



**Government  
of South Australia**

**Minister for Human Services**

Level 12 South  
1 King William Street  
Adelaide SA 5000  
GPO Box 2832  
Adelaide SA 5001  
DX 115  
Tel 08 8463 6560  
Fax 08 8463 4480

Our ref: MCOR/0032

Ms Nat Cook MP  
Member for Hurtle Vale  
PO Box 158  
WOODCROFT SA 5162

Sent by email: [tristan.rust@parliament.sa.gov.au](mailto:tristan.rust@parliament.sa.gov.au)

Dear Ms Cook

### **Freedom of information application**

I refer to your application under the *Freedom of Information Act 1991* (the Act), received by the Office of the Minister for Human Services on 29 June 2018 seeking access to:

*Copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails diary entries and any other documents) regarding Cara.*

The purpose of this letter is to advise you of my determination.

Four documents have been located that fall within the scope of your application, and I have determined to release these in full. Please find enclosed a copy of the documents, and a document schedule containing a brief description of the documents.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, will be published on the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

If you have any questions in relation to this matter, please contact Amanda Hockings, Office Manager, on telephone 8463 3388 or by email at [amanda.hockings2@sa.gov.au](mailto:amanda.hockings2@sa.gov.au). If you disagree with publication, you will need to advise the Office Manager within two weeks of the date of this determination.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. Hockings', written in a cursive style.

**Amanda Hockings**  
ACCREDITED FOI OFFICER

23 17 12018

### SCHEDULE OF DOCUMENTS – MCOR/0032

Freedom of information application from Nat Cook MP seeking access to *Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) regarding Cara.*

No	Author	Addressee	Date	Description of document	Determination	Reason
1.	Cara	Minister for Human Services	4 June 2018	Email – 3 <sup>rd</sup> Cara Celebrates	Released in full	
2.	Cara	Minister for Human Services		Invitation Cara Celebrates	Released in full	
3.	Cara	Minister for Human Services	9 April 2018	Invite to attend boardroom lunch	Released in full	
4.	Minister for Human Services	Cara	10 April 2018	Email – Response to Invite	Released in full	

**From:** [Hockings, Amanda \(DHS\)](#)  
**To:** [DHS:Minister for Human Services](#)  
**Subject:** FW: Cara Celebrates  
**Date:** Monday, 4 June 2018 8:47:57 AM  
**Attachments:** [image013.png](#)  
[Cara Celebrates - Hon. Michelle Lensink Invitation.pdf](#)  
[image008.jpg](#)  
[image015.jpg](#)  
[image016.jpg](#)  
[image017.jpg](#)  
[image018.jpg](#)  
[image019.jpg](#)  
[image020.jpg](#)

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Amanda Hockings  
A/Office Manager, Human Services  
**Office of the Hon Michelle Lensink MLC**  
**Minister for Human Services**  
Department of Human Services  
Tel: 08 846 33388  
Email: [amanda.hockings2@sa.gov.au](mailto:amanda.hockings2@sa.gov.au)

cid:image003.png@01D3C28B.7E417CA0



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**From:** [Lensink, Michelle \[mailto:Michelle.Lensink@parliament.sa.gov.au\]](mailto:Michelle.Lensink@parliament.sa.gov.au)  
**Sent:** Friday, 1 June 2018 5:56 PM  
**To:** DHS:MHS Internal <[DHSMHSInternal@sa.gov.au](mailto:DHSMHSInternal@sa.gov.au)>  
**Subject:** FW: Cara Celebrates

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**From:** [Liz Cohen \[mailto:lcohen@cara.org.au\]](mailto:lcohen@cara.org.au)  
**Sent:** Friday, 1 June 2018 11:45 AM  
**To:** [Lensink, Michelle <Michelle.Lensink@parliament.sa.gov.au>](mailto:Michelle.Lensink@parliament.sa.gov.au)  
**Subject:** Cara Celebrates

Dear Michelle

Cara is hosting the 3<sup>rd</sup> Cara Celebrates at the Convention Centre in July, where we will recognise staff and team achievements in Finding Possible in their work as they assist our customers to live their everyday lives. It would be lovely if you could join me and the Cara Board in this celebration of excellence.

This is one of the ways that Cara is acknowledging the great work our workforce does on a daily basis to provide high quality services to people with complex needs in South Australia. We see our staff, our Possible People as our greatest asset. In the era of the NDIS securing and retaining the best workforce is imperative for organisations like Cara.

Your attendance would reinforce the importance of this event and the recognition of staff achievements and the sector as a whole. Please find attached your invitation.

