



Domestic/Regional Travel – June 2019

Minister Lensink and ministerial staff

No of travellers	Destination	Reasons for travel	Travel itinerary	Cost of travel	Travel receipts
2	Gold Coast	Disability Reform Council Meeting	Attached Airfares \$1328.88 Accommodation: \$758.00	\$2086.88	Attached

Approved for publication – July 2019

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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ITINERARY

27 June 2019

Destination: Gold Coast
Purpose: DRC Meeting
Flight: 4:00pm QF764 Adelaide – Coolangatta
Accommodation:
Sheraton Grand Mirage Resort 10.30pm Check In

28 June 2019

Event: DRC Meeting
Accommodation
Sheraton Grand Mirage Resort 10.00am Check out
Flight: 1:45pm QF665 Brisbane - Adelaide

Printed: 27-Jun-2019

Attention

SA DEPT OF HUMAN SERVICES

SADHS MIN FOR HUMAN SRVCS INV

GPO BOX 292 Adelaide SA 5001

Booking Details

Last Updated Date: 27 Jun 2019

Created Date: 05 Jun 2019

QBT Booking Reference: TJEXSW

Customer Number: 00013863

We are pleased to advise the following travel arrangements

Name of Passenger

Ms Jacqueline Michelle Lensink

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF764 TKT: 3657323404 Airline Reference: TJEXSW	16:00 27/06/2019 Thu Terminal 1 Adelaide: Adelaide Airport	18:20 27/06/2019 Thu Terminal 3 Sydney: Kingsford Smith	ECONOMY (M) Confirmed	Aircraft type: BOEING 737-800 Flight Duration: 1:50 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Seat Information: 25D Check-in terminal: Terminal 1 Baggage allowance: 1PC

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1574 TKT: 3657323404 Airline Reference: TJEXSW	20:30 27/06/2019 Thu Terminal 3 Sydney: Kingsford Smith	21:55 27/06/2019 Thu Terminal 1 Coolangatta: Gold Coast Airport	ECONOMY (M) Confirmed	Aircraft type: BOEING 717 Flight Duration: 1:25 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Seat Information: 18D Check-in terminal: Terminal 3 Baggage allowance: 1PC

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	Sheraton Grand Mirage Resort Gold Coast	27/06/2019 Thu GOLD COAST, AU	28/06/2019 Fri GOLD COAST, AU	Confirmed 75399249 Name: Ms Jacqueline Michelle Lensink	71 SEAWORLD DRIVE 4217 Phone: 61-7-55911488 Rate Type: DAILY Hotel cancellation policy: CXL FEE IF CXLD LESS THAN 1 DAYS BEFORE ARRVCXL FEE EQUALS ROOM AND TAX FOR ENTIRE STAY

Product	Flight Details	Departure	Arrival	Status	Other Info
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/SYD/OOL) for Ms Jacqueline Michelle Lensink	AUD	332.05	40.98	37.30	410.33
Hotel: Sheraton Grand Mirage Resort (27/06/2019 Check-In) for Ms Jacqueline Michelle Lensink	AUD	379.00	0.00	0.00	379.00

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

BUSUNIT : MINISTERS OFFICE
 COST : 9296
 TRAVELBKR : AMANDA HOCKINGS

Booking Remarks

AISLE SEAT CONFIRMED FOR JQ

Fare Conditions

Fare Information: MPTSAG03
 Adelaide-Coolangatta

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Saturday Jun 08, 2019 11:59 PM
 All tickets will be issued at latest 1 business day prior to: Saturday Jun 08, 2019 11:59 PM

CHANGE CONDITIONS

Prior to departure of first flight
 - Reissue: Allowed with restrictions
 - Revalidation/Reissue request must be made prior to: Saturday Jun 06, 2020 12:00 AM
 - Revalidation: Not applicable (See reissue conditions)
 No-show for first flight
 - Reissue: Allowed with restrictions
 - Revalidation: Not applicable (See reissue conditions)
 - Revalidation/Reissue request must be made prior to: Saturday Jun 06, 2020 12:00 AM
 After departure of first flight
 - Reissue: Allowed with restrictions
 - Revalidation: Not applicable (See reissue conditions)
 - Revalidation/Reissue request must be made prior to: Saturday Jun 27, 2020 12:00 AM
 No-show for subsequent flight(s)
 - Reissue: Allowed with restrictions
 - Revalidation: Not applicable (See reissue conditions)
 - Revalidation/Reissue request must be made prior to: Saturday Jun 27, 2020 12:00 AM
 Penalty may apply

REFUND CONDITIONS

- Prior to departure of first flight
 - Refund: Allowed with restrictions
 - No-show for first flight
 - Refund: Allowed with restrictions
 - After departure of first flight
 - Refund: Allowed with restrictions
 - Penalty fee between: 0.00 AUD / 332.05 AUD
 - Maximum Refund penalty fee for entire ticket: 332.05 AUD
 - No-show for subsequent flight(s)
 - Refund: Allowed with restrictions
 - Penalty fee between: 0.00 AUD / 332.05 AUD
 - Maximum Refund penalty fee for entire ticket: 332.05 AUD
- Please contact QBT to find out more information on specific fare rules

Jetstar (Starter/Starter Max) - Y class

Please refer to the below link for your Jetstar Starter fare rule.

