



**Government  
of South Australia**

**Minister for Human Services**

Level 12 South  
1 King William Street  
Adelaide SA 5000  
GPO Box 2832  
Adelaide SA 5001  
DX 115  
Tel 08 8463 6560  
Fax 08 8463 4480

**Our ref:** MCOR/0066  
**Your ref:** 7127986

Ms Nat Cook  
Member for Hurtle Vale  
PO Box 158  
WOODCROFT SA 5162

Sent by email: [Tristan.rust@parliament.sa.gov.au](mailto:Tristan.rust@parliament.sa.gov.au)

Dear Ms Cook,

### **Freedom of information application**

I refer to your application under the *Freedom of Information Act 1991* (the Act), received by the Office of the Minister for Human Services on 12 October 2018 seeking access to:

*Copies of any and all documents (including but not limited to physical and electronic material) regarding Ministerial agenda item "SAHT functions to transfer in MOG" from 11 April 2018.*

Unfortunately, a determination was unable to be made within the 30 days, therefore it is considered to be a 'deemed refusal' under section 19(2)(b) of the Act. However, our office has continued to process your application outside of this timeframe. Section 19(2)(a) of the Act provides that an agency can release documents outside of the thirty-day timeframe, and this is still taken to be a determination under the Act.

One document has been identified as falling within the scope of your application and I have determined to release this document in part.

Document one contains the mobile phone number of a departmental employee and I consider that the release of this information would be an unreasonable disclosure of information related to the employees' personal affairs. I have therefore determined this information to be exempt pursuant to clause 6(1) of Schedule 1 of the Act.

If you are dissatisfied with my determination, you can seek an internal review by writing to the Minister for Human Services as the Principal Officer of the agency. Your request should be sent within 30 days of your receipt of this letter.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, may/will be published on the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

If you have any questions in relation to this matter, please contact Amanda Hockings, Office Manager, on telephone 8463 3388 or by email at [amanda.hockings2@sa.gov.au](mailto:amanda.hockings2@sa.gov.au).

Yours sincerely



**Amanda Hockings**  
ACCREDITED FOI OFFICER

13 / 2 / 2019

### SCHEDULE OF DOCUMENTS – MCOR/0066

Freedom of information application from the Ms Nat Cook seeking access to *Copies of any and all documents (including but not limited to physical and electronic material) Copies of any and all documents (including but not limited to physical and electronic material) regarding Ministerial agenda item "SAHT functions to transfer in MOG" from 11 April 2018.*

No	Author	Addressee	Date	Description of document	Determination	Reason
1.	Department of Human Services	Minister for Human Services	11/04/2018	Agenda Item	Released in Part	Exempt – Clause 6(1) – personal affairs



MINISTER FOR HUMAN SERVICES MEETING		
AGENDA ITEM		
TITLE OF PAPER:	MOG Update: SAHT Functions to transfer from Renewal SA to Housing SA	
MEETING DATE	11 / 04 / 2018	DISCUSSION
KEY POINTS	<ul style="list-style-type: none"><li>• The South Australian Housing Trust functions to transfer from Renewal SA to Housing SA have been proposed and are subject to final agreement between the Chief Executives of DHS and Renewal SA.</li><li>• Following the agreement of these functions by the Chief Executives, staff performing these functions will be identified and notified of the requirement to transfer.</li><li>• The agencies are working to affect this transfer by 30 June 2018 as directed by the Premier.</li></ul>	

**Minister's Comments:**

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**BACKGROUND**

The Department for Human Services (DHS) and Renewal SA have reached in principle agreement to governance arrangements to affect the Machinery of Government (MoG) instructions issued by the Premier for responsibilities for housing to be returned from Renewal SA to DHS.

The agencies will work with the whole of government MoG taskforce to coordinate these changes and provide input into the Cabinet submission to issue the necessary legal instruments to affect the transfer of responsibilities.

**DISCUSSION**

In line with Machinery of Government processes, Renewal SA and Housing SA representatives have met to identify the South Australian Housing Trust functions to transfer from Renewal SA to Housing SA. Subject to your comfort with the proposed scope a list of proposed functions to transfer will be prepared by the Chief Executive of DHS seeking the Chief Executive of Renewal SA formal agreement. These include:

- Advice to the Minister for Human Services and SAHT Board on housing supply and renewal strategy;
- Provision of asset management, maintenance and renewal strategies for SAHT assets;



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- Capital development programs for SAHT assets;
- Undertaking sales of SAHT assets;
- Undertaking acquisitions of land and property assets to form part of SAHT assets;
- The development and delivery of projects to renew the SAHT's housing stock;
- Initiatives to increase the supply of affordable housing in South Australia;
- Enhancement of the long-term financial viability of social and affordable housing;
- Management of not-for-profit community housing contracts and growth strategies including transfer; and
- SAHT's service agreement administration, financial management and reporting.

Following the Chief Executives' agreement of the functions, staff performing these functions will be identified and notified of the requirement to transfer from Renewal SA to Housing SA. Staff affected by the transfer will be provided with detailed information regarding the transfer process. Communication with staff and the housing sector will be coordinated across the agencies, with DHS taking the lead. The agencies are working to affect this transfer by 30 June 2018 as directed by the Premier.

The transfer of functions will support the Government's commitment to establish a new authority and a separate briefing to progress this work has been prepared for your consideration.

<b>Housing SA</b>			
<b>Executive Director</b>	Phil Fagan-Schmidt	 <i>signature</i>	09/04/18
<b>Chief Executive</b>	Tony Harrison	 <i>signature</i>	09/04/18

**ATTACHMENTS: Nil**

<b>Contact Officer:</b>	Alice Lawson, Director Business Improvement
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