



**Government
of South Australia**

Minister for Human Services

Level 12 South
1 King William Street
Adelaide SA 5000
GPO Box 2832
Adelaide SA 5001
DX 115
Tel 08 8463 6560
Fax 08 8463 4480

Our ref: MCOR/18/031

Ms Nat Cook
Member for Hurtle Vale
PO Box 158
WOODCROFT SA 5162

Sent by email: tristan.rust@parliament.sa.gov.au

Dear Ms Cook

Freedom of information application

I refer to your application under the *Freedom of Information Act 1991* (the Act), received by the Office of the Minister for Human Services on 22 June 2018 seeking access to:

Since 17 March 2018, copies of any and all documents (including but not limited to physical and electronic material, or written briefs, minutes, emails, and any other correspondence) regarding Grants SA.

The purpose of this letter is to advise you of my determination.

I have determined that fourteen documents fall within the scope of your application and are listed in the attached document schedule. Access will be granted as determined by each document listed in the schedule.

Section 20(4) of the Act provides that if it is practicable to give access to a copy of a document with exempt matter deleted, and it appears that the applicant would wish to be given such a copy, the agency must give access to a copy of the document to this limited extent.

The documents listed in the schedule as determined to be released in part contain identifying details of a third party. I consider that the release of this information would be an unreasonable disclosure of information related to the third party's personal affairs, and have determined it to be exempt pursuant to clause 6(1) of Schedule 1 of the Act.

If you are dissatisfied with my determination, you can seek an internal review by writing to the Minister for Human Services as the Principal Officer of the agency. Your request should be sent within 30 days of your receipt of this letter.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, may/will be published on the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

If you have any questions in relation to this matter, please contact Amanda Hockings, Office Manager, on telephone 8463 3388 or by email at amanda.hockings2@sa.gov.au. If you disagree with publication, you will need to advise the Office Manager within two weeks of the date of this determination.

Yours sincerely



Amanda Hockings
Accredited FOI Officer

30 / 7 / 2018

SCHEDULE OF DOCUMENTS – MCOR/18/031 A19129639

Freedom of information application from Nat Cook MP seeking access to *Since 17 March 2018, copies of any and all documents (including but not limited to physical and electronic material, or written briefs, minutes, emails, and any other correspondence) regarding Grants SA.*

No	Author	Addressee	Date	Description of document	Determination	Reason
1.	Community Services, Department of Human Services (DHS)	Minister for Human Services	17 April 2018	Briefing – Grants SA 2017-18 Mino Round 10 – Notify Successful Applicants	Released in full	
2.	Community Services, DHS			Attachment 1 - Ineligible applicants report	Released in full	
3.	Community Services, DHS			Attachment 2 - Summary of successful applicants for Grants SA Minor Round 10	Released in full	
4.	Community Services, DHS			Attachment 4 - List of unsuccessful applicants	Released in full	
5.	Community Services, DHS			Attachment 3 - Draft Letter	Released in full	
6.	Community Services, DHS	Minister for Human Services	20/06/2018	Briefing – Opening Grants SA 2018-19	Released in full	
7.	Community Services, DHS			Attachment 1 - Draft Letter	Released in full	
8.	Community Services, DHS			Attachment 2 - A Message from the Minister	Released in full	
9.	Community Services, DHS			Attachment 3 - Grants SA Funding Guidelines	Released in full	
10.	Community Services, DHS	Minister for Human Services	4 May 2018	Grants SA 2017-18 Minor Round 11 – Congratulate Successful Applicants	Released in full	
11.	Community Services, DHS			Attachment 1 - Minor Round 11 – List of ineligible applications	Released in full	
12.	Community Services, DHS			Attachment 2 - Summary of Successful Applications	Released in full	
13.	Community Services, DHS			Attachment 4 - List of Unsuccessful applications	Released in full	
14.	Community Services, DHS			Attachment 3 - Draft Letter	Released in full	



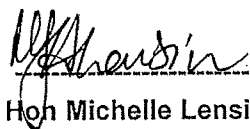
TO MINISTER FOR HUMAN SERVICES

RE: GRANTS SA 2017-18 MINOR ROUND 10 – NOTIFY SUCCESSFUL APPLICANTS

Decision/action required by: 11 / 04 / 2018

Reason: Advertised notification date

Recommendation	Response
1. That you note this briefing and sign and send the congratulatory letters to the successful applicants for the 2017-18 Grants SA Minor Round 10.	Approved / Not Approved / <u>Noted</u>
2. That your office notifies the department when congratulatory letters and certificates have been sent to ensure funding agreements can be executed.	Approved / Not Approved / <u>Noted</u>

Comments: Please check address of 'Merry Noms' in NSW.	 Hon Michelle Lensink MLC 17 / 4 / 2018
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KEY POINTS

- The Grants SA Minor Round 10 was open from 1 January 2018 to 28 February 2018. During this period, 69 applications were received from not for profit organisations requesting \$280,136.
- During the pre-eligibility check, 19 applications were deemed ineligible, due to the type of organisation/activity or missing documentation (attachment 1). The ineligible applicants were notified via email on 14 March 2018.
- The total eligible funding requested by the 50 eligible applicants was \$184,671.
- The total funding available to allocate for this round was \$156,981.

DISCUSSION

Background

The Grants SA program provides over \$3 million in grants annually to not-for-profit community organisations to improve community participation, wellbeing and quality of life for South Australians, particularly those who are experiencing persistent or relative disadvantage.

Grants SA brings together four one-off grant programs: the Charitable and Social Welfare Fund, Multicultural SA - Celebrating Diversity one-off grants, Volunteer Training Grants, and the Volunteer Support Fund - into a single application process.

Organisations can apply for any of the eligible funding streams with just one application. Major grant rounds of \$20,001 to \$50,000 are open twice a year; medium grants of \$5,001 to \$20,000 are open four times a year; and minor grants of up to \$5,000 are open all year round and assessed at the end of each month.

Grants SA has reduced red tape, simplified grant processes and made it easier for community groups to access grants.

Opening the grant all year round with more flexible guidelines has increased the accessibility for a wider variety of groups.

Grant processes have been simplified with all funding assessed against the same criteria and allocated on merit. Applicants use the same system to apply, receive payment, report and acquit their funding.

There are two Grants SA assessment panels, comprising members from the former Charitable and Social Welfare Fund assessment panel, the South Australian Multicultural and Ethnic Affairs Commission, external community members as well as DCSI officers.

The assessment of all grant applications involve the following stages:

- The eligibility check, organisational capacity and value for money criteria are assessed by the DCSI grants team.
- Grant applications between \$5,000 and \$50,000 are assessed by an independent panel made up of seven community panel members, and one senior member from the Department of Human Services Community Services Division. Two of the community panel members are South Australian Multicultural and Ethnic Affairs Commission (SAMEAC) members.
- Grant applications up to \$5,000 are assessed by a panel made up of three members from the Department of Human Services Community Services Division, and one member of SAMEAC.
- Applications are individually scored online by each of the panel members against community need, outcomes focus and extent of benefit for the target group.
- These scores are ranked and allocations are made for each project against an eligible funding stream - Charitable and Social Welfare Fund, Multicultural SA, Volunteers and Youth.

- The panels meet to discuss the reports and recommend successful applicants, based on the final whole of program distribution criteria and the amount of funding available per stream/round.
- The Minister's delegate, the Executive Director, Community Services, approves all Purchase Recommendations.

In 2016-17, Grants SA provided \$3m in funding to support 318 projects:

- \$2.3m was from the Charitable and Social Welfare fund, which supports community members experiencing disadvantage;
- \$450,000 was from the Multicultural funding stream which supports culturally and linguistically diverse communities; and
- \$250,000 was from the Volunteering funding stream which supports volunteers.

Details of recipients of the Grants SA major, medium and minor grant rounds are published on the Grants SA website.

Notifying Grants SA Minor Round 10 Recipients

The purpose of this briefing is to note the outcome of the Grants SA Minor Round 10 which was open from 1 January 2018 to 28 February 2018.

The Grants SA Minor Assessment Panel members individually assessed all 50 applications online, in accordance with the published Grants SA Guidelines. The panel comprised four members: one representative from the South Australian Multicultural and Ethnic Affairs Commission (SAMEAC), Mr Hiep Nguyen and three Community Services staff members, Ms Jessica Cabban, Mr Chris Karvountzis and Ms Sue Sansome.

On 21 March 2018, the Panel met to deliberate and recommended the allocation of \$144,835 (GST exclusive) in funding to 39 organisations (attachment 2).

Draft congratulatory letters have been prepared for your signature (attachment 4). Notification was to occur on 11 April 2018.

The Executive Director, Community Services Division, will sign letters of notification to the 28 unsuccessful organisations. A list of unsuccessful applicants is attached for your information (attachment 4).

Grants SA has one final round for 2017-18, Minor Round 11, which was open from 1 March 2018 to 31 March 2018.

The Department is currently preparing a briefing, regarding opening the 2018-19 Grants SA program on 1 May 2018, and will be forwarding it to your office shortly.

