to such destinations is advisable or without risk, and is not liable for damages or losses that may occur from travel to such destinations.
 You are responsible for ensuring that you meet foreign entry requirements and that your travel documents, such as passports and visas (transit, business, tourist, and otherwise), are in order and any other foreign entry requirements are met. CWT has no special knowledge regarding foreign entry requirements or travel documents. We urge customers to review travel prohibitions, warnings, announcements, and advisories issued by the relevant governments prior to booking travel to international destinations.. When you receive your travel document, please verify it immediately. If you have any questions, contact your Service Center.

⚠ CHECK IN AND SECURITY INFORMATION

Please allow sufficient time for check-in and security procedures – minimum times vary according to suppliers, airports, train stations. Recommended times can be found on supplier website or via CWT if required.

ONLINE SERVICE (Please note some suppliers may not offer the service on some of their routes)

Qantas Airways : Check in - Time limits |

Thu 04 April, 2019

E-Ticket 0813643750302 /Booking Reference QO43C3



Flight QANTAS AIRWAYS QF682

DEPARTURE Adelaide (ADL - Terminal MAIN) **ARRIVAL** Melbourne (MEL - Terminal 1)
 11:05 - 04 Apr 19 12:55 - 04 Apr 19
 Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	01:20 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Refreshment
	Passenger		
Seat	Not specified	Frequent flyer card	QF4275687
Class	Economy/Coach (M)		
Free baggage allowance for adult traveler		1PC (Piece)	

Fri 05 April, 2019

E-Ticket 0813643750302 /Booking Reference QO43C3



Flight QANTAS AIRWAYS QF699

DEPARTURE Melbourne (MEL - Terminal 1) **ARRIVAL** Adelaide (ADL - Terminal MAIN)
 18:40 - 05 Apr 19 19:30 - 05 Apr 19
 Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	01:20 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Dinner
	Passenger		
Seat	Not specified	Frequent flyer card	QF4275687
Class	Economy/Coach (M)		
Free baggage allowance for adult traveler		1PC (Piece)	

GENERAL INFORMATION

AIRFARE NOTE - IF YOUR RESERVATION INCLUDES AIR TRAVEL THE FARE QUOTED IS NOT GUARANTEED AND IS SUBJECT TO CHANGE UNTIL ALL TICKETS HAVE BEEN ISSUED AND E-TICKET RECEIPT VALIDATED AGAINST QUOTED AMOUNT. THE QUOTED AIRFARE MAY INCREASE AT THE TIME OF TICKETING BY THE MERCHANT FEE, SUBJECT TO THE AIRLINES/AIRFARE PAYMENT RESTRICTIONS.

ETICKETS - WE STRONGLY ADVISE YOU CARRY A PRINTED COPY OF YOUR ETICKETS FOR INTERNATIONAL TRAVEL. ACCESS TO YOUR ETICKET IS AVAILABLE ON YOUR FINAL ITINERARY.

WE RECOMMEND THE FOLLOWING AIRPORT CHECK-IN TIMES
DOMESTIC - 45 MINUTES PRIOR
INTERNATIONAL BUSINESS/FIRST CLASS - 90 MINUTES PRIOR
INTERNATIONAL ECONOMY CLASS - 2 HOURS PRIOR

PRIVACY NOTE - ALL INFORMATION PROVIDED BY YOU, OR ANY OTHER PARTY SUCH AS YOUR EMPLOYER TO CWT WILL BE USED BY CWT, ITS RELATED COMPANIES AND OTHER TRAVEL SERVICE PROVIDERS REQUIRING THIS INFORMATION, IN ORDER TO MAKE AND PROCESS YOUR REQUESTED TRAVEL ARRANGEMENTS. A COPY OF CWTS PRIVACY/DATA PROTECTION POLICY CAN BE OBTAINED ONLINE AT [HTTP://WWW.CARLSONWAGONLIT.COM](http://www.carlsonwagonlit.com) .
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YOU SHOULD READ THIS DOCUMENTATION WHICH APPLIES TO YOUR BOOKING AND SPECIFIES FOR EXAMPLE HOW YOUR PERSONAL DATA IS COLLECTED STORED USED DISCLOSED AND TRANSFERRED APPLICABLE FOR INTERLINE CARRIAGE.