Regards  
Liz

**Liz Cohen**  
**Chief Executive**

Cara Inc  
08 8347 4588 p  
08 8347 4508 f  
08 8243 5027 (PA) d

[lcohen@cara.org.au](mailto:lcohen@cara.org.au)  
[cara.org.au](http://cara.org.au)



[http://www.cara.org.au/files/433\\_conference\\_email\\_footer.png](http://www.cara.org.au/files/433_conference_email_footer.png)



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Cara Chief Executive Liz Cohen  
invites Hon. Michelle Lensink to

## *Cara Celebrates*

A gala dinner to announce  
the winners of Cara's

### **Recognition of Excellence Awards**

At the Adelaide Convention Centre  
Panorama Ballroom

Saturday, July 14, 6.30pm for a 7pm start

Dress code: After 5 wear

**RSVP essential by Monday, June 25**

to Natalie Kerkman at [nkerkman@cara.org.au](mailto:nkerkman@cara.org.au)

Please advise the full names of attendees and  
any dietary requirements that apply

Generously  
supported by



 **cara**  
we find possible



98 Woodville Road  
PO Box 237  
Woodville SA 5011

p: 08 8347 4588  
f: 08 8347 4508

contact@cara.org.au  
**cara.org.au**

Monday, 9 April 2018

The Hon Michelle Lensink  
Minister for Human Services  
Level 12 South  
1 King William Street  
**ADELAIDE SA 5000**

Email: [Lensink.Office@parliament.sa.gov.au](mailto:Lensink.Office@parliament.sa.gov.au)

Dear Minister Lensink,

I am writing to invite you to attend an intimate boardroom lunch event that Cara will be hosting to engage the disability sector with the need for reform.

As the Minister with carriage of the disability portfolio, we would like to invite you to join us for this event to address guests from across the business community, disability and health sectors. We are holding several events to engage with the business leaders that will help the sector to respond to the challenges of the NDIS. We feel it is essential given the recent change of government, that these business leaders understand the Liberal party's policies and strategies around supporting the transition to the NDIS so that they understand the breadth of reform required, and can subsequently help the sector to set the agenda for change.

In addition to providing guests with the chance to hear you speak, we will also be introducing them to **Finding Possible: Business in Transformation**, a conference that Cara will be hosting on 18 – 19 September 2018.

This two-day conference will engage, educate, challenge and inspire delegates through the experiences of high calibre speakers encouraging them to embrace the transformation necessary for survival and success. We know that the sector needs to think, look and listen differently in these challenging times.

At this stage, the date for the lunch is to be confirmed. Tentatively, we would like to host the event in late April, but should you be interested in being involved, we are open to selecting a date that suits your availability.

Thank you for your consideration of our invitation. We look forward to hearing from you.

Kind regards

Liz Cohen  
**CHIEF EXECUTIVE OFFICER**  
Direct: 08 8243 5027

From the office of the Chief Executive

## Braendler, Fiona (DHS)

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**From:** DHS:Minister for Human Services  
**Sent:** Tuesday, 10 April 2018 4:43 PM  
**To:** 'Theresa Nottle'  
**Subject:** RE: Emailing: Min. Lensink Invite to Reform Lunch\_2.11.2017

Good Morning,

Thank you for your invitation to attend the CARA Business Lunch.

Minister Lensink's office will respond to your invitation request as soon as possible.

Please feel free to contact our office on 8463 6560 if you require anything else.

Kind Regards,

Minister's Correspondence Unit  
Minister for Human Services



**Government of South Australia**  
**Department of Human Services**

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**From:** Theresa Nottle [<mailto:tnottle@cara.org.au>]  
**Sent:** Monday, 9 April 2018 11:42 AM  
**To:** DHS:Minister for Human Services <[DHSMinisterforHumanServices@sa.gov.au](mailto:DHSMinisterforHumanServices@sa.gov.au)>  
**Subject:** FW: Emailing: Min. Lensink Invite to Reform Lunch\_2.11.2017  
**Importance:** High

Forwarding below email as advised.

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**From:** Theresa Nottle  
**Sent:** Monday, 9 April 2018 11:40 AM  
**To:** 'lensink.office@parliament.sa.gov.au' <[lensink.office@parliament.sa.gov.au](mailto:lensink.office@parliament.sa.gov.au)>  
**Subject:** Emailing: Min. Lensink Invite to Reform Lunch\_2.11.2017

Good morning.

Please find attached an invitation to The Hon. Michelle Lensink to attend a business lunch to be held by Cara Inc. I look forward to receiving your response at your earliest convenience. Thanks.

Regards,



Theresa

**Theresa Nottle**  
**Executive Assistant to CE**

Cara Inc  
(08) 8347 4588 p  
(08) 8347 4508 f  
(08) 8243 5027 d

[tnottle@cara.org.au](mailto:tnottle@cara.org.au)  
[cara.org.au](http://cara.org.au)



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Your message is ready to be sent with the following file or link attachments:

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