BUDGET

Are there financial implications

Yes

The total budget amount for this Minor Round is \$156,981 and the breakdown per funding stream is:

- Charitable and Social Welfare Fund established by the *Gaming Machines Act, 1992* (amended 1996) (\$74,432) – F9962 X002;
- Multicultural SA one-off grants (\$65,742) – F8816 A264; and
- Volunteers one-off grants (\$16,807) – F8735 G211.

A total of \$144,835 in funding will be distributed to 39 organisations. The unallocated funding amount of \$12,146 remaining from this Minor Round 10 budget will be added to the Minor Round 11 budget. The breakdown per funding stream to roll over is:

- Charitable and Social Welfare Fund established by the *Gaming Machines Act, 1992* (amended 1996) (\$6,087) – F9962 X002;
- Multicultural SA one-off grants (\$6,059) – F8816 A264; and
- Volunteers one-off grants (\$0) – F8735 G211.

Details of the total remaining Minor 2017-18 Grants SA budget and expenditure, per funding stream and round, is provided in attachment 5.


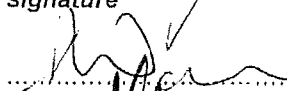
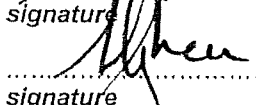
- Charitable and Social Welfare Fund established by the *Gaming Machines Act, 1992* (amended 1996) (\$43,303) – F9962 X002;
- Multicultural SA one-off grants (\$38,476) – F8816 A264; and
- Volunteers one-off grants (\$8,403) – F8735 G211.

Is there a budget impact No

Is there an FTE impact No

Chief Financial Officer noted:.....

MEDIA/SENSITIVE: No

Division	Community Services Division		
Director Engagement and Grants	Justine Kennedy	 signature	6/4/18
Executive Director	Sue Wallace	 signature	10/4/18
Chief Executive	Tony Harrison	 signature	11/4/18 date

ATTACHMENTS

1. List of ineligible applications
2. Summary of successful applicants for Grants SA Minor Round 10
3. Congratulatory letters and certificates to successful applicants, including merged data
4. List of unsuccessful applicants

Contact Officer: Justine Kennedy, Director – Engagement and Grants 841 54365 / justine.kennedy@sa.gov.au
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Application ID	Organisation Name	Project Title	Total Amount Requested	Ineligible Reason	Ineligibility Project Comments
1718Minor2012	Women in Agriculture & Business Of South Australia Inc	Upgrade and Update WAB of SA Web Site	\$1,800	Ineligible Activity	Website is core operational expenses for marketing and promotion of the organisation or existing services.
1718Minor2015	adelaide zalmi cricket club incorporated	buying cricket kits	\$5,000	Ineligible Activity	Project aimed at primarily achieving sporting outcomes are outside guidelines.
1718Minor2023	South Australian Post Graduate Medical Education Association (sapmea)	Purchase equipment to improve delivery of health professional education	\$2,871	Ineligible Activity	Programs or equipment that are the core responsibility of other state and commonwealth government departments
1718Minor2030	Adelaide Nepal Inc	Holi Festival	\$5,000	Ineligible Activity	Retrospective funding as event will be on 1/03/2018.
1718Minor2032	Zahra Foundation Australia	Pathways to Empowerment - Our journeys	\$5,000	Ineligible Activity	Catering is outside guidelines
1718Minor2035	Careship Coorong	Connecting up	\$2,879	Ineligible Activity	Marketing and Promotion of the Organisation is outside guidelines
1718Minor2046	Meningie Football Club Inc	We want you!	\$5,000	Ineligible Activity	Outside guidelines - Activities primarily aimed at sporting and recreation outcomes
1718Minor2053	Bangladesh Australia Society of South Australia	Welcoming Noble Peace Prize-Winning Economist Dr Muhammad Yunus in SA	\$3,000	Multiple Application	Organisation applied more than once in same round.
1718Minor2058	Apprentice Butchers of South Australia Incorporated	Website Build	\$4,000	Ineligible Activity	Outside Guidelines - Marketing and promotion of the organisation
1718Minor2063	Heart & Soul Community Group Inc	Concrete is so Expensive	\$5,000	Multiple Application	Organisation applied more than once in same round.
1718Minor2065	Iranian Women Organisation SA	Interanational Women's Day Celeberation	\$4,900	Ineligible Activity	Retrospective Funding. must apply 3 months prior to an event
1718Minor2072	Gawler and Districts Zonta Club	NDVS Furniture Storage	\$4,239	Ineligible Activity	Funds to Distribute to other bodies are outside guidelines
1718Minor2086	South Asian multicultural Association Of South Australia	Inaugural SAMASA Festival	\$5,000	Ineligible Activity	Retrospective Funding
1718Minor2091	Kurdish Associations SA	Kurdish community celebration Kurdish New Year on 21 March	\$3,500	Ineligible Organisation	Registration name on ASIC does not match with Entity Name on the ABR Website.
1718Minor2097	Greek Union of Aged Pensioners of Thebarton and Suburbs	To purchase equipment and dining supplies	\$2,979	Ineligible Organisation	Registration name on ASIC does not match with Entity Name on the ABR Website.
1718Minor2113	United Church Royal Park	Western Perinatal Support Group	\$5,000	Ineligible Organisation	Organisation isn't incorporated

Application ID	Organisation Name	Project Title	Total Amount Requested	Ineligible Reason	Ineligibility Project Comments
1718Minor2146	Ghan Kilburn City Football Club	Through our lens - Videography and photography project	\$5,000	Ineligible Activity	Project eligible for funding through Recreation and Sport
1718Minor2147	Ugandan Community of South Australia	Community engagement and awareness	\$4,500	Outstanding Acquittal	Multicultural Festival 2015 8279229 (Due 1/1/16)
1718Minor2148	Iranian Women Organisation SA	Emergency Recovery	\$3,230	Ineligible Activity and Multiple Application	Reimbursements are outside guidelines and Second application submitted in the same round
19 Applications			\$77,898		

SCHEDULE OF DOCUMENTS – MCOR/18/031 A19129639

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Comments: Please check address of 'Neray Noms' in NSW.	 Hon Michelle Lensink MLC 17 / 4 / 2018
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The Department is currently preparing a briefing, regarding opening the 2018-19 Grants SA program on 1 May 2018, and will be forwarding it to your office shortly.

BUDGET

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The total budget amount for this Minor Round is \$156,981 and the breakdown per funding stream is:

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Is there a budget impact No

Is there an FTE impact No

Chief Financial Officer noted:.....

MEDIA/SENSITIVE: No

Division	Community Services Division		
Director Engagement and Grants	Justine Kennedy Kennedy signature	6/4/18
Executive Director	Sue Wallace Wallace signature	10/4/18
Chief Executive	Tony Harrison Harrison signature	11/4/18 date

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Contact Officer: Justine Kennedy, Director – Engagement and Grants 841 54365 / justine.kennedy@sa.gov.au
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Attachment 2

Application ID	Organisation Name	Project Title	Total Amount Requested	Ineligible Reason	Ineligibility Project Comments
1718Minor2012	Women in Agriculture & Business Of South Australia Inc	Upgrade and Update WAB of SA Web Site	\$1,800	Ineligible Activity	Website is core operational expenses for marketing and promotion of the organisation or existing services.
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1718Minor2148	Iranian Women Organisation SA	Emergency Recovery	\$3,230	Ineligible Activity and Multiple Application	Reimbursements are outside guidelines and Second application submitted in the same round
19 Applications			\$77,898		

Application ID	Organisation Name	Project Title	Project Description	Allocated Amount	State Government Region
1718Minor2001	The Yankalilla and Districts Community Men's Shed Incorporated	Purchase Dishwasher	Purchase a dishwasher to assist 40 disadvantaged people in the Fleurieu region.	\$1,078	Yankalilla
1718Minor2003	South Australia Telangana association	Purchase of computer and accessories	Purchase computer and visual equipment to assist 300 Telegu speaking people throughout Metropolitan Adelaide.	\$3,336	Adelaide, Northern Areas, Port Adelaide Enfield
1718Minor2004	The Tatiara Men's Shed Incorporated	Clean air dust extractor	Purchase a dust extractor to assist 70 disadvantaged males in the Limestone Coast area.	\$3,499	Tatiara
1718Minor2006	International Nepalese Artists Society South Australia Incorporated	Celebration of Nepalese New Year 2075	A contribution towards the celebration of the Nepalese New Year 2075, an event for 400 people from the Nepalese and Bhutanese people throughout Metropolitan Adelaide.	\$4,000	Adelaide
1718Minor2007	Multicultural Communities Council Of SA Inc	Cambodian Multicultural Youth New Year Program 2018	A contribution towards the Cambodian Multicultural New Year Program 2018, an event for 150 multicultural youth in the Northern suburbs.	\$3,020	Playford, Salisbury
1718Minor2009	Incompro Aboriginal Association Incorporated	Youth Hub - Black on Track	Purchasing 10 Laptops and Software for the Youth Hub to improve literacy and numeracy skills for 80 Indigenous people in Eastern Adelaide.	\$5,000	Adelaide
1718Minor2011	Cystic Fibrosis SA Inc	Community Engagement and Awareness Campaign	Purchase equipment to assist Cystic Fibrosis's Community Engagement and Awareness Campaign, to benefit 500 disadvantaged people throughout South Australia.	\$2,773	Statewide
1718Minor2013	Vishva Hindu Parishad Of Australia Incorporated	HOTA Forum	A contribution towards the Hindu Organisations Temples and Association Forum, an event for 200 Multicultural people across the Metropolitan area of Adelaide.	\$1,950	Adelaide