CARLSON WAGONLIT TRAVEL STRONGLY RECOMMENDS THAT ALL TRAVELLERS VISIT THE AUSTRALIAN DEPT OF FOREIGN AFFAIRS AND TRADE WEBSITE
[WWW.SMARTTRAVELLER.GOV.AU](http://www.smartraveller.gov.au) .
FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT [WWW.CIBTVISAS.COM.AU/CWTVISATC](http://www.cibtvisas.com.au/cwtvisatc)

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IMPORTANT INFORMATION FOR AUSTRALIAN TRAVELERS TO USA IF TRAVELING TO THE USA UNDER THE VISA WAIVER PROGRAM, APPLY FOR AUTHORISATION 72 HOURS PRIOR TO DEPARTURE AT ESTA WEB SITE [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta) FOR OTHER NATIONALITIES - [HTTP://TRAVEL.STATE.GOV/VISA](http://travel.state.gov/visa)

INSURANCE INFORMATION -
INSURANCE COVER IS PROVIDED BY SAICORP FOR OVERSEAS AND INTERSTATE TRAVEL ON SA GOVERNMENT BUSINESS FOR A MAXIMUM OF 180 DAYS. IF YOU REQUIRE ASSISTANCE ANYWHERE IN THE WORLD, CONTACT THE LOCAL TELEPHONE OPERATOR AND ASK FOR A REVERSE CHARGE CALL TO ACCIDENT AND HEALTH INTERNATIONAL ON 61 2 99786666 AND QUOTE POLICY NUMBER 0023171
FOR MORE INFORMATION PLEASE CONTACT SAICORP TELEPHONE 08 8226 9444
EMAIL SAICORP2@SA.GOV.AU
WEBSITE - [HTTP://WWW.SAFA.SA.GOV.AU/](http://www.safa.sa.gov.au/)

CWT AFTER HOURS EMERGENCY CONTACT NUMBERS
WITHIN AUSTRALIA 1300 781 018
OUTSIDE AUSTRALIA 61 8 8124 9360

-----AIRLINE CREDIT CARD SURCHARGE-----
AIRLINES BOOKED AND TICKETED IN AUSTRALIA AND PAID FOR USING A CREDIT, CHARGE OR DEBIT CARD MAY BE SUBJECT TO A SURCHARGE APPLIED BY THE AIRLINE AT TIME OF TICKETING THE RESERVATION SYSTEM IS UNABLE TO ESTABLISH THE FORM OF PAYMENT AT THE TIME OF QUOTING THEREFORE THE CHARGE TO YOUR CARD MAY VARY DEPENDING ON THE FORM OF PAYMENT USED AND THE DESTINATION

PLEASE SEE VIRGIN AUSTRALIA PRIVACY STATEMENT FOR FLIGHT BOOKINGS AND PRIVACY POLICY FOR DETAILS ON HOW YOUR PERSONAL INFORMATION WILL BE HANDLED. AVAILABLE AT [WWW.VIRGINAUSTRALIA.COM/PRIVACY](http://www.virginaustralia.com/privacy)

YOUR EMERGENCY ID CODE IS - XXXXXXXXXX

CARLSON WAGONLIT ABN 83069087538

----- ITINERARY QUOTE -----

FARE QUOTE NUMBER 1

ATTENTION-PETA KRANZ

DATE QUOTED-27MAR19

CONSULTANT NAME-GRAHAM

AIRLINE-QANTAS AIRWAYS

ROUTING-ADL / MEL / ADL

FARE BASIS-MPTSAG03

MUST BE ISSUED BY-27MAR19

VISA INFO - ADDITIONAL AIRFARE AUD186.86 AND AIRLINE REISSUE FEE AUD99.00

-BASE FARE - AUD 267.86 DISCOUNT - 0.00

-FEE - AUD 66.00

-TOTAL - AUD 333.86

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-^ALL PRICES SUBJECT TO CHANGE AT ANYTIME WITHOUT NOTICE^

----- END QUOTE -----

-----QANTAS FLEX FARE CONDITIONS-----

VALID FOR ALL ACCOUNTS WITH QCI NUMBER IN TICKET IMAGE.
VALID ON QF SERVICES.

