



Government of South Australia
Department of Human Services

Office of the Chief Executive

Our ref: DHS/18/14867
Your ref: 7128387

Level 8 North
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Ms Nat Cook MP
Member for Fisher
967 South Road
MELROSE PARK SA 5039

Sent by email: tristan.rust@parliament.sa.gov.au

Dear Ms Cook

Freedom of information application

I refer to your application under the *Freedom of Information Act 1991* (the Act), received by the Department of Human Services (DHS) on 12 October 2018 seeking access to:

Since 16 June 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Minister and/or the Minister's staff and the Chief Executive, including both Ministerial and departmental staff.

Unfortunately, DHS was unable to make a determination on your application within 30 days, therefore it is considered to be a "deemed refusal" under section 19(2)(b) of the Act. However, DHS has continued to process your application outside of this timeframe. Section 19(2)(a) of the Act provides that an agency can release documents outside of the 30-day timeframe, and this is still taken to be a determination under the Act.

Seventeen documents have been located that contain information within the scope of your request. I have determined to release all documents, with information not relevant to your request removed.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, will be published on the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

If you have any questions in relation to this matter, please contact Fiona Braendler, Senior FOI Officer, on 8413 9094 or at DHSFreedomofInformation@sa.gov.au. If you disagree with publication, you will need to advise the Senior FOI Officer within two weeks of the date of this determination.

Yours sincerely



Matthew Schutz
Accredited FOI Officer

17 / 12 / 2018

SCHEDULE OF DOCUMENTS – DCSI/18/14867

Freedom of information application from Ms Nat Cook MP seeking access to

Since 16 June 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Minister and/or the Minister's staff and the Chief Executive, including both Ministerial and departmental staff.

Doc No.	Date	Description	Determination	Reason
1.	20/06/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
2.	27/06/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
3.	04/07/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
4.	11/07/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
5.	18/07/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
6.	20/07/2018	Diary entry – pre-meeting discussion	Released in full	
7.	20/07/2018	Diary entry – meeting with the Minister	Released in part	Information out of scope removed
8.	25/07/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
9.	01/08/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
10.	08/08/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
11.	22/08/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
12.	29/08/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
13.	05/09/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
14.	12/09/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
15.	19/09/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
16.	26/09/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed
17.	10/10/2018	Meeting with Minister Lensink – Agenda	Released in part	Information out of scope removed



Government of South Australia
Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services**

Meeting Date: Wednesday June 20, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Lois Boswell, A/Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Phil Fagan-Schmidt, Executive Director, Housing SA
Fiona Mort, Director, Office for Women
Joe Young, Director, Strategy & Reform, NDIS Reform

Apologies: Tony Harrison, Chief Executive

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services**

Meeting Date: Wednesday 27 June, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Lois Boswell, Deputy Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Joe Young, Director, Strategy and Reform, NDIS Reform
Phil Fagan-Schmidt, Executive Director, Housing SA
Andrew Thompson, Chief Financial Officer
Fiona Mort, Director, Office for Women
Michael Homden, Executive Director, Youth Justice
Julie Gunn, Director, Infrastructure, Corporate Services

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services**

Meeting Date: Wednesday July 4, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Kim-Sherie Summers, A/Deputy Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Nick Ashley, Executive Director, NDIS Reform
Lynn Young, Executive Director, Disability Services
Andrew Thompson, Chief Financial Officer
Michael Homden, Executive Director, Youth Justice

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide**

Chief Executive, Department of Human Services

Meeting Date: Wednesday July 11, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Lois Boswell, Deputy Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Joe Young, Director, Strategy & Reform, NDIS Reform
Nick Ashley, Executive Director, NDIS Reform

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Government of South Australia
Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services**

Meeting Date: Wednesday July 18, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Fiona Mort, Director, Office for Women
Kelly Tattersall, Director, Screening Unit
Paul Tsoundarou, A/Director, Community Services

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Kranz, Peta (DHS)

Subject: 12:45pm Discussion re Grandparents for Grandchildren - Ministers request
Location: Ministerial Office

Start: Fri 20/07/2018 12:45 PM
End: Fri 20/07/2018 1:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Lensink, Michelle (DHS)
Required Attendees: Harrison, Tony (DHS); Kranz, Peta (DHS); Tsoundarou, Paul (DHS); Maher, Patrick (DHS); Stokes, Katrina (DPC); Hancock, Janette (DHS); Maddeford, Selena (DHS)

Categories: Red Category

Apologies for the late notice.