1718Minor2025	Arthritis Foundation Of South Australia Inc	Choosing My Path- Empowering South Australians to Take Charge of Arthritis.	A contribution towards audio visual equipment to assist 250 disadvantaged people throughout South Australia. Providing resources and material to assist and promote their health and well-being.	\$4,400	Adelaide, Adelaide Hills, Barossa, Burnside, Campbelltown, Charles Sturt, Copper Coast, Gawler, Holdfast Bay, Marion, Mitcham, Norwood Payneham St Peters, Onkaparinga, Playford, Port Adelaide Enfield, Salisbury, Tea Tree Gully, West Torrens, Yorke Peninsula
1718Minor2034	Adelaide Bangladeshi Cultural Club	MOTHER LANGUAGE DAY AND BENGALI NEW YEAR CELEBRATION 2018 EVENT	A contribution towards the Mother Language Day and the Bengali New Year Celebration Event on the 14 April 2018. An event for 600 multicultural people throughout Metropolitan Adelaide.	\$5,000	Adelaide
1718Minor2036	Royal South Australian Deaf Society Inc	Improving Services for the South Australian Deaf Community	Purchasing 4 iPads to assist 500 disadvantaged client's ability to access services and capacity building activities throughout South Australia.	\$4,725	Adelaide, Adelaide Hills, Alexandrina, Barossa, Berri and Barmera, Burnside, Campbelltown, Charles Sturt, Gawler, Holdfast Bay, Kangaroo Island, Karoonda East Murray, Light, Loxton Waikerie, Mallala, Marion, Mid Murray, Mitcham, Mount Barker, Murray Bridge, Norwood Payneham St Peters, Onkaparinga, Playford, Port Adelaide Enfield, Prospect, Salisbury, Southern Mallee, Tea Tree Gully, The Coorong, Unley, Victor Harbor, Walkerville, West Torrens, Yankalilla
1718Minor2039	Tatar Bashkurt Association Of Australia Incorporated	Tatar Sabantui Festival	A contribution towards the Tatar Sabantui Festival, an event for 500 multicultural people throughout the Metropolitan area of Adelaide.	\$4,000	Port Adelaide Enfield

1718Minor2042	Grandparents For Grandchildren SA inc A38726	Telephone System Upgrade	Purchasing telephone equipment to improve services for 1100 disadvantaged people throughout South Australia.	\$5,000	Statewide
1718Minor2043	Scout Association Of Aust SA Branch	Jambassadors, Jamboree Ambassadors	Purchasing IT equipment to assist the Jamboree Ambassadors, a group of young volunteers assisting 10,000 people across the State.	\$1,277	Adelaide, Loxton Waikerie, Naracoorte and Lucindale, Northern Areas, Port Augusta, Roxby Downs
1718Minor2052	Bangladesh Australia Society of South Australia	Bangladesh Independence Day Celebration on 26th March 2018	A contribution towards the Bangladesh Independence Day Celebration on 26th March 2018. An event for 2600 people throughout South Australia.	\$4,644	Campbelltown
1718Minor2055	Ardrossan Progress Association Inc	Ardrossan Angels Trailer	Purchasing a trailer for the Ardrossan Angels to assist 30 volunteers in the Yorke Peninsula to maximise the funds they raise for the Cancer Council's 'Relay for Life'.	\$3,182	Yorke Peninsula
1718Minor2060	Westside Housing Association Incorporated	Westside Tool Library	A contribution towards the Westside Tool Library. A service for 20 disadvantaged people throughout Metropolitan Adelaide to assist with both garden and home maintenance for community housing tenants.	\$4,500	Metropolitan Adelaide
1718Minor2064	Heart & Soul Community Group Incorporated	Trestle Tables Are So Yesterday!	Purchasing tables to assist volunteers to help 2000 disadvantaged people throughout Metropolitan Adelaide.	\$5,000	Adelaide, Mallala, Onkaparinga, Playford, Port Adelaide Enfield
1718Minor2071	Greek Senior Citizens Club Of Mile End & Western Suburbs	Day trip to Victor Harbour	A bus hire for a trip to Victor Harbor for 120 disadvantaged multicultural people throughout Metropolitan Adelaide.	\$1,760	Victor Harbor
1718Minor2073	The Uniting Church In Australia Property Trust (SA)	Lunch on Chapel kitchen upgrade	An upgrade of the Lunch on Chapel Kitchen, a service to assist 50 disadvantaged people in Eastern Adelaide.	\$3,100	Burnside
1718Minor2075	Elion Society Of South Australia The Olympic Flame Incorporated	Purchase of equipment	Purchasing tables for the hall to assist 180 multicultural people throughout Metropolitan Adelaide.	\$978	West Torrens
1718Minor2076	Probus South Pacific Limited	Laptop for Probus Club of Salisbury	Purchasing a laptop to assist services for 47 disadvantaged people in the Northern Suburbs.	\$2,455	Salisbury

1718Minor2082	North East Community House Incorporated	Infrastructure upgrade	Purchasing IT equipment to upgrade and assist 30 volunteers assisting members of the community in the Northern Suburbs.	\$4,512	Port Adelaide Enfield
1718Minor2083	Relationships Australia South Australia Limited	National Sorry Day in the North 2018 Healing Tent	A contribution towards the National Sorry Day in the North 2018 an event for 400 disadvantaged people across the Northern Suburbs.	\$5,000	Playford
1718Minor2085	Second Chances SA Incorporated	Supporting Mandatory Installation of NBN Technology	Purchasing and installing NBN compatible handsets to allow the organisation to continue to assist 5000 disadvantaged people across the State.	\$4,182	Adelaide, Burnside
1718Minor2104	Barkuma Inc	Barkuma Elizabeth Car Park Line Marking	Upgrading the car-park in the Elizabeth Barkuma facility to assist 200 disadvantaged people in the Northern Suburbs.	\$780	Playford
1718Minor2108	Woodcroft Morphet Vale Neighbourhoodcentre Incorporated	Step Up at Hackham West	Providing the Step Up Program to disadvantaged youth in the Southern Suburbs.	\$4,970	Onkaparinga
1718Minor2116	Beach Road Artworks Incorporated	Purchase of computer equipment for use by our organisation's Volunteers	Purchasing a variety of IT equipment to assist 140 of the organisations Volunteers provide services in the Southern Suburbs.	\$3,330	Onkaparinga
1718Minor2124	Elliston Community Information Centre Incorporated	Get your Art on	A contribution towards community activities for 220 disadvantaged people in the Eyre and Western Region.	\$4,578	Elliston
1718Minor2128	Who Is Hussain? Adelaide Incorporated	Buying equipment for event management	Purchasing audio visual equipment to assist in a variety of annual events targeting 1000 multicultural people across Metropolitan Adelaide.	\$4,653	Adelaide, Norwood Payneham St Peters, Playford, Port Adelaide Enfield, Prospect, Salisbury, Tea Tree Gully, Unley
1718Minor2130	Mercy Works Limited	Mercy House of Welcome School holiday soccer program	Running the school holiday soccer program for 25 recently arrived asylum seeking children in the Western Suburbs of Adelaide,	\$4,800	Port Adelaide Enfield
1718Minor2135	Camden Community Centre Inc	Men's Shed Woodworking Volunteer Program Shed facility Refurbishment	Upgrading the woodworking facilities at the Camden Men's Shed, improving facilities for 25 disadvantaged people across Adelaide.	\$4,455	West Torrens

