

Grants SA
Digital Inclusion Round
Information Session
29 October 2024



Government of
South Australia



human
services

Acknowledgement

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Topics for discussion:

- About Grants SA
- Funding Guidelines - Funding opportunities, eligible organisations
- Application Process
- Application Form - Project details, target groups, budget
- Assessment Process
- Notification of applicants
- Searching for other grants

About Grants SA

- Grants SA funding is for not-for-profit community organisations, including Aboriginal community-controlled organisations and Social Trader certified Social Enterprises.
- Grants SA offers funding to these eligible organisations for projects with outcomes of improved community participation, social and emotional wellbeing and quality of life for people living and working in South Australia.
- Our funding aligns to the state governments commitments to Closing the Gap Priority Reform Two: Building the Aboriginal Community-Controlled Sector to deliver services.
- Our funding is derived from the Charitable and Social Welfare fund.

Funding Guidelines

Please read the Funding Guidelines prior to starting an application. The Guidelines provide information on:

- Funding focus
- Priority focus groups
- Eligible organisations
- Ineligible applicants
- Funding opportunities
- Ineligible items
- Assessment criteria

Digital Inclusion Funding Focus

The round opened: **21 October 2024** and closes **3 pm, 19 November 2024**.

This round offers funding of up to \$20,000, to eligible organisations to support:

- Digital infrastructure for community and/or public use. **Requests for digital technology equipment are capped at \$10,000.**
- Increasing accessibility of existing digital platforms.
- Digital literacy workshops and initiatives to improve digital skills, safety and confidence for both on-line and in person training.
- Expansion of existing digital literacy programs including drop-in support services for community education.

Priority Groups

Funding is prioritised for projects that support people and/or communities experiencing socioeconomic disadvantage and other vulnerabilities.

The DHS priority focus groups are:

- Aboriginal peoples
- CALD communities
- People living with a disability, focusing on those not supported through the NDIS.
- LGBTIQ+ community
- People who are financially disadvantaged
- People residing in lower SEIFA Index areas
- Rural/remote locations and communities.

Eligible Organisations

To be eligible to apply, organisations must be:

- An Aboriginal Community-Controlled Organisation, or
- Another not-for-profit organisation.

And

- Be incorporated under the Associations Incorporation Act 1985, or the Corporations (Aboriginal and Torres Strait Islander) Act 2006, or have evidence of a comparable legal status, such as Australian Public Company limited by guarantee.

Or

- Be a Social Enterprise that holds a current certification with by Social Traders

Sponsoring and Ineligible Applicants

- Organisations that are not incorporated and/or do not have an ABN, can apply if they meet all other eligibility criteria and are able to secure an eligible organisation to act as their sponsor (auspice) for the project. Information on sponsorship arrangements can be found on page 5-6 of the Guidelines.
- Grants SA can only award funds to community-based or community-controlled not-for-profit organisations that are either incorporated or can show evidence of a comparable legal status or are Social-Traders certified Social Enterprises. This is to ensure funding is provided to organisations that are the intended recipients of the Charitable and Social Welfare Fund. A list of ineligible applicants can be found on page 6 of the Guidelines.

Funding Opportunities

This funding opportunity is a one-off grant of up to \$20,000 to:

- Purchase digital infrastructure to improve digital access for communities who may have low or minimal access to personal or public digital infrastructure. For example, the creation of digital kiosks or IT equipment in a community space. **Requests for digital technology equipment are capped at \$10,000.**
- Improve accessibility of your organisation's website / apps, which may include the conduct of an accessibility audit or projects to improve identified accessibility issues.
- Develop or expand digital inclusion projects and initiatives to support people who may face barriers to participation in on-line activities. For example, employing a project officer to deliver workshops or one on one training to priority focus groups. Resources required to run the program may be included in the application.

Funding Opportunities (continued)

- Develop and deliver eSafety workshops or initiatives.
- Develop programs focussed on teaching and upskilling people to increase their ability and confidence in general computing skills and to use advanced applications. For example, digital storytelling projects or community organisations teaching computer skills to build general or specific skills such as programming.
- Increase organisational capacity for service delivery of digital inclusion programs. For example, training for employees/volunteers in digital skills to increase their ability and capacity to support digital inclusion activities.
- Support strategies that remove barriers to participation in community programs which support the development of digital skills. For example, creches or translation / interpreting services.

Digital Inclusion Examples

The Yunta District Hall Inc runs the community Post Office, which in addition to postal services, acts as a community hub.

The staff at the post office also support community members to navigate the digital world via these public use platforms and methods as some community members are technologically challenged and cannot afford this technology at home.

The project involved the purchase 2 computers with installation of the computers, operating systems and malware protection as well as the purchase of 2 community owned tablets.

Digital Inclusion Examples

The Australian Refugee Association submitted a 2-part funding request. One element was the Digital Literacy program.

The Digital Literacy program will assist CALD people with the essential digital skills required to complete the online learners licence test, for job hunting and preparedness, while also guiding them on resume writing and other employment skills.

By undertaking digital literacy courses, CALD women and young people gain the necessary skills to navigate online job portals, create resumes, communicate via email, and perform various tasks required in a digital work environment.

This project will engage 60 clients with 4 groups of 8 training sessions. Instruction will be offered in multiple languages and in English, and incorporating culturally sensitive teaching methods, these programs help bridge language gaps and empower participants to confidently engage in employment-related activities.

The intent of the project is to increase digital literacy among this cohort, leading to greater opportunities for online employment, entrepreneurship, and access to economic resources while building participants' confidence and skills, giving them agency and a sense of control over their own life.