The Minister has asked if you could arrive 15 minutes before the meeting for discussions.

Kind regards

Rachael

Kranz, Peta (DHS)

Subject: Mtg w Grandparents for Grandchildren and Minister Lensink
Location: Ministerial Office - Level 12, 1 King William Street

Start: Fri 20/07/2018 1:00 PM
End: Fri 20/07/2018 1:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Lensink, Michelle (DHS)
Required Attendees: Hancock, Janette (DHS); Maddeford, Selena (DHS); Harrison, Tony (DHS); Tsoukalas, Paul (DHS)

Categories: Red Category

Out of scope



Government of South Australia
Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services**

Meeting Date: Wednesday July 25, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Lois Boswell, Deputy Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Gerrie Mitra, Executive Director, Disability SA
Paul Tsoundarou, A/Director, Community Services
Fiona Mort, Director, Office for Women
Sarah White, Director, Change Management, People & Culture

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Government of South Australia
Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services**

Meeting Date: Wednesday August 1, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Sam Fletcher, A/Director, Office of the Chief Executive
Gerrie Mitra, Executive Director, Disability SA
Julie Gunn, Director, Infrastructure
Paul Tsoundarou, A/Director, Community Services

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide**

Chief Executive, Department of Human Services

Meeting Date: Wednesday August 8, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Lois Boswell, Deputy Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Andrew Thompson, Chief Financial Officer
Michael Homden, Executive Director, Youth Justice
Paul Tsoundarou, A/Director, Community Services
Fiona Mort, Director, Office for Women

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide**

Chief Executive, Department of Human Services

Meeting Date: Wednesday August 22, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Julie Gunn, Director, Infrastructure
Joe Young, Director, Strategy & Reform, NDIS Reform
Gerrie Mitra, Group Executive Director, Disability and Reform
Katherine Hawkins, Director, Concessions & Support Services
Paul Tsoundarou, A/Director, Community Services
Fiona Mort, Director, Office for Women

Apologies: Lois Boswell, Deputy Chief Executive

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Government of South Australia
Department of Human Services

Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services

Meeting Date: Wednesday August 29, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Lois Boswell, Deputy Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Fiona Mort, Director, Office for Women

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide**

Chief Executive, Department of Human Services

Meeting Date: Wednesday 5 September, 11am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Lois Boswell, A/g Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Andrew Thompson, Chief Financial Officer
Kim-Sherie Summers, A/Deputy Chief Executive
Paul Tsoundarou, A/Director, Community Services

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Government of South Australia
Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
A/Chief Executive, Department of Human Services**

Meeting Date: Wednesday 12 September 2018, 10:30am – 12pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Lois Boswell, A/Chief Executive
Kim-Sherie Summers, A/Deputy Chief Executive
Andrew Thompson, Chief Financial Officer
Nancy Rogers, Director, Office of the Chief Executive
Gerrie Mitra, Group Executive Director, Disability and Reform
Joe Young, Director, Strategy and Partnerships

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide**

A/Chief Executive, Department of Human Services

Meeting Date: Wednesday 19 September 2018, 11am – 12:30pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Lois Boswell, A/Chief Executive
Kim-Sherie Summers, A/Deputy Chief Executive
Andrew Thompson, Chief Financial Officer
Nancy Rogers, Director Office of the Chief Executive
Fiona Mort, Director Office for Women
Michael Homden, Executive Director Youth Justice

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide
Chief Executive, Department of Human Services**

Meeting Date: Wednesday, 26 September 2018, 11am to 12 noon

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Lois Boswell, A/Chief Executive
Kim-Sherie Summers, A/Deputy Chief Executive
Nancy Rogers, Director, Office of the Chief Executive
Fiona Mort, Director, Office for Women

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Government of South Australia

Department of Human Services

**Meeting with Minister Lensink
Level 12, 1 King William Street, Adelaide**

Chief Executive, Department of Human Services

Meeting Date: Wednesday 10 October 2018, 12 noon – 1pm

Location: Level 12 South, 1 King William Street, Adelaide

Attendees: Tony Harrison, Chief Executive
Kim-Sherie Summers, A/Deputy Chief Executive
Andrew Thompson, Chief Financial Officer, Finance and Business Services
Nancy Rogers, Director, Office of the Chief Executive
Gerrie Mitra, Group Executive Director, Disability and Reform
Jonathan Boyd, Director, Quality Assurance, Risk and Business Improvement
Fiona Mort – Director, Office for Women
Dr Paul Tsoundarou, A/g Director Community Services

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