1718Minor2136	The Uniting Church In Australia Property Trust (SA)	purchase and installation of Defibrillator	Purchasing and installing a defibrillator at the Clayton Wesley Uniting Church, assisting 5000 disadvantaged people across Eastern Adelaide.	\$2,850	Burnside
1718Minor2138	Afghan National Association of Australia Incorporated	Volunteer Office Equipment	Purchasing IT equipment and furniture to allow the organisation to assist 40 multicultural people throughout Metropolitan Adelaide.	\$4,841	Adelaide, Mallala, Marion, Norwood Payneham St Peters, Port Adelaide Enfield, Prospect, Salisbury
1718Minor2157	Foodbank Of South Australia Incorporated	Manual Handling Equipment for Volunteers	Purchasing manual handling equipment to assist 40 volunteers providing services to people throughout South Australia,.	\$4,506	Adelaide, Berri and Barmera, Ceduna, Charles Sturt, Grant, Loxton Waikerie, Marion, Mount Gambier, Murray Bridge, Onkaparinga, Playford, Renmark Paringa, Wattle Range, Whyalla
1718Minor2158	Noarlunga Community Childrens Centres Inc	Baby Room Removal and Upgrade of Old Damaged Flooring	Upgrading the facilities to improve services for 300 disadvantaged people in the Southern Suburbs of Adelaide.	\$5,000	Onkaparinga
1718Minor2161	Imam Ali Mosque And Islamic Centre Of South Australia	Confidence building through swimming	Swimming lessons for 25 sessions for 300 newly arrived people from Afghanistan and other Middle-Eastern countries.	\$4,500	Salisbury, Tea Tree Gully
1718Minor2165	Pashtun Association Of SA Incorporated	Equipment to support outdoor activity volunteer team	Purchasing a variety of equipment to assist the organisation in running events for 200 multicultural people across Metropolitan Adelaide.	\$4,901	Adelaide, Playford, Port Adelaide Enfield, Prospect, Salisbury, Tea Tree Gully, Unley, Victor Harbor, Whyalla
1718Minor2169	The House Of Arts & Culture - Seeking The Light Incorporated	Middle Eastern Film Festival	Purchasing equipment for the Middle Eastern Film Festival, an event for 500 multicultural people across Adelaide.	\$2,300	Charles Sturt, Marion, Norwood Payneham St Peters, Playford, Port Adelaide Enfield, Prospect, Salisbury, Tea Tree Gully
39 Applications				\$144,835	

Application ID	ABN Entity Name	Project Title	Requested Amount
1718Minor2008	Still Aware Limited	"Still Aware - Volunteer and Staff Summit"	\$4,150
1718Minor2033	COMET Association Incorporated	COMET Original Music Festival and Rockin' the Gumtrees Music Festival	\$3,681
1718Minor2038	South Sudan Equatorian Communities in South Australia	International Women's Day 2018	\$5,000
1718Minor2045	The Sunnybrae Pony Club Inc.	Weed Trolley Sprayer	\$520
1718Minor2061	Macedonian Community Of Adelaide & South Australia Inc	Sound equipment for Volunteers	\$5,000
1718Minor2066	Indian Australian Arts and Cultural Association Inc	Holi On the beach 2018	\$3,500
1718Minor2080	Aberfoyle Park Baptist Community Services Inc	Defibrillator	\$2,450
1718Minor2100	Riverland Country Music Club Inc	SA contry music new talent awards	\$5,000
1718Minor2139	Emo' Ya' Basango Of South Australia Incorporated	Office Equipment	\$3,940
1718Minor2144	Lyell Mcewin Health Service Volunteers	LMVA Photocopier	\$5,000
1718Minor2149	Adelaide Bike Kitchen	Adelaide Bike Kitchen Volunteer System Upgrade and Training	\$4,910
Total			\$43,151



**Government
of South Australia**

Minister for Human Services

Level 12 South
1 King William Street
Adelaide SA 5000
GPO Box 2832
Adelaide SA 5001
DX 115
Tel 08 8463 6560
Fax 08 8463 4480

18TDHS/032

«Title» «First_Name» «Last_Name»
«Position»
«ABN_Entity_Name»
«Sponsored_Organisation»
«Postal_Address_Line_1» «Postal_Address_Line_2»
«Suburb» «State» «Primary_Postcode»

Dear «Title» «Last_Name»

I am pleased to advise that your organisation has been successful in receiving funding through Grants SA for the amount of \$«Amount».

I understand the funding will go towards «Project_Description». I am delighted to support your organisation to deliver a project that supports «Cohort».

The Department of Human Services (DHS) will send you the relevant documentation shortly to finalise the funding agreement. If you have any questions, please feel free to call the Grants SA Team on 1300 650 985.

Congratulations on your continued success in working with and providing services to «Cohort».

Yours sincerely

Hon Michelle Lensink MLC
MINISTER FOR HUMAN SERVICES

/ / 2018



18TDHS/097.1



Government of South Australia
Department of Human Services

TO MINISTER FOR HUMAN SERVICES

RE: OPENING GRANTS SA 2018-19

Decision/action required by: 12 / 06 / 2018

Reason: to enable Grants SA to open on Monday 18 June 2018

Recommendation	Response
1. That you approve the 2018-19 Grants SA program to open on Monday 18 June 2018.	Approved / Not Approved / Noted
2. That you note this will have implications for the transfer of resources as part of the multicultural Machinery of Government (MOG) changes, as the Department of Human Services (DHS) will continue to administer the grant rounds and funds into 2018-19, and an appropriate agreement to support this arrangement will be determined between the departments.	Approved / Not Approved / Noted
3. That you note that \$1 million in funding from the Charitable Social Welfare Fund, formerly distributed through Fund My Community, has been quarantined separately, with allocation to be determined at a later date.	Approved / Not Approved / Noted
Comments:	 Hon Michelle Lensink MLC 20/6/2018

KEY POINTS

- On 30 May 2018, you met with the Hon Jing Lee MLC, Assistant Minister to the Premier and Department of Human Services (DHS) officials and agreed to open the 2018-19 Grants SA program, including the \$405,000 of Multicultural SA funding currently integrated within the program, during June 2018.

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- A minute to the Premier requesting his approval for the \$405,000 of Multicultural SA funding to be included in Grants SA 2018-19, as well as for the Assistant Minister to oversee the administration of these funds, has been forwarded to his office.

DISCUSSION

Following your meeting with the Assistant Minister to the Premier and DHS officials on 30 May 2018, your formal approval is sought to open the 2018-19 Grants SA program on Monday 18 June 2018.

Grants SA provides \$3.2 million in grants annually to improve community participation, wellbeing and quality of life for South Australians, particularly those who are experiencing disadvantage.

Grants SA brings together four one-off grant programs: the Charitable and Social Welfare Fund, Multicultural SA - Celebrating Diversity one-off grants, Volunteer Training Grants, and the Volunteer Support Fund – into a single application process.

The 2018-19 budget for this program is \$3.2 million.

Promotion of the program, targeting community organisations, will be undertaken through DHS e-newsletters, websites and social media, as well as promoting to key stakeholder networks. The department's Communications and Engagement Directorate will also liaise with your office, and the Premier's office, to prepare a media release for your consideration.

To gain further exposure, it is proposed that you write to Members of Parliament and Mayors of local councils, advising them of the opening of applications for these grants. A draft letter and mail merge data listing intended recipients are included as attachment 1.

A draft Minister's message for emailing to a range of stakeholders, including DHS grant recipients and Grants SA panel members, as well as volunteer and multicultural networks, is attached for your consideration. The DHS Communications and Engagement Directorate will be in contact with you shortly, regarding the preparation of a Minister's message email template, which you may like to use to distribute this message (refer attachment 2).

The Grants SA Funding Guidelines are attached for your reference (refer attachment 3).

It is important to note that opening Grants SA 2018-19 will have implications for the transfer of resources as part of the multicultural Machinery of Government (MOG) changes, as DHS will continue to administer the grant rounds and funds into 2018-19. An appropriate agreement to support this arrangement will be determined between the departments.

Further to this matter, \$1 million in funding from the Charitable Social Welfare Fund, formerly distributed through Fund My Community, has been quarantined separately, with this allocation to be determined at a later date.

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BUDGET

Are there financial implications

Yes

The Grants SA budget in 2018-19 is currently \$3.2 million. This total budget comprises:

- \$2.5 million from the Charitable and Social Welfare Fund established by the Gaming Machines Act, 1992 (amended 1996) – F9962 X002;
- \$405,000 from the Multicultural funding stream – F8816; and
- \$250,000 from the Volunteers funding stream – F8735 G211.

Is there a budget impact

No

Chief Financial Officer noted: *ad ut**4/6.***MEDIA/SENSITIVE:**

Yes

The DHS Communications and Engagement Directorate will prepare a media release, in consultation with your office and the Premier's office.

Division	Community Services Division		
Director	Justine Kennedy	<i>J Kennedy</i> signature	<i>6.16.18</i> date
Executive Director	Sue Wallace	<i>Sue Wallace</i> signature	<i>7.6.18</i> date
Chief Executive	Tony Harrison	<i>T Harrison</i> signature	<i>12.6.18</i> date

ATTACHMENTS

1. Letter to Members of Parliament and Mayors of local councils, including mail merge data
2. Minister's message email
3. Grants SA 2018-19 Funding Guidelines

Contact Officer: Justine Kennedy, Director, Engagement and Grants
54365 / Justine.kennedy@sa.gov.au

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**Government
of South Australia**

Minister for Human Services

Level 12 South
1 King William Street
Adelaide SA 5000
GPO Box 2832
Adelaide SA 5001
DX 115
Tel 08 8463 6560
Fax 08 8463 4480

18TDHS/097.1

«Title_» «First_Name» «Surname» «Post_Nominal»
«Position»
«Organisation»
«Address1»
«Address2»

Dear «Salutation»

I am pleased to announce that the 2018-19 Grants SA program will be open for applications from Monday 18 June 2018.

Grants SA provides grants annually to community organisations to improve community participation, wellbeing and quality of life for South Australians, particularly those who are experiencing disadvantage.

Major grant rounds of \$20,001 to \$50,000 will be open twice a year, medium grants of \$5,001 to \$20,000 will be open four times a year and minor grants of up to \$5,000 will be open all year round.