<https://www.jetstar.com/au/en/help/tags/fare-rules>

Additional Information (Please read your itinerary carefully)

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (Domestic)

For domestic flights departing from Australian domestic terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 45 minutes prior to your scheduled departure time. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights.

To get the most update to date information and for further information on Liquids, Aerosols and Gels please refer to the Australian government website:

<https://www.australia.gov.au/information-and-services/passports-and-travel/customs-and-quarantine>

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

***** Itinerary End *****

Printed: 27-Jun-2019

Attention

SA DEPT OF HUMAN SERVICES

SADHS MIN FOR HUMAN SRVCS INV

GPO BOX 292 Adelaide SA 5001

Booking Details

Last Updated Date: 27 Jun 2019
Created Date: 05 Jun 2019
QBT Booking Reference: TLZ4EN
Customer Number: 00013863


We are pleased to advise the following travel arrangements

Name of Passenger

Mr James Pratt

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF764 TKT: 3657323403 Airline Reference: TLZ4EN	16:00 27/06/2019 Thu Terminal 1 Adelaide: Adelaide Airport	18:20 27/06/2019 Thu Terminal 3 Sydney: Kingsford Smith	ECONOMY (M) Confirmed	Aircraft type: BOEING 737-800 Flight Duration: 1:50 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Seat Information: 25F Check-in terminal: Terminal 1 Baggage allowance: 1PC

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1574 TKT: 3657323403 Airline Reference: TLZ4EN	20:30 27/06/2019 Thu Terminal 3 Sydney: Kingsford Smith	21:55 27/06/2019 Thu Terminal 1 Coolangatta: Gold Coast Airport	ECONOMY (M) Confirmed	Aircraft type: BOEING 717 Flight Duration: 1:25 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 1PC

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	Sheraton Grand Mirage Resort Gold Coast	27/06/2019 Thu GOLD COAST, AU	28/06/2019 Fri GOLD COAST, AU	Confirmed 75430334 Name: Mr James Pratt	71 SEAWORLD DRIVE 4217 Phone: 61-7-55911488 Rate Type: DAILY Hotel cancellation policy: CXL FEE IF CXLD LESS THAN 1 DAYS BEFORE ARRVCXL FEE EQUALS ROOM AND TAX FOR ENTIRE STAY

Product	Flight Details	Departure	Arrival	Status	Other Info
	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/SYD/OOL) for Mr James Pratt	AUD	332.05	40.98	37.30	410.33
Hotel: Sheraton Grand Mirage Resort (27/06/2019 Check-In) for Mr James Pratt	AUD	379.00	0.00	0.00	379.00
A [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

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Jetstar (Starter/Starter Max) - Y class

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***** Itinerary End *****

e-ticket itinerary/receipt

QBT Business travel
made simple

LENSINK/JACQUELINE MICHELLE MS

Frequent Flyer Membership:

Airline Booking Reference:

Qantas Airways: TJEXSW

Endorsements/Airline Conditions:

SPECIAL FARE CONDITIONS

Ticket no. 081-3657754227

Date of Issue: 28 June 2019

Issuing Agency: Air Tickets IATA: 02362345

Issued on behalf of: Qantas Airways

For: QBT CORPORATE

Reservation Number: TJEXSW

DEPART	FLIGHT DETAILS	ARRIVE	
Brisbane / BNE Terminal D Australia Fri, 28 June 2019 13:45	Qantas Airways QF665 ECONOMY (N) Confirmed (HK)	 Adelaide / ADL Terminal 1 Australia Fri, 28 June 2019 16:05	Baggage Allowance: 1PC Duration: 02 hours, 50 minutes Boeing 737-800

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.

ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 28 Jun 2019

PAYMENT			
Air Fare		AUD	205.97
Taxes	8.79 QR 10.72 QR 5.53 WG 23.10 UO	AUD	48.14
Service Fees		AUD	0.00
TOTAL		AUD	254.11

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



e-ticket itinerary/receipt

QBT Business travel
made simple

PRATT/JAMES MR

Airline Booking Reference:
Qantas Airways: TLZ4EN

Endorsements/Airline Conditions:
SPECIAL FARE CONDITIONS

Ticket no. 081-3657754237

Date of Issue: 28 June 2019

Issuing Agency: Air Tickets IATA: 02362345

Issued on behalf of: Qantas Airways

For: QBT CORPORATE

Reservation Number: TLZ4EN

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Itinerary as at 28 Jun 2019

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