Digital Inclusion examples

The Rosefield Community Shed received funding to establish a user-friendly computer system integrated with a large monitor to enable instruction, teaching and upskilling to increase ability and self-reliance in general computing skills and for advanced programming skills.

The computing skills developed will provide purpose and pride of members who have poor digital literacy and through upskilling would support training on computerised numeric control (CNC) machinery enabling the development of advanced wood working products enhancing skills and the development of further products and activities within the Shed.

Application Process

How to apply

- Submit your application through SmartyGrants, the link is on our website.
- Don't forget to press save as you progress through answering the questions.
- Upload required documentation, there are mandatory fields in the application which prevent you from submitting the application without answering all the key questions.
- Upload additional documents that may support your application.
- Organisations will be funded for a maximum of 2 grants per financial year.

Application Form – Project Details

- Project Title
- Provide a brief description of the project
- How will your project create strong and inclusive communities, and/or advance social and emotional wellbeing in your community?
- Please explain why this project is important for your community?

Application Form – Required Documentation and late Applications

- Quotes for all items requested in Budget.
- If applying for salary – provide Award, level, hourly rate, weekly hours and length of employment. A position description or outline of the role would be beneficial.

If you do not submit your application in the SmartyGrants online portal by the deadline, your application will not be accepted, unless:

- Grants SA determines in its sole discretion that it has caused or contributed to the failure to lodge by the closing date and time, or
- Grants SA decides that exceptional circumstances exist that warrant consideration of the late offer. A late offer will not be accepted if doing so will compromise the integrity of the grant process.

Budget: Items you wish to purchase with the grant

- Group each item you need funding for in separate rows, using the + and - buttons to add or remove rows.
- If the quote includes GST, calculate the GST exclusive amount by dividing the total by 1.1 and the GST by multiplying the exclusive amount by 0.1.
- This budget will form the basis of the funding contract if successful.
- GST is added into your awarded grant when paid.

Grant Expenditure	Amount (exclusive of GST)	GST	Total Amount \$ (GST Incl)
Tables x 5	\$909.09	\$90.91	\$1,000
Chairs x 30	\$272.73	\$27.27	\$300
Fridge	\$1363.64	\$136.36	\$1,500

Budget (continued)

Total project income and expenditure

Financial Contributions (income)

Financial Contribution	Amount \$	Status
Our Organisation	\$1,000	Confirmed
XYZ Grant	\$1,000	Requested

- Total financial contribution - **\$2,000.**
- This number is auto-calculated

Application Form – Budget (continued)

Are there any non-financial contributions which will support this project? This is also known as in-kind support.

This could include:

- Use of facilities
- Donated goods or materials
- Volunteer labour

Assessment Criteria

Linkage to the published Guidelines	20%	<p>How well does the application align with the funding focus?</p> <p>Does the application identify and support any of the priority groups?</p>
Community need	30%	<p>What community need is your project aiming to resolve?</p> <p>Why are these resources and/or equipment needed?</p> <p>How will this project address the community need?</p>
Direct Community Impact	30%	<p>The extent of the impact or benefit for the identified beneficiaries and DHS priority groups.</p> <p>Does the project encourage and support:</p> <ul style="list-style-type: none"> • strong and inclusive communities and/or • social and emotional wellbeing in the community.
Value for Money	20%	<p>The value for money given the number of people who will benefit.</p> <p>Applications must contain reasonable and realistic costs as outlined in attached quotes.</p>

Assessment Process

Stage One:

- Applications are screened by Grants SA staff for Organisation and Project eligibility. Ineligible Applicants are outlined on page 6 of the funding guidelines.
- Applications will not be accepted from organisations /sponsored organisations that:
 - Have outstanding acquittals with Grants SA or other DHS funded programs.
 - Have gaming machines or licenses for gaming machines.
 - Are educational institutions or related representative bodies.
 - Are individuals or sole traders.
 - Are Commonwealth, State or Local Government agencies.
 - Have been established for less than 12 months.

Assessment Process

Stage Two:

- Eligible applications are assessed by an Assessment panel that comprises of external community members.
- Applications are assessed against the criteria in the assessment matrix.
- The panel then meets to discuss the assessment and ranking of applications.
- The panel then makes recommendations to the delegate for funding based on the final ranking.

The assessment and notification process takes a **minimum of 8 weeks** after the close of the round.

Notification of Applicants

All applicants will be notified in writing via email.

- Ineligible applicants will be notified with the reason their application was ineligible.
- Unsuccessful applicants are encouraged to contact Grants SA for feedback on their application.

Successful Applicants

- If your application is successful, you will receive written notification from the Minister, followed by a funding agreement electronically, through docusign, to the Office Bearers listed on the application form.
- Please carefully read the agreement prior to authorising. Grants are not paid until the agreements are authorised by all parties.
- The Agreement outlines:
 - Project, amount and items to be funded.
 - Contracting period. Awarded monies cannot be spent outside of the contract dates.
 - Requirement to have public liability insurance.
 - Reports required at the completion of the project.

Any further questions?

At any stage of the process please don't hesitate in contacting us:

Grants SA Team

Phone: 1300 650 985

Email: grantssa@sa.gov.au

Website: www.dhs.sa.gov.au/grantsSA

Searching for other funding opportunities:

- Department of Human Services www.dhs.sa.gov.au
- SA Government grants www.GRANTassist.sa.gov.au
- Community Grants Hub (Aust Govt) www.communitygrants.gov.au
- GrantGuru www.grantguru.com.au
- The Funding Centre www.fundingcentre.com.au
- Multicultural Affairs www.dpc.sa.gov.au
- Office for Recreation, Sport and Racing www.orsr.sa.gov.au

Thank you



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