REBOOKING AND REROUTING IS PERMITTED.

FLIGHT CHANGES ARE PERMITTED SUBJECT TO CLASS AVAILABILITY PLUS ANY INCREASE IN PRICE FROM THE ORIGINAL FARE PURCHASED. TICKETS ARE REFUNDABLE WITH A FEE OF AUD99.00. ALTERNATIVELY THE TICKET VALUE IS VALID FOR 12 MONTHS AND CAN ONLY BE USED FOR ONE TRIP OF EQUAL OR HIGHER VALUE.

ANY APPLICABLE FLIGHT CHANGE FEES WILL APPLY AT THE TIME OF REBOOKING. IN THE CASE OF NO SHOW THE FARE PAID IS FORFEITED. NAME CHANGE IS PERMITTED WITH NIL PENALTY. ADDITIONALFARE AND TAXES MAY APPLY.

E-TICKETS AND FARE DETAILS

Ticket Number: 0813643750302

IATA: 02349804

Issued: 27 Mar 19

Traveler: MR ANTHONY GERARD HARRISON

Base: AUD 556.06

Taxes: UO 15.35, UO 46.97, WG 11.06, QR 56.04

Total Ticket: AUD 168.86

Form of payment: IV

Airline may charge an extra fee for credit/debit card payment

This itinerary and receipt constitutes the air "passenger ticket" for the purposes of the Montreal and Warsaw Convention Regime as well as the confirmation of the reservation for other travel services (such as hotel accommodations, car rentals, etc.). Each traveler listed on this document agrees to the [terms and conditions](#) which are part of these reservations. CWT is committed to protecting your personal data and privacy. Read CWT's [Traveler Notice](#) to understand what information CWT collects and why, how CWT uses it and stores it, and how to review and update it.

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 Melbourne VIC 3000
 Australia
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 Fax: +61 3 9650 3491
 melbourne.grand@hyatt.com
 melbourne.grand.hyatt.com

Anthony Harrison
 Level 8 Riverside Center
 N Terrace Adelaide
 Adelaide SA 5000
 Australia

Room 2225
 Persons 1
 Arrival 04 APR 19
 Departure 05 APR 19
 Printed 05 APR 2019

TAX INVOICE 1416023

Page 1 of 1

Peta Kranz

DATE	DESCRIPTION	CHARGES/CREDITS
04 APR 19	Accommodation	310.50
05 APR 19	Credit Card Commission Surcharge XXXXXXXXXXXX4118 XX/XX	5.28
05 APR 19	VISA XXXXXXXXXXXX4118 XX/XX	-315.78

World of Hyatt Summary

Membership: XXXXXXXXXX
 Bonus Codes:
 Qualifying Nights: 1
 Eligible Spend: 282.27
 Redemption Eligible: 5.28

Total net of Tax	287.07	AUD
GST 10%	28.71	AUD
Total including Tax	315.78	AUD
* Indicates non-taxable supply		
Balance Due	0.00	AUD

Summary Invoice, please see front desk for eligible details.

Summary invoice, please see front desk for eligibility details.

I agree that I am personally liable for the payment of this statement, and that if any third party authorised for payment of the same does not do so, that my liability for payment shall be joint with said third party.

Signature _____

Credit Card Settlement Information:

Merch ID		Card #	XXXXXXXXXXXX4118
Trans ID	45248943	Capture	Manual
App Code	354928	Foreign Amt	
Trans Amt	315.78	DCC xRate	