Upcoming grant rounds and Guidelines for 2018-19 Grants SA program are now available on the Grants SA website at www.dhs.sa.gov.au/grantsSA.

For more information about Grants SA please contact the grants team on 1300 650 985 or email grantsSA@sa.gov.au.

Yours sincerely

Hon Michelle Lensink MLC
MINISTER FOR HUMAN SERVICES

/ / 2018



Suggested text for Minister's message email is provided as follows:

A message from the Minister

I am pleased to inform you that the 2018-19 Grants SA program is now open for applications.

In 2018-19, Grants SA will provide over \$3 million in grants to community organisations to improve community participation, wellbeing and quality of life for South Australians, particularly those who are experiencing disadvantage.

Major grant rounds of \$20,001 to \$50,000 will be open twice a year, medium grants of \$5,001 to \$20,000 will be open four times a year and minor grants of up to \$5,000 will be open all year round.

I invite you to take up this opportunity. Upcoming grant rounds and Guidelines for the 2018-19 Grants SA program are now available on the Grants SA website at www.dhs.sa.gov.au/grantsSA.

For more information about Grants SA please contact the grants team on 1300 650 985 or email grantsSA@sa.gov.au.

Hon Michelle Lensink MLC
MINISTER FOR HUMAN SERVICES



Government
of South Australia

Department of Human Services

Grants SA

Funding Guidelines

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About the program

Grants SA provides over \$3 million in grants annually to community organisations to improve community participation, wellbeing and quality of life for South Australians, particularly those who are experiencing persistent or relative disadvantage.

Grants SA brings together three of the Department of Human Services (DHS) one-off grant programs:

- Charitable and Social Welfare Fund (Community Benefit SA);
- Multicultural Grants; and
- Volunteer Grants.

Community organisations only have to apply once to be considered for funding across all of these program streams.

Funds will be distributed through major, medium and minor funding rounds. Major grant rounds of \$20,001 to \$50,000 will be open twice a year, medium grants of \$5,001 to \$20,000 will be open four times a year and minor grants of up to \$5,000 will be open all year round and assessed at the end of every second month.

Organisations are eligible to be successful for a maximum of three grants per financial year.

For the opening and closing dates of all Grants SA major, medium and minor grant rounds, visit the www.dhs.sa.gov.au/grantsSA.

Key priorities

The priority groups for Grants SA funding are as follows.

- People and/or communities experiencing disadvantage, meaning those with less access to social and economic opportunities;
- Culturally and linguistically diverse groups and communities; and
- Volunteers.

Refer to the Glossary of terms for more detailed definitions of priority groups.

Outcomes

Grants SA invests in community organisations to:

Work directly with community to achieve one of the following outcomes:

- community members participate more fully in their community, are more connected to each other and to their community
- community members have improved skills and knowledge
- community members have enhanced wellbeing and resilience

or

Strengthen organisational capacity toward one of the following outcomes:

- our organisation is better able to recruit, retain and improve the skills and knowledge of volunteers and members
- our organisation works better with the community and/or other organisations

What can be funded

The Department of Human Services (DHS) funds organisations for a maximum of 12 months to contribute to the Grants SA outcomes through:

- delivery of a one-off program or service
- delivery of a community or cultural event/project
- delivery of a community development activity
- activities that promote the recruitment and retention of volunteers and/or members
- learning and skill development opportunities for members of a community organisation and/or volunteers
- upgrades to community facilities
- equipment purchase
- vehicle purchase

Appendix 1 provides detailed descriptions of the types of activities that can be funded under each of the above categories.

Appendix 2 provides details of activities that will not be funded.

Who can apply

To be eligible, organisations must deliver services or support to the SA community. They must also be registered and operating within South Australian, not for profit, with a registered ABN and:

- incorporated under the *Associations Incorporation Act 1985*, or the *Aboriginal Councils and Associations Act 1976*, or certificate or evidence of comparable legal status,

or

- constituted under the *South Australian Fire and Emergency Services Act, 2005*, for example: Emergency sector organisations including Country Fire Service (CFS) brigades and State Emergency Services (SES) units,

or

- a council under the *Local Government Act 1999*; to sponsor an unincorporated community organisation, or engage a registered training organisation to deliver training for volunteers working in community organisations.

Organisations that are not incorporated or do not have an ABN can apply if they are able to secure an eligible organisation to act as their sponsor (auspice) for the project. The sponsor organisation is then responsible for submitting the application online, the legal and financial accountability of the project, and will be required to enter into the grant agreement. Sponsor organisations will receive funding and be responsible for acquitting funding.

Who is not eligible to apply?

Applications will not be accepted from organisations or sponsored organisations that:

- have outstanding acquittal reports for previously funded DHS projects
- have licensed gaming machines in their facilities
- are educational institutions or related representative bodies e.g. schools and/or their parents' associations, universities and for profit childcare centres
- are trusts (excluding fixed trusts), individuals, or organisations applying on behalf of an individual
- are for-profit organisations or private companies
- are Commonwealth, State, or Local Government departments and agencies (except as a sponsor).

How to apply

- Ensure you apply at least three months prior to your activity or event commencing. If successful, your agreements will commence in 2018-19.

- Read the funding guidelines to determine whether your organisation meets the eligibility criteria for funding. If you are unsure, contact the Grants SA team on 1300 650 985.
- Complete the online application in full. Incomplete applications will be deemed ineligible.

Required documentation

- Quotes for items \$1,000 and over
- Award, level, hourly rate, weekly hours and length of employment, if applying for a salary
- **Medium and major grants only** - most recent end of year financial report (does not apply to ACNC registered organisations if recent financial records are available on ACNC website)
- **Facility upgrade grants only** - building owner consent, lease agreement and council approval if applicable. Please note: Council consent will not be accepted. Refer to page 10 for further specifications

Additional documentation

- If you are working with a particular population group or another organisation, you may be prompted to provide a support letter or evidence in the application process.
- Submit the completed application by the closing time and date. Late applications will not be accepted.

Note

- The funds sought by organisations generally exceed those available. As a result, you may not be successful in obtaining a grant or you may not be offered the full amount of money requested.
- Organisations can only apply once per round.
- Organisations or sponsored organisations are eligible to be successful for a maximum of three grants per financial year. There is no limit to the number of times an eligible organisation can sponsor other organisations.

Grants and the GST

- It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations), then you are required by the Australian Tax Office to be registered for the GST (www.ato.gov.au).

- Successful applicants that are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant. Organisations that are not registered for the GST will not have their grant grossed up, and must include GST amounts in their application. If successful, organisations cannot have their Grant Agreement transferred to another body because of GST registration.

How applications are assessed

Stage one – application screening

Once the round has closed, the applications are screened to check that:

- the applicant organisation is eligible to apply
- the application has been completed in full and all essential information has been provided
- the applicant does not have any outstanding obligations for one-off projects funded by DHS.

Two criteria will be scored on the basis of information collected:

Value for money	The extent of value for money given the number of people who will directly benefit; the costs proposed are reasonable and realistic; level of complementary funding/in-kind support; and cost of comparable programs
Organisational capacity	The capacity of the organisation to carry out the proposed project. Engagement with a quality improvement program will be considered favourably

Applications that do not meet minimum stage one requirements will not be progressed to stage two.

Stage two – assessment against criteria

Applications that pass the screening process will be assessed by either of two panels with experience and expertise in one or more of the following areas – financial management, charitable or social welfare organisation administration, multicultural, young people and volunteering:

- For major and medium grants: a panel of up to seven community members and one DHS member.
- For minor grants: a panel of up to three DHS members and two community members.

The panels will assess the applications against the following criteria:

Community need	Evidence of need; level and type of community need being addressed; addresses priority population, and/or policy areas
Outcomes focus	The connection to a program outcome and the capacity of the project to meet the outcomes sought

Extent of benefit for the target group	The extent of benefit for the target group and South Australian community, taking into account the number of people and significant or long term benefits
Whole program funding distribution	The extent to which funding the project contributes to an equitable allocation of funding across target groups and geographic regions of South Australia

Notification of applicants

If your application is successful

Successful applicants will receive written notification from the Minister. You will then receive an agreement detailing the terms and conditions of the funding provided.

All applicants will be required to sign the agreement and comply with its conditions, which will include requirements to:

- report on how you have spent the money provided
- measure and report on the outcomes from the funded project where the funding is \$5,000 and over
- have public liability insurance – a minimum of \$10 million or as required in your agreement
- appropriately acknowledge the State Government of South Australia as a funding source for the project

Payment will be made in accordance with the terms and conditions of the agreement.

If your application is unsuccessful

All ineligible or unsuccessful applicants will receive written notification from DHS.

Unsuccessful applicants are encouraged to contact the Grants SA team for feedback regarding their application.

Reporting requirements

On completion, you will need to sign a declaration that you have spent your funds in accordance with your agreement. You are required to keep receipts for all purchased items. Up to 10% of grant recipients will be audited annually.

