

COPY



e-Crow (Electronic Card Reconciliation On Web)

DEPARTMENT OF HEALTH e-CROW v3.02 PRODUCTION

Purchase Card Summary Of Expenditure

Imbossed Name: JOSLENE MAZEL

Requested By: Sandi Sharp

Card Type: DCSI

Printed On: 13 Sep, 2013 11:51:29

Card Number: [REDACTED]

User Name: Sandi Sharp

Supervisor: Andrew Thompson

Billing Date: 02/09/13

Date	Bill Number	Supplier	GL Account / Job Cost	Amount GST Inclusive	Tax Code	Tax Amount
02/08/13	1328232075000291	Radisson Blu Sydney	F9261B20577133	229.50	DPNTI	0.00
Accommodation 1 Aug 2013. Carlson Wagonlit omitted to send chargeback form to Radisson Blu. As payment not received after week Radisson Blu charged directly to purchase card. Carlson Wagonlit confirm not paid and invoice won't be issued.						
		TOTAL OF STATEMENT		229.50		0.00

I certify that all charges against my purchase card for this statement are for official business purposes only, are accounted for in accordance with the Agency Purchase Card Guidelines and that I have attached documentation that supports all of these transactions listed on this Purchase Card Summary of Expenditure.

Certified Correct - User Name: J Mazel Date: 13/9/13

I have reviewed the transactions and supporting documentation contained on this Purchase Card Summary of Expenditure and I am satisfied that all purchases are for official business purposes and processed in accordance with Agency Purchase Card Guidelines. I approve these transactions for processing.

Authorisation of Supervisor: [Signature] Date: 13/9/13