If you receive more than \$5,000 through the major or medium rounds, you will be required to provide a short summary about the difference your project has made, including a description of project outcomes addressing the following performance measures:

- **How much?**
- **How well?**
- **Is anyone better off?**

The table below provides information about what these performance measures might include.

Activity	Measures		
	How Much?	How Well?	Is Anyone Better Off?
<ul style="list-style-type: none"> • Deliver a program or service • Deliver a community or cultural event/project • Deliver a community development activity • Undertake activities that promote the recruitment and retention of volunteers/members • Provide learning and skill development opportunities for members of community organisations, volunteers/ volunteer managers 	Number of participants directly involved in the project	Level of satisfaction of participants/ organisation with the project. Based on five point scale – very unsatisfied, unsatisfied, neither, satisfied, very satisfied.	Extent of change for the participants/ organisation due to project. Based on three point scale – no change, some change, significant change.
<ul style="list-style-type: none"> • Upgrade facility • Purchase equipment • Purchase vehicle 	Not required	Not required	

Links to policy

Grants SA links to the objectives, principles and recommendations in several South Australian Government strategies, plans and policies. These documents are:

- *Volunteer Strategy for South Australia 2014-2020*
- *Department of the Premier and Cabinet Circular 044 – South Australian Funding Policy for the Not for Profit Sector*
- *Departmental Strategic Plan 2014-2018*

More information

For further information on the guidelines or to discuss your project or application, contact the Grants SA team.

Phone: 1300 650 985

Email: grantssa@sa.gov.au

Website: www.dhs.sa.gov.au/grantsSA

Glossary

- **Culturally and linguistically diverse groups and communities** – people within the South Australian community who share a common language, traditions or culture.
- **Disadvantage** – Disadvantage is caused by issues related to discrimination, income, education, employment, housing, domestic and family violence and access to services and supports. These factors can create a complex web of challenges that limit people's access to life opportunities and their capacity to act on these opportunities.
- **Members** – refers to those people who are members of community organisations eligible for a grant under the Grants SA program.
- **Multicultural** – multiculturalism describes the cultural and ethnic diversity of South Australia. Multicultural grants aim to develop and strengthen our culturally and linguistically diverse communities, encourage cross-cultural awareness, and foster intercultural relationships, mutual respect, understanding and community unity.
- **One-off** - a short-term project with a start and end date within a 12-month period.
- **South Australian based** – office and staff located in South Australia.
- **Volunteers** – volunteers give their time willingly for the common good and without financial gain.
- **Young people** – refers to young people aged 12-25 years inclusive.

Descriptions and requirements of activities

Activities	Description
Deliver a program / service / project	<p>This funding is directed to short-term programs or the establishment of new services, or a project. Examples of these might include:</p> <ul style="list-style-type: none"> • building the skills and knowledge of participants so they are better able to manage their personal circumstances and/or • building the capacity of, and opportunities for, people to actively engage in a wide variety of social, cultural, recreational and learning activities and/or • building the capacity of your organisation so you are able to provide better outcomes.
Deliver a community or cultural event	<p>Community events and cultural events and projects should promote people's participation and inclusion in their community by building trust, respect and connectedness.</p> <p>Grants for cultural events are awarded for events that aim to encourage cross-cultural awareness as well as foster intercultural relationships, community contributions, mutual respect, understanding and community unity.</p> <p>Events are to be held in South Australia and grants may be provided to cover the cost of venue hire, equipment hire or purchase, or materials.</p>
Undertake activities that promote the recruitment and retention of volunteers and members	<p>Funded projects must provide a direct benefit to volunteers including those that support volunteer recruitment and retention.</p> <p>Examples of suitable projects include: the purchase of equipment for volunteers e.g. safety equipment and whitegoods; the purchase of resources for volunteers e.g. computer software and training DVDs.</p>
Provide learning and skill development opportunities for volunteers or members of a community organisation	<p>Funded projects that complement the organisation's goals will provide learning and skills development opportunities for:</p> <ul style="list-style-type: none"> • organisations to provide members with the knowledge and skills they need so the organisation is better able to achieve its objectives • volunteers that will assist them in their volunteering role <p>Examples of training that can be funded include but are not limited to: administration; governance; communication skills; counselling; leadership; cultural awareness; IT; marketing; risk management; and/or working with vulnerable people.</p> <p>Examples of eligible items include: payment of training/provider fees, including travel costs associated with the provider delivering training in remote areas; purchase of textbooks and other learning resources required e.g. participant handbooks, learner guides.</p>
Upgrade infrastructure / facilities	<p>These grants are to upgrade infrastructure so the organisation is better able to undertake its work. Funding can be used to:</p>

Activities	Description
	<ul style="list-style-type: none"> • upgrade facilities that have a significant level of use and community benefit, or • upgrade operational or administrative infrastructure including telephone system, server or client records management system. <p>A facility upgrade is for items that cannot be easily removed from the premises. Examples include air conditioners, pergolas, cement, sheds, playground equipment, and gardens. Proposals must be accompanied by: building owner consent, a minimum two year lease, development plans, development approval letters and detailed quotes.</p>
Purchase equipment	<p>These grants are to purchase equipment so the organisation is better able to undertake its work. Funding can be used to purchase:</p> <ul style="list-style-type: none"> • software and hardware* • toys and portable playground equipment • program supplies and equipment • trade skill equipment • trailers / camping equipment • furniture, whitegoods and kitchen items • administration and communication equipment • equipment and resources for volunteers. <p>Applications must include details about how often the equipment will be used, and who can access the equipment.</p> <p>*Organisations should consult with Connecting Up (www.connectingup.org) regarding their eligibility for donated software/hardware or for discounts before applying for funds for these items.</p>
Purchase vehicle	<p>These grants are to purchase a vehicle so the organisation is better able to undertake its work.</p> <p>To be eligible for funding, a vehicle must be essential to the delivery of services for a high needs target group. Its use must be maximised where possible by sharing it with other community organisations.</p> <p>Include details about how often the vehicle will be used, and who can access the vehicle.</p> <p>Successful applicants must provide a copy of the vehicle registration in the name of their organisation, when reporting on their expenditure.</p>

What is not funded, but not limited to:

Core operational expenses including:

Ongoing expenses to conduct your services such as:

- wages, rent, purchase or lease of land, lease of vehicles, insurance, telephone, internet
- core operational staff – e.g. chief executive, administration staff, accounting staff
- training for paid staff
- existing debts or shortfalls
- police checks / DHS screening
- marketing and promotion of the organisation or existing services
- ongoing costs of programs and services

Duplication of funding including:

- research projects
- sport and recreation projects eligible for grants administered by the Office for Recreation and Sport
- programs for school age children during school hours
- items, projects, programs or equipment that are already funded or are the core responsibility of other state and commonwealth government departments

Funding for individuals including:

- funds to distribute to individuals via sponsorships, scholarships, donations, financial assistance, reimbursement, uniforms
- volunteer honorariums, petrol expenses or other reimbursements
- emergency relief such as food vouchers, food, payment of bills, clothing, money

Other

- activities primarily aimed at meeting religious or political outcomes
- activities primarily aimed at sporting and recreation outcomes
- personal pursuits, or hobbies
- funds to distribute to other bodies
- retrospective funding for any function or activity
- activities that will be implemented interstate (not including attendance at events)
- fundraising activities, prizes, competitions or donations
- overseas artists, facilitators or speakers
- catering including food, beverages and consumables

The following items are generally not funded but may be considered based on the assessment of merit:

- participation in interstate events (extent of benefit for the South Australian community)

- travel costs including accommodation, associated with skill development and learning opportunities for volunteers.




TO MINISTER FOR HUMAN SERVICES

RE: GRANTS SA 2017-18 MINOR ROUND 11 – CONGRATULATE SUCCESSFUL APPLICANTS

Decision/action required by: 9 / 05 /2018

Reason: Advertised notification date

Recommendation	Response
1. That you note this briefing and sign and send the congratulatory letters to the successful applicants for Grants SA Minor Round 11.	Approved / Not Approved / <u>Noted</u>
2. That your office notifies the department when the congratulatory letters have been sent to ensure funding agreements can be executed.	Approved / Not Approved / <u>Noted</u>
Comments:	 Hon Michelle Lensink MLC u 15 / 2018

KEY POINTS

- The Grants SA Minor Round 11 was open from 1 March 2018 to 31 March 2018. During this period, 80 applications were received requesting \$318,966.
- During the pre-eligibility check, 18 applications were deemed ineligible, due to the type of organisation/activity or missing documentation (attachment 1). The ineligible applicants were notified via email on 18 April 2018. One applicant withdrew their application.
- The total funding requested by the 61 eligible applicants was \$250,008.
- The total funding available to allocate for this round was \$101,932.

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DISCUSSION

The Grants SA Minor Assessment Panel members individually assessed all 61 applications online, in accordance with the published Grants SA Guidelines.

The panel comprised four members: one representative from the South Australia Multicultural and Ethnic Affairs Commission (SAMEAC), Mr Hiep Nguyen and three Community Services Division staff members, Mr Rod Dolling, Ms Colleen Ross and Ms Nicole Lionnet.

On 19 April 2018, the Panel met to deliberate and recommended the allocation of \$101,562 (GST exclusive) in funding to 25 organisations (attachment 2).

Draft congratulatory letters have been prepared for your signature (attachment 3).

The Executive Director, Community Services Division, will sign letters of notification to the 36 unsuccessful applicants. A list of the unsuccessful applicants is attached for your information (Attachment 4).

There are no further Grants SA rounds for 2017-18.

The department is preparing a briefing, regarding the future of Grants SA program, which will be forwarded to your office for your consideration (18TDHS/097).

BUDGET

Are there financial implications Yes

The total budget amount for this Minor Round is \$101,932 and the breakdown per funding stream is:

- Charitable and Social Welfare Fund established by the *Gaming machines Act, 1992* (amended in 1996) (\$43,298) – F9962 X002;
- Multicultural SA one-off grants (\$50,231) – F8816; and
- Volunteers one-off grants (\$8,403) – F8735 G211.

A total of \$101,562 in funding will be distributed to 25 organisations. All funding from the Charitable and Social Welfare Fund stream and the Volunteers one-off grants stream for this round have been expended. There is an unallocated funding amount of \$370 from the Multicultural one-off grants stream for this round.

There are no further Grants SA Minor Rounds for 2017-18.

Is there a budget impact No

Is there an FTE impact No

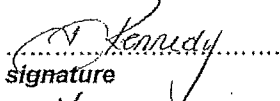

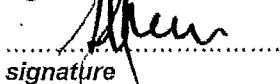
Chief Financial Officer noted:.....

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MEDIA/SENSITIVE:

No

Division	Community Services Division		
Director Engagement and Grants	Justine Kennedy	 signature	30/4/18
Executive Director	Sue Wallace	 signature	30/4/18
Chief Executive	Tony Harrison	 signature	1/5/18 date

ATTACHMENTS

1. List of ineligible applications
2. Summary of successful applicants for Grants SA Minor Round 11
3. Draft congratulatory letters to successful applicants, including merged data
4. List of unsuccessful applicants

Contact Officer:	Justine Kennedy, Director – Engagement and Grants 841 54365 / Justine.kennedy@sa.gov.au
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18TDHS/330 Attachment 1 - Minor Round 11 - List of Ineligible Applications

Application ID	Organisation Name	Project Title	Amount	Reason
1718Minor2164	Acholi Owinykibul and Opari Club	Learning the language, particular Acholi Language	\$5,000	Unincorporated organisation. Core operational expense (rent) and volunteer reimbursements are outside the guidelines. Quote for rent not provided.
1718Minor2269	Adelaide Bike Kitchen	Contract business manager to develop income streams and volunteer training	\$4,800	Project manager position contract fees - Quote doesn't contain information required for salaries. Training for paid staff is outside guidelines
1718Minor2255	Adelaide Roller Derby	First Aid Training	\$1,890	Eligible for funding through Office for Recreation and Sport
1718Minor2209	Adelaide Sri Lanka Buddhist Vihara Incorporated (ASBV)	Sri Lankan New Year 2018: Annual Multicultural Festival	\$5,000	Retrospective funding is outside guidelines
1718Minor2233	Centacare Catholic Family Services	Purchasing stackable chairs for Wandana Community Centre	\$5,000	Outstanding acquittal for project 1617MINOR10461 (Due 28/2/18).
1718Minor2244	Coromandel Valley Croquet Club Inc.	New equipment to maintain lawns	\$3,100	Eligible for funding through Office for Recreation and Sport
1718Minor2245	Edmund Rice Camps (SA) Inc	Volunteer Training - First Aid	\$2,876	Outstanding acquittal for project 1617MAJOR200192 (Due 28/2/18)
1718Minor2264	Foodbank Of South Australia Incorporated	Foodbank Mt Gambier Air Conditioning	\$1,925	Need to apply under upgrade infrastructure, which requires owner's consent, lease, or ownership of the building
1718Minor2178	KYD-X Ltd	LIVING LIFE MUSIC FESTIVAL	\$5,000	No quote provided
1718Minor2187	Lebanese Community Advisory Centre Incorporated	Caring for Our Seniors	\$5,000	Organisation applied with incorrect ABN Catering is outside guidelines No quote attached
1718Minor2198	Life Christian Centre	Gawler Place Outreach	\$5,000	No quote provided
1718Minor2228	Reynella East College	YWCA She Leads High conference	\$540	State Government Entity is ineligible to apply Educational institutions and related representative bodies e.g. schools and/or their parents' associations.
1718Minor2163	Ridleyton Greek Home for the Aged	Intergenerational Connections	\$5,000	Organisation applied more than once in the same round - 1718Minor2095

Application ID	Organisation Name	Project Title	Amount	Reason
1718Minor2194	Still Aware Ltd	Support Information for Bereaved Parents after a Stillbirth	\$2,268	Marketing and promotion is outside guidelines
1718Minor2239	Terowie Citizens Association Incorporated	Terowie's Curious Art Accident	\$2,000	Retrospective funding is outside Guidelines
1718Minor2174	The Henley & Grange Baseball Club Incorporated	Grounds maintenance	\$2,199	Eligible for funding through Office for Recreation and Sport
1718Minor2110	Truro and Districts Raceway Inc.	Upgrade facilities at TDR	\$5,000	Eligible for funding through Office for Recreation and Sport
1718Minor2192	Vietnam Veterans Association of Australia Northern Suburbs Sub Branch Incorporated	Heart Start	\$2,990	No quote attached

Attachment 12

Application ID	Organisation Name	Project Title	Project Description	Allocated Amount	State Government Region
1718Minor2267	Anangu Ngangkari Tjutaku Aboriginal Corporation	Aboriginal Traditional Healing and Culture Project	Purchase equipment to support Aboriginal Traditional Healing and Culture workshops, for sixty people from across South Australia to enhance spiritual, physical, psychological, social and emotional well-being.	\$4,624	Statewide
1718Minor2236	Auburn Bowling Club Incorporated	Power Generator	Purchase a generator to support emergency shelter for 250 people from Clare and Gilbert Valley regions.	\$4,000	Yorke and Mid North
1718Minor2151	Australian South East Asian Women's Association-SA Inc.	Healthy Lifestyle Project for Asian Families	Provide a 12 month healthy cooking and hygiene program for culturally and linguistically diverse women and their families from Northern Adelaide to improve their well-being and resilience.	\$5,000	Northern Adelaide, Western Adelaide
1718Minor2047	Bagster Road Community Centre Inc.	Kaurna Yarning	Contribute to the cost of a community filming project to support 12 Indigenous youth from Northern Adelaide to improve their digital and social skills.	\$4,250	Northern Adelaide
1718Minor2246	Barossa Lower North Futures Incorporated (Trading as Shaping Futures)	Regional Youth Bus	Purchase equipment to support the Regional Youth Bus provide entertainment, themed information sessions and workshops, to reduce isolation and improve access to services that assist learning or earning opportunities for 200 young people from across the Barossa, Yorke and Mid North regions.	\$5,000	Barossa, Yorke and Mid North
1718Minor2218	Beltana Progress Association Inc <i>Parachilna Sport and Community Association Inc.</i>	Improved Healthcare in the Flinders	Improve emergency health care through defibrillators for three remote communities of Beltana, Parachilna and Blinman, to support 150 local people and tourists.	\$5,000	Far North
1718Minor2171	Fogolar Furlan SA Inc	"Showcasing Friuli" Celebrating 60th Anniversary	Contribute to promotion costs and exhibiting photos, art, and historical artifacts for the 60th anniversary celebrations to support culturally and linguistically diverse people to stay connected with their community.	\$5,000	Whole of metropolitan area
1718Minor2208	GurjariSA Inc	Navratri Garba	Contribute towards the Navratri Garba festival on 12 October 2018, to bring together 400 people from various ethnic communities to celebrate and promote multiculturalism.	\$3,127	Whole of metropolitan area

Application ID	Organisation Name	Project Title	Project Description	Allocated Amount	State Government Region
1718Minor2227	Incas Peru Association of South Australia	Celebration of Peru Independence Day	Contribute towards the Independence Day celebration on 28th July 2018 for 600 people from across Adelaide to celebrate multiculturalism.	\$4,950	Whole of metropolitan area
1718Minor2231	Kenyan Association of South Australia	Kenya Gala Night	Contribute to the Madaraka Day celebration on 9 June 2018 to support 350 people from the Kenyan community to be more connected to each other and their community.	\$4,000	Whole of metropolitan area, Adelaide Hills
1718Minor2172	Lady Gowrie Child Centre	Gowrie SA Street Library	Purchase and install 2 Street Libraries and a selection of books to establish a book swap system to support young children and their families to connect to each other and their families.	\$4,540	Western Adelaide
1718Minor2137	Life Education SA	'Leave No-one Behind' - Connecting all children to a healthy start	Purchase equipment for a mobile learning centre to provide health education to disadvantaged young people living in regional and remote areas of South Australia.	\$4,740	Whole of rural area
1718Minor2254	Lolly Jar Circus Inc.	Lolly Jar Circus Inc. Technical Assistance	Purchase iPads to support staff provide mobile services across Adelaide to 150 young people with disabilities that are at risk of isolation.	\$1,392	Whole of metropolitan area, Adelaide Hills
1718Minor2211	Lyell McEwin Volunteer Association <i>Northern Social Network</i>	Northern Social Network Youth Program	Fund five fortnightly group activities across four terms, to provide social activities that create opportunities for 20 young people aged 18 to 25 years from Northern Adelaide, who have mental health issues and are isolated, to meet new people, develop supportive friendships and engage in community activities.	\$4,611	Northern Adelaide
1718Minor2202	Macedonian Community of Adelaide & South Australia Inc.	Upgrade of the Recording Studio	Upgrade the recording studio located in the Macedonian Culture Centre in Findon to support eight volunteers pre-record quality programs for community members.	\$4,999	Statewide
1718Minor2160	Mannum Agricultural Society Inc	Game Obsession Expo 2018	Contribute to the Game Obsession Expo 2018 to support young people from the Mid Murray region who are socially isolated to connect with each other and their community.	\$4,900	Statewide
1718Minor2180	Mawson CFS Group	Washing machine and dryer	Purchase washing machine and dryer to provide the organisation with resources it needs to support 30 volunteers.	\$1,248	Southern Adelaide
1718Minor2109	Northern Carers Network Incorporated	Knowing Me Knowing You	Contribute to recruiting and training 50 volunteers who work directly with members of the community, improving their skills and knowledge in counselling and first aid.	\$5,000	Northern Adelaide

Application ID	Organisation Name	Project Title	Project Description	Allocated Amount	State Government Region
1718Minor2126	Northern Domestic Violence Service	Play Space at Elizabeth Shopfront	Contribute to an outdoor play space to compliment existing services and create new services to support 150 women and children experiencing family and domestic violence in Northern Adelaide.	\$5,000	Far North, Northern Adelaide
1718Minor2095	Ridleyton Greek Home for the Aged	Ridleyton's Virtual Sensory Forest	Purchase multisensory exercise equipment and software to support the well-being of 100 culturally and linguistically diverse older people.	\$5,000	Western Adelaide
1718Minor2186	The Association of the Burundian Community of South Australia Inc.	Burundoz Shines	Celebrate the Burundian Independence Day on 7th July 2018 for 150 culturally diverse people to promote participation and inclusion in their community.	\$916	Whole of metropolitan area
1718Minor2265	The House Of Arts & Culture - Seeking The Light Incorporated	Eid Festival	Contribute towards the EID festival on 15 June 2018 for 800 people from across Adelaide to promote intercultural relationships, understanding and community unity.	\$3,750	Whole of metropolitan area
1718Minor2140	Tutti Arts Incorporated <i>Sit Down Shutup And Watch Film & New Media Festival (SDSW)</i>	Development of Promotional Film for SDSW Disability-led Film Festival 2018	Contribute to artists fees to support people with an intellectual disability promote the Sit Down Shut Up and Watch film and new media festival.	\$1,270	Statewide
1718Minor2270	Welcome to Australia Ltd.	Camera and Equipment	Purchase camera and recording equipment to build resources and support 500 volunteers, refugees and new arrivals from across Adelaide, to share their stories, to break down barriers and build social cohesion and community harmony.	\$4,245	Whole of metropolitan area
1718Minor2230	West Coast Youth and Community Support	Youth in the Community	Employ a part time support worker to develop, in partnership with 100 young disengaged people from lower Eyre Peninsula, a sustainable volunteer program with other community groups, that increases participation, leadership skills and confidence, to decrease isolation.	\$5,000	Eyre and Western

18TDHS/330 Attachment 4 - List of unsuccessful applicants

Application ID	Entity Name	Project Title	Requested Amount
1718Minor2179	Australian Plants Society-south Australian Region Incorporated	Volunteer equipment and training facilities	\$4,890
1718Minor2102	Bangladeshi Community Broadcasting South Australia Inc	Strengthening community engagement and promoting multiculturalism in SA	\$5,000
1718Minor2238	Bhutanese Australian Association Of South Australia Incorporated	A Decade of Success	\$5,000
1718Minor2266	Burnside Youth Concert Band Inc	Burnside Youth Concert Band - Drum kit	\$1,450
1718Minor2240	Chin Community Of Adelaide	Winter School of Chin Language and Culture	\$4,995
1718Minor207	Christian Family Centre Inc	Technology Upgrade	\$1,224
1718Minor2094	Coonalpyn Community Hub Incorporated	Portrait with a Difference	\$4,947
1718Minor2232	Cora Barclay Centre	WHISPA Engagement & Empowerment Retreat for hearing impaired youth	\$4,747
1718Minor2249	Crystal Brook North Western Agricultural Society Incorporated	Crystal Brook Show - Entertainment	\$4,930
1718Minor212	fowlers bay progress assoc inc	Solar lighting for Fowlers Bay foreshore	\$5,000
1718Minor2098	Iraqi Community Cultural Association Of S A Incorporated	Iraqi Australian Harmony Bridge Festival	\$5,000
1718Minor218	Males in Black Inc.	On The Shelf	\$4,785
1718Minor2093	Moving A Head Inc	Chuckle and Knuckle your way through depression	\$5,000
1718Minor2067	Normanville Natural Resource Centre Incorporated	Creative patchwork quilts for comforting the ill, the needy, the isolated.	\$5,000
1718Minor217	One50 Incorporated	One50 CONNECT	\$5,000
1718Minor2056	Organisation of Hellene and Hellene Cypriot Women of Australia (SA) Incorporated	Bus trip to the Barossa Valley - More than just wine	\$1,830
1718Minor223	Peninsula Seagull Club Inc	Flight to Electronic Generation	\$1,500
1718Minor2204	Plaza Youth Centre Incorporated	Plaza Youth Centre Open Day/Youth Week & School Holiday Event	\$5,000
1718Minor2191	Port Adelaide Camera Club Incorporated	Projector	\$1,000
1718Minor2154	Returned And Services League Of Australia Moonta Sub Branch	Moonta Remembers	\$3,830
1718Minor2028	Returned Services League Payneham Sub Branch Inc	Payneham RSL Veterans Centre	\$4,894
1718Minor2183	Riverland Employment and Training Services Inc	Full filling a dream	\$3,293
1718Minor2040	Roxby Downs Community Board Inc	2018 Roxby Downs World Food and Music Festival	\$4,000
1718Minor2195	Tanunda RSL Sub Branch	Provide airconditioning and printing for mens health and welfare room	\$2,900
1718Minor2221	Salisbury East Neighbourhood Centre Inc	Colour Photocopier / Printer	\$4,510
1718Minor2225	Samahan Filipino-australian SA Incorporated	Equipment / Music Player	\$5,000
1718Minor2132	Serbian Community Radio Program Inc	Vidovdan Celebration	\$3,150
1718Minor2188	South Australian Genealogy & Heraldry Society Inc	Renmark Irrigation Trust digitising historic rate books	\$1,000
1718Minor2125	Southend Progress Association Inc	Improvements to outdoor areas of the Southend Community Centre	\$5,000

18TDHS/330 Attachment 4 - List of unsuccessful applicants

1718Minor2134	Spinal Cord Injuries Australia	SCIA's NeuroMoves exercise services for people with physical disabilities.	\$4,824
1718Minor218	Teen Challenge SA Inc	Kitchen upgrades	\$5,000
1718Minor2210	The Clare Valley Flying Group Incorporated	Aerodrome Solar Upgrade	\$1,846
1718Minor215	The Unitarian Church Of SA Inc	The Alfred Street Community Garden	\$2,000
1718Minor2235	The Uniting Church In Australia Property Trust (SA)	Development of a safe entry to community facility	\$5,000
1718Minor2203	The Yankalilla and Districts Community Men's Shed Incorporated	Purchase spiral head jointer	\$2,179
1718Minor2234	Zahra Foundation Australia	Pathways to Empowerment - Our journeys	\$4,920

Total \$139,644



**Government
of South Australia**

Minister for Human Services

Level 12 South
1 King William Street
Adelaide SA 5000
GPO Box 2832
Adelaide SA 5001
DX 115
Tel 08 8463 6560
Fax 08 8463 4480

18TDHS/330

«Title» «First_Name» «Last_Name»
«Position»
«ABN_Entity_Name»
«Postal_Address_Line_1»
«Postal_Address_Line_2»
«POSTAL_SUBURB» «Postal_State» «Postal_Postcode»

Dear «Title» «Last_Name»

I am pleased to advise that your organisation has been successful in receiving funding through Grants SA for the amount of \$«Amount».

I understand the funding will go towards «Project_Description». I am delighted to support your organisation to develop a project that supports «Cohort».

The Department of Human Services (DHS) will send you the relevant documentation shortly to finalise the funding agreement. If you have any questions, please feel free to call the Grants SA team on 1300 650 985.

Congratulations on your continued success in working with and providing services to «Cohort».

Yours sincerely

Hon Michelle Lensink MLC
MINISTER FOR HUMAN SERVICES

/ / 2018

